

SANTA FE COUNTY

Resolution 2011 - 83

A RESOLUTION ADOPTING THE INTERIM 2011-2012 (FY 2012) BUDGET

WHEREAS, the Santa Fe County Board of County Commissioners (BCC), the governing body in and for the County of Santa Fe, State of New Mexico, held an official meeting on May 31, 2011 for the study and review of a 2011-2012 (FY 2012) budget, with recognition of sources and uses of funds of said budget.

WHEREAS, the meeting on May 31, 2011, was duly advertised in compliance with the State Open Meetings Act and the Federal Statements of Assurances pertaining to the requirements for revenue funds, and the budget was duly approved at the regular BCC meeting of May 31, 2011;

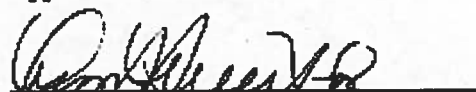
NOW, THEREFORE, BE IT RESOLVED, that the BCC hereby adopts the 2011-2012 (FY 2012) "Interim Budget" and respectfully requests final approval from the Local Government Division of the Department of Finance and Administration.

APPROVED, ADOPTED AND PASSED this 31st day of May 2011.

BOARD OF COUNTY COMMISSIONERS

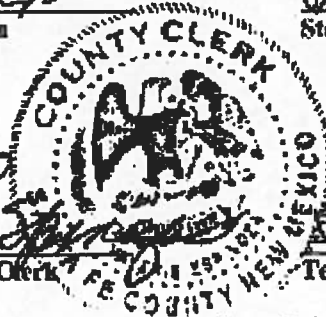
Approved as to Form


Virginia Vigil, Chairperson


Stephen C. Ross, County Attorney

ATTEST:


Valerie Espinoza, County Clerk



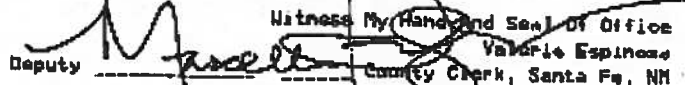

Teresa Martinez, Finance Director



COUNTY OF SANTA FE)
STATE OF NEW MEXICO) ss

BCC RESOLUTIONS
PAGES: 1

I Herby Certify that This Instrument Was Filed for
Record On The 1ST Day Of June, 2011 at 09:12:46 AM
And Was Duly Recorded as Instrument # 1536286
Of The Records Of Santa Fe County

Witness My Hand and Seal Of Office
Deputy  Valerie Espinoza
County Clerk, Santa Fe, NM

SFC CLERK RECORDED 06-01-2011

SANTA FE COUNTY

Resolution 2011 - 93

A RESOLUTION ADOPTING THE FINAL 2011-2012 (FY2012) BUDGET

WHEREAS, the Santa Fe County Board of County Commissioners (BCC), the governing body in and for the County of Santa Fe, State of New Mexico, held an official meeting on May 31, 2011, for the study and review of a 2011-2012 (FY 2012) budget, with recognition of sources and uses of funds of said budget.

WHEREAS, the May 31, 2011 meeting was duly advertised in compliance with the State Open Meetings Act and the Federal Statement of Assurances pertaining to the requirements for revenue funds, and the budget was duly approved at the meeting.

WHEREAS, the State of New Mexico, Department of Finance and Administration, Local Government Division granted interim approval of the proposed operating budget for the 2011-2012 year (FY 2012) with documentation and technical adjustments as required.

NOW, THEREFORE, BE IT RESOLVED, that the BCC hereby adopts the 2011-2012 (FY 2012) "Final Budget" and respectfully requests final approval from the Local Government Division of the Department of Finance and Administration.

APPROVED, ADOPTED AND PASSED this 26th day of June 2011.

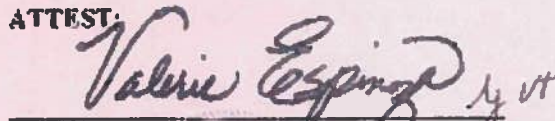
BOARD OF COUNTY COMMISSIONERS


Virginia Vigil, Chairperson

Approved as to Form


Stephen Ross, County Attorney

ATTEST:



Valerie Espinoza, County Clerk


Teresa Martinez, Finance Director



COUNTY OF SANTA FE : BCC RESOLUTIONS
STATE OF NEW MEXICO : PAGES : 1

I Heresy Certify That This Instrument Was Filed for
Record On The 29TH Day Of June, 2011 at 01:38:48 PM
And Was Duly Recorded as Instrument # 1638797
Of The Records Of Santa Fe County

Witness My Hand And Seal Of Office

Valerie Espinoza
Deputy County Clerk, Santa Fe, NM

RECORDED BB-29/2011

Daniel "Danny" Mayfield
Commissioner, District 1

Virginia Vigil
Commissioner, District 2

Robert Anaya
Commissioner, District 3



Kathy Holian
Commissioner, District 4

Liz Stefaniak
Commissioner, District 5

Katherine Miller
County Manager

July 29, 2011

Isaac Montoya
Department of Finance and Administration
Bataan Memorial Building
Santa Fe, NM 87501

Dear Mr. Montoya:

Attached please find the Santa Fe County FY 2012 Final Budget submission for your review and approval. This budget was approved by the Santa Fe County Board of County Commissioners via formal Resolution on June 28, 2011.

Per DFA requirements, below is the requested information as noted in the "Checklist of Budget Documents" for Counties and the Fiscal Year 2011-2012 Budget Preparation Memorandum from John A. Gallegos dated 5/31/11:

- The contract for audit of the financial statements for the Fiscal Year ending June 30, 2011 has been procured and approved by the Office of the State Auditor. The amount of this contract for to conduct the above audit is \$93,245.00 plus applicable gross receipts tax. Adequate funding has been appropriated for this cost across operating funds. In addition, contingency funding is available should the Auditors' scope of work be expanded.
- The total number of FTEs in the Final Budget is 934.3 with \$42,035,875 budgeted for salaries and wages. The average rate of salary increase is 0% as salary increases were not provided in the FY 2012 budget.
- The Sheriff's Office has not sought to carryover LEPF funding, thus a check in the amount of \$521.03 will be issued to the Department of Finance and Administration returning the excess funding.
- The formally approved FY 2011 fourth quarter financial report (unaudited) has been submitted on the required forms under separate cover and via e-mail.
- The FY 2012 Final Budget request has been submitted on the required forms via e-mail.

Please feel free to contact me regarding this information or if you require additional information. I can be reached at 505-986-6321. Thank you very much.

Respectfully submitted,

Carole H. Jaramillo
Budget Administrator

Attachments: Checklist of Budget Documents
FY 2012 Final Budget Package
FY 2012 Final Supplemental Budget Schedules
Resolution 2011-98 approving the FY 2011 4th Quarter Financial Report
Release letter from State Auditor Hector Balderas for the FY 2010 Audit

SUSANA MARTINEZ
GOVERNOR

THOMAS E. CLIFFORD, PH. D.
CABINET SECRETARY DESIGNATE



SAM OJINAGA
ACTING DIRECTOR

STATE OF NEW MEXICO
DEPARTMENT OF FINANCE AND ADMINISTRATION
LOCAL GOVERNMENT DIVISION
Bataan Memorial Building, Suite 201 ♦ Santa Fe, New Mexico 87501
(505) 827-8051 ♦ FAX No. (505) 827-4948

August 30, 2011

The Honorable Virginia Vigil, Madam Chair
Board of County Commissioners
Santa Fe County
PO Box 276
Santa Fe, NM 87501

Dear Chair Vigil:

The final budget of your local government entity for Fiscal Year 2011-12, as approved by your governing body, has been examined and reviewed. We find it has been developed in accordance with applicable statutes and budgeting guidelines. Sufficient resources appear to be available to cover budgeted expenditures.

In accordance with Section 6-6-2-(E) NMSA 1978, the Local Government Division (Division) certifies your final FY 2011-12 budget. *The Budget Certification Rule, 2.2.3 NMAC*, requires that your most recent audit that should have been submitted to the Office of the State Auditor as of this time is for FY 2009-10. Our information indicates that you are in compliance with this requirement.

Budgets approved by the Division are required to be made a part of the minutes of your governing body according to Section 6-6-5 NMSA 1978. In addition, Section 6-6-6 NMSA 1978 provides that the approved budget will be binding on local officials and governing authorities. Any official or governing authority approving claims or paying warrants in excess of the approved budget or available funds will be liable for such claims and warrants allowed.

Furthermore, state statute requires all revenue sources be expended only for public purposes, and if applicable, in accordance with the Procurement Code, Chapter 13, Article 1, NMSA 1978. Use of public revenue is further governed by Article 9, Section 14 of the Constitution of the State of New Mexico, commonly referred to as the Anti-donation clause.

Finally, please be advised that approval by the Division is required by Section 6-6-2 (G)(H) NMSA 1978, of all transfers between funds and all budget increases.

If you have any questions, please call me at (505) 827-4333.

Sincerely,

A handwritten signature in blue ink, appearing to read "Isaac J. Montoya".

Isaac J. Montoya
Budget and Finance Analyst