



*Santa Fe County*

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# *Fiscal Year 2016 Budget*

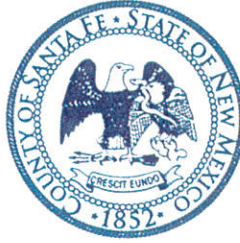




**Henry P. Roybal**  
*Commissioner, District 1*

**Miguel M. Chavez**  
*Commissioner, District 2*

**Robert A. Anaya**  
*Commissioner, District 3*



**Kathy Holian**  
*Commissioner, District 4*

**Liz Stefanics**  
*Commissioner, District 5*

**Katherine Miller**  
*County Manager*

Honorable Members of the Board of County Commissioners and Citizens of Santa Fe County:

The budget for Santa Fe County for the fiscal year beginning July 1, 2015 and ending on June 30, 2016 (fiscal year 2016) is presented within this document in its entirety. Also presented in this document is historical, informational, comparative and statistical information to assist the reader in understanding the contents of this document, the context of the budget and the overall financial health of Santa Fe County.

The fiscal year 2016 budget totaled \$297.9 million of which \$54.9 million comes from interfund transfers which are considered to be "double counted." Excluding these transfers the total FY 2016 budget is \$243.0 million. This represents a \$62.7 million increase from the FY 2015 budget. This large increase is attributable primarily to the change in the way capital projects were budgeted from FY 2015 to FY 2016 (described below).

In developing the fiscal year 2016 budget, Santa Fe County continued to transition towards a results-accountable, priority-driven budget methodology (referred to generically as performance-based budgeting). Over the prior three fiscal years the County has focused its budgeting practices on performance management concepts and forward-looking planning geared towards desired results. A significant amount of staff and management training has gone into transitioning to this new methodology. Prior to development of the FY 2016 budget, executive management and senior staff worked to refine the County's seven key areas of focus to four "population goals" – Provide a Safe Community, Support a Healthy Community, Promote a Sustainable Community, and Be a Proficient, Transparent and Accessible County Government. Within this new framework, cross-departmental goals were established and each department was asked to articulate how it does, or will, support the cross-departmental goals. Since the beginning of the transition to performance-based budgeting, participation by elected offices was voluntary. One elected office, the Sheriff's Office, has consistently chosen to participate in the performance-based budget process.

The new method of budgeting has not been without its challenges. As with any significant change there has been some resistance and skepticism, however as the transition moves forward it has gained more and more support. Fiscal year 2016 and the FY 2017 budget process will be pivotal as a major push will be made towards development of useful performance measures and reporting mechanisms. Additional training will be provided and on-line reporting and a dashboard-style presentation of progress will be implemented.

A change in the way of budgeting for capital projects was made in fiscal year 2016. For several years prior to fiscal year 2016, capital projects were budgeted "on time" meaning when projects were ready to move forward, they were budgeted through a budget resolution (or resolutions) as funding was needed to meet anticipated expenditures. During FY 2015 management and the Commission established a funding plan and formally "allocated" funding to individual projects. County staff identified the most appropriate means of financing the project allocations, and budgeted for each project's full allocation (when possible) regardless of project readiness. This

change in procedure will make tracking multi-year project budgets more efficient and will make identifying funding available for new projects less cumbersome.

Throughout the year Santa Fe County solicits and receives feedback from citizens on issues that are of importance to the community. Feedback is received through a variety of means such as one-on-one meetings with staff or Commissioners, town hall meetings, study sessions, task forces, advisory committees and formal citizen surveys (last conducted in fiscal year 2014). Priority was given to those areas that are considered of highest importance to the citizens and the Commission. Such priorities included enhanced open space management planning, expanded funding for youth programming and library services, creation of a funding pools for Community Improvement Districts (CIDs) and Local Economic Development Act (LEDA) projects, continued investment in the County's workforce and funding for the "Wildland Winter Crew" whose purpose is to mitigate excessive wildfire fuel in the wildland/urban interface.

Santa Fe County continues to estimate its revenue sources very conservatively, particularly sources such as property tax revenue and gross receipts tax revenue which comprise the majority of the County's recurring revenue. Property tax revenue was budgeted with a 2% increase and gross receipts tax revenue was budgeted with a 3% increase in FY 2016. Other recurring sources remained flat or decreased slightly. This conservatism continues to serve the County well and has led to the accumulation of healthy fund balances with the ability to commit those fund balances to reserve funds established to mitigate a variety of risks to the County's fiscal health including, economic downturn, natural or man-caused disaster, uninsured losses and major repair and replacement of assets.

Countywide, the budgeted cash totaled \$108.3 million for fiscal year 2016. Of that amount, cash from bond proceeds and accumulated for capital outlay in various funds totaled \$62.1 million, \$9.4 million is for debt payment sourced by refunding bond proceeds, \$8.5 million is attributable to replacement of movable fixed assets such as vehicles, equipment and computers (including transfers), \$4.5 million is authorized for one-time expenditures from various funding pools (described above), \$8.0 million is attributable to various contingencies and \$15.9 million is budgeted for general operating expenses across all funds. Although this is a significant amount, Santa Fe County historically experiences an operating variance of at least 5% to 10%. Due to this, and conservative revenue estimates, Santa Fe County continues to build, rather than deplete, its fund balances. As such, we are comfortable budgeting the use of some cash for operating expenses. An in depth analysis of anticipated use of cash can be found in Chapter 5 of this document.

The management and staff of Santa Fe County are dedicated to providing needed services which will improve and maintain the quality of life in our communities. As Santa Fe County continues to seek innovative ways to improve its efficiency and effectiveness, it will continue to collaborate with community partners and seek input from the citizens to provide the services most needed and ensure the most responsive government possible.

Respectfully submitted,



Carole H. Jaramillo  
Finance Division Director



Adam K. Johnson  
Budget Administrator





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## Fiscal Year 2016 Budget

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### Governing Body

Henry Roybal	Commissioner, District 1
Miguel Chavez	Commissioner, District 2
Robert A. Anaya	Commissioner, District 3
Kathy Holian	Commissioner, District 4
Liz Stefanics	Commissioner, District 5

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### Elected Officials

Gus Martinez	County Assessor
Geraldine Salazar	County Clerk
Shannon Bulman	County Probate Judge
Robert Garcia	County Sheriff
Patrick Varela	County Treasurer

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### County Management

Katherine Miller	County Manager
Tony Flores	Deputy County Manager
Greg Shaffer	County Attorney
Rachel O'Connor	Director, Community Services Department
Penny Ellis-Green	Director, Growth Management Department
Pablo Sedillo, III	Director, Public Safety Department
Michael Kelley	Director, Public Works Department
Ron Pacheco	Director, Housing Services
Carole Jaramillo	Director, Finance Division
Bernadette Salazar	Director, Human Resources
Jeff Trujillo	Director, Administrative Services Department





## Fiscal Year 2016 Budget

### **SANTA FE COUNTY**

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### **VISION STATEMENT**

Santa Fe County government strives to be a responsive, cutting-edge organization which has integrated the vision of its citizens, employees and elected officials. Santa Fe County is strongly committed to protecting and preserving our cultural traditions, pristine resources, and diverse communities. Our administration is dedicated to the health, safety, and welfare of the public we serve and to ensure the quality of life and preservation of resources for future generations. Citizen involvement is an essential and integral component to the success of Santa Fe County government. Santa Fe County is committed to working collectively with constituents to solve problems confronting our communities as we progress in the twenty-first century.

### **MISSION STATEMENT**

The mission of Santa Fe County Administration is to provide responsive public services based upon the needs of our constituents as set forth in the policies and ordinances established by the Board of County Commissioners. Our mission is carried out through the collective efforts of a motivated and professional workforce and our citizens.



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## Fiscal Year 2016 Budget

### How to use this Document

This document is intended to provide information about Santa Fe County, its Government, and services, and to serve as a reference to county budgets, financial policies, debt, funds, revenue and expenditures.

The Table of Contents lists all subjects covered in this document by page number. The document is divided into the following sections, each with an index of information covered in that section.

Chapter 1: Executive Summary including principal issues, accomplishments, priorities and budget summary and highlights.

Chapter 2: Introduction to Santa Fe County with statistical information about the County.

Chapter 3: The Budgeting Process including Budgetary Financial Policy and Investment Policy.

Chapter 4: Revenue detail including in depth analysis and statistical information about the County's largest revenues sources.



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Chapter 5: Fund level summary and detail including in depth analysis regarding use of cash and estimated changes in fund balance.

Chapter 6: Debt obligation analysis with debt service schedules, bonding capacity, and details of all County indebtedness.

Chapter 7: Capital improvements including all projects sources and uses and detail of all County capital projects including O & M.

Chapter 8: Organization budgets including total staff summary, department funding sources, and expenditures by category and division, department descriptions, strategic goals and objectives.

Chapter 9: Supplemental Information, including details on County Commissioners, public meetings schedules, property tax calculations, and a glossary of acronyms and terms.





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### Chapter 1 **EXECUTIVE SUMMARY**

#### **I. PRINCIPAL ISSUES FACING SANTA FE COUNTY**

##### **Sustainable Water Delivery**

Situated in the high desert, Santa Fe County must keep in the forefront of its strategic planning the sustainability of its water resources for future generations. Part of this long-range water resource plan was the development of the Buckman Direct Diversion (BDD), a river diversion and treatment facility. This \$216 million project, completed in early 2011 was undertaken by Santa Fe County, the City of Santa Fe and the Las Campanas subdivision. BDD began delivering water to Santa Fe County and City of Santa Fe residents in May of that year. The Buckman Direct Diversion is a major step towards relieving the burden on the ground water supply in the central part of Santa Fe County.

The BDD was a major collaborative effort to address a regional issue, and to ensure sustainable water delivery to residents in the area. There are many smaller projects that must be undertaken to meet the needs of the County's rural residents most of whom are on private wells or are part of a Mutual Domestic Water Consumers Association (MDWCA). These MDWCA's operate small community systems pulling their water from community wells. Many of the MDWCA's are experiencing system failures, well failures or otherwise have concerns about the sustainability of their water supply or delivery system. Those MDWCAs that do have adequate system infrastructure and a healthy well are reluctant to deviate from their own water resource plans. These varied issues create challenges for Santa Fe County in its efforts to ensure sustainability for the entire County.

Additionally, the Aamodt Settlement of water rights issues in the Pojoaque Valley was approved by Congress in the spring of 2011. This settlement requires that a regional water system be designed and constructed in the Northern part of Santa Fe County. The cost of building this regional system will be borne by the Federal government, the State of New Mexico and Santa Fe County. Although the financial details are not fully known, the current understanding is that Santa Fe County's funding commitment will be approximately \$23 - \$24 million. Santa Fe County set aside approximately 25% of the funding for the Pojoaque Valley



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## Fiscal Year 2016 Budget

### Chapter 1 **EXECUTIVE SUMMARY**

Regional Water System during FY 2015. The source of the funds was from the sale of land (\$1.2M) and water rights (\$5.8M) at the Top of the World ranch near Taos, New Mexico. The project is included in the long-range Capital Improvement Program, so further funding strategies are being pursued.

The County spent \$234,701 on the Regional Water System project in FY15 primarily for staff, vehicles, and professional outreach services; for FY16 \$260,411 has been approved. The County may invest significant capital expenditures (up to \$24 M) over the next decade to support its 10% cost share of the system. Although the water system will take several years to construct the result will be a large regional water system which will serve an area of the County that has historically obtained its drinking water from wells.

#### **Economic Development**

Santa Fe County's economic base is supported primarily by: public administration (15.8%), retail (14.9%), health care (14.8%) and hotel and food industry (13.8%). These top industries, as well as the other 40.7%, were all affected to some degree by the Great Recession. The lessons of the economic contraction are still front and center for the Commission, Management and the Santa Fe County's Economic Development Office.

During fiscal year 2014, the 18 year old economic development ordinance and corresponding economic development plan were repealed and replaced by a new ordinance and plan. The updated ordinance and plan serve to formally reflect changes in the State Constitution and State Statute and to outline qualifications of entities receiving economic development assistance, the application process, application evaluation process, and requirements of project participation agreements.

Economic development is also a key priority identified by the citizens of Santa Fe County according to the citizen survey. Santa Fe County recognizes the need to diversify its economic base in order to manage the shocks of the business cycle, and the reliance on public sector employment.



## Fiscal Year 2016 Budget

### Chapter 1 **EXECUTIVE SUMMARY**

Developing new industry that thrives in the unique environment and culture of Santa Fe County is a priority for the long-term sustainability of the region. From the Northern-most to the Southern-most parts of the County the differences are vast both environmentally and culturally thus each area and each initiative must be carefully considered on an individual basis.

One such initiative is supporting and promoting of the Outdoor Recreation economy. The activities supporting this growing sector include business recruitment, event sponsorship, marketing, and trail infrastructure creation and maintenance. Santa Fe County has invested millions in building and enhancing trail infrastructure, working to improve and expand the nearly 200 miles of trails available throughout the County. The International Mountain Bicycling Association (IMBA) awarded Santa Fe with Silver Level Ride Destination in 2014.

#### **Roads Maintenance**

Santa Fe County maintains approximately 580 miles of road. Maintaining and improving the County road system is a top priority of Santa Fe County's constituency. Santa Fe County conducted two citizen surveys in the last six years. In the surveys, roads and road maintenance rated a very high priority for residents. In the most recent survey 93% of respondents rated roads (and other infrastructure) as essential or very important to their quality of life. Santa Fe County has been challenged by a decline in the taxes that support the road maintenance program over the past several years. Finding ways to address this challenge has been an ongoing struggle for the County historically.

Santa Fe County reconstituted its Transportation Advisory Committee to include representation from each Commission district. The Transportation Advisory Committee recommends road improvements to the Board of County Commissioners (BCC), monitors road improvement projects, researches funding sources in order to establish long-range planning for road improvements, and serves as liaison between the BCC and the general public. The Transportation Advisory Committee will be utilized to maintain ongoing communication with residents to ensure that road maintenance needs are being met countywide.





## Fiscal Year 2016 Budget

### Chapter 1 **EXECUTIVE SUMMARY**

#### **Growth Management and Implementation of the Sustainable Growth Management Plan**

As communities throughout Santa Fe County grow, demands for services and infrastructure have grown with them. Some types of growth are more costly than others from both an environmental standpoint as well as a monetary standpoint. After a lengthy development and public input process, Santa Fe County adopted its Sustainable Growth Management Plan (SGMP) in FY 2011. The plan guides development and addresses issues surrounding growth in Santa Fe County for the next 20 years. The plan is a policy document which addresses environmental impacts, roads, water resources, open space, emergency response services and financial strategies necessary to provide infrastructure and services to our growing communities. The underlying premise for the SGMP is to make development pay for itself.

Now that the growth and development policies have been established by the SGMP, Santa Fe County needed to codify the objectives of the SGMP through the development of a corresponding Sustainable Land Development Code (SLDC). The primary goals of these two efforts are to manage growth in such a way as to maintain the quality of life for Santa Fe County's residents while providing services and developing infrastructure in the most cost effective and efficient manner.

The SLDC will provide building and zoning standards and will provide regulations for the provision of "adequate public facilities" which meet established levels of service (LOS) meaning that developments must demonstrate that there will be roads, water/wastewater systems, open space and emergency services in their developments sufficient to meet established standards for service provision. The County underwent an extensive public input process during FY 2013 and completed the SLDC in FY 2014. The SLDC was completed without a zoning map which is an integral part of the Code. As a result, the Code cannot take effect until the zoning map is approved. The zoning map is being developed and should be complete during FY 2016 allowing for the provisions of the SLDC to take effect. With the SGMP and SLDC in place, Santa Fe County will be



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## Fiscal Year 2016 Budget

### Chapter 1 EXECUTIVE SUMMARY

equipped to address the needs of the community when heavy development returns to our area.

#### **Public Safety Funding**

Public safety is another area that was considered a key to citizen satisfaction and their quality of life in Santa Fe County. Fire, emergency medical and law enforcement response all rated well in the opinion of the residents. While this is a fact for which the County can be proud, the Public Safety Department (including the Sheriff's Office) does comprise approximately 21.4% of the County's budget. Given the significant amount that Public Safety accounts for in the overall Santa Fe County budget, it is critical to monitor the costs of providing the critical government function.

The Budget Office estimates the expenditures related to Public Safety are rising faster than the revenue available to provide the services. As such, other service areas of the County may not receive the funding they need to operate optimally as sacrifices are made to support public safety. Road maintenance and Public Safety share similar challenges of meeting the growing demands of services without an equivalent increase in revenue. Finding ways to address the growing gap between revenue and expenditures is priority of the Commission and Management.

## II. FISCAL YEAR 2015 ACCOMPLISHMENTS

#### **Sustainable Land Development Code**

Santa Fe County unanimously approved the Sustainable Land Development Code (SLDC). The Code provides a legal framework for implementing land development and growth management policies of the Sustainable Growth Management Plan adopted in 2010. The SLDC will not take effect until a County Zoning Map is adopted. An amendment to the approved Code requires that the SLDC is reviewed upon the adoption of the zoning map with an additional review to take place six months afterward.



## Fiscal Year 2016 Budget

### Chapter 1 **EXECUTIVE SUMMARY**

#### **Santa Fe County Health Action Plan: FY 2015-2017**

Santa Fe County, through its Health Policy and Planning Commission (HPPC) and the Community Services Department produced an action plan based on the Community Health Profile published in 2013. The Plan highlights six (6) high priority health goals for the County and the community as a whole to pursue increased enrollment in health insurance, reduced alcohol abuse, reduced drug abuse, improved low birth weight statistics, improved mental health/reduced suicides, and increased consumption of healthy food. The goals target the greatest needs in the Community as identified in the Community Health Profile.

#### **Dolly Parton Imagination Library**

The Dolly Parton Imagination Library program was founded by Dolly Parton in 1995 to increase reading among young children. The program provides a carefully selected book that arrives in the mailbox, each month from the day the child is born until he/she is 5 years old. Books are selected by a national panel of experts. The Santa Fe County Community Services Department released \$50,000 to partner with the United Way of Santa Fe County to bring the Dolly Parton Imagination Library to the children and families of Santa Fe County. The United Way will serve as the “local champion” to assist the County in registering and enrolling children and publicizing the program. The United Way expects to enroll 525 children countywide in 2015.

#### **Mobile Crisis Response Team**

In May of 2015 Santa Fe County approved a contract with Presbyterian Medical Services in the amount of \$350,000 to fund a Mobile Crisis Response Team. The effort is aimed at both adults and adolescents experiencing a behavioral health crisis in our community. The team will be linked to a 24/7 countywide toll free hotline and will provide crisis services, including assessment, intervention, and stabilization. Training will also be provided to law enforcement and 911 on working with individuals who are in crisis.

The purpose of a Mobile Crisis Team is to do the following:

- Provide immediate aid to people having a behavioral health crisis;
- Stabilize persons as quickly as possible;





## Fiscal Year 2016 Budget

### Chapter 1 EXECUTIVE SUMMARY

- Assess need and link to appropriate community based services;
- Provide training to law enforcement and EMS on how to work with people in crisis.

The most recent studies from the Substance Abuse and Mental Health Services Administration (SAMHSA) suggest that “mobile crisis services are effective at diverting people in crisis from psychiatric hospitalization, effective at linking suicidal individuals discharged from the emergency department to services; and better than hospitalization at linking people in crisis to outpatient services.

#### **Finance Division Awards**

Santa Fe County's comprehensive annual financial report (CAFR) for the year ended June 30, 2014 was awarded the Certificate of Achievement for Excellence in Financial Reporting by the Government Finance Officers Association of the United States and Canada (GFOA). The Certificate of Achievement is the highest form of recognition for excellence in state and local government financial reporting. In order to be awarded a Certificate of Achievement a government must publish an easily readable and efficiently organized comprehensive annual financial report. This report must satisfy both generally accepted accounting principles and applicable legal requirements. This is the third year which Santa Fe County submitted for, and received, this prestigious award. The Certificate of Achievement is valid for a period of one year only. We believe that the current comprehensive annual financial report continues to conform to program requirements.

Examples of other accomplishments are highlighted in press release excerpts found in **Chapter 9 – Supplemental Information** of this document.

### III. FISCAL YEAR 2016 BUDGET PRIORITIES

#### **Priority-Driven Budget Process**

In FY 2013, a transition from a baseline budget to a results-accountable/ performance and priority driven budget began. The methodology was required of all departments and divisions within the County and was voluntary for the



## Fiscal Year 2016 Budget

### Chapter 1 EXECUTIVE SUMMARY

Elected Offices. Only the Sheriff's Office opted to transition to the new budget methodology. The other Elected Offices continued to use the baseline budget process as in the past.

To transition to a results-accountable budget, management asked the staff to give up the status quo way of thinking in favor of thinking in terms of the "end game" i.e. what each department/division wishes to accomplish and how it will positively affect the community. The fiscal year 2016 budget was developed with continued emphasis on the transition to a results accountable/ performance and priority driven funding process. For 2016 this meant replacing the Seven Key Areas of Focus with the Four Population Goals and developing cross departmental goals. Strategies were then developed by the individual departments to support the common goals. One of the main intentions of this effort was to expand how departments perceived their interactions with each other in the pursuit of countywide objectives.

The fiscal year 2017 budget process will continue to evolve as the transition to a results-accountable/ performance and priority driven budget continues. The process established for the fiscal year 2017 budget will include:

- ✧ All departments and **elected** officials
- ✧ Online Platform for reporting Performance measures
- ✧ Additional Results Based Accountability (RBA) training
- ✧ RBA steering committee for developing performance measures
- ✧ Public Scorecard of Santa Fe County's Performance Measures
- ✧ New internal and external surveys

Further, the following concepts are still being contemplated for inclusion as the County's Priority Based Budget Process develops:

- ✧ A competitive bidding process wherein departments submit proposals for providing services based on a specific scope of work similar to the contract procurement process.



## Fiscal Year 2016 Budget

### Chapter 1 EXECUTIVE SUMMARY

- ✧ A committee of evaluators which includes staff and management that will be tasked with ranking proposal responsiveness to scopes of work.
- ✧ A system of rewards that encourages “outside-the-box” thinking to solve County problems.

As experienced by other public sector organizations, the complete conversion to a priority driven funding process takes multiple years and commitment. Santa Fe County continues each year toward the conversion. More information about Priority Based Budgeting can be found in **Chapter 8 – Organization Budgets, Objectives, and Performance**

#### Capital Planning

With regards to capital, Santa Fe County continues to deploy the lessons learned over the past two years. The main driver is pursuing the stated priorities of the citizens as illustrated in public surveys, the Sustainable Growth Management Plan (SGMP), and feedback directly to County Commissioners, while balancing the reality of limited resources. There were two significant differences in the preparation of the FY 2016 budget with regard to capital planning and budgeting: the Infrastructure Master Plan and the methodology of budgeting large capital projects.

The first is the result of years of effort to codify the Sustainable Growth Management Plan (SGMP) in the Sustainable Land Development Code (SLDC). During the planning phases of the FY16, and in anticipation of the adoption of the SLDC, staff focused capital planning efforts on SDA-1. SDA-1 is comprised of regions of Santa Fe County adjacent to the City of Santa Fe and the Town of Edgewood.

The aforementioned change in methodology was to establish allocations to capital projects at a policy level known as allocation. Within that commitment, to the extent funds were known and available, the project budget was put into the FY16 budget. In short, if an entire allocation is available to a multi-year project, then the total amount is budgeted. Prior to the FY16 budget, large



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## Fiscal Year 2016 Budget

### Chapter 1 EXECUTIVE SUMMARY

capital projects were budgeted on an as needed basis. The new methodology is intended to avoid multiple budget actions for the same capital project to a greater extent. Extensive detail of Santa Fe County's capital program is available in **Chapter 7 – Capital Improvements**.

#### **Road Maintenance, Improvement and Construction**

Citizens continue to rank roads as a high priority and critical to their quality of life in Santa Fe County. Road conditions consistently generate the most citizen input to Commissioners. The quality of roads and the road system are of concern as is grading, snow removal, drainage and mud removal and lighting. Although the County Road Fund does receive some revenue from state shared taxes including vehicle excise taxes and gasoline taxes, the General Fund is the primary source of funding for road maintenance. General Fund support increased in FY16 to \$5.26 million from \$4.87 million in FY 2015.

One of the bond questions approved by voters in the 2012 general election was \$19.0 million for road projects. Of the \$19.0 million in bonds approved for roads, \$10.4 million were sold at the end of FY 2013 and \$4.9 million was budgeted to begin road improvements in FY 2014. The remaining \$5.5 million was budgeted in FY 2015. In FY 2015, the County sold the third tranche, \$8.0 million, of which \$3.4M was dedicated to roads. In FY 2016 the remaining approved bonds (\$8.0 million) will be sold, of which \$5.2 million will be slated for roads, totaling \$19.0 million. The proceeds from the last bond sale will be budgeted for FY 2017 projects.

#### **Public Safety**

Public safety is also a key priority for the citizens of Santa Fe County and the Commission. In fiscal year 2012 Santa Fe County consolidated its correctional services, fire and emergency medical services (EMS) and emergency communications services into one Public Safety Department. Although the Sheriff's Office is key to public safety it is not included in the Public Safety Department, per se because the Sheriff is an elected official. However, the Sheriff's Office and the Public Safety Department work closely together in a well-coordinated public safety effort.





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## Fiscal Year 2016 Budget

### Chapter 1 **EXECUTIVE SUMMARY**

#### **Correctional Services**

Santa Fe County continues to seek a delicate balance between operating safe, secure and effective detention facilities and other correctional programs and controlling the costs of doing so. Through the negotiating of contracts to house outside inmates, the Adult Detention Facility has increased its earned revenue significantly (from \$2.9 million in FY 2012 to \$5.9 million in FY 2014). However, in FY15, Care of Prisoner revenue came in at \$3.8 million. Due to the decline the General Fund will increase its support in FY16 from \$11.3 million (FY15 actual) to \$12.6 million.

#### **Fire and Emergency Medical Services**

During the fiscal year 2016 budget process Commissioners raised concerns for the dangerous fire conditions within Santa Fe County which have resulted from years of drought conditions and inadequate vegetation management in various areas of the County. The decision was made to effectively double the “boots on the ground.” The wild-land specialists conduct forest thinning activities, as well as, suppression in the event of a fire. This function was previously funded for six months of the year, however, year-round forest thinning activities was considered key to the prevention of a catastrophic fire in the various wild-land urban interface areas within Santa Fe County.

#### **Regional Emergency Communications Center (RECC)**

The Regional Emergency Communications Center (RECC) provides emergency dispatch services to all fire, medical and law enforcement agencies that operate within Santa Fe County including those in the incorporated areas of the City of Santa Fe and the Town of Edgewood. While the Town of Edgewood pays the County for operational costs of the RECC under a joint powers agreement, the City of Santa Fe does not. Despite the fact that the majority of calls for services answered by the RECC are dispatched within the City limits (approximately two thirds of all calls), the City does not pay Santa Fe County for operational expenses but does contribute to capital costs. This agreement has been the topic of much discussion and negotiation with the City of Santa Fe, however, modification of the agreement to a more equitable division of costs has not materialized. Thus the RECC continues to compete for funding with the



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## Fiscal Year 2016 Budget

### Chapter 1 EXECUTIVE SUMMARY

other public safety functions (specifically fire and EMS) placing increasing demands on limited resources.

#### **Sheriff's Office**

As noted above the Sheriff's Office is not a part of the Public Safety Department because the Sheriff is elected to her/his position. Obviously, however, the Sheriff's Office plays an integral role in the safety of the public in Santa Fe County. As an elected office the Sheriff's Office is funded almost entirely by the General Fund. From a budgeting perspective the Sheriff's Office was moved to a special revenue fund due to the large *number* of grants it receives. Most of the grants are small and are for specific enforcement activities, and the General Fund supports the Sheriff's Office through an operating transfer. As indicated previously public safety expenditures continue to rise. In FY16, the transfer from the General Fund is \$12.9 million which is \$500k more than the FY15 budget.

#### **Self – sufficient Utility Service**

The financial viability of the County's water and wastewater utilities has been steadily improving over the past several years. Actual revenues for water and wastewater increased 25.5% and 24.4%, respectively, from FY14 to FY15. The fairly remarkable improvement is attributable to several factors: an increased customer base (including the New Mexico State Penitentiary and customers from the annexation agreements), the wastewater rate increase approved by the BCC in November 2014, improved customer billing practices, and fiscally conservative expenditures. In depth analysis of the Utility is found in **Chapter 4 – Revenues.**

#### **Management Plans for Key Open Space Properties**

Santa Fe County owns 6,610 acres of open space, 155 acres of parks and 34 miles of trails. Some of the open space has not been made available to the public for recreational use due to issues related to safety or the existence of culturally significant artifacts and petroglyphs. Making all properties available for public use is important to the Commissioners and the constituents they represent. The fiscal year 2016 budget includes funding to contract for the development of management and use plans for three significant open space



## Fiscal Year 2016 Budget

### Chapter 1 **EXECUTIVE SUMMARY**

properties: Madrid Open Space, Ortiz Mountain Preserve, and Lamy Opens Space.

#### **IV. PRIORITY CHANGES FROM FISCAL YEAR 2015**

A mark of a committed organization is that many long term priorities span multiple funding cycles, unless extenuating circumstances require a significant course correction. Many of the funding priorities remained the same from fiscal year 2015 to fiscal year 2016. Public safety, road maintenance, improvement and construction, and expanding the utility into a self-sustaining enterprise as well as investing in employees are all priorities that carried over from FY 15 to FY16.

However, short – term investments or new priorities are a mark of an organization that is dynamic and listening. Some additional initiatives include the following:

- ✓ Increased access to BCC meetings via radio broadcasting (recurring).
- ✓ Employee Wellness Program (recurring).
- ✓ Additional Fire Protection Efforts through funding Winter Wild-land crew (recurring).
- ✓ Additional Youth Programs (recurring).
- ✓ Funding Operations of various Community Centers (recurring).
- ✓ Santa Fe County Marketing Initiative (non-recurring).
- ✓ Additional Open Space management plans (non-recurring).
- ✓ Water shed Restoration (non-recurring)
- ✓ Solar Energy Initiative (non-recurring)
- ✓ Develop an asset replacement and renewal schedule and fund a significant level of asset renewal and replacement (non-recurring).



Fiscal Year 2016 Budget

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V. FISCAL YEAR 2016 BUDGET HIGHLIGHTS AND BUDGET SUMMARY

- Total budget for FY 16 is \$243 million excluding transfers.
- Transfers for FY 16 are \$54.8 million for a total budget of \$298 Million
  - General Fund – \$51.5 million
  - Special Revenue Funds \$86.2 million
  - Capital Improvement Funds \$63.5 million
  - Debt Service Funds – \$29.8 million
  - Enterprise Funds – \$11.9 million
- Budgeted property tax totals \$59.3 million
- Budgeted gross receipts tax totals 48.7 million
- Budgeted cash totals \$108.3 million
- Budgeted remaining sources are \$26.7 million

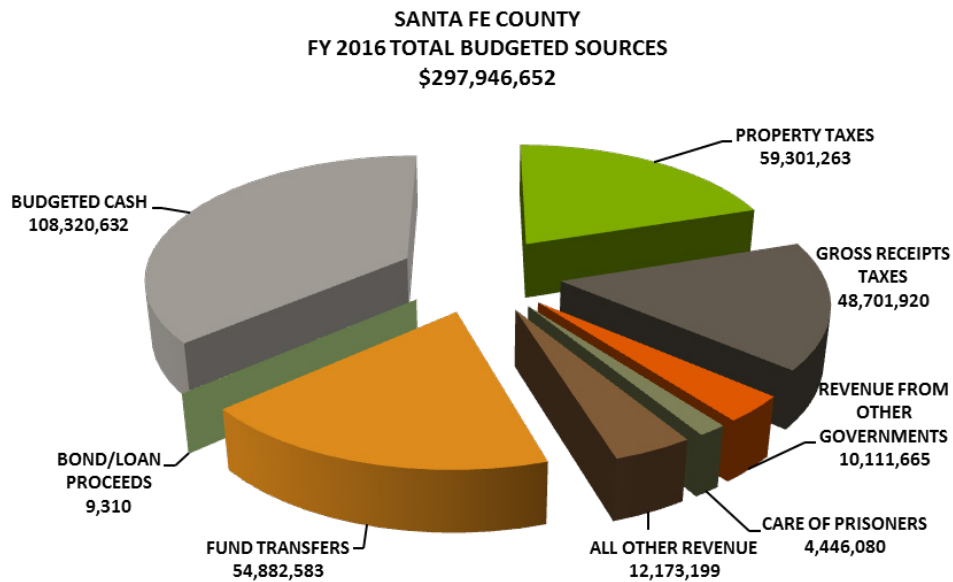


Figure V-1 Budget Sources Pie Chart

TOTAL BUDGET	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016
GENERAL FUND	60,516,890	73,208,970	76,602,117	81,232,687	84,950,537
SPECIAL REVENUE FUNDS	109,733,746	121,686,830	95,849,278	98,198,130	104,407,541
CAPITAL IMPR. FUNDS	21,339,546	19,783,771	39,393,247	31,061,424	66,789,878
ENTERPRISE FUNDS	6,425,578	4,995,026	5,505,836	5,697,227	11,936,810
DEBT SERVICE FUNDS	20,257,140	20,216,245	18,623,903	18,969,088	29,861,886
<b>TOTAL</b>	<b>218,272,900</b>	<b>239,890,842</b>	<b>235,974,381</b>	<b>235,158,556</b>	<b>297,946,652</b>

Table V-1 Total Budget with Transfers, Five Year History





Fiscal Year 2016 Budget

Chapter 1 EXECUTIVE SUMMARY

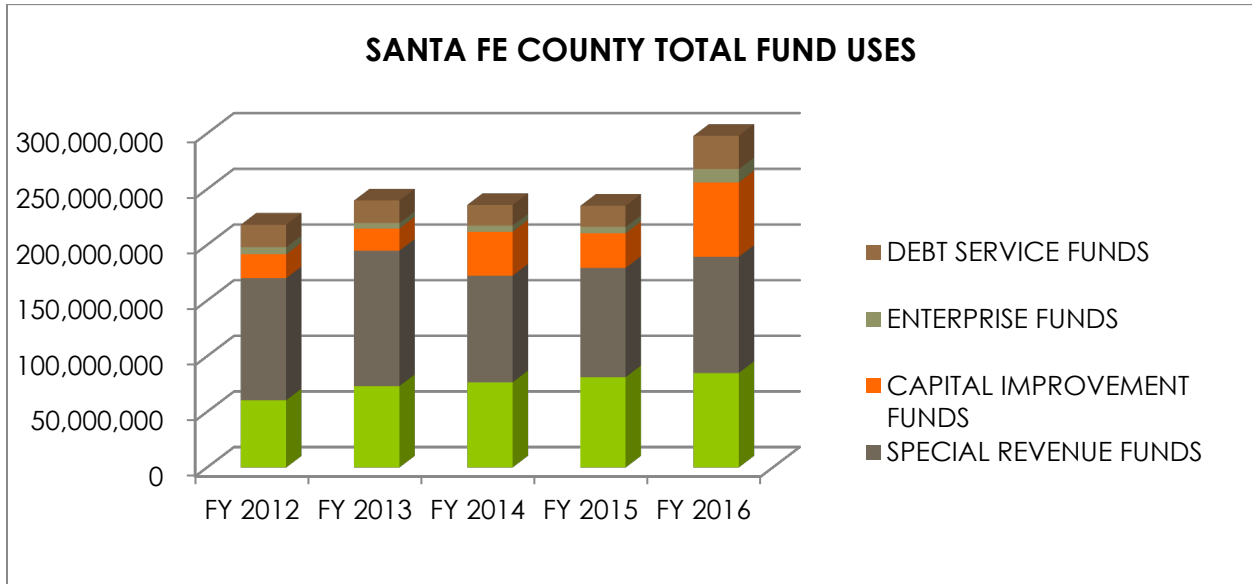
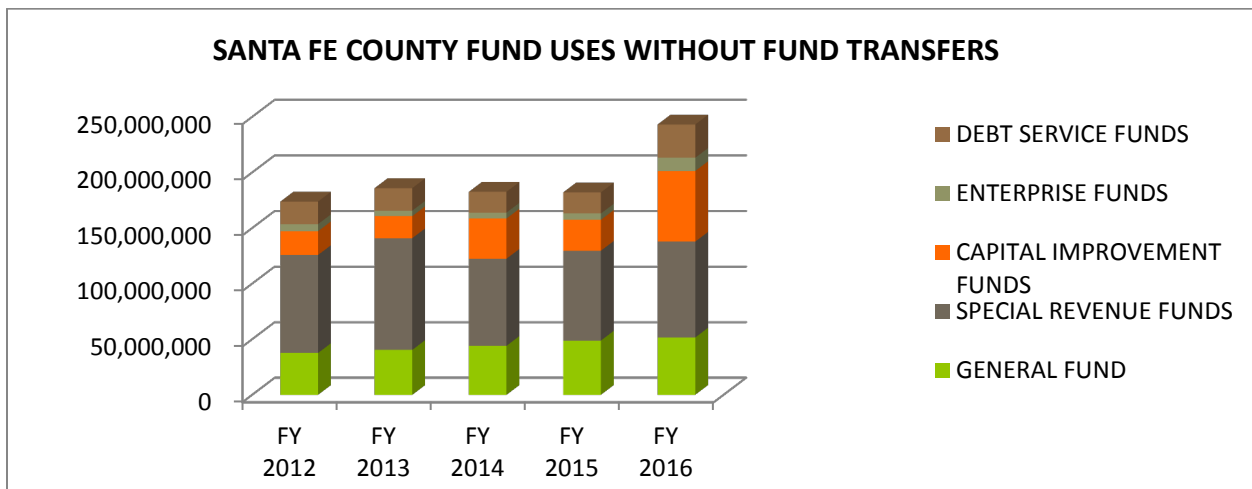


Figure V-2 Total Budget with Transfers, 5 Year History Bar Graph

WITHOUT TRANSFERS	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016
GENERAL FUND	37,632,263	40,426,226	44,088,415	48,775,598	51,545,123
SPECIAL REVENUE FUNDS	88,170,521	100,492,454	78,382,611	80,807,007	86,202,388
CAPITAL IMPR. FUNDS	21,339,546	19,783,771	36,087,684	27,789,061	63,517,862
ENTERPRISE FUNDS	6,425,578	4,995,026	5,395,836	5,697,227	11,936,810
DEBT SERVICE FUNDS	20,257,140	20,216,245	18,623,903	18,969,088	29,861,886
<b>TOTAL</b>	<b>173,825,048</b>	<b>185,91,722</b>	<b>182,578,449</b>	<b>182,037,981</b>	<b>243,064,069</b>

Table V-2 Total Budget Xcl-transfers, 5 Year History





# Fiscal Year 2016 Budget

## Chapter 1 EXECUTIVE SUMMARY

- **Total expenditure by type and organization highlights**
  - Capital Purchases and Outlay total \$80.2 million
  - Salaries and Wages total \$48.5 million
  - Debts Service totals \$29.8 million, including \$9.3 million advance refunding
  - Employee Benefits total \$22.6 million
- **Total expenditure by organization highlights**
  - Public Safety, Fire, Corrections and RECC total \$38.6 million
  - Sheriff's Department totals \$12.5 million
  - Public Works totals \$23 million

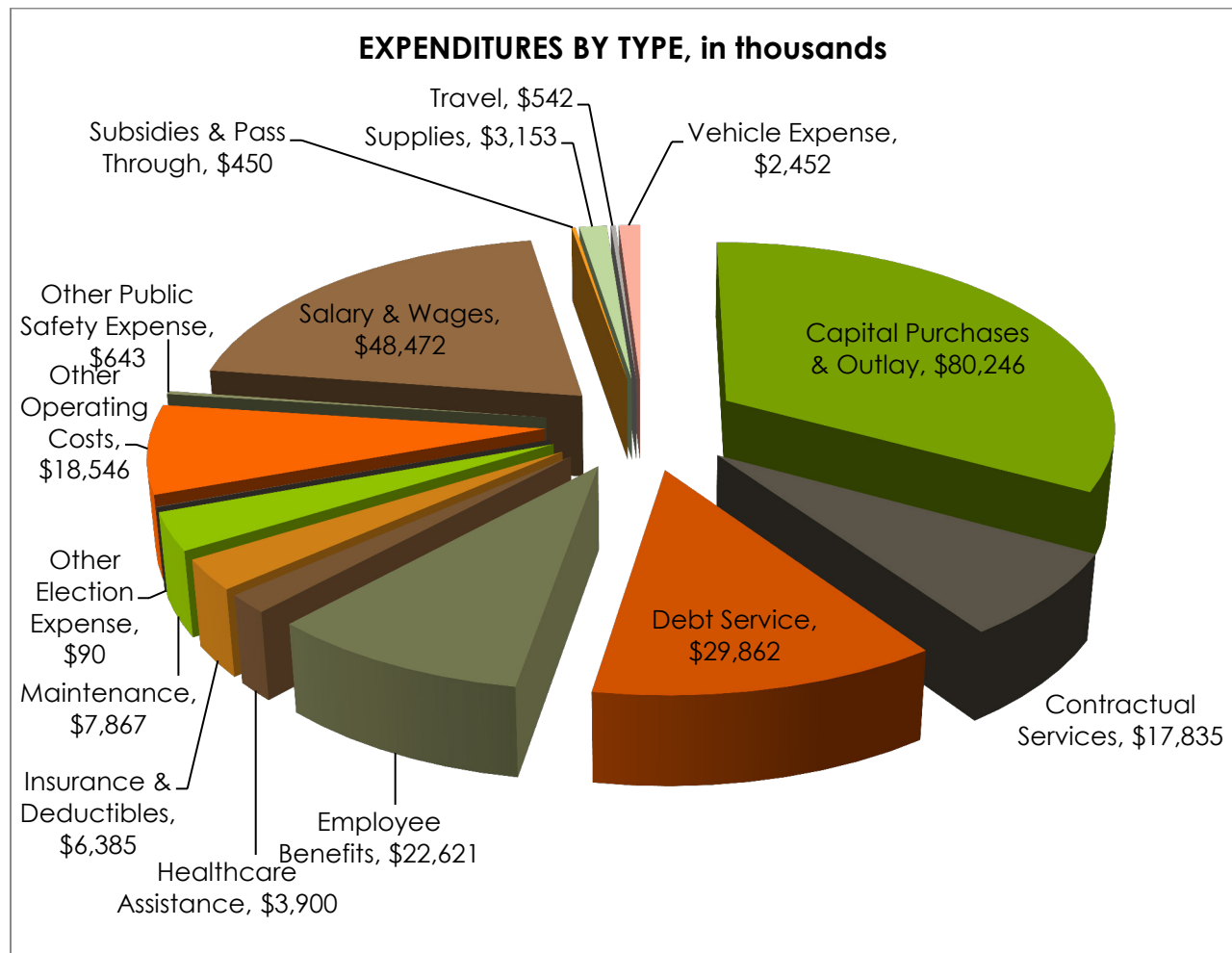


Figure V-3 Expenditure by Type Pie Chart



Fiscal Year 2016 Budget

Chapter 1 EXECUTIVE SUMMARY

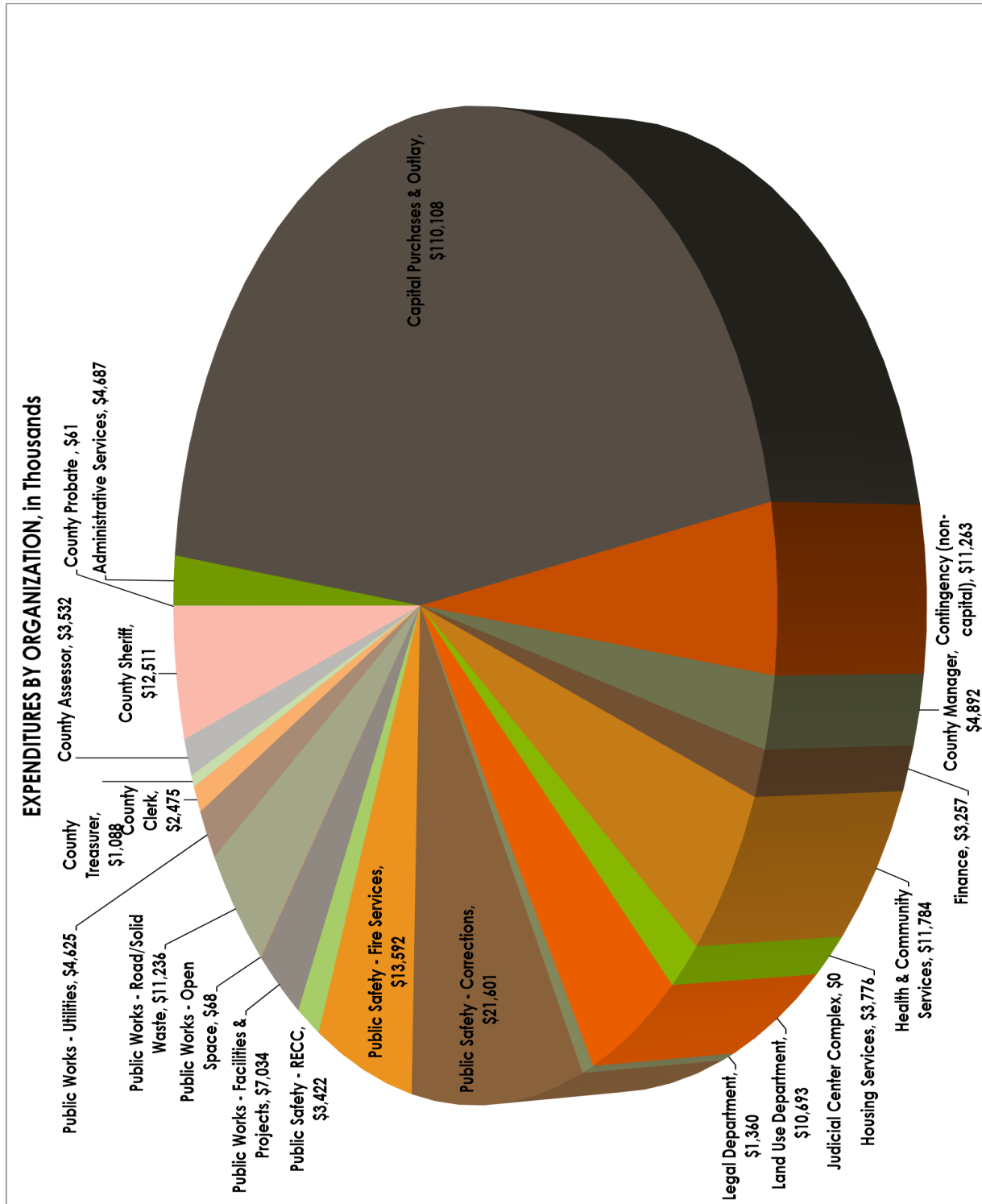


Figure V-4 Expenditure by Organization, Pie Chart



Fiscal Year 2016 Budget  
Chapter 1 EXECUTIVE SUMMARY

	Major Funds						Significant Funds		
	General (101)			Capital Outlay GRT(313)			Corrections Operations(247)		
	FY 14 Actuals	FY 15 Actuals	FY 16 Budget	FY 14 Actuals	FY 15 Actuals	FY 16 Budget	FY 14 Actuals	FY 15 Actuals	FY 16 Budget
<b>REVENUES BY TYPE</b>									
Property taxes	\$ 47,789	\$ 48,952	\$ 45,274	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Gross Receipts taxes	8,523	8,476	7,483	9,529	9,635	9,094	-	-	-
Other taxes and assessments	1,283	1,283	1,175	-	-	-	-	-	-
Licenses, Permits & fees	697	703	351	-	-	-	-	-	-
Charges for services	1,930	1,620	1,581	-	-	-	6,708	4,485	4,446
Fines and Forfeitures	1	0.3	-	-	-	-	-	-	-
Interest Earnings	1,576	1,714	1,600	-	-	-	143	143	150
Grants	356	21	-	-	-	-	37	-	27
Other	844	372	-	15	40	-	65	66	50
Intergovernmental and Subsidies	668	733	26,834	-	-	26,341	106	-	3,000
<b>Total Revenues</b>	<b>\$ 63,647</b>	<b>\$ 63,874</b>	<b>\$ 84,278</b>	<b>\$ 9,544</b>	<b>\$ 9,675</b>	<b>\$ 35,435</b>	<b>\$ 7,053</b>	<b>\$ 4,675</b>	<b>\$ 7,673</b>
<b>EXPENDITURES BY ORGANIZATION</b>									
Administrative Services	\$ 3,721	\$ 4,214	\$ 4,687	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Purchases & Outlay	2,172	2,394	5,453	-	-	-	934	577	1,121
Contingency (non-capital)	-	-	9,209	-	-	-	-	-	485
County Manager	2,666	3,215	4,884	287	1,716	6,579	-	-	-
Finance	2,148	2,231	2,669	-	-	-	113	97	132
Health & Community Services	2,103	2,332	2,690	573	152	13,311	-	-	-
Housing Services	115.0	130.0	130	-	-	-	-	-	-
Judicial Center Complex	-	-	-	-	-	-	-	-	-
Land Use Department	2,836	3,304	3,583	-	-	-	-	-	-
Legal Department	1,212	1,221	1,360	-	-	-	-	-	-
Public Safety - Corrections	-	-	-	806	-	687	18,548	18,820	21,601
Public Safety - Fire Services	-	-	-	442	422	422	-	-	-
Public Safety - RECC	-	-	-	-	-	-	-	-	-
Public Works - Facilities & Projects	4,062	4,601	5,253	1,906	2,426	1,538	-	-	-
Public Works - Open Space	-	-	-	575	819	4,034	-	-	-
Public Works - Road/Solid Waste	5,546	4,911	6,070	864	148	3,775	-	-	-
Public Works - Utilities	12.1	387.4	12	192	0.2	1,817	-	-	-
<b>Elected Officials</b>									
County Clerk	1,711	1,859	2,293	-	-	-	-	-	-
County Treasurer	973	985	1,088	-	-	-	-	-	-
County Assessor	1,967	1,814	2,090	-	-	-	-	-	-
County Sheriff	37.4	34.4	14.6	-	-	-	-	-	-
County Probate	51.3	56.6	61.2	-	-	-	-	-	-
<b>Total by Organization</b>	<b>31,333</b>	<b>33,689</b>	<b>51,545</b>	<b>5,647</b>	<b>5,682</b>	<b>32,163</b>	<b>19,594</b>	<b>19,494</b>	<b>23,339</b>
<b>Excess (deficiency) of revenues over expenditures</b>	<b>32,314</b>	<b>30,185</b>	<b>32,733</b>	<b>3,897</b>	<b>3,993</b>	<b>3,272</b>	<b>(12,541)</b>	<b>(14,820)</b>	<b>(15,666)</b>
<b>Other Financing Uses (Sources)</b>									
Transfer from other funds	641	658	672	-	-	-	14,977	15,985	17,919
Transfer to other funds	(30,513)	(30,971)	(33,406)	(3,225)	(3,272)	(3,272)	(2,248)	(2,253)	(2,253)
Loan Proceeds	-	-	-	-	-	-	-	-	-
<b>Net Other Financing Sources (Uses)</b>	<b>(29,872)</b>	<b>(30,313)</b>	<b>(32,733)</b>	<b>(3,225)</b>	<b>(3,272)</b>	<b>(3,272)</b>	<b>12,728</b>	<b>13,733</b>	<b>15,666</b>
<b>Net Change In Fund Balance</b>	<b>2,442</b>	<b>(127.2)</b>	<b>-</b>	<b>671</b>	<b>721</b>	<b>-</b>	<b>188</b>	<b>(1,087)</b>	<b>-</b>
Fund Balance, beginning of period	64,103	66,545	66,418	29,678	30,350	31,070	(773)	(586)	(1,672)
<b>Fund Balance, end of period</b>	<b>\$ 66,545</b>	<b>\$ 66,418</b>	<b>\$ 66,418</b>	<b>\$ 30,350</b>	<b>\$ 31,070</b>	<b>\$ 31,070</b>	<b>\$ (586)</b>	<b>\$ (1,672)</b>	<b>\$ (4,673)</b>
<b>EXPENDITURES BY TYPE</b>									
Capital Purchases & Outlay	\$ 2,172	\$ 2,394	\$ 5,453	\$ 5,647	\$ 5,682	\$ 32,163	\$ 934	\$ 577	\$ 1,121
Contractual Services	3,349	3,542	6,280	-	-	-	1,675	1,892	1,895
Debt Service	-	-	-	-	-	-	-	-	-
Employee Benefits	5,834	6,494	7,763	-	-	-	3,716	3,904	5,041
Healthcare Assistance	-	-	-	-	-	-	-	-	-
Insurance & Deductibles	1,145	1,264	3,136	-	-	-	1,140	948	1,382
Maintenance	1,030	1,154	933	-	-	-	776	490	622
Other Election Expense	67	72	90	-	-	-	-	-	-
Other Operating Costs	2,678	2,930	3,762	-	-	-	684	673	814
Other Public Safety Expense	-	-	-	-	-	-	184	89	253
Salary & Wages	13,967	14,440	16,417	-	-	-	9,803	10,137	11,358
Subsidies & Pass Through	-	-	-	-	-	-	-	-	-
Supplies	592	964	1,043	-	-	-	588	702	722
Travel	74	81	223	-	-	-	14	20	39
Vehicle Expense	428	354	445	-	-	-	78,818	63	92
<b>Total by Type</b>	<b>\$ 31,333</b>	<b>\$ 33,689</b>	<b>\$ 51,545</b>	<b>\$ 5,647</b>	<b>\$ 5,682</b>	<b>\$ 32,163</b>	<b>\$ 19,594</b>	<b>\$ 19,494</b>	<b>\$ 23,339</b>
<b>Excess (deficiency) of revenues over expenditures</b>	<b>32,314</b>	<b>30,185</b>	<b>32,733</b>	<b>3,897</b>	<b>3,993</b>	<b>3,272</b>	<b>(12,541)</b>	<b>(14,820)</b>	<b>(15,666)</b>
<b>Other Financing Uses (Sources)</b>									
Transfer from other funds	641	658	672	-	-	-	14,977	15,985	17,919
Transfer to other funds	(30,513)	(30,971)	(33,406)	(3,225)	(3,272)	(3,272)	(2,248)	(2,253)	(2,253)
Loan Proceeds	-	-	-	-	-	-	-	-	-
<b>Net Other Financing Sources (Uses)</b>	<b>(29,872)</b>	<b>(30,313)</b>	<b>(32,733)</b>	<b>(3,225)</b>	<b>(3,272)</b>	<b>(3,272)</b>	<b>12,728</b>	<b>13,733</b>	<b>15,666</b>
<b>Net Change In Fund Balance</b>	<b>2,442</b>	<b>(127)</b>	<b>-</b>	<b>671</b>	<b>721</b>	<b>-</b>	<b>188</b>	<b>(1,087)</b>	<b>-</b>
Fund Balance, beginning of period	64,103	66,545	66,418	29,678	30,350	31,070	(773)	(586)	(1,672)
<b>Fund Balance, end of period</b>	<b>\$ 66,545</b>	<b>\$ 66,418</b>	<b>\$ 66,418</b>	<b>\$ 30,350</b>	<b>\$ 31,070</b>	<b>\$ 31,070</b>	<b>\$ (586)</b>	<b>\$ (1,672)</b>	<b>\$ (4,673)</b>

Table V-3 Statement of Revenues, Expenditure and Change in fund balance (cash basis)



# Fiscal Year 2016 Budget

## Chapter 1 EXECUTIVE SUMMARY

	Significant Funds											
	Fire Operations(244)			Enterprise (501 -517) (Water, WW & Housing)			Non-Major Other Governmental Funds			Total Governmental Funds		
	FY 14 Actuals	FY 15 Actuals	FY 16 Budget	FY 14 Actuals	FY 15 Actuals	FY 16 Budget	FY 14 Actuals	FY 15 Actuals	FY 16 Budget	FY 14 Actuals	FY 15 Actuals	FY 16 Budget
<b>REVENUES BY TYPE</b>												
Property taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 12,631	\$ 12,643	\$ 14,028	\$ 60,420	\$ 61,595	\$ 59,301
Gross Receipts taxes	8,522	8,636	8,080	-	-	-	20,354	20,831	24,064	46,928	47,578	48,702
Other taxes and assessments	-	-	-	-	-	-	1,022.44	974	852	2,285	2,257	2,027
Licenses, Permits & fees	37	33	30	-	-	-	9	7	6	742	743	387
Charges for services	740	1,023	750	3,854	4,712	4,884	617.96	905	386	13,846	12,725	12,047
Fines and Forfeitures	-	-	-	-	-	-	408	517	342	409	517	342
Interest Earnings	-	-	-	27	15	-	111.87	120	-	1,858	1,992	1,750
Grants	431	894	153	-	-	170	5,029.31	6,401	7,054	8,553	7,315	7,404
Other	145	51	-	18	3	1	6,633.37	141	15	7,720	674	66
Intergovernmental and Subsidies	307	293	2,370	524	523	6,881	2,420.14	2,002	45,602	4,026	3,551	111,029
<b>Total Revenues</b>	<b>\$ 10,181</b>	<b>\$ 10,930</b>	<b>\$ 11,384</b>	<b>\$ 4,424</b>	<b>\$ 5,254</b>	<b>\$ 11,937</b>	<b>\$ 49,237</b>	<b>\$ 44,540</b>	<b>\$ 92,348</b>	<b>\$ 144,086</b>	<b>\$ 138,947</b>	<b>\$ 243,053</b>
<b>EXPENDITURES BY ORGANIZATION</b>												
Administrative Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,721	\$ 4,214	\$ 4,687
Capital Purchases & Outlay	278	488	101	353	340	6,189	29,982	30,760	65,080.15	39,366	40,241	110,108
Contingency (non-capital)	-	-	189	-	-	92	-	-	1,288.18	-	-	11,263
County Manager	-	-	-	-	-	-	5	8	-	2,671	3,223	4,892
Finance	76	75	84	29	44	48	497	675	325.77	2,863	3,123	3,257
Health & Community Services	-	-	-	-	-	-	6,455	6,678	9,094.45	8,558	9,010	11,784
Housing Services	-	-	-	944	865	995	2,508	2,401	2,651.41	3,567	3,397	3,776
Judicial Center Complex	-	-	-	-	-	-	-	-	-	-	-	-
Land Use Department	-	-	-	-	-	-	4,537	5,029	7,109.75	7,373	8,333	10,693
Legal Department	-	-	-	-	-	-	-	-	-	1,212	1,221	1,360
Public Safety - Corrections	-	-	-	-	-	-	-	-	-	18,548	18,820	21,601
Public Safety - Fire Services	9,915	10,371	11,435	-	-	-	1,487	1,469	2,156.16	11,402	11,841	13,592
Public Safety - RECC	-	-	-	-	-	-	3,144	3,323	3,422	3,144	3,323	3,422
Public Works - Facilities & Projects	-	-	-	-	-	-	61	50	1,780.79	4,123	4,651	7,034
Public Works - Open Space	-	-	-	-	-	-	48	67	68	48	67	68
Public Works - Road/Solid Waste	-	-	-	-	-	-	4,673	4,799	5,166.33	10,219	9,711	11,236
Public Works - Utilities	-	-	-	3,451	3,719	4,613	16	0	-	3,479	4,106	4,625
<b>Elected Officials</b>												
County Clerk	-	-	-	-	-	-	139	147	181.83	1,850	2,006	2,475
County Treasurer	-	-	-	-	-	-	-	-	-	973	985	1,088
County Assessor	-	-	-	-	-	-	1,102	1,141	1,441.57	3,069	2,955	3,532
County Sheriff	-	-	-	-	-	-	11,174	11,325	12,496	11,212	11,360	12,511
County Probate	-	-	-	-	-	-	-	-	-	51	57	61
<b>Total by Organization</b>	<b>10,269</b>	<b>10,934</b>	<b>11,809</b>	<b>4,776</b>	<b>4,968</b>	<b>11,937</b>	<b>65,827</b>	<b>67,872</b>	<b>112,271</b>	<b>137,447</b>	<b>142,640</b>	<b>243,064</b>
<b>Excess (deficiency) of revenues over expenditures</b>	<b>(88)</b>	<b>(5)</b>	<b>(425)</b>	<b>(352)</b>	<b>286</b>	<b>-</b>	<b>(16,590)</b>	<b>(23,333)</b>	<b>(19,923)</b>	<b>6,639</b>	<b>(3,693)</b>	<b>(9)</b>
<b>Other Financing Uses (Sources)</b>												
Transfer from other funds	4,037	3,628	3,844	-	-	-	31,712	31,363	32,447	51,366	51,634	54,883
Transfer to other funds	(3,410)	(3,424)	(3,419)	-	-	-	(11,971)	(11,714)	(12,533)	(51,366)	(51,634)	(54,883)
Loan Proceeds	-	-	-	-	-	-	-	-	-	-	9,056	9
<b>Net Other Financing Sources (Uses)</b>	<b>628</b>	<b>203</b>	<b>425</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>19,741</b>	<b>19,649</b>	<b>19,914</b>	<b>-</b>	<b>9,056</b>	<b>9</b>
<b>Net Change in Fund Balance</b>	<b>540</b>	<b>199</b>	<b>-</b>	<b>(352)</b>	<b>286</b>	<b>-</b>	<b>3,151</b>	<b>(3,684)</b>	<b>(9)</b>	<b>6,639</b>	<b>5,363</b>	<b>-</b>
Fund Balance, beginning of period	5,646	6,186	6,384	5,467	5,114	5,400	40,370	43,521	39,837	144,490	151,129	156,492
<b>Fund Balance, end of period</b>	<b>\$ 6,186</b>	<b>\$ 6,384</b>	<b>\$ 4,309</b>	<b>\$ 5,114</b>	<b>\$ 5,400</b>	<b>\$ 5,023</b>	<b>\$ 43,521</b>	<b>\$ 39,837</b>	<b>\$ 39,828</b>	<b>\$ 151,129</b>	<b>\$ 156,492</b>	<b>\$ 48,172</b>
<b>EXPENDITURES BY TYPE</b>												
Capital Purchases & Outlay	\$ 278	\$ 488	101	353	340	6,189	11,346	11,795	35,218	20,730	21,276	80,246
Contractual Services	153	161	194	1,870	1,827	2,201	4,713	5,841	7,264	11,761	13,262	17,835
Debt Service	-	-	-	-	-	-	18,598	18,942	29,862	18,598	18,942	29,862
Employee Benefits	2,606	2,775	3,416	481	554	716	4,504	4,811	5,685	17,142	18,538	22,621
Healthcare Assistance	-	-	-	-	-	-	3,888	3,551	3,900	3,888	3,551	3,900
Insurance & Deductibles	323	340	480	108	82	142	1,118	992	1,245	3,834	3,625	6,385
Maintenance	94	84	88	167	199	227	1,436	1,617	5,998	3,505	3,545	7,867
Other Election Expense	-	-	-	-	-	-	-	-	0	67	72	90
Other Operating Costs	273	362	401	455	549	694	5,868	5,974	6,876	9,958	10,489	18,546
Other Public Safety Expense	-	-	-	-	-	-	298	305	390	482	394	643
Salary & Wages	5,828	5,954	6,497	1,221	1,292	1,611	11,499	11,832	12,589	42,318	43,655	48,472
Subsidies & Pass Through	-	-	-	-	-	-	166	109	450	166	109	450
Supplies	410	495	370	61	67	79	757	693	940	2,408	2,920	3,153
Travel	22	29	23	1	3	10	143	151	246	254	285	542
Vehicle Expense	280	248	239	59	55	69	1,493	1,259	1,608	2,336	1,979	2,452
<b>Total by Type</b>	<b>\$ 10,269</b>	<b>\$ 10,934</b>	<b>\$ 11,809</b>	<b>\$ 4,776</b>	<b>\$ 4,968</b>	<b>\$ 11,937</b>	<b>\$ 65,827</b>	<b>\$ 67,872</b>	<b>\$ 112,271</b>	<b>\$ 137,447</b>	<b>\$ 142,640</b>	<b>\$ 243,064</b>
<b>Excess (deficiency) of revenues over expenditures</b>	<b>(88)</b>	<b>(5)</b>	<b>(425)</b>	<b>(352)</b>	<b>286</b>	<b>-</b>	<b>(16,590)</b>	<b>(23,333)</b>	<b>(19,923)</b>	<b>6,639</b>	<b>(3,693)</b>	<b>(9)</b>
<b>Other Financing Uses (Sources)</b>												
Transfer from other funds	4,037	3,628	3,844	-	-	-	31,712	31,363	32,447	51,366	51,634	54,883
Transfer to other funds	(3,410)	(3,424)	(3,419)	-	-	-	(11,971)	(11,714)	(12,533)	(51,366)	(51,634)	(54,883)
Loan Proceeds	-	-	-	-	-	-	-	-	-	-	9,056	9
<b>Net Other Financing Sources (Uses)</b>	<b>628</b>	<b>203</b>	<b>425</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>19,741</b>	<b>19,649</b>	<b>19,914</b>	<b>-</b>	<b>9,056</b>	<b>9</b>
<b>Net Change in Fund Balance</b>	<b>540</b>	<b>199</b>	<b>-</b>	<b>(352)</b>	<b>286</b>	<b>-</b>	<b>3,151</b>	<b>(3,684)</b>	<b>(9)</b>	<b>6,639</b>	<b>5,363</b>	<b>0</b>
Fund Balance, beginning of period	5,646	6,186	6,384	5,467	5,114	5,400	40,370	43,521	39,837	144,490	151,129	156,492
<b>Fund Balance, end of period</b>	<b>\$ 6,186</b>	<b>\$ 6,384</b>	<b>\$ 4,309</b>	<b>\$ 5,114</b>	<b>\$ 5,400</b>	<b>\$ 5,023</b>	<b>\$ 43,521</b>	<b>\$ 39,837</b>	<b>\$ 39,828</b>	<b>\$ 151,129</b>	<b>\$ 156,492</b>	<b>\$ 48,172</b>

(1) Reduced by sale of property revenue to reflect adjusting journal entry made in FY 16

Table V-4 Statement of Revenues, Expenditure and Change in fund balance (cash basis)





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### Chapter 2 INTRODUCTION TO SANTA FE COUNTY

#### I. LOCATION AND CLIMATE

Santa Fe County is located in north-central New Mexico. The City of Santa Fe is the capital of the State of New Mexico and is in the center of the County approximately 60 miles northeast of Albuquerque. At an altitude of about 7,000 feet the cool semi-arid climate includes 284 sunny days a year with cool winters and hot summers. On average July is the hottest month with high temperatures of about 86 degrees Fahrenheit and low temperatures of about 55 degrees Fahrenheit. The coldest month is typically January with an average high temperature of 43 degrees Fahrenheit and an average low temperature of 18 degrees Fahrenheit. The average annual precipitation is 14.2 inches with average annual snowfall of 25.8 inches contributing to this total. Santa Fe County has a total area of 1,911 square miles (twice as large as the state of Rhode Island and as large as Delaware). Approximately 1,909 square miles of it is land and 2 square miles of it is water. The highest point in the County is the summit of Santa Fe Baldy (12,622 ft.).



#### II. DEMOGRAPHICS

The 2010 decennial census revealed a population of 144,170 which includes the 67,947 individuals located in the City of Santa Fe. This reflects a countywide population percentage increase since the 2000 decennial census of 11.5% -- a lower percentage increase than the State as a whole which saw a 13.2% increase during that same period. Population estimates as of July 1, 2014 indicate that the population increased to 148,164 or 2.7%. During the same period the State's population increased and estimated 1.3%.

Santa Fe County has the 7<sup>th</sup> highest population growth rate in the State (behind Sandoval, Dona Ana, Lea, Valencia, San Juan and Bernalillo) and is the 3<sup>rd</sup> most populous County (behind Bernalillo and Dona Ana). Based on the latest



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estimate the population density is 77.6 people per square mile. In the City of Santa Fe the population density is 1577 people per square mile.

According to the Census Bureau's American Community Survey (ACS) 5-year estimates for 2014, there were 3,715 more females (75,038) than males (71,323). The racial composition is 83.7% white, 3.1% American Indian or Alaska Native, 0.7% black or African American, 1.1% Asian and "other" races compose the remainder of the population. The ethnic composition is 51% Hispanic or Latino of any race. The highest percentage of the population falls in the 45 to 54 year-old range (21,243 or 14.5 %), but the median age of Santa Fe County's population is 43.3 years.

The following chart shows the population growth of Santa Fe County since just prior to New Mexico becoming a state in 1912.

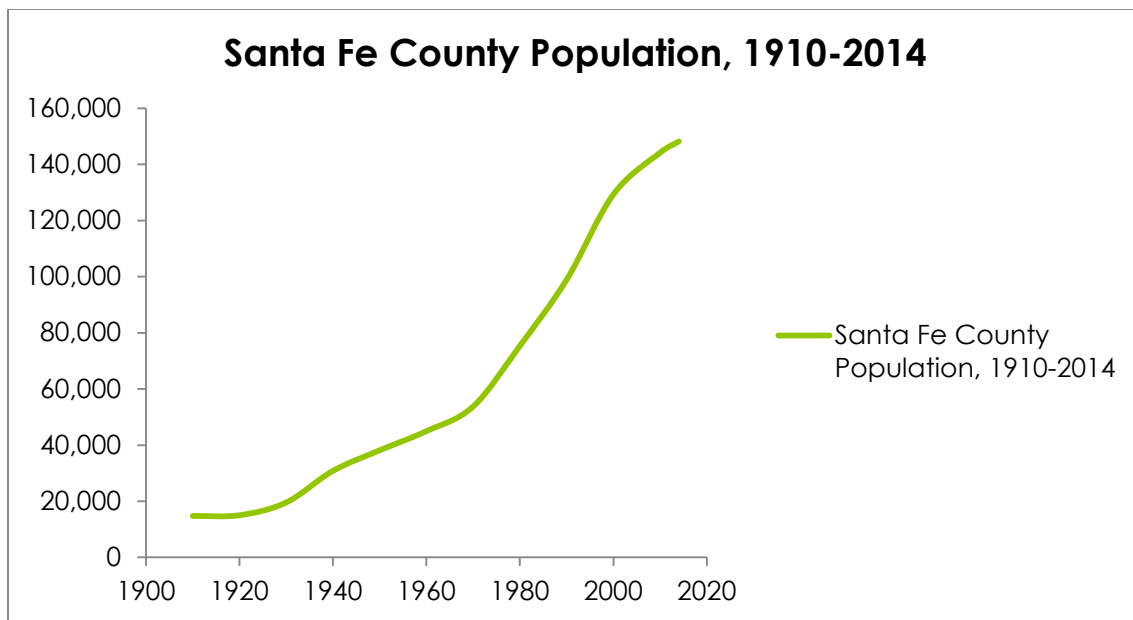


Figure II-1 Historical Population Chart

### III. SCHOOLS

There are three public school districts in Santa Fe County: the Santa Fe Public Schools, Edgewood Public Schools and the Pojoaque Valley Public Schools. The three districts combined have two pre-k to kindergarten schools, 25 elementary-



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only schools, seven middle schools, five community schools ranging from pre-k to 8<sup>th</sup> grades, four charter schools, and four high schools. There are also 28 private schools ranging from pre-k to 12<sup>th</sup> grades. The Santa Fe Community College is a major educational institution providing two-year degrees and certificate programs. There are currently approximately 23 colleges and vocational schools in Santa Fe, including the Santa Fe University of Art and Design (formerly the College of Santa Fe), the Higher Education Center, St. John's College, Institute of American Indian Arts, Southwestern College and the University of Phoenix.

#### IV. HOUSING

According to the 2010 decennial census, Santa Fe County had 71,267 housing units. Of these units, 61,963 were occupied or 86.9%. Housing units in the County increased by 13,566 units between 2000 and 2010. This represents a 23.5% growth during that period of time, the 4<sup>th</sup> highest growth rate in the State behind Sandoval, Dona Ana and Catron counties. Occupancy rates did not keep pace with the overall growth rate of housing units. The growth rate of units that are occupied lagged at 18.1%, while the number of vacant units grew by 78.3% from 5,219 in 2000 to 9,304 in 2010.

The average density of housing units is 37.3 units per square mile in unincorporated areas of Santa Fe County. However, in the City of Santa Fe there were 30,488 housing units at an average density of 815.2 per square mile. According to ACS 5-year estimates for 2014, the total housing units increased to 71,554.

#### V. COST OF LIVING

The cost of living in Santa Fe County is slightly less than the national average at 98.7 on an index of 100 as of March 2013 (Santa Fe County, New Mexico, 2015). Wages are around the national average but above the average for the State of New Mexico. The median household income in Santa Fe County was \$52,958 in 2014 compared to the state median of \$44,968 (Community Facts, Table Viewer).

In the last 6 months of calendar year 2015 the average median price for a home in Santa Fe County was \$299,000. (Realtor.com, 2015) Over the same time





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period the median price for a home in the City of Santa Fe was \$370,000. (Realtor.com, 2015) Statewide the median price was \$139,000. (Realtor.com, 2015)

#### VI. RECREATION AND QUALITY OF LIFE

Santa Fe County is rich in history and traditions. El Rancho de Las Golondrinas is a living history museum located on 200 acres in La Cienega dedicated to the history, heritage and culture of New Mexico of the 18<sup>th</sup> and 19<sup>th</sup> centuries. The County is also home to several National Scenic Byways such as the Santa Fe National Forest Scenic Byway, the Turquoise Trail, and the international El Camino Real Trail. Further historical and contemporary treasures are the ghost towns and artist communities such as Madrid and Los Cerrillos. The arts, entertainment and recreation industries in Santa Fe County rank among the top 10 contributors to economic development locally (U.S Census, 2012).

General obligation bonds totaling more than \$26.0M have provided for open space and trails in the County as does the capital outlay gross receipts tax, both of which were approved by voters. To date, the County has acquired more than 6,610 acres of open space land. These lands are combined with approximately 19 parks and recreation properties in the County totaling more than 155 acres. In addition there are 34 miles of trails in Santa Fe County, including the Santa Fe Rail Trail, the Dale Ball Trail System, the Spur Trail and the District Trails. Santa Fe County has also received approval to acquire an additional 1,300 acres for the Open Space and Trails Program.



#### VII. GOVERNMENT

Santa Fe County operates under the commission/manager form of government and is governed by an elected five-member Board of County Commissioners with an appointed County Manager. The number of positions authorized and funded for fiscal year 2016 is approximately 976.6 full-time equivalents (FTEs). The employees in these positions are essential in providing the following services: law



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enforcement, corrections, fire protection and emergency medical services (including emergency dispatch services), valuation of property and the collection of property taxes, parks and recreation, planning and zoning, certain health and social services, general administrative services, low income housing assistance, energy efficiency initiatives, economic development, creation of a sustainable growth management plan and code, road improvements and maintenance, solid waste disposal activities, capital project development, and water and wastewater utilities.

The Commission and its administrative leadership strive to provide a responsive, quality government in the most efficient and cost effective manner. The input of County citizens is instrumental in improving County government and addressing the needs of the community. Citizen input is sought through committees, town hall meetings, study sessions, public hearings, symposiums, letters, focus groups and formal citizen surveys. The citizen survey has become an integral part of receiving feedback on how well Santa Fe County is achieving its stated goals and objectives. It is the County's intention to conduct the survey on a bi-annual or tri-annual basis, with the next to be conducted in fiscal year 2017. Over fifteen citizen advisory boards and committees contribute to the framing of important issues that go before the Commission.

### VIII. TAXES

Santa Fe County includes the municipalities of the City of Santa Fe, the Town of Edgewood, and portions of the City of Espanola. Gross receipts tax rates as of January 1, 2016 for these areas are:

	<i>Santa Fe</i>	<i>Edgewood</i>	<i>Espanola</i>	<i>Unincorporated Area</i>
<i>State of New Mexico</i>	5.125%	5.125%	5.125%	5.125%
<i>Santa Fe County</i>	1.875%	1.875%	1.875%	1.875%
<i>Municipality</i>	<u>1.3125%</u>	<u>1.0000%</u>	<u>1.9375%</u>	-
<i>Total Gross Receipts Tax Rate</i>	8.3125%	8.000%	8.938%	7.00%

Figure VIII-1 Santa Fe County Gross Receipts Tax Rates

In 2015, the County enacted a 0.125% Hold Harmless Gross Receipts Tax. The tax, which is Countywide by statute, is intended to be used for maintenance of



## Fiscal Year 2016 Budget

### Chapter 2 INTRODUCTION TO SANTA FE COUNTY

capital assets and the construction of a new County administration building. A Fire Protection Excise Tax was approved by the voters in November of 2012. This 0.25% tax, which is only imposed on the unincorporated area of the County, is dedicated to the operation and capital needs of the Fire Services Division.

For tax year 2015, which began on November 1, 2015, the net taxable value for Santa Fe County was \$6.56 billion. Santa Fe County's property tax rate is the 23<sup>rd</sup> lowest of 33 counties in the State of New Mexico with a residential operational tax rate of 6.065 mills, and 1.974 mills for County debt for tax year 2015. Property taxes are the largest source of Santa County's general fund revenue.

Major Santa Fe County property taxpayers, their business, property valuation and percentage of the total assessed value are listed below:

Name	Business	2015 Assessed Value	% of Assessed Value
Public Service Company of NM	Electric Utility	\$50,990,201	0.78%
Gas Company of New Mexico	Gas Utility	15,034,929	0.23%
Truzaf Limited Partnership	Real Estate	14,641,877	0.22%
Qwest Corporation	Telephone Utility	14,330,555	0.22%
La Fonda Holding LLC	Retail	9,899,943	0.17%
Mid-America	Pipeline	9,794,428	0.15%
BNSF	Railroad	9,339,540	0.14%
Rancho Encantado	Real Estate	8,941,923	0.14%
Santa Fe Mall	Retail	8,000,000	0.12%
<b>Total</b>		<b>\$151,855,194</b>	<b>2.32%</b>

Source: Santa Fe County Treasurer's Office

Table VIII-1 Top Property Tax Payers

### IX. TRANSPORTATION

The Santa Fe Municipal Airport serves airlines, corporate jets and small private planes. The Albuquerque International Sunport is located about 1.25 hours south of Santa Fe, approximately 65 miles. Federal and state highways also give the County access to all parts of the state. The North Central Regional Transit District (RTD) was established in 2004 to improve regional public transportation.



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In July, 2009 a 0.125% cent Regional Transit Gross Receipts Tax was enacted which provides funding for the RTD. This tax is imposed on all jurisdictions within the transit district which includes Taos, Rio Arriba, Los Alamos and Santa Fe Counties in addition to the Northern Pueblos.

Santa Fe County also participated in the development of the Santa Fe Commuter Rail project to provide transportation between Belen, Albuquerque, Bernalillo, and Santa Fe. This rail system began service mid-December 2008. There are currently three open stops on the rail line in Santa Fe County with one additional stop under consideration pending resolution of traffic and neighborhood issues.

**X. EMPLOYMENT**

According to UNM’s Bureau of Business and Economic Research (BBER), the unemployment rate in Santa Fe County was 5.1% compared to 6.0% Statewide in Q1 of 2015. BBER forecasts the unemployment rate in Santa Fe County will continue to decline in 2016 to 4.5%. (Bureau of Business and Economic Research, 2015)

The following tables illustrate the top public and private employers and sectors in Santa Fe County.

Private	Public
<ul style="list-style-type: none"> <li>• <i>Christus St. Vincent Regional Medical Center: 2,021</i></li> <li>• <i>Peters Corp.: 730</i></li> <li>• <i>Hilton, Buffalo Thunder Resort &amp; Casino: 700 (seasonal)</i></li> <li>• <i>The Santa Fe Opera: 630 (seasonal)</i></li> <li>• <i>Wal-Mart: 495</i></li> <li>• <i>Ski Santa Fe: 473 (seasonal)</i></li> <li>• <i>Presbyterian Medical Services: 361</i></li> <li>• <i>Whole Foods Market: 358</i></li> <li>• <i>Albertsons: 350</i></li> <li>• <i>Camel Rock Casino: 350</i></li> </ul>	<ul style="list-style-type: none"> <li>• <i>State of New Mexico: 19,749</i></li> <li>• <i>Los Alamos National Laboratory: 10,086</i></li> <li>• <i>Federal government: 1,750</i></li> <li>• <i>Santa Fe Public Schools: 1,708</i></li> <li>• <i>City of Santa Fe: 1,513</i></li> <li>• <i>Santa Fe Community College: 943</i></li> <li>• <i>Santa Fe County: 846</i></li> <li>• <i>Santa Fe Indian School: 200</i></li> <li>• <i>U.S. Postal Service: 200</i></li> <li>• <i>Institute of American Indian Arts: 125</i></li> </ul>

(Santa Fe New Mexican, 2013)

**Table X-1 Top Employer Table**



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<u>Rank</u>	<u>Industry Sector</u>	<u>Establishments</u>	<u>Employees</u>
1	Public Administration	135	9,919
2	Health Care and Social Assistance	682	9,566
3	Accommodation and Food Services	397	8,766
4	Retail Trade (44 & 45)	748	8,664
5	Education Services	152	4,874
6	Construction	529	2,943
7	Other Services (except Public Admin.)	532	2,662
8	Professional Scientific & Technical Svc	770	2,597
9	Arts, Entertainment, and Recreation	132	2,302
10	Admin., Support, Waste Mgmt., Remediation	267	2,122

(New Mexico Workforce Connection, 2015)  
Table X-2 Top Employment by Sector

**XI. HEALTH CARE AND HOSPITALS**

Santa Fe is serviced by the CHRISTUS St. Vincent Regional Medical Center and Physicians Medical Center. As the oldest hospital in the State of New Mexico, St. Vincent Hospital was established in 1865 and has been serving northern New Mexico since that time. In April 2008, CHRISTUS Health (a private non-profit organization) purchased St. Vincent Hospital. It is the largest hospital facility north of Albuquerque and south of Pueblo, Colorado, and is the only Level III Trauma Center in Northern New Mexico serving residents from a 19,000 square mile area from seven counties. CHRISTUS St. Vincent Regional Medical Center has 268 licensed beds, and 380 providers representing 34 medical specialties.

Physicians Medical Center (PMC), a small hospital with just 12 beds, was opened in 2006 and is focused on acute surgical care, both inpatient and outpatient. It was acquired by the CHRISTUS Health System in September of 2011 from the National Surgical Hospitals system. The acquisition was undertaken in order to provide a more cost effective system of care through better coordination of operating room facilities and allow for the facilities to become more specialized in the future.





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In Santa Fe County, of the estimated 143,395 civilian non-institutionalized population (ACS 1-year estimates for 2011), 112,519 of these had health insurance coverage or 78.5% and 21.5% had no insurance coverage. The majority of those carrying health insurance, 87,409 or 77.7%, had coverage through a private insurance plan.

## XII. SANTA FE COUNTY – ECONOMIC AND DEMOGRAPHIC DATA

### A. HOUSING

Santa Fe County’s housing market has experienced significant growth in the number of housing units over the 10-year period between the 2000 and 2010 decennial census. In 2000 there were 57,701 housing units compared to 71,267 housing units in 2010. Of these, 35,977 were owner-occupied units in 2000 versus 42,280 in 2010. Most recent estimates show a total of 71,554 units of which 61,313 are occupied. Home owners make up 42,533 of the occupied residences. (U.S Census, 2014)

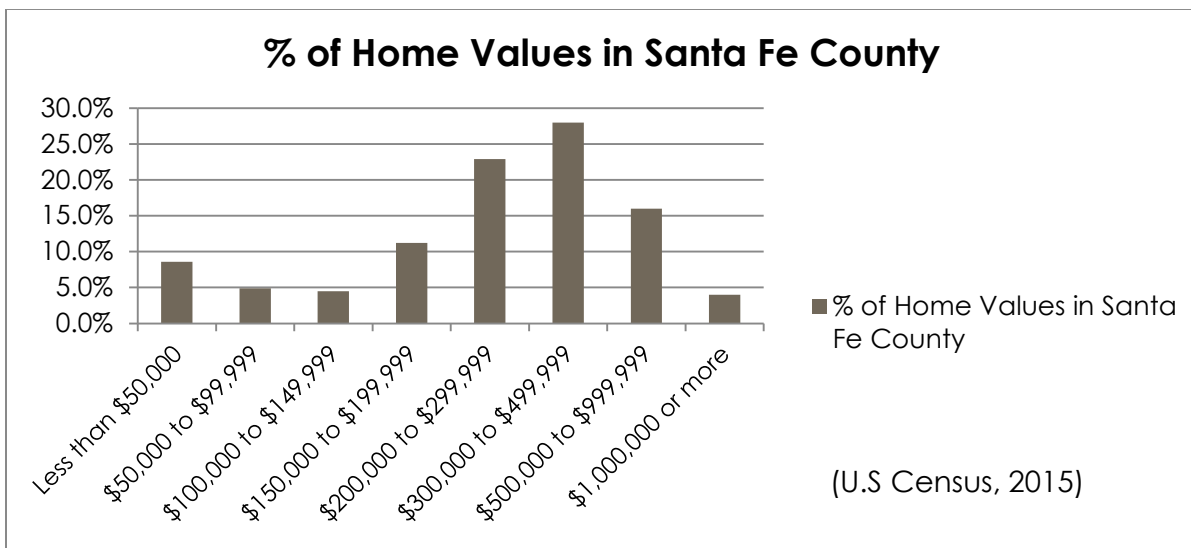


Figure XII-1 Home Values Chart

### B. HOUSEHOLD INCOME

The State of New Mexico median household income is \$44,968 while the median household income in Santa Fe County is 20.3% higher at \$52,958 according to



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the ACS 5-year estimates for 2010-2014. As another reference point the median household income for Bernalillo County is \$48,390. (U.S Census, 2015)

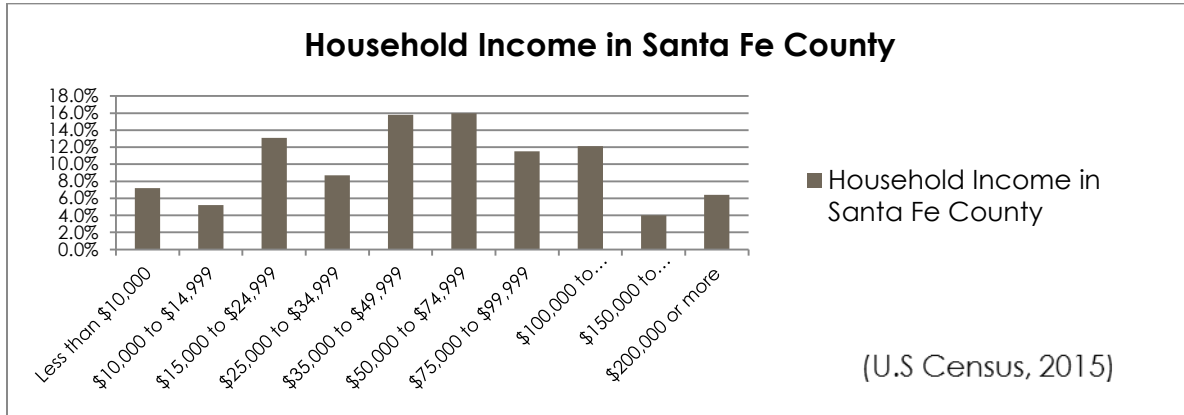


Figure XII-2 Household Income Chart

### C. INDUSTRIES

Education and health care contribute the largest portion of the jobs in the area. Other major industries in the Santa Fe County area are centered on tourism and recreation. These include all associated industries such as food, lodging, arts and entertainment. Professional, scientific and management industries also add significantly to the employment base of Santa Fe County. Further, there are a number of industries that produce goods such as furniture, jewelry, clothing and accessories.

Recently the film industry has made inroads into the Santa Fe County economy. Since fiscal year 2013 Santa Fe Studios has hosted 21 various films or television shows. A four phase independent study of the film industry is being commissioned by the State of New Mexico, and conducted by MNP, LLP. The first phase of the study provided the following conclusions:

- “New Mexico has become a well-established and important production location for film and television.
- New Mexico is viewed favorably by the film and television industry as a production location as a result of its film production tax incentive and its other positive attributes.



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- The increased tax incentives for extended television series production are viewed favorably by the industry and are believed to attract additional productions.
- The estimated economic impacts from production spending between fiscal years 2010 through 2014 (Q1 through Q3) are:
  - Total economic output generated from production spending alone is estimated at \$1.53 billion. Direct output from production activity is estimated at \$936.0 million. In addition, production activity generated a further \$591.5 million in indirect and induced spending."

(MNP, LLP, 2014)

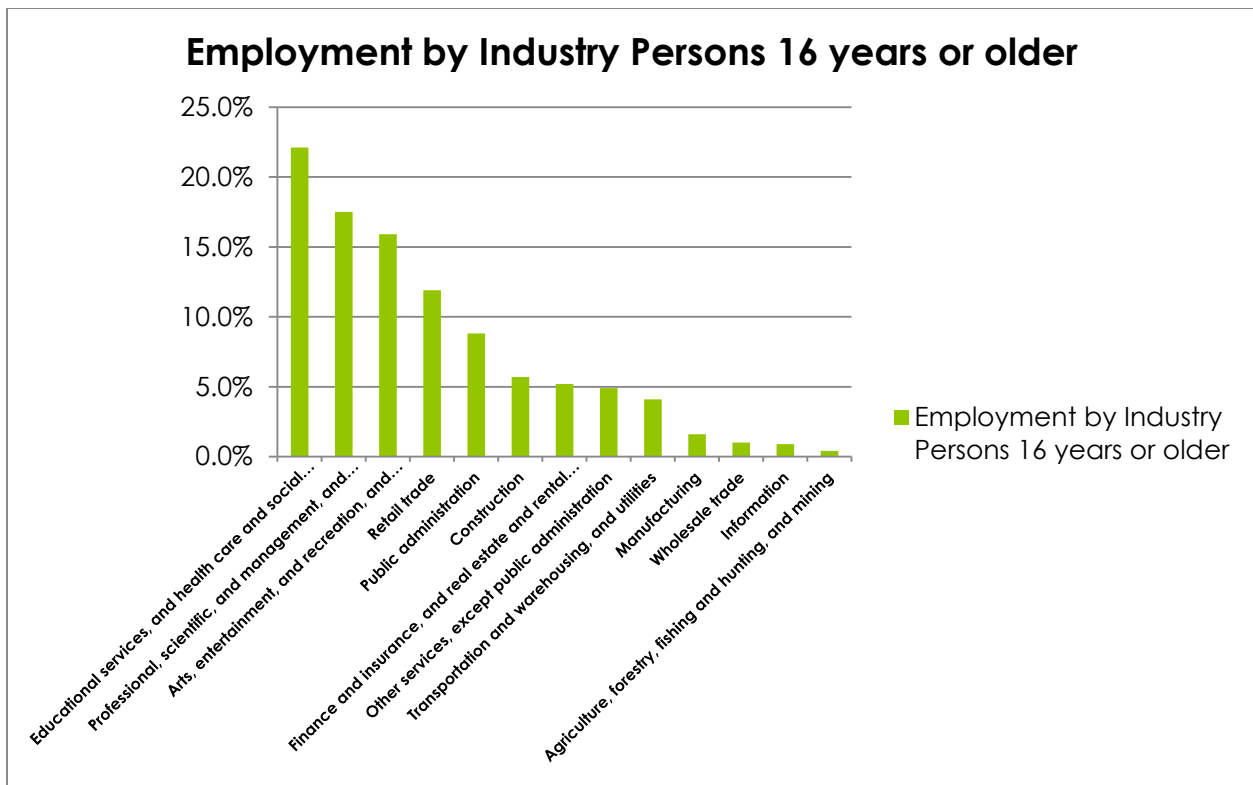


Figure XII-3 Employed Persons by Industry Chart



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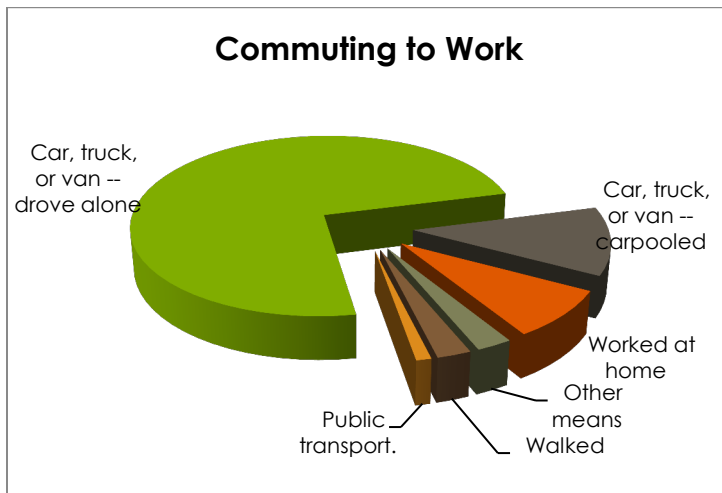
Employment by Industry Persons 16 years or older	Number	Percent
Educational services, and health care and social assistance	14,951	22.1%
Professional, scientific, and management, and administrative and waste management	10,521	17.5%
Arts, entertainment, and recreation, and accommodation and food services	10,165	15.9%
Retail trade	7,842	11.9%
Public administration	6,661	8.8%
Construction	4,607	5.7%
Finance and insurance, and real estate and rental and leasing	3,945	5.2%
Other services, except public administration	4,083	4.9%
Transportation and warehousing, and utilities	2,200	4.1%
Manufacturing	1,911	1.6%
Wholesale trade	893	1.0%
Information	644	0.9%
Agriculture, forestry, fishing and hunting, and mining	793	0.4%

Table XII-1 Employed Persons by Industry Data Table

(U.S Census, 2015)

D. COMMUTING TO WORK

The majority of workers in Santa Fe County commute to work via automobile with a total of 80.9% using this mode of transportation. Of those, 69.7% drive alone whereas 11.2% carpool. The mean travel time is 21.8 minutes. (U.S Census, 2015)



Mode of Transport	Number	Percent
Car, truck, or van -- drove alone	50,776	69.7%
Car, truck, or van -- carpooled	8,101	11.2%
Worked at home	5,730	11.0%
Other means	1,783	4.7%
Walked	1,690	2.2%
Public transportation	756	1.1%
<b>TOTAL</b>	<b>68,836</b>	<b>100%</b>

Table XII-2 Commuting to Work Data Table

Figure XII-4 Commuting to Work Pie Chart



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### Chapter 2 INTRODUCTION TO SANTA FE COUNTY

#### E. POPULATION

In 2014, Santa Fe County partnered with the University of New Mexico's Geospatial and Population Studies to develop estimates and forecasts for Santa Fe County through 2030. The report studied the population trends countywide and found that growth has been slowing for past couple of decades. The report concludes that this trend may continue, except for a slight uptick from 2020 to 2030. The author finds, "The population growth rate has been slowing and we expect to see this trend continue, with a slight reversal in the last decade of the forecast. From 1990 to 2000, population increased by 27,787 people (or 27.4%). However, from 2000 to 2010, population only increased by 15,386 or 11.9%. From 2010 to 2020 and subsequently from 2020 to 2030, we expect population to increase by 7,364 (or 5.1%) and 13,380 (or 8.8%), respectively." (Jack Baker, 2014) The report provided the data for the graphs below.

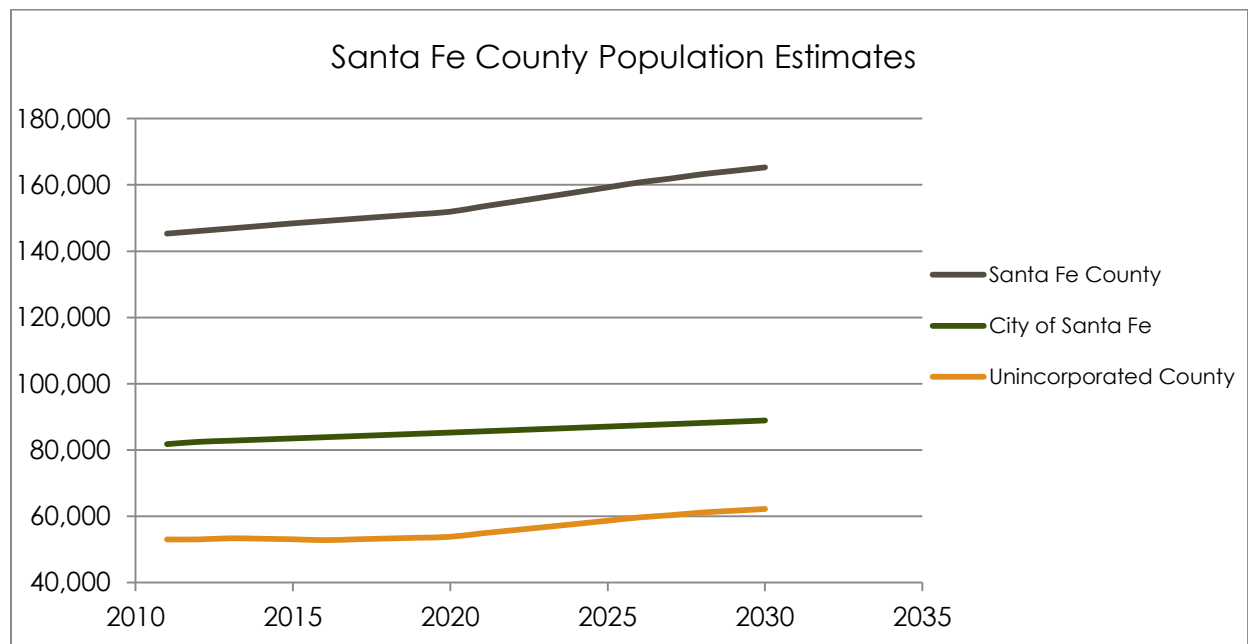


Figure XII-5 Santa Fe County Population Estimates (1)  
(Jack Baker, 2014)





# Fiscal Year 2016 Budget

## Chapter 2 INTRODUCTION TO SANTA FE COUNTY

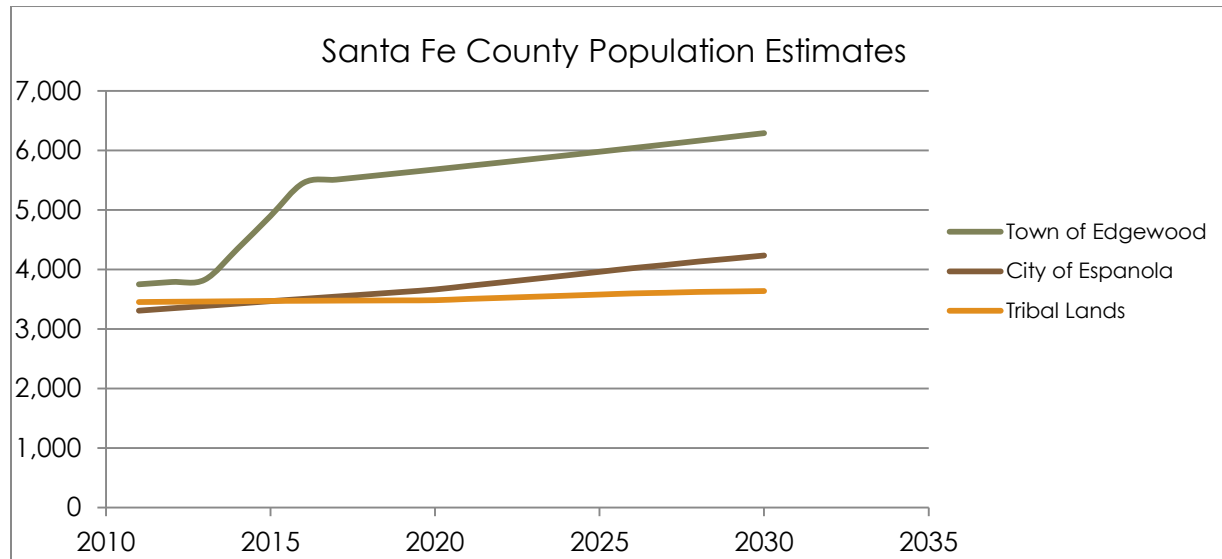


Figure XII-6 Santa Fe County Population Estimates (2)  
(Jack Baker, 2014)

The U.S Census provides us with a look at the distribution of the County's population on the basis of age. The largest portion is the 45-64 age group followed by the 25-44 age group in year 2000 and 2010. (U.S Census, 2015)

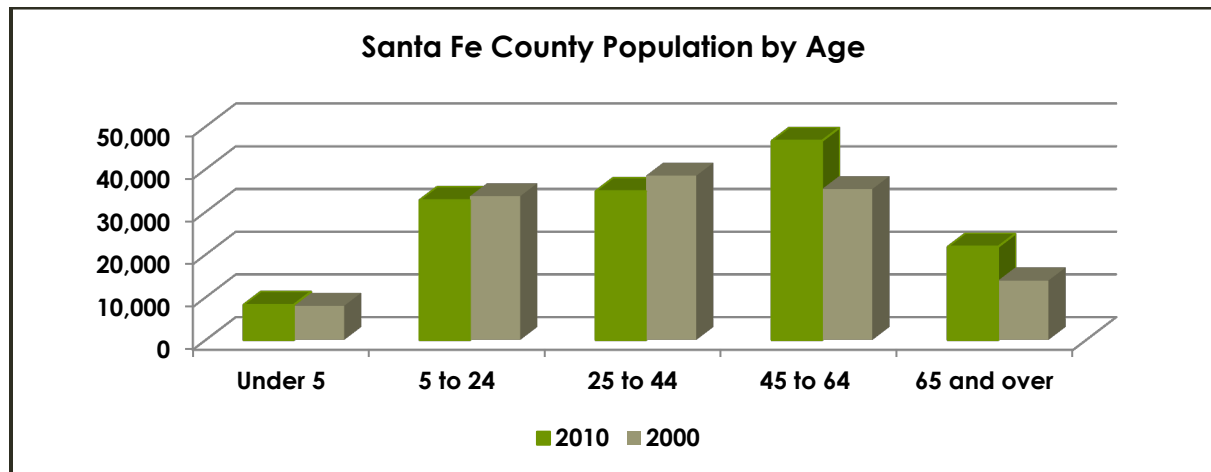


Figure XII-7 Population by Age Distribution Chart



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## Fiscal Year 2016 Budget

### Chapter 2 **INTRODUCTION TO SANTA FE COUNTY**

#### F. **ECONOMIC DEVELOPMENT**

Santa Fe County adopted a new Economic Development Plan in 2014, which focuses on growing our economy locally and building on the strengths and values that exist within the County by targeting the following industries: Green Energy/Water Conservation technologies, Arts & Culture, Outdoor Recreation, Agriculture, Health & Wellness, and Film & Digital Media.

The stated mission within the Economic Development Plan is to provide guidance and support for business development, offer a professional level of service for the business community, stimulate entrepreneurship, and provide a platform for economic growth that enables businesses to flourish. The vision statement is to build on the rich cultural, arts, and agricultural heritage by creating a vibrant economy that is diversified, sustainable, and that promotes responsible business development.

To accomplish the mission and vision, the County has initiated efforts to retain existing businesses and assist in expansion plans, as well as recruit new businesses to the County.

The New Mexico Department of Taxation and Revenue (TRD) tracks the taxable gross receipts by sector. TRD provides a report to the public called RP-80, which is the source for the data presented below. (State of New Mexico, Taxation and Revenue Dept., 2015)

The different sector data depicts the various levels of economic activity over the past five years. One clear theme is that business in nearly all sectors declined during the great recession that started in 2008. Beyond this observation, the different sectors have had a variety of experience with recovery. However, clearly retail and professional services are the largest contributors to Santa Fe County.



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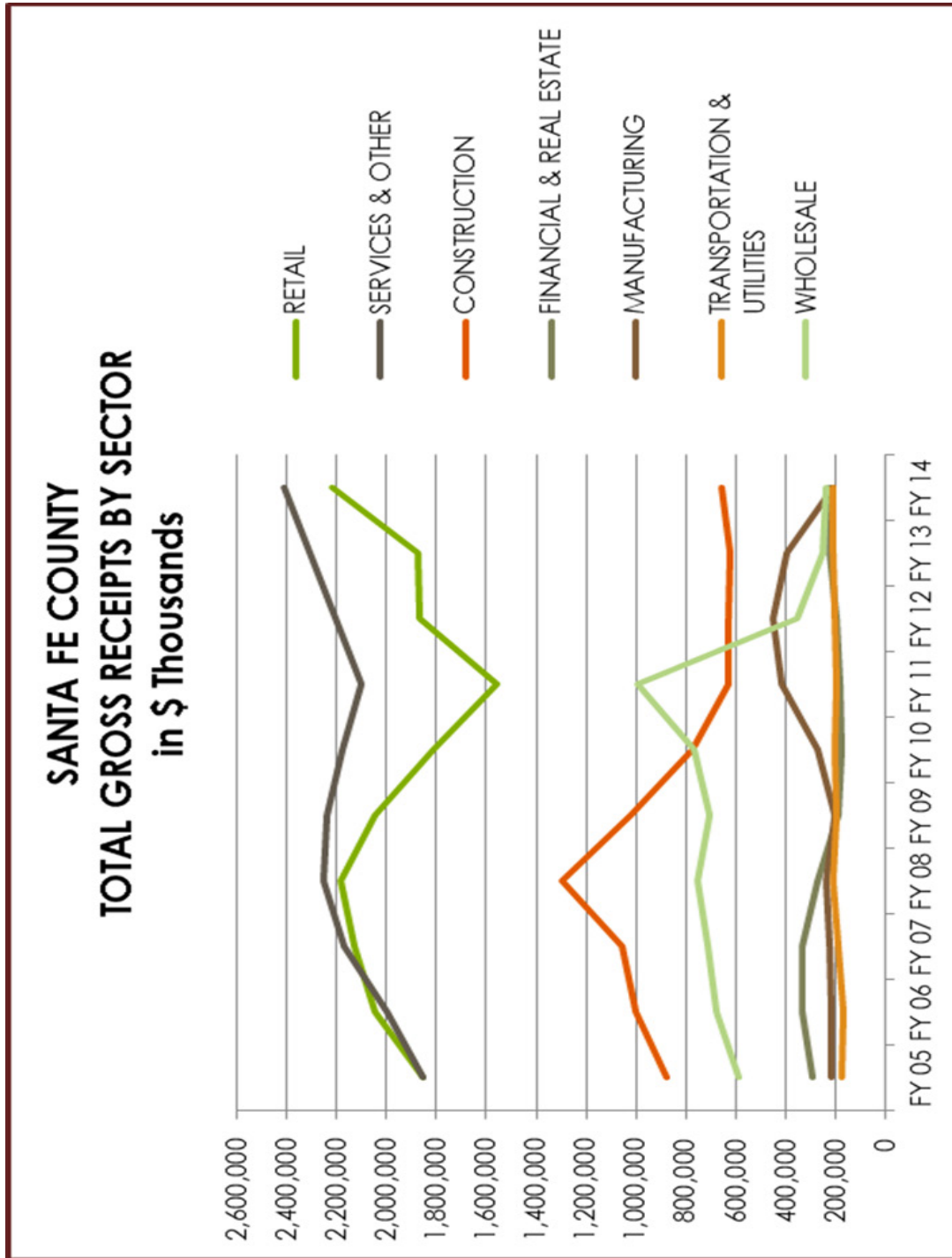


Figure XII-8 Total Gross Receipts by Sector Chart



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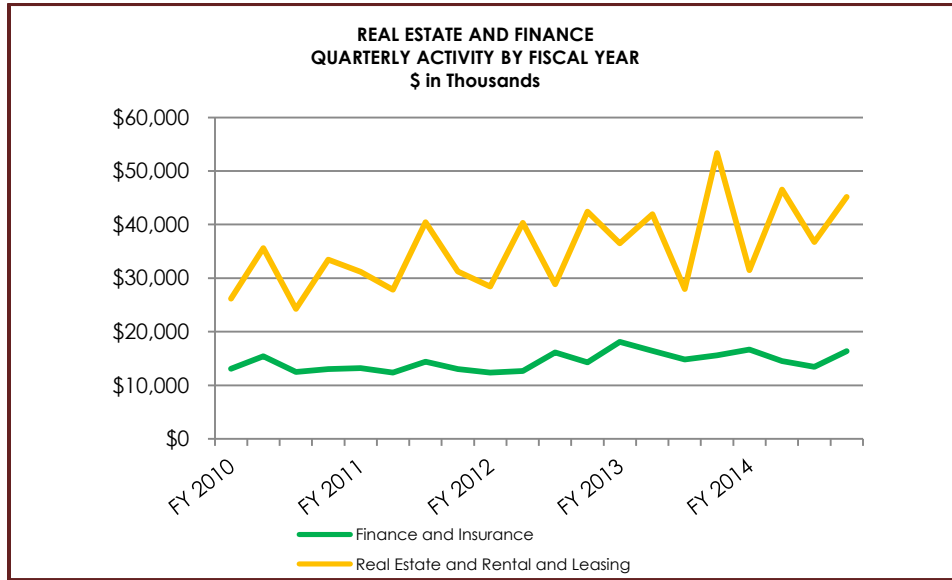


Figure XII-10 Quarterly Gross Receipts Chart (1)

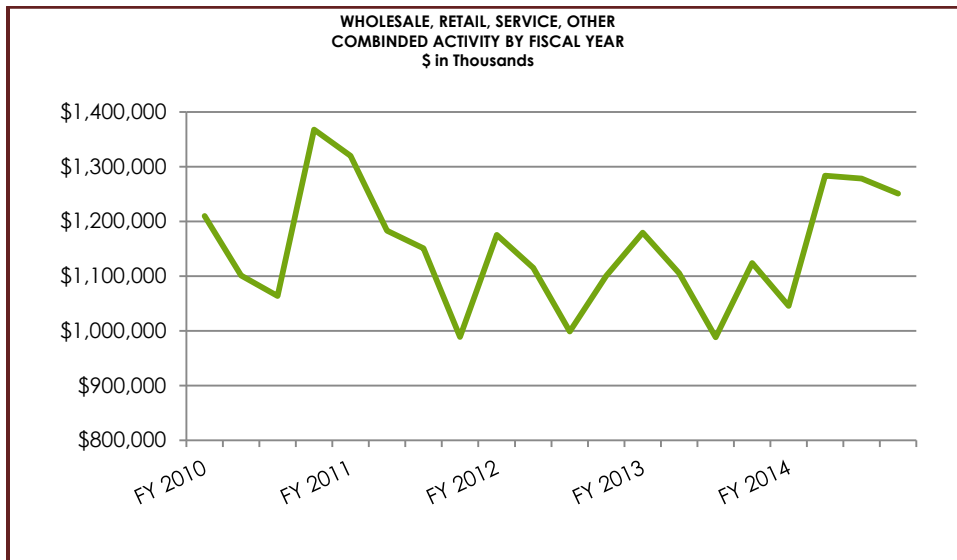


Figure XII-11 Quarterly Gross Receipts Chart (2)



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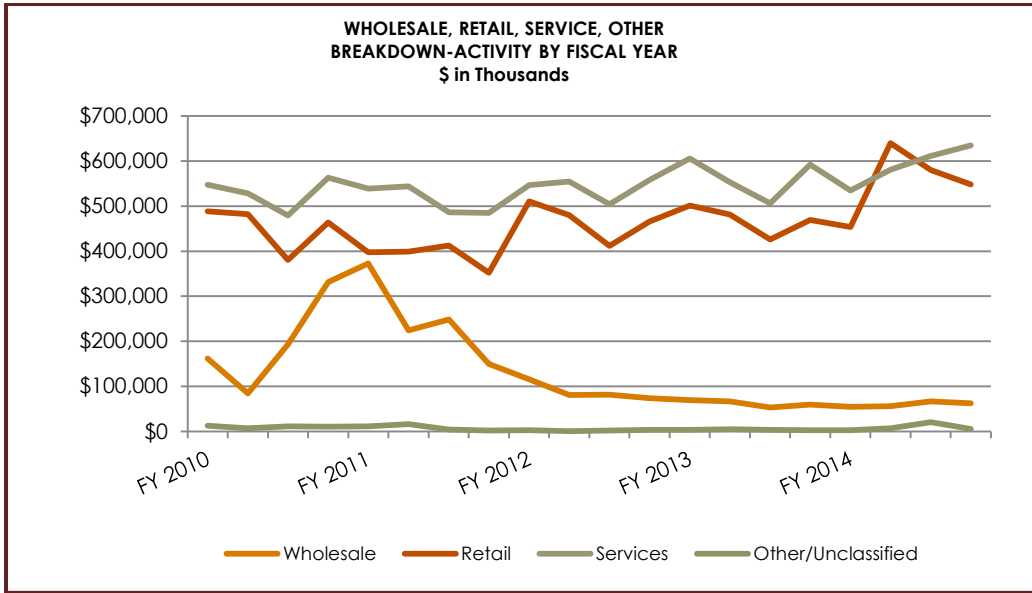


Figure XII-12 Quarterly Gross Receipts Chart (3)

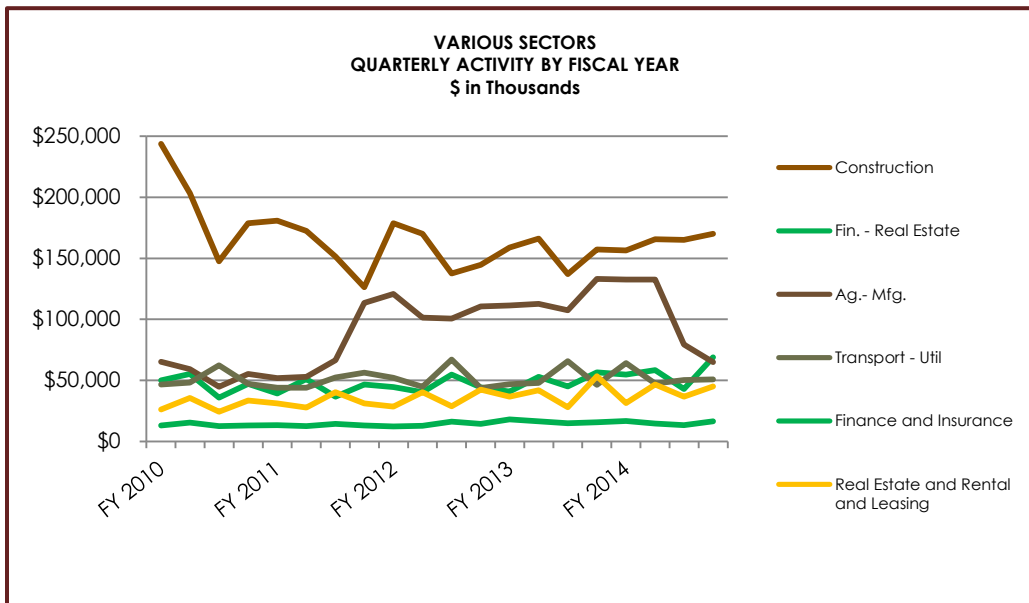


Figure XII-13 Quarterly Gross Receipts Chart (4)



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Chapter 3 **FINANCIAL POLICIES AND BUDGET PROCESS**

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## Fiscal Year 2016 Budget

### Chapter 3 **FINANCIAL POLICIES AND BUDGET PROCESS**

#### **I. INTRODUCTION**

A budget can be defined as the written expression or estimate of an organization's income and expense and a plan of operations based on such an estimate. Based on a projection of financial resources, an annual budget is developed by evaluating the organization's structure and its programmatic priorities in order to establish the goals and objectives for the upcoming year. The budget is a plan by which the Board of County Commissioners (BCC) sets financial policies and authorizes the allocation of resources and expenditures to accomplish the County's goals and objectives. The budget expressed in this document, along with budget resolutions and adjustments approved throughout the fiscal year, provide the basis for the control of expenditures.

Santa Fe County's annual budget is prepared in accordance with the requirements for New Mexico government entities and financial policies as established by State statute and the guidelines set forth by the New Mexico State Department of Finance and Administration (DFA), Local Government Division. It is an annual fiscal year (July 1 – June 30) budget wherein initial appropriations must be approved by the Board of County Commissioners and the DFA. Budget adjustments within a fund, between cost centers, or between line items do not require BCC action but must be administratively approved.

#### **II. ACCOUNTING BASIS FOR BUDGETING**

Santa Fe County uses the current financial resources measurement focus and the modified accrual basis of accounting for its governmental financial statements, wherein revenue is recognized in the year when it is earned and expenses are recorded when the related liability is incurred. Depreciation on property and equipment are not included in the budget, but will appear in the Comprehensive Annual Financial Report (CAFR). The budget does include proceeds from long-term financing and capital grants. Revenue and expenditures include capital outlay and bond payments. For budget comparisons, the actual amounts reported on the budgetary basis differ from the modified accrual basis for government fund types and accrual basis for the Enterprise Funds. Differences



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## Fiscal Year 2016 Budget

### Chapter 3 **FINANCIAL POLICIES AND BUDGET PROCESS**

between the budgetary basis and generally accepted accounting principles (GAAP) include the following:

- ✧ The budget includes encumbrances as actual expense. GAAP does not include encumbrances as expenditures.
- ✧ Capitalized lease obligations are budgetary expenditures when paid, and
- ✧ The budget does not include certain liabilities, receivables and depreciation expense for enterprise funds. The GAAP basis financial statements do include those transactions.

### **III. SUMMARY OF BUDGETARY FINANCIAL POLICIES AND PROCESSES**

Santa Fe County financial policies are expressed in detail at the end of this section of the budget. Generally, the County's budgetary financial policy requires a balanced budget by fund. Further, it limits spending of a recurring nature to levels sustainable by recurring revenue, particularly in the General Fund, and the funding of capital equipment and one-time expenses through the use of positive cash balances and non-recurring revenues. Policies also prescribe fund cash balances (reserves) and debt limitations.

The County Finance Division maintains extensive revenue records to enable accurate budget forecasts of revenue. Property tax revenue, being the principle source of general fund revenue, is projected using an analysis of property valuations formulas and historical trends analysis. Gross receipts tax budgets are determined from trend data and from an analysis of business activity underlying the receipt of these taxes. Property taxes and gross receipts taxes revenues are usually conservatively estimated in the budget.

Revenue is recognized in the budget for Capital Outlay Gross Receipts Taxes, and available funds from bond proceeds are budgeted for capital projects. Each capital project is budgeted in a unique cost center. Specific projects and their budgets may be defined during the course of the fiscal year as well. Detailed information about the County's capital program can be found in **Chapter 7 – Capital Improvements.**



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## Fiscal Year 2016 Budget

### Chapter 3 **FINANCIAL POLICIES AND BUDGET PROCESS**

Beginning in 2013, Santa Fe County began developing a new process for budgeting known as results-accountable/performance or priority based methodology. The methodology used prior to 2013 was known as “building block” or incremental budgeting. Since inception, the County has been working to create and track performance measures for the departments and develop connections to countywide Population goals. The Population Goals for Santa Fe County are: Provide a Safe Community, Support a Healthy Community, Promote a Sustainable Community, and Be a Proficient, Transparent and Accessible County Government.

For the fiscal year 2016 budget the process narrowed to identifying the cross-departmental goals that supported the Population goals. The departments were then asked to strategize how they supported the cross-department goals and create performance measures related to the strategy. Input from the fiscal year 2014 citizens' survey played an important role in this process. Full details about the outcome to this year's efforts are demonstrated in **Chapter 8 – Organization Budgets, Objectives, and Performance.**

The fiscal year 2016 capital equipment and other one-time asset renewal and replacement budget requests and staffing requests were handled in much the same way as in prior years however, priority was given to the areas of citizen and/or commission focus and what is needed to achieve desired outcomes.

Santa Fe County is committed to developing a sound financial plan for operations and capital improvements. As part of this commitment the County utilizes conservative growth forecasts, and,

- ✧ Permits the County Manager and Departmental Directors to manage the operating budget with the Board of County Commissioners deciding allocations.
  
- ✧ Appropriates the budget in accordance with County policy and New Mexico State Department of Finance and Administration guidelines.





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## Fiscal Year 2016 Budget

### Chapter 3 **FINANCIAL POLICIES AND BUDGET PROCESS**

- ✧ Adjusts the budget through departmental budget amendments and a county-wide, mid-year budget review to reflect changes in the local economy (positive and negative), changes in service priorities, and receipt of unbudgeted revenue or revenue shortfalls as they may occur.
  
- ✧ Organizes the budget so that revenues are related to expenditures as much as possible.
  
- ✧ Provides department staff with immediate on-line access to current revenue and expenditure information to facilitate easy control of expenditures against appropriations.

#### **IV. A BALANCED BUDGET**

The State of New Mexico requires a “balanced budget” for each fund, in that budgeted cash balances for each fund at the end of the fiscal year must not be less than zero or a reserve amount that meets State requirements. The Department of Finance and Administration (DFA) reserve requirement for the General Fund is 25% of budgeted expense not including transfers out. For the Road Fund, it is one month, or 8.33% of budgeted expense. Also, a financial policy of the County is that each fund that is the direct source of operational expense should also have a reserve of 10%. Such other funds would include the Indigent Services Fund, the EMS Health Fund, the Fire Operations Fund, and the Jail Operations Fund to name a few.

Santa Fe County imposes this balanced budget standard in conjunction with the standard that recurring expense in each fund be sourced with recurring revenue. Non-recurring expense is defined as one-time expenditures for capital items or for operational revenue not foreseen to be a part of the expense base in the following year’s budget requirements. A non-recurring source is defined as budgeted cash or other one-time revenue such as bond proceeds, most grants and reimbursements. These two critical budgeting standards facilitate the ability of the County to fund non-grant organizations and programs, while minimizing the possibility of over-extending County resources in the future.



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## Fiscal Year 2016 Budget

### Chapter 3 **FINANCIAL POLICIES AND BUDGET PROCESS**

#### **V. BASIS FOR DETERMINING REVENUE**

The County Finance Division reviews revenues as part of the budget process. Principal sources for ongoing revenue for the County are property taxes, gross receipts (sales) taxes, fees and charges for services, intergovernmental grants, Joint Powers Agreements, and income from investments. Monthly receipts of revenue in all line items within each of these categories are recorded and utilized to forecast trends in revenue receipts.

- ✧ Property taxes, which constituted 76.6% of General Fund revenue in FY15, are estimated from calculations of existing and new valuations of residential and commercial property, the economic growth rate, as well as from trends derived from monthly receipt data. Property tax revenue budget estimates are quite conservative, as a budget shortfall in tax receipts would have a serious impact on various County operations, many of which are required by Statute.
- ✧ Gross Receipts taxes are estimated from trend data and analysis of the business activities in the areas of construction, wholesale, retail and service sectors. This methodology generally results in highly accurate gross receipts tax budgets which are monitored as tax revenues are received from month to month.
- ✧ County fee schedules for services consist mainly of building and development fees, utilities fees such as for solid waste disposal, water and sewer services, document recording fees, fees arising from ambulance services and the maintenance of out-of-jurisdiction inmates in County corrections facilities. Impact fees are based on the operational and capital requirements which are the consequence of new development and increased population. Service fees are based on the cost of the delivery of services. Analysis of the impacts of new development and costs of services are jointly made by the service departments and Finance and new fee schedules are presented to the Board of County Commissioners as part of



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## Fiscal Year 2016 Budget

### Chapter 3 **FINANCIAL POLICIES AND BUDGET PROCESS**

the budget approval and amendment process. Most fee schedules are established by County Ordinance although many are statutory. The budget for fee revenue is determined from the current fee schedule and an analysis of monthly revenue over the past three years.

- ✧ Budgeted investment income is the product of the analysis of invested monies and the economy supporting investment rates. Investment income depends on the quantity of available money to be invested, the length of time an investment can be made and the interest rate at which money can be invested. A base investment income figure that can be considered as recurring is budgeted. Any additional actual income is considered to be non-recurring or the result of unusually high rates that cannot be depended upon to be maintained in an economic downturn. An analysis of these parameters is especially important in volatile market conditions as have been experienced in the recent past.

#### **VI. CASH CARRYOVER – LAPSED APPROPRIATIONS**

All appropriations not spent or encumbered at the end of the fiscal year lapse into the cash balance applicable to the specific fund. Cash is carried over to a “prior-year budget” to cover dedicated or encumbered expenses. In the case of grants from the Federal Government, a lag time exists between County fiscal year end and their fiscal year end. The difference between the two accounting calendars causes current year carryover budgets to be created when funds are unspent.

In the instances of bond and GRT funded, multi-year capital project expenditure, lapsed appropriations will be re-budgeted from cash in subsequent fiscal years. Due to this practice, one cannot determine the total appropriation to a capital project by summing the total budgeted amount over time. Rather, an analysis of actual expenditures is required. The Finance Division and Public Works Department work together to track actual expenditures from year to year. The necessity to include capital project budgets within the framework of an annual budget rather than in a separate multi-year capital budget is a shortcoming in the budget requirements prescribed by the State to the counties and municipalities.



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## Fiscal Year 2016 Budget

### Chapter 3 **FINANCIAL POLICIES AND BUDGET PROCESS**

#### **VII. PLANNING AND BUDGET DEVELOPMENT (SHORT RANGE PLANNING)**

##### *A. Commitment to Priority-Based Budgeting*

In FY 2013, a transition from a baseline budget to a results-accountable/ performance and priority driven budget began. The methodology was required of all departments and divisions within the County and was voluntary for the Elected Offices. Only the Sheriff's Office opted to transition to the new budget methodology. The other Elected Offices continued to use the baseline budget process as in the past.

To transition to a results-accountable budget, management asked the staff to give up the status quo way of thinking in favor of thinking in terms of the "end game." i.e. what each department/division wishes to accomplish and how it will positively affect the community.

The fiscal year 2016 budget was developed with continued emphasis the transition to a results accountable/ performance and priority driven funding process. For 2016 this, meant replacing the Seven Key Areas of Focus with the Four Population Goals and developing cross departmental goals. Strategies were then developed by the individual departments to support the common goals. One of the main intentions of this effort was to expand how departments perceived their interactions with each other in the pursuit of countywide objectives.

The fiscal year 2017 budget process will continue to evolve as the transition to a results-accountable/ performance and priority driven budget continues. The process established for the fiscal year 2017 budget will include:

- ✧ All departments and **elected** officials
- ✧ Online Platform for reporting Performance measures
- ✧ Additional Results Based Accountability (RBA) training
- ✧ RBA steering committee for developing performance measures
- ✧ Public Scorecard of Santa Fe County's Performance Measures
- ✧ New internal and external surveys



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## Fiscal Year 2016 Budget

### Chapter 3 **FINANCIAL POLICIES AND BUDGET PROCESS**

Further, the following concepts are still being contemplated for inclusion as the County's Priority Based Budget Process develops:

- ✧ A competitive bidding process wherein departments submit proposals for providing services based on a specific scope of work similar to the contract procurement process.
- ✧ A committee of evaluators which includes staff and management that will be tasked with ranking proposal responsiveness to scopes of work.
- ✧ A system of rewards that encourages "outside-the-box" thinking to solve County problems.

As experienced by other public sector organizations, the complete conversion to a priority driven funding process takes multiple years and commitment. Santa Fe County continues each year toward the conversion. More information about Priority Based Budgeting can be found in **Chapter 8 – Organization Budgets, Objectives, and Performance**

#### *B. Capital Planning*

With regards to capital, Santa Fe County continues to deploy the lessons learned over the past two years. The main driver is pursuing the stated priorities of the citizens as illustrated in public surveys, the Sustainable Growth Management Plan (SGMP), and feedback directly to County Commissioners, while balancing the reality of limited resources. There were two significant differences in the preparation of the FY 2016 budget with regard to capital planning and budgeting: the Infrastructure Master Plan and the methodology of budgeting large capital projects.

The first is the result of years of effort to codify the Sustainable Growth Management Plan (SGMP) in the Sustainable Land Development Code (SLDC). During the planning phases of the FY16, and in anticipation of the adoption of the SLDC, staff focused capital planning efforts on SDA-1. SDA-1 is comprised of regions of Santa Fe County adjacent to the City of Santa Fe and the Town of Edgewood.



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## Fiscal Year 2016 Budget

### Chapter 3 **FINANCIAL POLICIES AND BUDGET PROCESS**

The aforementioned change in methodology was to establish allocations to capital projects at a policy level known as allocation. Within that commitment, to the extent funds were known and available, the project budget was put into the FY16 budget. In short, if an entire allocation is available to a multi-year project, then the total amount is budgeted. Prior to the FY16 budget, large capital projects were budgeted on an as needed basis. The new methodology is intended to avoid multiple budget actions for the same capital project to a greater extent. Extensive detail of Santa Fe County's capital program is available in **Chapter 7 – Capital Improvements**.

#### *C. Priorities for Fiscal Year 2016*

Prior to the start of the formal budget process for the next fiscal year, the County Manager meets with the Board of County Commissioners, Department Directors and Elected Officials in extended meetings and budget study sessions to discuss issues facing the County and determine priorities for service and initiatives proposed by members of that meeting.

As part of the formal budget process, meetings with individual Commissioners are conducted to review County issues and Commission priorities District by District as identified by each Commissioner. During fiscal year 2014, Santa Fe County conducted a new citizen survey which provides invaluable information to help shape the budget policy decisions. The issues and priorities defined in these in the formal and informal meetings, as well as, the citizen survey formed the basis for the FY 2016 appropriations.

The priorities were listed and a ranking structure was developed. Many of these priorities are recurring in nature and are part of long range planning to ensure recurring revenue is sufficient to fund recurring expenses. Below are some of the priorities funded in fiscal year 2016:

- ✓ Increased access to BCC meetings via radio broadcasting (recurring).
- ✓ Employee Wellness Program (recurring).
- ✓ Additional Fire Protection Efforts through funding Winter Wild-land crew (recurring).





## Fiscal Year 2016 Budget

### Chapter 3 **FINANCIAL POLICIES AND BUDGET PROCESS**

- ✓ Additional Youth Programs (recurring).
- ✓ Funding Operations of various Community Centers (recurring).
- ✓ Santa Fe County Marketing Initiative (non-recurring).
- ✓ Additional Open Space management plans (non-recurring).
- ✓ Water shed Restoration (non-recurring)
- ✓ Solar Energy Initiative (non-recurring)
- ✓ Develop an asset replacement and renewal schedule and fund a significant level of asset renewal and replacement (non-recurring).

## **VIII. SUSTAINABLE GROWTH MANAGEMENT (LONG-RANGE PLANNING)**

### *Santa Fe County Sustainable Growth Management Plan (SGMP)*



A component of long-range planning for Santa Fe County is managing growth in a sustainable manner. Sustainable growth is a key area of County focus and the subject of the Sustainable Growth Management Plan (SGMP) adopted by the Commission in fiscal year 2011. The SGMP serves as a guide to growth in Santa Fe County for a period of 20 years. Areas of concern in the

SGMP are being codified in the Sustainable Land Development Code (SLDC). The Plan outlines the philosophy and methodology to be used when issuing permits for development throughout the County. It will serve as a guide to growth incorporating local community values, goals and strategies on how to best manage and sustainably utilize limited natural, economic and cultural resources. This is intended to guard against “sprawl” in development as well as to ensure mechanisms for funding infrastructure needs and additional service needs to developing areas. Specifically in the SGMP are the following:

#### **A. Adequate Public Facilities and Financing**

Santa Fe County's policy is to direct growth in such a manner as to ensure that the building of infrastructure and additional operating costs associated with growth are offset by the increased revenue associated with new development. Directing



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growth to the primary “sustainable development areas” (SDAs) allows for the most efficient provision of new infrastructure and the most cost effective means of providing services possible. The funding of the additional infrastructure will be addressed through a variety of funding mechanisms such as “pay-as-you-grow” planning or special assessment districts. As part of the SGMP the “cost of sprawl” was thoroughly analyzed, and policies were established to inhibit “sprawl” and promote sustainable growth.

#### *B. Land Use and Growth Management*

Santa Fe County’s land use and growth management policy is to promote development that avoids sprawl, protects open space and maintains the diverse character of the County through creative development design solutions. It is also desirable to ensure the availability and affordability of housing and economic opportunities within the County while preserving the traditional communities and their economic structures.

#### *C. Natural Resources and Open Space*

Santa Fe County’s open space policy is to protect significant open space, ecologically sensitive and cultural areas and the connections between them through creative design, voluntary dedication, incentives, purchases and regulations. Through a community and district planning process, residents and property owners will identify the sensitive and cultural areas, open spaces and connections that are important to be protected in communities and Districts, while still allowing for the reasonable use and enjoyment of property.

#### *D. Environment*

Santa Fe County’s environmental policies are intended to protect the health and safety of people, the reasonable use and enjoyment of property and to maintain the natural beauty and fragile environment of areas of the County through regulations, education and code enforcement.



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#### *E. Water Availability and Conservation*

Santa Fe County's water policy is to protect and extend the available water resources of the region by requiring water conservation, developing imported renewable water sources and supply systems and guiding growth through the planning process. The County conservatively manages the acquisition, distribution and use of the local groundwater resources based on detailed hydrologic studies of the County to ensure that water is available for present and future generations while working towards sustainable water usage.

#### *F. Community Character and Design*

Santa Fe County's design policy is to maintain the rural, unique and diverse character of the different geographic locations within the County. The County should ensure that communities develop in a manner consistent with their character or in a manner consistent with the standards developed through the community and district planning process in such a way that they incorporate mixed uses and rely on the locally accepted models for development patterns.

#### *G. Housing*

Santa Fe County's policy on housing is to provide diverse and affordable housing opportunities integrated within communities that meet the needs of all residents.

#### *H. Utilities, Transportation and Public Services*

Santa Fe County's policy is to assure that adequate utilities, transportation and public services are in place to serve existing community areas and that the location of existing and planned infrastructure guides the development of new communities.

#### *I. Public Safety*

Santa Fe County's policy is to develop and maintain a level of public safety coverage consistent with the amount of development being permitted in the



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County. This includes fire and emergency medical personnel, fire stations and law enforcement (including dispatch services).

#### *J. CAPITAL PROJECTS*

The process starts with the SGMP described above. The SGMP identifies levels of service and desired outcomes for the full range of County services. Comparing the SGMPs levels of service with the actual conditions of the County infrastructure allows staff to identify deficiencies. Further, using growth projections the County can anticipate future needs and requirements to maintain levels of service in growth areas. Also, public outreach efforts are used to identify needs as identified by communities. Projects are rolling into a master capital needs list. The capital needs list contains an estimated cost, planned funding sources and projected year of project execution for each project on the list. A ranking algorithm is used to evaluate the projects based upon multiple factors including location in a sustainable development area (SDA) per the Sustainable Growth Management Plan (SGMP), citizen priorities, Commission priorities, funding availability and/or restrictions, and availability of leveraged funding among other factors. Projects are ranked and re-ranked as new needs arise, keeping a “running list” of capital project needs. These needs can then be addressed based on order of priority.

The capital needs list also serves as the basis for the Infrastructure Capital Improvements Plan (ICIP) which must be submitted to the State on an annual basis. The ICIP is a five-year plan that is designed to show the status of existing capital projects as well as to identify new capital projects and their funding sources. Because of its long-range focus, the ICIP allows management the opportunity to communicate capital needs to State Legislators who apportion State funds to counties and municipalities for capital projects. An extensive public input process is conducted in the late summer to assist in identifying capital projects within each Commission





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district and those that are of countywide benefit. The Legislature meets in January-February each year and appropriates capital monies to New Mexico counties. State appropriations have been reduced significantly since the economic downturn began and in fiscal year 2010 a number of grants for ICIP projects were rescinded by the State severely limiting the County's ongoing capital improvements and forcing a reprioritization of capital projects.

In addition to the ICIP, the capital needs list also serves as the basis for a decision to issue general obligation bonds (such as those approved by voters in November, 2012) and the starting point for grant applications used to fund capital projects.

At present, the County has approximately \$500 million in projects on its capital needs list. While the County lacks the resources to meet all of these needs at once, it can expect to fund 5% - 10% of the capital needs list each year. Extensive detail about the County's Capital Improvement Plan can be found in **Chapter 7 – Capital Improvements**

### IX. FISCAL YEAR 2016 BUDGET DIFFERENCES FROM THE PRIOR YEAR

Changes from the fiscal year 2015 budget resulted in an increase across all funds.

✧ Major changes in the General Fund (101) are:

- Decrease \$1.2M the Asset Renewal and Replacement package (formerly known as the capital package) and set asides
- Increase of \$390,391 in General Fund support of the Road Fund.
- Increase of \$350,701 General Fund support of the Law Enforcement Operations Fund.
- Increase of \$296,535 General Fund support of the Corrections Operations Fund.
- The Capital Outlay GRT Fund (313) increased \$204,400.
- The Fire Operations Fund (244) budget decrease by \$0.9M.
- The Regional Emergency Communications Center (RECC) Operations Fund (245) remained flat at approximately \$3.4M. Since this fund has no significant funding of its own, it is reliant upon transfers from other funds.



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- The Corrections Operations Fund (247) budget decreased by \$355,561.
- Bond proceeds from the Series 2011 (fund 339) and Series 2013 (fund 351) were decreased by \$1.62M and \$2.09M, respectively.
- The new money portion of the Series 2015 GO bond was budgeted at \$7.26M.
- Total debt service for Santa Fe County increased by \$10.9M. \$9.4M is attributed to budgeted cash from proceeds of the Refunding portion of the Series 2015.

#### **X. BUDGET MANAGEMENT**

Throughout the fiscal year the budget is managed through the tracking of revenue and expenditures and by analysis and periodic reviews with each County department. Adjustments are made to the budget as necessary.

A monthly report of major revenue sources, cost category and fund expenses and major fund cash positions is produced and reported to the Board of County Commissioners. These analyses give an early indication of revenue deficiencies or surpluses and expenditure patterns which can be addressed in a timely manner through budget adjustments. Similarly, budget and expense reviews within each department bring to light their financial needs and opportunities which can also be addressed through amendments to the budget.

After the annual budget is adopted, the following types of adjustments must be approved by the Board of County Commissioners through a formal resolution which is then submitted to the state Department of Finance and Administration (DFA) for review and approval:

- Change in sources and uses within a fund.
- Transfers of budget or cash between funds.
- Additions and deletions to full-time equivalent employees (FTEs).

Additionally, it is County policy to prepare an internal budget adjustment form (BAR) for the following:





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- Transfer within a fund, within a cost center between expenditure categories.
- Transfer within a fund, between cost centers.

A total of 73 Board of County Commissioner budget Resolutions requiring DFA approval and 145 internal budget adjustments were made in Fiscal Year 2015.

Cost center budgets are monitored by the subject department and the Finance Division to ensure that DFA and County policies are followed. Additionally, a mid-year budget review is conducted in a series of hearings with the County Manager, Finance Division staff and Department Heads or Elected Officials. During the hearing, department goals, performance measures and budget status are reviewed to determine if the budget is being managed as appropriated. This review may result in budget adjustments.

Asset Renewal and Replacement items and set-asides are initially budgeted in set-aside cost centers. At the time of purchase of a capital item or set-aside item, funds are transferred from the set-aside cost center budget to the purchasing organization's budget. This ensures that the items budgeted are the items that are actually purchased. Asset renewal and replacement and set-aside budgets are non-departmental.

### **XI. THE ANNUAL BUDGET CALENDAR**

**FEBRUARY:** The Finance Division develops and distributes budget request forms and instructions to department heads and elected officials. Training sessions are conducted to explain the budget development process and review deadlines and timelines.

**MARCH:** Department Directors and Elected Officials in conjunction with their staffs complete a set of function overview forms and budget request forms for each cost center. Completed forms are submitted to the Finance Division according to the budget schedule. These include organizational description, function overview forms with functional outcome statements and objectives, line item justification



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forms, and detail forms for training, telecommunication and vehicle requirements. Budget staff input budget requests into the financial system.

**JANUARY – MARCH:** The Finance Division prepares revenue projections, provides training and technical assistance to departments and Elected Offices, analyzes budget requests and prepares a budget request package for budget hearings.

**APRIL:** The County Manager, along with the Finance Director and the Budget Administrator, meets with each Department Director and Elected Official to review budget requests. The Board of County Commissioners is invited to the budget hearings and the hearings are open to the public. Required adjustments are made and the County Manager's recommended budget is prepared for presentation to the Board of County Commissioners.

**MAY:** The Board of County Commissioners reviews the recommended budget package at a public hearing and makes any necessary adjustments. From these proceedings an Interim Budget is crafted, approved by Board Resolution and submitted to the State Department of Finance and Administration (DFA) by June 1.

**JUNE:** Any adjustments made by the DFA to the Interim Budget are then incorporated by the Finance Division into the Final Budget which must be approved by Board Resolution. Once approved by the Board the Final Annual Budget is compiled on specified forms and submitted to the DFA by July 31 for final certification. The Final Budget is the subject of this document.



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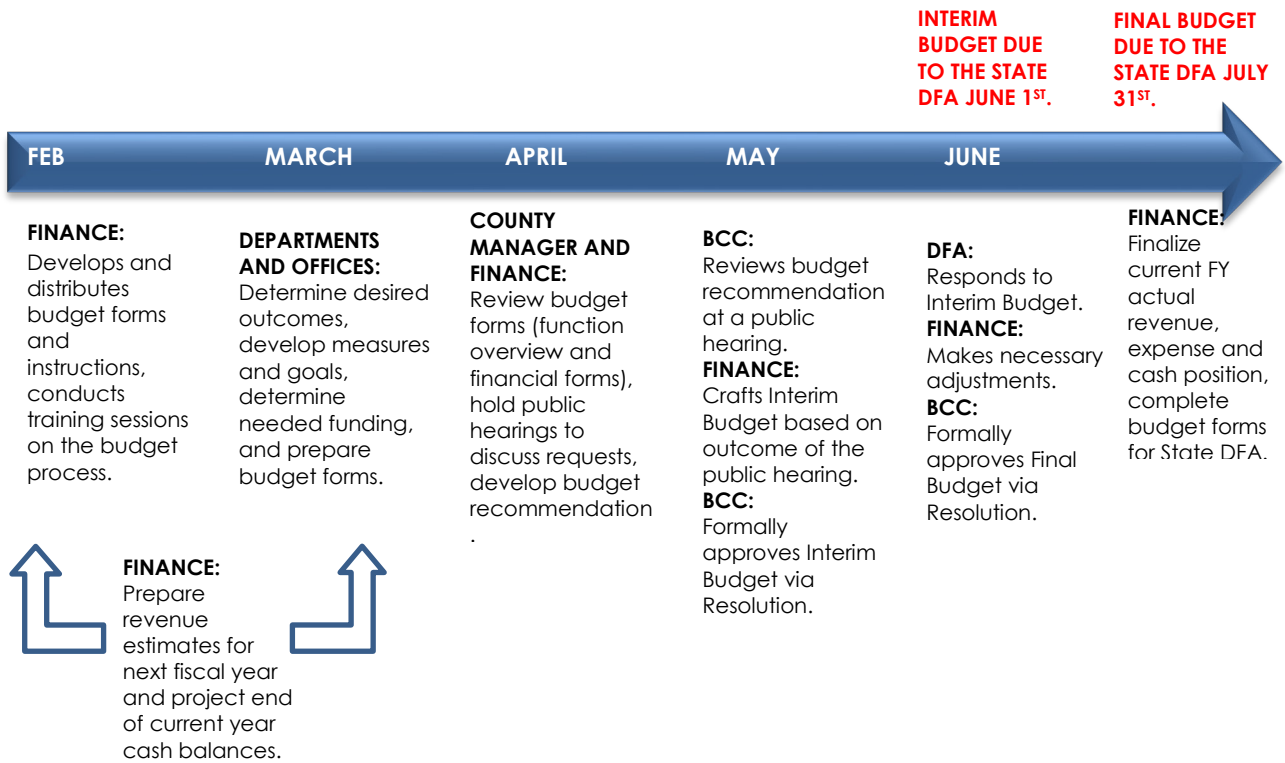


Figure XI-1 Budget Calendar

**XII. BUDGET AND FINANCIAL POLICY**

In March 2008, the Santa Fe County Board of Commissioners adopted a formal Budget and Financial Policy that follows Government Finance Officers Association (GFOA) and other recommended ideal financial policies. The adopted Policy appears below and in the next pages in table form with remarks as to actual practice. Due to the change in the budget methodology used beginning with fiscal year 2013 several policies are slated to be updated and are noted as such in the remarks.





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ADOPTED POLICY	REMARKS
<p><b>BALANCED BUDGET</b>            The Santa Fe County budget is balanced in that cash balances for each fund at the end of the fiscal year must not be less than zero, or less than a reserve amount that meets statutory requirements, and where recurring expenses are generally sourced with recurring revenue. A statement as to whether the budget is balanced or not shall appear in the fiscal year budget documents.</p>	<p>Adopted by the Board of County Commissioners March 26, 2008.</p>
<p><b>RECURRING AND NON-RECURRING COST AND REVENUE</b>            Santa Fe County will strive to pay for all recurring expenditures with recurring revenue. Recurring expenditures are costs that support continuing services and programs.</p> <p>Recurring revenue is that revenue which is expected to be maintained or increase from year to year. Examples of recurring revenues are as follows: Property Taxes, Gross Receipts Taxes (except in the final year of collection); Fees and charges for services of a continuing nature.</p> <p>Non-recurring expenditures are costs that support one-time efforts or services and programs that can reasonably be terminated at the end of a fiscal year. Non-recurring sources are income of a temporary nature, not expected to continue. Examples of non-recurring sources are as follows: One-time revenues and cost recoveries, investment income resulting from extraordinary principal or interest rates, retained cash in excess of reserve requirements.</p> <p>Though not formally so designated in the budget document, grants and services performed through Joint Power Agreements (JPAs) are treated as non-recurring as their associated programs will cease operation at the end of the grant or JPA period, unless renewed by the grantor or continued and funded with recurring County revenue by Board of County Commissioner action.</p> <p>The County will avoid budgetary practices that balance current expenditures at the expense of meeting future year expense requirements, such as postponing expenditures or accruing future year revenue to the current fiscal year.</p>	<p>Adopted policy was modified from "will pay" to "will strive to pay".</p>
<p><b>FISCAL YEAR BUDGET PREPARATION</b>            The Santa Fe County Fiscal Year Budget preparation process shall consist of activities that encompass the development, implementation and evaluation of an annual plan for the provision of services and capital assets. The process should help decision makers make informed choices about the provision of services and capital assets and to promote stakeholder participation in the process, and in doing so, should:</p> <ul style="list-style-type: none"> <li>▪ Incorporate a long-term perspective,</li> <li>▪ Establish linkages to broad organizational goals,</li> <li>▪ Focus budget decisions on results and outcomes;</li> <li>▪ Involve and promote effective stakeholder communication, and,</li> <li>▪ Provide incentives to government management and employees.</li> </ul> <p>Early in the Budget preparation process there shall be provided an overall financial status of the governmental entity and of its key funds, including an analysis of available financial resources. This brief analysis should discuss the current financial status, the immediate future status, and long-term trends.</p> <p>County departments and elected offices shall prepare budgets consisting of organizational statements of services and accomplishments, objectives and performance measures, a baseline budget supporting existing services, and budgets for new and expanded services. Capital project budgets shall be updated as to project appropriations, descriptions of projects, current status and planned and actual start and end dates for their various construction stages.</p> <p>Organizational budget requests shall be reviewed publicly in budget hearing sessions which include the requesting organizations, Finance Division staff, and the County</p>	<p>Adopted by the Board of County Commissioners, March 26, 2008. This policy will be updated in fiscal year 2017.</p> <p>Financial presentation is made to the Board of Commissioners at the outset of the budget preparation process.</p>



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ADOPTED POLICY	REMARKS
<p><b>FISCAL YEAR BUDGET PREPARATION (continued)</b>            Manager or designated representative.</p> <p>The hearings are open to interested members of the public and to members of the Board of County Commissioners.</p> <p>A budget overview with requests and the County Manager's recommendations shall be provided to the Board of County Commissioners in a workshop setting where they may question and converse with those involved in the preparation and recommendation process.</p> <p>Staff changes and increases that are part of the fiscal year budget shall be approved by the Board of Commissioners. Funding above level of service in baseline budgets shall be disclosed to the Board of Commissioners who shall recommend its disposition.</p> <p>The Board of County Commissioners shall, by Resolution, approve the interim and final Santa Fe County budgets prior to their submission to the State of New Mexico Department of Finance and Administration.</p>	<p>10 days of budget hearings are held in sessions as described in the policy. Meetings are open to the public.</p> <p>FY 2016 budget preparation included 2 budget study sessions for the Board of County Commissioners.</p> <p>All additions or deletions of authorized positions are approved by the Board of County Commissioners.</p> <p>Usually done a few days prior to submission of the Interim and Final Budgets.</p>
<p><b>INTERIM AND FINAL FISCAL YEAR BUDGETS</b></p> <p>The Santa Fe County Interim and Final Budgets are fund-based budgets prepared using State Department of Finance and Administration (DFA) required forms. The Interim Budget will be submitted to the DFA by June 1 preceding the fiscal year and the Final budget shall be submitted to the DFA by July 31, after the beginning of the fiscal year.</p> <p>Changes to the Interim Budget may be made up to June 30 preceding the fiscal year that is the subject of the budget.</p> <p>As of July 1, the Interim Budget and any Commissioner-approved changes shall become the Final Budget that shall be entered into the County's financial data system in time for accounting transaction processing on July 1.</p> <p>The County Board of Commissioners shall approve the Final Budget prior to its submission to the State DFA on July 31.</p>	<p>The Interim and Final Budget are state mandates with the deadlines mentioned in the policy.</p> <p>The Final Budget becomes effective on July 1 as it must be entered into the computerized financial system in order to transact business at the start of the fiscal year.</p> <p>Changes to the final budget are discouraged after July 1, although the submission date is July 31, because the final budget is entered into the financial computer system prior to beginning transactions on July 1.</p>
<p><b>CAPITAL EQUIPMENT BUDGETS</b></p> <p>DEFINITION: Capital equipment is comprised of movable items with an acquisition price of \$3,000 or more and a useful life extending beyond the fiscal year in which they are purchased. Equipment in this sense includes tools, office machines, desks and furniture and vehicles (each of which is identified with a unique line item code).</p> <p>BUDGETING CAPITAL EQUIPMENT: The Fiscal Year budget process timeframe for capital equipment shall coincide with the budget process for expenses.</p> <p>ASSET RENEWAL AND REPLACEMENT PACKAGE (CAPITAL PACKAGE): The approved list of capital equipment shall be budgeted in a non-departmental "Capital Package" cost center within a fund for which the items were approved. As the items in the Capital Package are purchased, budget will be transferred from the Capital Package to the budget of the purchasing organization.</p> <p>NON-ITEMIZED CAPITAL EQUIPMENT BUDGETS: The budget for capital equipment where there is no approved list of items to be purchased, shall be in a non-departmental set-aside cost center.</p>	<p>Capital equipment policies arose out of several years of actual practice in the budget preparation process.</p> <p>Starting in the FY 2013 budget the County began developing an asset replacement schedule to ensure better planning for large capital equipment replacement needs.</p>





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ADOPTED POLICY	REMARKS
<p><b>CAPITAL PROJECT BUDGETS</b></p> <p>DEFINITION: Capital Projects are acquisitions, purchases or construction costs of fixed assets with a value of more than \$3,000 and a life beyond the fiscal year in which they were acquired or produced. Capital Projects include road, utility and facility construction efforts and acquisition of land or water rights. Their funding may come from State appropriations, County bond proceeds or gross receipts taxes dedicated to capital efforts.</p> <p>BUDGETING ENTIRE CAPITAL PROJECTS: It is a goal of Santa Fe County to establish budgets for entire capital projects under the following circumstances:</p> <ol style="list-style-type: none"> <li>(1) As State appropriations for specific projects are made to the County.</li> <li>(2) As uses of bond proceeds and dedicated Gross Receipts Taxes are determined.</li> </ol> <p>It is a goal of Santa Fe County to include the following in Capital Project budgets:</p> <ol style="list-style-type: none"> <li>(1) The funding source (code and title of a State appropriation, or the bond or tax that funds the project).</li> <li>(2) A project cost center code other than a generic revenue-driven code.</li> <li>(3) A description of the project including the mode of acquisition and construction and a description of the programs or services, and the service providers supported by a completed facility.</li> <li>(4) An estimate of annual County maintenance costs for the completed project, and programmatic costs for a completed facility.</li> <li>(5) Planned project start and completion dates, minimally, for the project as a whole.</li> <li>(6) An explanation of a project hold if additional funding is required beyond that appropriated for the project before construction can commence.</li> <li>(7) The project budget in annual (Fiscal Year) segments. An entire project budget may span several fiscal years.</li> </ol> <p>Entire Capital Project budgets may be approved by the Board of County Commissioners through a Resolution or as a part of the annual approval of a fiscal year budget.</p> <p>BUDGETING CURRENT OR UPCOMING FISCAL YEAR CAPITAL BUDGET SEGMENTS</p> <p>Santa Fe County shall produce an annual Fiscal Year Capital Project Budget. The Fiscal Year Capital Project Budget shall include all State appropriated projects as well as projects funded from bond proceeds and any active projects funded from capital outlay gross receipts tax, applicable to the fiscal year being budgeted.</p> <p>Current or upcoming fiscal year portions of capital budgets shall be incorporated into the fiscal year budget approved at the beginning of a fiscal year or by a budget amendment during the year through Board of County Commissioner Resolutions. These are comprised of (1) portions of appropriations or bond and tax proceeds budgeted in the current or upcoming fiscal year; (2) re-budgeted unexpended carryovers from prior fiscal years.</p> <ol style="list-style-type: none"> <li>a. Encumbered project costs at the end of a fiscal year which are selected to be carried over to the next fiscal year shall be budgeted in a "Prior Year Budget", similar to encumbered costs carried over in operational expense budgets.</li> </ol>	<p>The State of New Mexico Department of Finance and Administration does not require, nor does it prescribe an adequate methodology for counties or municipalities to prepare, submit, or present budgets for entire capital projects. Santa Fe County has not historically prepared such budgets. During fiscal year 2012 the County undertook a revision to the capital improvement planning process. This new process centered on the development of a "capital needs list" and a ranking algorithm to be used to prioritize capital needs based on a variety of criteria including: citizen priorities, Commission priorities, availability of leveraged funding, location in a priority SDA, among other criteria.</p> <p>Development of a capital project budget for publication at the outset of the fiscal year is difficult because of the timeframes wherein appropriations and project carryovers become known, and even the State schedule for submission of the Infrastructure Capital Improvement Plan (ICIP) lags that of the fiscal year budget process by about two months. In FY 2016 capital projects were budgeted to the extent that funding was available. This new practice diverges from the "as needed" practice used in the previous two years.</p>



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ADOPTED POLICY	REMARKS
<p><b>CONTINGENCIES AND SET-ASIDES</b> Contingencies shall be budgeted for unplanned emergency expenses. Set-asides shall be budgeted for cost areas where definitive budgets have not been defined. Expenditures directly from contingency or set-aside cost codes are not permitted.</p> <p>GENERAL FUND CONTINGENCY Santa Fe County shall strive to include in the General Fund Operating budget annually a contingency account equal to 3% of the General Fund total expenditures, less debt service, inter-fund transfers and capital. This contingency will expire at the end of each fiscal year and balances will not be brought forward to the next fiscal year.</p> <p>SET-ASIDES Certain non-departmental "Set-Aside" budgets shall be created in a fiscal year budget in the following cases; (a) Potential costs of future labor negotiations, salary actions, building moves, etc.; (b) Un-appropriated moneys wherein there are resources without an approved definitive budget, (c) cost of deductibles for any insurance claims made by the County.</p>	
<p><b>ASSETS</b> Santa Fe County shall inventory and assess the condition of all major capital assets. This information should be used to plan for the ongoing financial commitments required to maximize the public's benefit.</p> <p>The budget will provide adequate funding for maintenance and replacement of capital plant and equipment. The County will maintain all its assets at a level adequate to protect the County's capital interest and to minimize future maintenance and replacement costs.</p>	<p>Fixed Assets Policy approved in County Resolution 2007-81</p> <p>Formal County policy covers the definition of fixed assets, the budget and purchase thereof, fixed asset tagging, transfer and final disposition.</p>
<p><b>SANTA FE COUNTY PUBLIC BUDGET DOCUMENTS</b> It is the goal of Santa Fe County to publish each fiscal year a public budget document in hard-copy and also to make the document available to the public on the County website. The Santa Fe County public budget document shall:</p> <ol style="list-style-type: none"> <li>1. Summarize the major changes in priorities or service levels from the current year and the factors leading to those changes.</li> <li>2. Articulate the priorities and key issues for the new budget period.</li> <li>3. Identify and summarize major financial factors and trends affecting the budget, such as economic factors, long-range outlook, significant changes in revenue collections, tax rates or other changes, current and future debt obligations, and significant use of or increase in fund balance or retained earnings.</li> <li>4. Provide financial summary data on revenues, other resources, and provide sources and uses data by fund for at least a three-year period, including prior year actual expense, current year budget or actual expense and the budget for the subject year of the document.</li> <li>5. Define a balanced budget and describe state and local requirements for balancing the budget. State if the budget is balanced or not.</li> <li>6. Clearly define the basis of accounting used for budgetary purposes.</li> <li>7. Contain the following in a supplementary section             <ol style="list-style-type: none"> <li>A. <i>Form of Government.</i> The roles of elected and appointed officials.</li> <li>B. <i>Geography and Demographics:</i> The community's location, displayed by means of a map, demographics and economic data.</li> <li>C. <i>Community Profile.</i> A community profile providing background concerning the setting under which the government operates.</li> </ol> </li> </ol>	<p>The printed budget document (this document) contains the following:</p> <p><b>Chapter 1:</b> Budget letter and executive summary containing the budget and changes in priorities, plus key budget documents and the recap.</p> <p><b>Chapter 2:</b> A historic, demographic and economic profile of the county.</p> <p><b>Chapter 3:</b> Summarizes the budget process and policies.</p> <p><b>Chapter 4:</b> Provides detailed analysis of revenues, two years of actuals and 3 years of budget.</p> <p><b>Chapter 5:</b> Summarizes each type of and provides detailed source and use information for each fund since FY 2014.</p> <p><b>Chapter 6:</b> Provides data on the debt status of the county and detailed debt schedules for each outstanding debt.</p> <p><b>Chapter 7:</b> Total Capital Project Budgets Summary and Detail.</p> <p><b>Chapter 8:</b> Organizational budgets detail including, FTEs authorized, desired outcomes and performance measures.</p> <p><b>Chapter 9:</b> BCC and elected offices, miscellaneous information and glossary.</p>



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ADOPTED POLICY	REMARKS
<p><b>DEBT</b>            Santa Fe County shall confine long-term borrowing to capital improvements or projects that cannot be financed from current revenues. The County will strive to use debt financing for acquiring or constructing major non-recurring items with a useful life exceeding that of the debt instrument. Debt financing may also in times of low interest rates be utilized to "refund" or replace higher cost debt instruments with those of a lower interest, thereby saving the County interest costs.</p> <p><b>TYPES OF DEBT</b>            Santa Fe County typically is involved with the following types of debt:</p> <ul style="list-style-type: none"> <li>a) General Obligation Bonds (GOB) for facilities, open space, roads and water rights and projects. These are voter-approved instruments paid through property tax assessments. The life of a GOB debt instrument is from 10 to 30 years. Revenue Bonds are for facilities, typically supported by GRT or a specific revenue source derived from the facility. The life of a Revenue Bond is from 10 to 30 years.</li> <li>b) State of New Mexico Finance Authority (NMFA) debt, generally for the purchase of significant equipment or buildings. The life of a NMFA debt agreement is from 3 to 5 years and is supported through State deductions from Gross Receipts Tax revenue receipts.</li> </ul> <p><b>MAXIMUM ALLOWABLE DEBT</b>            County debt limits are mandated by State of New Mexico statute NMSA 1978, Section 6-15-1 to 28.</p> <ul style="list-style-type: none"> <li>(a) Total revenue bond principal and interest must be at least 140% supported by the prior fiscal year actual Gross Receipts tax revenue for the fund involved.</li> <li>(b) Outstanding total principal on General Obligation Bonds (which is paid through property taxes) may not exceed 4% of assessed property value.</li> </ul> <p><b>BOND RATING AGENCIES</b>            Santa Fe County shall maintain good communications with bond rating agencies regarding its financial condition. The County will follow a policy of full disclosure on every financial report and borrowing prospectus.</p> <p><b>REFUNDING</b>            When applicable, the County shall review its outstanding debt annually for the purpose of determining if the financial marketplace will afford the County the opportunity to refund an issue and lessen its debt service costs. In order to consider the possible refunding of an issue, a Present Value savings of three percent over the life of the respective issue is an objective of the County.</p> <p><b>DEBT INFORMATION IN THE SANTA FE COUNTY BUDGET DOCUMENT</b>            The Santa Fe County public budget document for each fiscal year shall contain the following debt information:</p> <ul style="list-style-type: none"> <li>(a) A listing of each debt instrument with beginning of fiscal year principal.</li> <li>(b) An analysis of current debt and County debt limits.</li> <li>(c) A bond debt service detail showing principal and interest required in each year of indebtedness for each debt instrument.</li> </ul> <p>A summary schedule showing the fiscal year indebtedness for each debt instrument and total County debt.</p>	<p>Purpose of actual County borrowing follows the proposed policy. Santa Fe County has been relatively conservative in its borrowing.</p> <p>Much of County debt is in General Obligation Bonds, but these are utilized for acquisition or construction of facilities with very long useful lives.</p> <p>The shortest-term County debt financing are New Mexico Finance Authority equipment loans, typically 3 years in length. Equipment bought with this debt financing has a useful life of at least this term. Santa Fe County currently has no NMFA equipment loans.</p> <p>State mandate            NMSA 1978, Section 6-15-1 to 28</p> <p>Current GOB outstanding principal is approximately one half of the maximum bonding capacity.</p> <p>As of May, 2015 Santa Fe County held a general obligation bond rating of Aa+ with Standard &amp; Poor's.</p> <p>Refunding practice follows the recommended policy. Last refunding was made in FY 2015 and refunded a 2005A General Obligation issue.</p>



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ADOPTED POLICY	REMARKS
<p><b>RESERVES AND FUND SURPLUSES</b>            Santa Fe County shall maintain a prudent level of financial resources to protect against reducing service levels or raising taxes and fees because of temporary revenue shortfalls or unpredicted one-time expenditures.</p> <p>RESERVE MINIMUMS</p> <p>(a) The General Fund unappropriated fund balance will be maintained in an amount greater to or equal to 25% for the annual General Fund Budget.</p> <p>(b) The Road Fund unappropriated fund balance will be maintained in an amount greater or equal to 1/12 (8.33%) of the annual Road Fund Budget.</p> <p>(c) All other funds directly supporting operations of County organizations or functions will strive to have an unappropriated fund balance greater or equal to 10% of their annual budgets.</p> <p>OPERATING EMERGENCY / NATURAL DISASTER RESERVE            The County shall strive to establish and then maintain a reserve of \$1,000,000 for working capital in the event of a natural disaster or operating emergency.</p> <p>USE OF SURPLUSES            On an annual basis, after the year-end audit has been completed, the Finance staff shall produce a schedule of all fund surpluses and deficits, a projection of reserve requirements and a plan for the use of excess surpluses for the current year.</p> <p>It is the intent of Santa Fe County to use all surpluses generated to accomplish three goals; meeting reserve policies, avoidance of future debt and reduction of outstanding debt.</p> <p>Any surpluses realized in the General Fund at year-end shall be used first to meet reserve policies. Excess surplus will then be used for the following purposes:</p> <ul style="list-style-type: none"> <li>▪ Capital Replacement Program</li> <li>▪ Retirement or Refinancing of Existing Debt</li> <li>▪ Cash Payments for Capital Improvement Program Projects</li> </ul>	<p>State Mandate</p> <p>State Mandate</p> <p>Reserve levels achieved and maintained in the fiscal year 2016 budget in all funds.</p> <p>A \$5.0 million "recessionary" contingency was established in fiscal year 2010 to mitigate any significant decrease in anticipated revenues resulting from the "great recession." This contingency remained in the budget through FY 2015.</p> <p>In FY 2016 the contingency was reduced to \$3.0M as a formal and more conservative reserve and a contingency policy was approved by the BCC Resolution 2015-84</p>
<p><b>REVENUE</b>            Santa Fe County will estimate its annual revenues by an objective, analytical process, wherever practical. At the outset of the annual budget development process, revenues for the next fiscal year will be forecast. The forecast will be updated throughout the budget process.</p> <p>PROPERTY TAXES            Property Tax revenue will be recorded monthly and be compared to a monthly budget. Application of property tax revenues to the various tax years will also be tracked monthly in order to determine the collection rate.</p> <p>The Property Tax revenue budget for the General Fund will be determined from the more conservative of the following means of analysis:</p> <p>a) Yield Control Calculation which computes property taxes from residential and non-residential assessed property values.</p> <p>b) Trend analysis from at least three years of monthly data.</p> <p>GROSS RECEIPTS TAXES            Gross receipts revenue will be recorded monthly and be compared to a monthly budget. Business activity supporting gross receipts taxes will also be recorded monthly. The Gross Receipts Tax revenue budget for each applicable fund will be determined through trend analysis of at least three years of monthly data.</p> <p>An ongoing record of business activity supporting gross receipts taxes will be maintained from a business activity report which is published monthly by the State Department of Taxation and Revenue. The ongoing record will be used to forecast long-term trends in gross receipts taxes.</p>	<p>Property tax revenue accounts for about 79% of all General Fund revenues and about 45% of all funds revenues (excluding transfers in and budgeted cash).</p> <p>Trend analysis is the current basis of calculating the property tax revenue. The forecast, based on trends, is very conservative.</p> <p>Monthly Gross Receipts revenue is recorded. Fiscal year budgets are developed through trend analysis for the three prior fiscal years.</p>



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**Chapter 3 FINANCIAL POLICIES AND BUDGET PROCESS**

ADOPTED POLICY	REMARKS
<p><b>REVENUE (continued)</b></p> <p><b>CHARGES AND FEES</b>            A monthly record of each charge and fee shall be maintained.            Charges and fees shall be reviewed and updated periodically based on factors such as the impact of inflation, other cost increases, the adequacy of the coverage of costs and current competitive rates.</p> <p>A Charges and Fees binder shall be maintained that contains data for each charge and fee. The County will strive to maintain for each fee, enactment data, fee schedules and their history, the service- providing organizations and responsible parties for setting fees, and revenue history.</p> <p>The fee detail should state whether the jurisdiction intends to recover the full cost of providing goods and services. It also should set forth under what circumstances the jurisdiction might set a charge or fee at more or less than 100 percent of full cost. If the full cost of a good or service is not recovered an explanation of the government's rationale for this deviation shall be provided.</p> <p><b>ANNUAL REVIEW OF FEES FOR COST RECOVERY</b>            Santa Fe County will strive to annually recalculate the full costs of activities supported by user fees to identify the impact of inflation and other cost increases. Full cost incorporates direct and indirect costs, including operations and maintenance, overhead and charges for the use of capital facilities. It is a goal of the County to develop Program and service performance measures and use them as an important component</p>	<p>Monthly Charges and Fees revenue data is maintained.</p> <p>Current fee-setting is ad-hoc in nature usually left to the service rendering organizations to calculate and propose. Analyses are underway to ensure fees are appropriate for the service being provided and ultimately will be streamlined to be consistent between all County functions.</p>
<p><b>PERFORMANCE MEASUREMENT</b>            Long term strategic planning and decision making which should be linked to governmental budgeting.</p> <p><b>ANNUAL BUDGET PREPARATION</b>  <b>ACCOMPLISHMENTS, GOALS AND OBJECTIVES</b>            Each service-providing organization and Grant program shall provide as part of the Fiscal Year budget preparation process, the following as a part of their annual budget request:</p> <ul style="list-style-type: none"> <li>▪ Description of services</li> <li>▪ Prior year accomplishments</li> <li>▪ Budget Fiscal Year objectives and challenges, and measures of performance</li> <li>▪ Budget Fiscal Year long term goals</li> </ul> <p>Objectives and performance measures should be identified as external or touching upon the public perception of the program and the services delivered, or internal or touching upon staff improvement or other factors that enhance the ability to provide services.            Measures of performance should:</p> <ul style="list-style-type: none"> <li>▪ Identify program outputs in the budgeting process that address the amount of service units produced,</li> <li>▪ Identify program efficiencies in the budgeting process that address the cost of providing a unit of service,</li> <li>▪ Identify program outcomes in the budgeting process that address the extent to which the goals of the program have been accomplished.</li> </ul> <p>The service descriptions, goals and objectives, and performance measures shall be made available to the public as a part of the printed and web budget document.</p>	<p>Resolution 2011-24 mandates that Santa Fe County develop the FY 2013 (and beyond) budget using a results-accountable method of budgeting. In FY 2016 the seven key areas of focus were refined into four population goals and cross departmental objectives were established.</p> <p>The current culture and method of allocating limited resources to address community problems rather than rewarding successful programs is a challenge to overcome for County Departments as the focus shifts to performance measurement and tracking progress.</p>



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ADOPTED POLICY	REMARKS
<p><b>FUND BALANCE, RESERVE, AND BUDGET CONTINGENCIES POLICY</b></p> <p><b>I. OVERVIEW</b>            Fund Balance is the accumulated difference between assets and liabilities within governmental funds. A sufficient Fund Balance allows the County to meet its contractual obligations, provide funds for new and existing programs established by the Board, mitigate negative revenue implications of federal or state budget actions and economic downturns, fund disaster or emergency costs, provide funds for cash flow timing discrepancies, and fund non-recurring expenses identified as necessary by the Board. Establishing Reserve requirements will help the County manage the financial impact of major, nonrecurring or unforeseen expenditures on the County's annual operating budget. Additionally, this policy will establish requirements for replenishing Reserves if their depletion is authorized.</p> <p>Governmental Accounting Standards Board Statement No. 54, Fund Balance Reporting and Governmental Fund Type Definitions, recommends that local governments establish a formal policy relating to the accounting and financial reporting of governmental Fund Balances. This policy defines the level of unrestricted Fund Balance that Santa Fe County shall strive to maintain for all government funds that support operations. This policy is intended to maintain the County's credit rating and a prudent level of unrestricted Fund Balance as Reserves to ensure the continued delivery of County services.</p> <p><b>II. APPLICABILITY AND ADMINISTRATION</b>            This policy shall apply to all funds that support recurring operational expenditures, including the General Fund, some Special Revenue Funds and Enterprise Funds. The Reserve and other requirements established in this Policy are in addition to any Fund Balance requirements or constraints imposed by law, contract, or other sources outside this policy. This policy does not apply to Debt Service Funds, the requirements of which are set forth in State law and bond documents.</p> <p>This policy shall be administered on behalf of the Board by the County Manager, the Finance Director, and the Budget Administrator. By this policy, the Board delegates the authority to assign Fund Balance to the Finance Director with oversight and approval by the County Manager.</p> <p><b>III. DEFINITIONS</b></p> <p>A. <b>Board:</b> The Board of County Commissioners of Santa Fe County.</p> <p>B. <b>Governmental Funds:</b> Governmental funds are often referred to as "source and use" funds. These are the funds through which most governmental functions typically are financed. The fund types included in this category are general, special revenue, capital projects, debt service, and special assessment funds.</p> <p>C. <b>General Fund:</b> The General Fund provides funding for the operations of Elected Offices and County Departments that deliver ongoing services to County residents.</p> <p>D. <b>Special Revenue Funds:</b> Funds used to account for revenue derived from specific taxes or other revenue sources that are restricted by law or administrative action to expenditure for specified purposes.</p>	<p>Adopted June 9<sup>th</sup>, 2015 by the Board of County Commissioners by Resolution 2015-84</p> <p>Implemented with the FY2015 CAFR and FY2016 budget</p>





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Chapter 3 FINANCIAL POLICIES AND BUDGET PROCESS

ADOPTED POLICY	REMARKS
<p><b>FUND BALANCE, RESERVE, AND BUDGET CONTINGENCIES POLICY CONTINUED</b></p> <ul style="list-style-type: none"> <li>E. <b>Capital Improvement Funds:</b> Funds include state appropriations, capital outlay gross receipt taxes and bond proceeds for road, fire, water and waste water, open space, facilities, and other capital projects.</li> <li>F. <b>Debt Service Fund:</b> Fund accounts for all principal and interest payments on the County's debt.</li> <li>G. <b>Designee(s):</b> Person authorized by the Board of County Commissioners to perform the responsibilities as outlined under this policy.</li> <li>H. <b>Enterprise Funds:</b> Funds used to account for the financing, operation and maintenance of activities expected to be self-supporting within County government and that are exempt from GASS Statement No. 54. At the time of adoption of this policy, THERE ARE THREE Enterprise Funds for: (i) the operation of the Regional Planning Authority; (ii) the water and wastewater utilities; and (iii) the Santa Fe County Housing Authority.</li> <li>I. <b>Fund Balance:</b> Fund balance is defined as the difference between the assets and liabilities of a fund. It is used as a measure of the amount available to budget or spend in the future.</li> <li>J. <b>Fund Balance Classifications:</b> <ol style="list-style-type: none"> <li>1. <b>Non-spendable:</b> Represents amounts that are not in a spendable form, cannot be spent, or are required by legal or other contractual reasons to be maintained intact.</li> <li>2. <b>Restricted:</b> Amounts that are constrained by external providers, creditors, granters and other governments, constitutionally, or through legislation.</li> <li>3. <b>Unrestricted:</b> The total of Committed, Assigned, and Unassigned Fund Balance</li> <li>4. <b>Committed:</b> Spendable, non-restricted Fund Balance that has been committed by Resolution or by Ordinance adopted by the Board (highest decision making level). Committed amounts remain committed unless removed by Board action.</li> <li>5. <b>Assigned:</b> Assigned Fund Balance is the portion of the spendable, non-- restricted Fund Balance that reflects the County's intended use of resources, as determined by the Finance Director.</li> <li>6. <b>Unassigned:</b> Fund Balance that does not fall within any other Fund Balance Classifications. Only the General Fund can have unassigned Fund Balance.</li> </ol> </li> <li>K. <b>Unanticipated Expenditure:</b> An expenditure for a specific purpose for which there is no or insufficient appropriation or which will cause an appropriation to be insufficient that is necessitated by a change in federal or state laws: rules or regulations, a court order, judgment or decree, a public emergency, an industry-wide price, rate or premium increase, or any other event that takes effect or occurs after final adoption of the annual budget and that could not have been reasonably anticipated prior to the final adoption of the annual budget.</li> </ul>	<p>Adopted June 9<sup>th</sup>, 2015 by the Board of County Commissioners by Resolution 2015-84</p>





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ADOPTED POLICY	REMARKS
<p><b>FUND BALANCE, RESERVE, AND BUDGET CONTINGENCIES POLICY CONTINUED</b></p> <p>L. <b>Unanticipated Revenue Loss:</b> Estimated revenue which is rendered not receivable because of a change in federal or state laws, rules or regulations, a court order, judgment or decree, or other circumstance or event that takes effect or occurs after final adoption of the annual budget and could not have been reasonably anticipated prior to final adoption of the annual budget.</p> <p>M. <b>Non-Recurring Item:</b> An expenditure that has not occurred in the previous two years and is not expected to occur in the following year.</p> <p>N. <b>Reserve:</b> Reserve refers to that portion of the Unrestricted Fund Balance within a fund that is established and recognized in accordance with this policy, so as to provide stability, respond to unplanned events or opportunities, and other purposes.</p> <p><b>IV. POLICY</b></p> <p><b>A. Establishing Reserve Levels:</b> In establishing the Reserve level for each fund, the Board has considered and, will in the future consider, the following factors:</p> <ol style="list-style-type: none"> <li>1. The predictability of revenues and the volatility of expenditures (e.g. higher levels of Unrestricted Fund Balance may be necessary if significant revenue sources are subject to unpredictable fluctuations or if operating expenditures are highly volatile).</li> <li>2. Exposure to significant one-time costs (e.g., disasters, immediate capital needs, State budget cuts, etc.).</li> <li>3. Possible dependency of other funds upon General Fund resources (e.g., deficits in other funds may require that a higher level of unrestricted fund balance be maintained in the General Fund).</li> <li>4. The need to provide temporary resources in the event of an economic downturn while expenditure reductions are implemented.</li> <li>5. Planned/unplanned capital asset purchases.</li> <li>6. Accumulation of compensated absences.</li> <li>7. Contingent liabilities, such as:             <ol style="list-style-type: none"> <li>a. Lawsuits; and</li> <li>b. Environmental Cleanup.</li> </ol> </li> <li>8. Potential revenue reductions.</li> <li>9. Significant growth (in the next three to five year).</li> </ol> <p><b>B. Minimum Reserves:</b> These Reserve requirements are in addition to any Fund Balance requirements or constraints imposed by law, contract, or other sources outside this policy.</p> <ol style="list-style-type: none"> <li>1. <u>General Fund</u> The following Reserves within the general fund shall be maintained, except as otherwise determined by the Board:             <ol style="list-style-type: none"> <li>a. <i>Contingency Reserve:</i> Equal to 10% of the total general fund operating budget for the fiscal year, including transfers. The purpose of the Contingency Reserve is to mitigate the impact of an Unanticipated Revenue Loss or to meet the need for an Unexpected Expenditure of such severity that budgeted contingencies are sufficient.</li> <li>b. <i>Disaster Recovery Reserve:</i> Equal to 10% - 15 % of Unrestricted Fund Balance in the general fund as of prior fiscal year end as reflected in the County's Comprehensive Annual Financial Report (CAFR).</li> </ol> </li> </ol>	<p>Adopted June 9<sup>th</sup>, 2015 by the Board of County Commissioners by Resolution 2015-84</p>



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ADOPTED POLICY	REMARKS
<p><b>FUND BALANCE, RESERVE, AND BUDGET CONTINGENCIES POLICY CONTINUED</b></p> <p>The purpose of the Disaster Recovery Reserve is to respond to natural or human caused disasters and emergencies of such severity that budgeted contingencies are not sufficient.</p> <p>c. <i>Uninsured Loss Reserve</i>: Equal to 5% - 10% of Unrestricted Fund Balance in the general fund as of prior fiscal year end as reflected in the County's Comprehensive Annual Financial Report (CAFR). The purpose of the Uninsured Loss Reserve is to cover losses not covered by the County's general liability and other insurance policies.</p> <p>d. <i>Major Infrastructure Repair and Replacement Reserve</i>: Equal to 10% - 15% of Unrestricted Fund Balance in the general fund as of prior fiscal year end as reflected in the County's Comprehensive Annual Financial Report (CAFR). The purpose of Major Infrastructure Repair and Replacement Reserve is to provide resources for unanticipated repair or replacement of existing infrastructure, including, but not limited to, furniture, fixtures and equipment.</p> <p>2. <u>Special Revenue Funds</u> - The County shall maintain in any special revenue fund that supports staff and/or ongoing operations a minimum Reserve of 10% of the current fiscal year's operating budget for that fund. This requirement will not apply to grants or other funds supported by non-recurring sources.</p> <p>3. <u>Enterprise Funds</u> - For Utility operations, the County shall maintain a minimum Reserve of 50% of the current fiscal year's operating budget for Utility operations. All other enterprise funds shall maintain a minimum reserve of 10% of the current fiscal year's operating budget for that fund or comply with any restrictions I requirements mandated by major funding sources, e.g., Housing &amp; Urban Development.</p> <p><b>C. Order of Resource Use:</b></p> <ol style="list-style-type: none"> <li>When expenditures are to be made for purposes for which both restricted and unrestricted amounts are available, restricted amounts will be reduced to zero first.</li> <li>When expenditures are to be made for purposes for which amounts in any of the spendable fund balance classifications could be used, committed amounts will be reduced to zero first, assigned amounts will be reduced to zero second, and then unassigned amounts shall be expended.</li> </ol> <p><b>D. Budget contingencies:</b> Each of the budget contingencies described herein shall be established each year in the County's annual budget. If the County Manager authorizes expenditures from the budget contingency between Board meetings, the County Manager shall report the expenditures and justification for them at the next Board meeting.</p> <ol style="list-style-type: none"> <li><u>Operating Contingency</u>: The County shall include a minimum \$750,000 Operating Contingency in each year's operating budget. The Operating Contingency may be used to meet Unexpected Expenditures.</li> </ol>	<p>Adopted June 9<sup>th</sup>, 2015 by the Board of County Commissioners by Resolution 2015-84</p>



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<p><b>FUND BALANCE, RESERVE, AND BUDGET CONTINGENCIES POLICY CONTINUED</b></p> <p>2. <u>Emergency Contingency</u>: The County shall include a minimum \$3.0 million Emergency Contingency in each year's operating budget to be used in the event of emergencies, such as wildfire, drought, flooding, extreme snow events, and severe economic circumstances (e.g., the Great Recession of 2009).</p> <p><b>E. Committing Fund Balance:</b> The Board has the authority to set aside funds for a specific purpose. Funds shall be set aside as a Committed Fund Balance by passage of a resolution or ordinance. The Board must pass all Committed Fund Balance resolutions prior to June 30th of the applicable fiscal year. If the actual amount of the commitment is not known by June 30th, the resolution must set forth the process or formula to be used to calculate the actual amount as soon as information is available. The County Manager or the County Manager's designee shall complete the process as outlined in the reserve commitment resolution without further action needed from the Board.</p> <p><b>F. Assigning Fund Balance:</b> Any fund balance may be assigned by the Finance Director with oversight by the County Manager. Such assignments cannot exceed the available (spendable, non-- restricted, uncommitted) Fund Balance in any particular fund.</p> <p><b>G. Use of Reserves:</b> If an event or occurrence takes place that necessitates use of any of the Reserves as established in this policy, the following process shall be followed:</p> <ol style="list-style-type: none"> <li>1. The Board shall take formal action at a regularly scheduled or special meeting of the Board to budget and authorize use of Reserves.</li> <li>2. The event or occurrence which has necessitated the use of Reserves must be described and must fall within one of the defined uses of the committed Reserves.</li> <li>3. A justification of need and an analysis of existing budget as it pertains to such need must be presented.</li> <li>4. A plan with timeliness to replenish the full amount taken from the Reserve must be presented.</li> </ol> <p><b>V. IMPLEMENTATION AND REVIEW</b> Upon adoption of this policy, the Board delegates to the County Manager and Finance Director the authority to establish any standards, procedures, and timelines which may be necessary for its implementation. The Finance Division shall review this policy at least annually and make any recommendations for changes to the Board.</p> <p><b>VI. MISCELLANEOUS</b> This policy is not intended to, and does not, create any right or benefit, substantive or procedural, enforceable at law or in equity by any party against the County, its officers, employees, or agents, or any other person</p> <p>Nothing in this policy precludes the Board from establishing additional or more stringent Fund Balance, Reserve, or budget contingency requirements in the County's budget or through other appropriate Board action.</p>	<p>Adopted June 9<sup>th</sup>, 2015 by the Board of County Commissioners by Resolution 2015-84</p>



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<p><b>BUDGET REPORTING AND REVIEW</b>            Santa Fe County shall compare actual quarterly expenditures to budget and decide on actions to bring the budget into balance, if necessary.</p> <p><b>EXPENSE REPORTS</b>            A quarterly revenue, expense and fund cash position report shall be published and distributed to County management and Commissioners.</p> <p><b>MIDYEAR REVIEW – EXPENSE &amp; REVENUE</b>            A formal review of expense versus budget shall be made with County departments in the month following the middle of the Fiscal Year.</p>	<p>Quarterly report provided to the BCC at the Administrative meeting (held on the last Tuesday of the month) in the month following the end of each quarter.</p> <p>Existing activity</p>
<p><b>BUDGET MANAGEMENT</b>            Changes to the budget during the term of the budget shall be controlled administratively or by Board of County Commissioner action.</p> <p>- INCREASED OR DECREASED FUND BUDGET            Changes to the budget which result in an increased or decreased total budget in a given fund shall be enacted through a Board of County Commissioner (BCC) Resolution, usually brought before the BCC for action at its administrative meeting held on the last Tuesday of each month. These budget changes include transfers from one fund to another and increases or decreases in the budgeted revenue and expense of a given fund.</p> <p>(a) The submission of budget resolutions to the Board of County Commissioners shall follow the general schedule and deadlines for the submission of resolutions.</p> <p>(b) Budget Resolutions that are passed by the Board are incorporated into the budget system by the budget staff.</p> <p>(c) Each month, Budget Resolutions that are passed by the Board of County Commissioners shall be presented with a summary list to the State Department of Finance and Administration on a prescribed form for their approval. Budget Resolutions are permitted from August 1 of a fiscal year to July 31 following the end of the fiscal year. The deadline for submission of a Fiscal Year budget to the State Department of Finance and Administration is July 31, which precludes creation of Budget Resolutions in the month of July of that fiscal year.</p> <p>- CHANGES NOT AFFECTING ANY FUND TOTAL BUDGET            Changes to the budget which do not affect a total fund budget shall be administratively handled as Budget Adjustment Requests (BARs). Such changes include line item transfers within a cost center or transfers between cost centers in the same fund.</p> <p>(a) Budget Adjustment Requests (BARs) are submitted to the Finance Division for analysis, review and approval. Approval by the Finance Director and County Manager must be given and changes certified by the Budget Administrator to complete the BAR process.</p> <p>(b) County organizations may work with the County budget staff to create BARs or Resolutions for changes to the budget.</p> <p><b>CHANGES TO STAFF</b>            Changes to staff are monitored controlled by the County Budget Office. Such changes include wage adjustments and increases, changes in position titles, transfer of staff between organizations and the recording of new employees, promotions and terminations.</p> <p>(a) The Budget Office maintains a record of employees with their budgeted and actual salaries. All Personnel Actions are routed through the Budget Office in order to maintain this record.</p> <p>(d) Personnel Actions requiring a change in the budget shall be dependent on adoption of related BARs or Board of County Commissioner Resolutions.</p>	<p>Current practice</p> <p>Current practice</p> <p>State Mandated</p> <p>State Mandated</p> <p>Current practice</p> <p>Current practice</p> <p>Current practice</p> <p>Current practice</p>



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### Chapter 3 **FINANCIAL POLICIES AND BUDGET PROCESS**

#### **XIII. INVESTMENT POLICY**

Santa Fe County operates with a formal investment policy which establishes the Santa Fe County Board of County Commissioners as the Board of Finance and governs the investment activities of the County. The Board of Finance has the statutory obligation to select financial institutions for the deposit of County funds; set the collateral requirements for such depository financial institutions; and select financial institutions to act as custodians for the collateral required of depository financial institutions. The Santa Fe County Treasurer has the statutory responsibility for the day to day management of County deposits and investments, and is required to maintain accurate books and records of those deposits and report regularly to the Board of Finance.

The County Board of Finance and the Treasurer also have statutory responsibility over selection of investment strategies for County funds that are not required to meet the County's immediate cash flow needs; and suitable securities and other investment products. The objective of the investment policy is to preserve and protect County funds while earning a market rate of interest on all money that is not immediately required to meet the County's cash flow needs. The County Treasurer and the Board of Finance work closely with the County's Finance Director to assess the current and future cash flow needs.

The adopted Policy is summarized in the following pages in table form with remarks as to actual practice.





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<p><b>DEFINITIONS CONTINUED</b></p> <p>K. "Net worth" is as defined by the Financial Institutions Division of the Department of Commerce and Industry of the State of New Mexico</p> <p>L. "Basis points" is construed so that one hundred (100), basis points equals one (1) percent interest.</p>	
<p><b>POLICY STATEMENT</b></p> <p>A. <b><u>Investment Policy Priorities:</u></b> The Santa Fe County's Investment Officer will observe the following priorities in making investment decisions:</p> <ol style="list-style-type: none"> <li>1. Safety of funds - to ensure the performance of basic governmental functions, the first priority must be accorded to the preservation and protection of the principal of the funds to be invested;</li> <li>2. Maintenance of liquidity - the second level of priority must be accorded to maintaining sufficient liquidity to satisfy the reasonably anticipated, continuing operational requirements of Santa Fe County;</li> <li>3. Maximum return after first two priorities are met -the third priority must be accorded to maximizing investment return, through budgetary and economic cycles, consistent with the higher priorities of safety and liquidity;</li> <li>4. Allow for diversification of the Santa Fe County's portfolio; and</li> <li>5. Recognize the impact of the Santa Fe County's investment program on the local economy.</li> </ol> <p>B. <b><u>Standard of Investment:</u></b></p> <ol style="list-style-type: none"> <li>1. The standard of prudence to be applied in the investment of public money by the Santa Fe County's Investment Officer shall be the "prudent person" rule: "Investments shall be made with the judgment and care, under circumstances then prevailing, that persons of prudence, discretion and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the probable safety of their capital as well as the probable income to be derived. "</li> <li>2. Fiduciary duty should be upheld: "A fiduciary relationship is generally viewed as the highest standard of customer care available under law. Fiduciary duty includes both a duty of care and a duty of loyalty. Collectively and generally speaking, these duties require a fiduciary to act in the best interest of the customer, and to provide full and fair disclosure of material facts and conflicts of interest."</li> <li>3. The Santa Fe County Treasurer or the County Treasurer's designee(s), acting in accordance with this policy and any</li> </ol>	<p>Adopted by the Board of County Commissioners May 25, 1999, revised June 26, 2007, amended April 29<sup>th</sup> 2014.</p>





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<p><b>POLICY STATEMENT CONTINUED</b></p> <p>other written procedures pertaining to the investment of excess funds and exercising due diligence, shall be relieved of personal responsibility, if any, for credit risk or market price changes of a particular security. The loss of market value, reduced yield or return on a particular security shall be promptly reported to Santa Fe County's Investment Committee (next meeting or immediately via email if necessary) in accordance with this policy and the situation causing the loss of market value, reduced yield or return must be closely monitored and evaluated to ensure that any decision to hold or sell the particular security is based on the best publicly available information.</p> <p>C. <b>The Investment Committee:</b> The Investment Committee shall monitor the efficacy, efficiency and currency of the investment policy.</p> <ol style="list-style-type: none"> <li>1. The Investment Committee shall consist of:               <ol style="list-style-type: none"> <li>1. Chair of the Board of County Commissioners or a designee who is also a member of the Board of Finance;</li> <li>2. Vice Chair of the Board of County Commissioners or a designee who is also a member of the Board of Finance;</li> <li>3. County Manager or designee;</li> <li>4. County Treasurer or a designee who is an employee of the County Treasurer's Office;</li> <li>5. County Finance Director or a designee from the Finance Department;</li> <li>6. County Attorney or a designee/lawyer from the Legal Department;</li> <li>7. And one member of the private sector. This person should be a finance professional with knowledge of investments and shall serve for a term of two (2) years after appointment and shall be eligible for reappointment to serve for consecutive two (2) year terms. Any vacancy created by a private sector member shall be filled in the same manner as original appointments.</li> </ol> </li> <li>2. The Investment Committee shall meet monthly to:</li> </ol>	<p>Adopted by the Board of County Commissioners May 25, 1999, revised June 26, 2007, amended April 29<sup>th</sup> 2014.</p>



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<p><b>POLICY STATEMENT CONTINUED</b></p> <ul style="list-style-type: none"> <li>A. Review the investment policy, no less than annually, and recommend, if advisable, modifications in the investment policy from time to time and have changes formally adopted by board resolution;</li> <li>B. assess, no less than annually, the utility and efficacy of established internal controls as loss prevention measures with respect to the investment portfolio;</li> <li>C. deliberate these topics: economic outlook, portfolio diversification and maturity structure, potential risks, and the rate of return on the investment portfolio assessed within the parameters of first meeting safety and liquidity requirements;</li> <li>D. identify potential violations of and suggest remedial actions to achieve conformity with the investment policy;</li> <li>E. recommend, no less than annually, action on depositories, custodians, broker/dealers and investment managers and advisors; and</li> <li>F. assess whether the investment policy is being properly implemented by the individuals and entities involved in the administration and management of investment activities.</li> </ul> <p><b>D. Internal Controls:</b></p> <ol style="list-style-type: none"> <li>1. The Santa Fe County Treasurer shall establish a system of internal controls governing the administration and management of the investment portfolios. Any audit findings related to internal controls shall be reviewed annually by the Investment Committee.</li> <li>2. The controls shall be designed to prevent and control losses of public money arising from fraud, error, misrepresentation, unanticipated market changes, conflicts of interest or imprudent actions.</li> <li>3. All securities held for Santa Fe County's portfolio will be held in the name of Santa Fe County with a third party custodian, free and clear of any lien.</li> <li>4. The fiscal agent and custodial banks responsible for, or in any manner involved with, the safekeeping and custody process on behalf of Santa Fe County shall be bonded to protect from losses, malfeasance and misfeasance.</li> </ol> <p><b>E. Ethics and Conflicts of Interest:</b></p> <ol style="list-style-type: none"> <li>1. The Santa Fe County Treasurer shall adopt and implement an employee code of conduct policy, a campaign contributions policy, and a whistle blower policy applicable to the public officers and employees subject to Santa Fe County policies and supervision. These policies shall be included in this investment policy as appendices.</li> </ol>	<p>Adopted by the Board of County Commissioners May 25, 1999, revised June 26, 2007, amended April 29<sup>th</sup> 2014.</p>



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<p><b>POLICY STATEMENT CONTINUED</b></p> <ol style="list-style-type: none"> <li>2. The County Treasurer and employees involved in the investment process, in addition to complying with the applicable policies listed above and statutes, shall refrain from personal business activity that may impair their ability to make impartial investment decisions, or otherwise conflict with the selection of broker/dealers or investment advisors for best execution of the investment policy.</li>   <li>3. All broker/dealers and other securities professionals working with Santa Fe County shall become familiar with and comply with all policies of the office and state laws including, but not limited to the following statutes, as they may be amended from time to time: the campaign Reporting Act, §§ 1-19-25 NMSA 1978 et seq.; the Governmental Conduct Act, §§ 10-16-1 NMSA 1978 et seq.; and the Procurement Code, §§ 13-1-28 NMSA 1978 et seq. and rules adopted by the County Ethics Board (Ordinance No. 2011-9) and follow the County of Santa Fe Code of Conduct(Ordinance No. 2010-12). Any contract professionals working with Santa Fe County should acknowledge in writing that they have read and understand this policy and all governing rules and statutes.</li> </ol> <p><b>F. <u>Investments Permitted by Policy:</u></b></p> <ol style="list-style-type: none"> <li>1. The scope of investment authority of the Investment Officer is defined by the applicable investment statutes and constitutional provisions, principally Sections 6-10-10, 6-10- 10.1, 6-10-36, 6-10-44 and 6-14-10.1, NMSA 1978, as well as Article VIII, Section 4 of the New Mexico Constitution, specifying particular types of investments that may be made by the Investment Officer, which establish certain prerequisites, limitations and other requirements relating to those investments. Moreover, the Santa Fe County Treasurer and/or board, in its discretion, may further limit or restrict those investments.</li> <li>2. The Santa Fe County Treasurer and it's governing body have determined that only the following statutorily authorized investments may be made and these investments shall be subject to further limitations or restrictions as follows:             <ol style="list-style-type: none"> <li>a. <b>United States Government Obligations:</b> Securities backed by the full faith and credit of the U.S. Government including direct obligations of the U.S. Treasury, such as US treasury notes and bills. Investments shall be limited to a maximum maturity of five (5) years at time of purchase.</li> </ol> </li> </ol>	<p>Adopted by the Board of County Commissioners May 25, 1999, revised June 26, 2007, amended April 29<sup>th</sup> 2014.</p>



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<p><b>POLICY STATEMENT CONTINUED</b></p> <ul style="list-style-type: none"> <li>b. <b>United States Government Agency Obligations:</b> Securities issued or guaranteed by U.S. Government agencies, instrumentalities or sponsored enterprises, but which are not backed by the full faith and credit of the U.S. Government. These securities include, but are not limited to, Federal Farm Credit Bank "FFCB", Federal Home Loan Bank "FHLB", Federal Home Loan Mortgage Association "FHLMC" and Federal National Mortgage Association "FNMA" and Government National Mortgage Association {GNMA). Investments in US Government Agency Obligations shall be limited to a maximum maturity of five (5) years at time of purchase.</li> <li>c. <b>Repurchase Agreements:</b> Contracts for the present purchase and resale at a specified time in the future of specific securities at specified prices at a price differential representing the interest income to be earned by Santa Fe County.               <ul style="list-style-type: none"> <li>i. The contract at the time of purchase shall be fully secured by obligations of the United States, or its agencies or instrumentalities, or other securities backed by the United States having a market value of at least one hundred two percent (102%) of the amount of the contract.</li> <li>ii. Section 6-10-10 (J) limits repurchase agreements (other than bond proceeds) to a maximum maturity of one (1) year with no exception or other provision for repurchase agreements that are VRNs, but flexible repurchase agreements shall be restricted to bond proceeds (with a maximum maturity of three (3) years). Providers of repurchase agreements and flexible repurchase agreements shall have an investment grade rating.</li> <li>iii. Subject to the prior approval of the governing body with respect to the custodial undertaking agreement, tri-party repurchase agreements are proper investments under this policy.</li> <li>iv. The Investment Officer will enter into repurchase agreements only with approved primary reporting dealers, banks and other financial institutions having a net worth in excess of \$500 million provided that:                   <ul style="list-style-type: none"> <li>1. Preference will be given to a provider that is rated in one of the top two rating categories by all national rating agencies, without regard to qualifier, numerical or otherwise;</li> </ul> </li> </ul> </li> </ul>	<p>Adopted by the Board of County Commissioners May 25, 1999, revised June 26, 2007, amended April 29<sup>th</sup> 2014.</p>



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<p><b>POLICY STATEMENT CONTINUED</b></p> <ol style="list-style-type: none"> <li>2. During its term, the provider's net worth falls below \$500 million or its rating is withdrawn, suspended, or falls below the top two rating categories, without regard to qualifier, numerical or otherwise, the provider must supply a guarantee of, or assign the agreement to an institution meeting these requirements or collateralize the agreement in accordance with industry-published criteria within ten days after it receives notice from Santa Fe County of the remedy the policy requires. In the event the provider fails to provide the specified remedy in the timeframe noted, the provider must immediately repurchase all collateral and terminate the agreement with no penalty or premium to Santa Fe County;</li> <li>3. A master repurchase agreement or other specific repurchase agreement, reviewed by independent legal counsel in each case, governs the transaction;</li> <li>4. The securities are held, free and clear of any lien, by the Santa Fe County's fiscal agent or its designee acting solely as agent for the Santa Fe County, and such fiscal agent or designee is (i) a federal reserve bank or (ii) a bank which is a member of the Federal Deposit Insurance Corporation and which has combined capital, surplus and undivided profits of not less than \$25 million;</li> <li>5. A perfected first security interest under the uniform commercial code, or book entry procedures prescribed at 31C.F.R. 306.1 et seq. of 31 C.F.R. 370.0 et seq. in such securities is created for the benefit of Santa Fe County;</li> </ol>	<p>Adopted by the Board of County Commissioners May 25, 1999, revised June 26, 2007, amended April 29<sup>th</sup> 2014.</p>



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<p><b>POLICY STATEMENT CONTINUED</b></p> <p>6. The market value of the collateral including accrued interest must be equal to 102% of the amount of cash transferred by Santa Fe County to the dealer bank or security firm under the repurchase agreement plus accrued interest. If the market value of the collateral slips below 102% of the value of the cash transferred plus accrued interest, then additional cash and/or acceptable securities must be delivered as collateral to the third party custodian sufficient to cure any deficiency; and</p> <p>7. For repurchase agreements with terms to maturity of greater than one (1) day, Santa Fe County will value the collateral securities continuously and require that if additional collateral is required then that collateral must be delivered within one business day. If a collateral deficiency is not corrected within this time frame, remedial action will be taken and the collateral securities may be liquidated.</p> <p>d. <b>Bank, Savings and Loan Association or Credit Union Deposits:</b> Deposits are allowed in certified and designated New Mexico financial institutions, per the requirement in the New Mexico Constitution Article VIII, Section 4, whose deposits are insured by an agency of the United States. All deposits will comply with state statute and policies of the governing body related to interest rate and collateral requirements. CD deposits shall not be made with custodial banks. A deposit in any credit union shall be limited to the amount insured by an agency of the United States.</p> <p>e. <b>Municipal Securities:</b> Pursuant to 6-10-10.F (I), the Investment Officer may also invest in municipal securities that at time of purchase are investment grade and have a final maturity of up to three years. Bonds or negotiable securities of the State of New Mexico or of any county, municipality, or school district within the state which has a taxable valuation of real property for the last preceding year of at least one million dollars (\$1,000,000.00) and which has neither defaulted in the payment of any interest or sinking fund obligation, nor failed to meet any bonds at maturity at any time within five (5) years last preceding. If the rating declines below investment grade the</p>	<p>Adopted by the Board of County Commissioners May 25, 1999, revised June 26, 2007, amended April 29<sup>th</sup> 2014.</p>



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<p><b>POLICY STATEMENT CONTINUED</b></p> <p>Investment Officer shall notify the members of the Investment Committee in writing within one business day. The committee will recommend an appropriate course of action at its next regular meeting or may elect to meet sooner to determine a course of action.</p> <p>f. <b>Government Money Market Mutual Funds:</b> Shares of an open-ended diversified investment company that:</p> <ul style="list-style-type: none"> <li>i. Is registered with the United States Securities and Exchange Commission;</li> <li>ii. Complies with the diversification, quality and maturity requirements of Rule 2a-7, or any successor rule, of the United States Securities and Exchange Commission applicable to money market mutual funds; assesses no fees pursuant to Rule 12b 1, or any successor rule, of the United States Securities and Exchange Commission, no sales load on the purchase of shares and no contingent deferred sales charge or other similar charges, however designated. Santa Fe County shall not, at any time, own more than five (5) percent of a government money market mutual fund's assets;</li> <li>iii. Is invested only in United States Government and Agency Obligations and repurchase agreements secured by such obligations;</li> <li>iv. Has assets under management of at least one billion dollars (\$1,000,000,000);</li> <li>v. The investments made by Santa Fe County are less than five percent (5%) of the assets of the fund; and</li> <li>vi. Is rated AAA or equivalent by a nationally recognized rating agency.</li> </ul> <p>g. <b>Local Government Investment Pool:</b> As permitted by section 6-10-10.1 NMSA 1978, funds may be invested in the Local Government Investment Pool (LGIP) managed by the NM State Treasurer. Funds invested in the LGIP will not exceed the total sum of one million dollars (\$1 million) and so long as funds invested are general fund proceeds and not bond proceeds.</p> <p>G. <b>Risk:</b> Santa Fe County recognizes that any portfolio of marketable investment securities is subject to interest-rate risk. To limit the possibility of loss of principal due to interest rate fluctuations, the Investment Officer will make reasonable efforts to match investments with anticipated cash requirements. The County Treasurer/Investment Officer or designee shall give particular emphasis to the following factors when selecting a specific security for inclusion in the portfolio:</p>	<p>Adopted by the Board of County Commissioners May 25, 1999, revised June 26, 2007, amended April 29<sup>th</sup> 2014.</p>





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1. Relative Yield to Maturity: Comparison of return available from alternative investments for comparable maturity dates.
2. Marketability: Analysis of relative marketability of alternate investments in case of forced sale or possibility of future trades.
3. Inter-market Yield Analysis: Analysis of the spread relationship between sectors of the market, i.e. treasury bonds or bills versus agency bonds or discount notes, to take advantage of aberrations in yield differentials.
4. Yield Curve Analysis: Analysis of the slope of the yield curve to determine the most attractive maturities for earning maximum return with minimal risk.
5. General Economic and Interest Rate Outlook: Review and analysis of current literature on interest rate projections to assist in timing transactions and selecting appropriate maturities.

H. **Risk Mitigation Factors:** Diversification and Maturity Constraints: It is the policy of Santa Fe County to diversify the investment portfolios. Investments shall be diversified to reduce the risk of loss resulting from an over concentration of assets in a specific maturity, a specific issuer or a specific class of securities. The following diversification limitations, at the time of purchase, shall apply to each portfolio:

1. Investment maturities will be laddered to avoid undue concentration of assets in a specific maturity sector and to meet cash flow requirements.
2. Investment in callable debentures is permitted, but the amount invested in callable instruments should not exceed twenty-five percent (25%) of the total amount invested of each portfolio.
3. The maximum level of a certificate of deposit (CD) deposits any single financial institution with preference to local financial institutions will not exceed 25% of the investment portfolio. CD deposits may only be made in NM financial institutions per the requirement in the New Mexico Constitution Article VIII, Section 4.
4. Investments in United States agency obligations issued by any single agency shall be limited to thirty-five percent (35%) of a portfolio.
5. Investments in repurchase agreements from any single provider shall be limited to twenty-five percent (25%) of a portfolio.
6. Municipal securities will be limited to fifteen percent (15%) of the portfolio. Securities issued by a single municipal entity shall be limited to five percent (5%) of a portfolio.

Adopted by the Board of County Commissioners May 25, 1999, revised June 26, 2007, amended April 29<sup>th</sup> 2014.



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<b>Allowable Securities</b>	<b>Max Stated Final Maturity</b>	<b>Diversification Limits</b>	
US Treasury Obligations	5 years	100%	
US Agency Obligations	5 years	100%, 35% per issuer	
Municipal Securities	5 years	15%, 5% per issuer	
Repurchase Agreements	3 years for bond proceeds/ 1 year for all other funds	25% per counterparty	
Gov't Money Market Funds	Overnight	5%	
NM LGIP	Overnight	\$1,000,000	
Callable or Variable Rate Securities	5 years	25%	
Certificates of Deposit	5 years	25% per issuer	
<p><b>Duration:</b> In addition to final stated maturity limits, Santa Fe County will limit the average duration of the portfolio to a range of 2-4 years. The actual average duration requirement will be agreed upon by the County Treasurer and Board of Finance, during the Treasurer's strategy presentation to the Board of Finance. The agreed upon duration should be noted in the minutes of the Board of Finance meeting and will remain the same unless a change is agreed upon at a subsequent Board of Finance meeting.</p> <p><b>I. <u>Anticipated Cash Flow Requirements and Maximum Maturity of Investments:</u></b> The County Treasurer will project the short-term and long-term cash needs to determine the amount available for short-term and long-term investment and report this information to the Investment Committee and governing body monthly. The county investments will be laddered to match cash flow projections and will have a maximum final stated maturity of five (5) years.</p>			



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<p><b>POLICY STATEMENT CONTINUED</b></p> <p>J. <b><u>Competitive Selection of Investment Instruments:</u></b></p> <ol style="list-style-type: none"> <li>1. It will be the policy of Santa Fe County to transact all securities purchases or sales only through a formal and competitive process that obtains at least three offers or bids. When purchasing a security, the Investment Officer will accept the offer, which provides (a) the highest rate of return within the maturity required and considering the credit quality of the investment; and (b) optimizes the investment objectives of the overall portfolio. When selling a security, the Investment Officer or its agent will select the bid, which generates the highest sale price.</li> <li>2. Electronic trading is the preferred option for the purchase or sale of investment instruments.</li> <li>3. Offers or bids for securities may be received from approved broker/dealers or issuers of qualified securities as defined in Section III.F by any of the following means:             <ol style="list-style-type: none"> <li>a. by e-mail or other form of electronic communication;</li> <li>b. through an electronic trading platform;</li> <li>c. from inventory listings supplied by approved broker/dealers; and</li> <li>d. by phone with detailed documentation.</li> </ol> </li> <li>4. It will be the responsibility of the personnel involved with each purchase/sale to produce and retain written records of each transaction including the name of the financial institutions offering or bidding on securities, the authorized contact at the financial institution (except in the case of electronic trading), the rate or price quoted, description of the security, investment or bid selected, and any special considerations that had an impact on the decision. If the lowest priced security (highest yield) was not selected for purchase or the highest bid was not selected for sale, an explanation describing the investment objective prompting the investment/sale will be included in this record.</li> <li>5. The Investment Officer or designee (designees) shall authorize all investment transactions. Executed trade documents shall be reviewed for compliance daily.</li> <li>6. All trade fails or compliance violations are to be documented in an error report on the day that they are discovered and shall disclose the reason for each error. Errors shall be summarized in a report to the Investment Committee even if corrected by the broker/dealer.</li> <li>7. The policy regarding the competitive selection of securities does not apply to certificates of deposit or direct purchases per subsection F.2.d where the rate is set by agreement between the bank and Santa Fe County.</li> </ol>	<p>Adopted by the Board of County Commissioners May 25, 1999, revised June 26, 2007, amended April 29<sup>th</sup> 2014.</p>



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<p><b>POLICY STATEMENT CONTINUED</b></p> <p>K. <b><u>Trading:</u></b></p> <ol style="list-style-type: none"> <li>1. The Investment Officer shall monitor the contents of the portfolio, the available markets and the relative values of competing instruments, and adjust the portfolio accordingly to achieve the investment objectives.</li> <li>2. Each executing broker/dealer must confirm the time of execution and price and disclose whether principal or agent.</li> </ol> <p>L. <b><u>Safekeeping and Custody:</u></b></p> <ol style="list-style-type: none"> <li>1. All investment securities purchased by Santa Fe County, held as collateral on repurchase agreements or held as collateral on securities lending arrangements shall be held in third-party safekeeping at a fiduciary qualified to act in this capacity. All securities held for Santa Fe County's portfolios will be held free and clear of any lien and all transactions will be conducted in compliance with Section 6-10-10(0) NMSA 1978, which requires contemporaneous transfer and same day settlement. On a monthly basis, the custodian will provide reports, which list all transactions that occurred during the month and all securities held for Santa Fe County at month-end including the book and market value of holdings.</li> <li>2. The fiscal agent and representatives of the custodian responsible for, or in any manner involved with, the safekeeping and custody process of Santa Fe County shall be bonded in amounts required by the governing body under its custody agreement to protect from losses, from malfeasance and misfeasance.</li> </ol> <p>M. <b><u>Collateral Policy:</u></b></p> <p>Deposits shall be collateralized at 102%. Such collateral shall be held by an independent third party financial institution acceptable to the Santa Fe County. Securities eligible as collateral are those defined under State Law (6-10-16 NMSA 1978). Collateral shall be held in a custodial bank per 6-10-21, NMSA 1978 and shall be assigned to Santa Fe County per 6-10-18, NMSA 1978. Securities held for collateral will comply with this policy in terms of maximum maturity and allowable investments.</p>	<p>Adopted by the Board of County Commissioners May 25, 1999, revised June 26, 2007, amended April 29<sup>th</sup> 2014.</p>



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<p><b>POLICY STATEMENT CONTINUED</b></p> <p>N. Selection of Investment Advisors, Consultants/Managers: Santa Fe County may use an investment advisor, consultant and/or manager for the investment of securities in accordance with the following rules:</p> <ol style="list-style-type: none"> <li>1. The firm or individual shall be selected in accordance with Santa Fe County's procurement code;</li> <li>2. The firm and individual shall be registered under the Investment Adviser Act of 1940;</li> <li>3. Prior to execution and prior to any renewal of each and every contract, the County Treasurer must obtain approval by the governing body. Approval of a contract requires that the investment advisor, consultant and/or manager must provide in writing to Santa Fe County;</li> <li>4. The investment advisor, consultant or manager shall report quarterly, in writing, to the Investment Committee. The report shall (i) establish performance benchmarks for Santa Fe County's portfolios, and (ii) review recommended investments, portfolio strategies and/or performance against established benchmarks. The report shall be included in the Investment Officer's next monthly report. Performance benchmarks established by the Investment Officer and/or the investment advisor must be approved by the Investment Committee.</li> </ol> <p>O. <b>Performance Benchmarks:</b> The investment portfolio shall be designed and managed with the objective of obtaining a market rate of return throughout budgetary and economic cycles, commensurate with the investment risk constraints and cash flow needs of Santa Fe County</p> <ol style="list-style-type: none"> <li>1. Short-term funds (liquidity) and funds that must maintain a high degree of liquidity will be compared to an appropriate short-term.</li> <li>2. Medium term investment and other funds (core) that have longer terms shall be compared to indices of similar duration.</li> </ol> <p>P. <b>Selection of Securities Brokers/Dealers:</b> When selecting depositories, consideration will be given to minimizing risk, protecting investment capital and obtaining the best purchase or sale price. The following guidelines will be used in selecting depositories and securities broker/dealers.</p>	<p>Adopted by the Board of County Commissioners May 25, 1999, revised June 26, 2007, amended April 29<sup>th</sup> 2014.</p>



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<p><b>POLICY STATEMENT CONTINUED</b></p> <ol style="list-style-type: none"> <li>1. <b>Depositories:</b> when selecting financial institutions for the deposit of Santa Fe County funds, the Investment Officer will consider the credit worthiness of the institutions.               <ol style="list-style-type: none"> <li>a. The Investment Officer, through its collateral compliance and risk assessment program, will monitor the financial institutions' credit characteristics and financial history throughout the period in which Santa Fe County funds are deposited.</li> <li>b. Each depository will be required at all times to collateralize Santa Fe County deposits at the level required by the collateral policy (see section III.M of this policy) and the depository agreement adopted by the governing body.</li> </ol> </li>   <li>2. <b>Securities Broker/Dealers:</b> <ol style="list-style-type: none"> <li>a. Broker/dealer firms, including brokers, dealers and/or individual employees of these firms, that have direct contact with Santa Fe County through those firms, will be selected by the Investment Committee and approved by the governing body according to the services they offer as well as the firm's ability to offer competitive prices on securities transactions. Those broker/dealer firms that do not have direct contact with Santa Fe County, but deal with a fiduciary/investment manager on behalf of Santa Fe County, will be selected by that investment manager, which will be responsible for ensure best execution utilizing their own broker/dealer list.</li> <li>b. The broker/dealers list will be reviewed and approved by the Investment Committee and the governing body no less than annually.</li> <li>c. The list of approved broker/dealers will contain no fewer than nine (9) firms, at least four (4) of which are primary dealers.</li> <li>d. To be considered, broker/dealers must meet the following criteria:</li> </ol> </li> </ol>	<p>Adopted by the Board of County Commissioners May 25, 1999, revised June 26, 2007, amended April 29<sup>th</sup> 2014.</p>



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<p><b>POLICY STATEMENT CONTINUED</b></p> <ul style="list-style-type: none"> <li>i. The firm must be registered as a dealer under the Securities Exchange Act of 1934.</li> <li>ii. The firm and assigned broker must be registered with the Financial Industries Regulatory Authority (FINRA).</li> <li>iii. The firm and assigned broker must have been engaged in the fixed income security business for at least the past five (5) consecutive years.</li> <li>iv. The assigned broker must have a current FINRA Series 7 License</li>   <li>e. The Investment Officer shall conduct a background search through the Regulation and Licensing Department, Securities Division on each individual broker for criminal activity, regulatory actions by government agencies, and/or revocations or suspensions of license. In the event that such activities are reported in an individual broker's background search, the Investment Officer shall notify the Investment Committee and the governing body at the time that broker is considered for approval. The Investment Officer shall monitor each approved individual broker for continued compliance and annually repeat the background search from the time when the broker was approved.</li>   <li>3. An annual review of the financial condition and registration of broker/dealers will be conducted by the Investment Officer.</li> <li>4. No members or affiliates of any firm including any of its brokers, dealers or traders, may contract with Santa Fe County to provide investment advice or consultation to the Investment Officer during the time the firm and any of its brokers, dealers, or traders are on the broker/dealers list</li> <li>5. For inclusion on the approved broker/dealer list, a firm and its assigned brokers, dealers or traders must provide in writing to Santa Fe County:</li> </ul>	<p>Adopted by the Board of County Commissioners May 25, 1999, revised June 26, 2007, amended April 29<sup>th</sup> 2014.</p>





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Chapter 3 **FINANCIAL POLICIES AND BUDGET PROCESS**

ADOPTED POLICY	REMARKS
<p><b>POLICY STATEMENT CONTINUED</b></p> <ul style="list-style-type: none"> <li>a. A continuing certification that the broker/dealer firm and the assigned broker are familiar with and comply with all policies of Santa Fe County and state laws regarding ethics, disclosure and conflicts of interest.</li> <li>b. Disclosure of any campaign contributions totaling in the aggregate \$250 in the last two years made by the broker/dealer firm, any board member of the broker/dealer firm, the assigned broker, or any member of the assigned broker's family to the Investment Officer, or to any employee of Santa Fe County or any member of the governing body who is an elected official or campaigning for elected office. The Investment Officer shall provide to each broker/dealer a form for the disclosure of such contributions.</li> </ul> <p>Q. <b>Reporting Requirements:</b> Santa Fe County shall prepare and submit to the governing body a "monthly investment report".</p> <ul style="list-style-type: none"> <li>1. The Report shall summarize the following:           <ul style="list-style-type: none"> <li>a. A listing of the portfolio in terms of investment securities, balances, maturities, return and other features deemed relevant;</li> <li>b. the book and market value of all holdings;</li> <li>c. A report of primary issues purchased and report of secondary issues purchased or sold;</li> <li>d. A report of an commissions paid in dollars on repurchase agreements and on each transaction where the commission is disclosed;</li> <li>e. For each approved portfolio, returns on a monthly, quarterly, fiscal year-to-date and three-year basis versus approved benchmarks;</li> <li>f. The total investment earnings by fund for the reporting period;</li> <li>g. The total investment earnings by fund for the reporting period;</li> <li>h. The investment strategies employed during the period;</li> </ul> </li> </ul>	<p>Adopted by the Board of County Commissioners May 25, 1999, revised June 26, 2007, amended April 29<sup>th</sup> 2014.</p>



Fiscal Year 2016 Budget

Chapter 3 **FINANCIAL POLICIES AND BUDGET PROCESS**

ADOPTED POLICY	REMARKS
<p><b>POLICY STATEMENT CONTINUED</b></p> <ul style="list-style-type: none"> <li>i. A summary of recent market conditions, economic developments and anticipated investment conditions;</li> <li>j. Any areas of policy concern warranting possible revisions of current or planned investment policies;</li> <li>k. A projection of the Santa Fe County's short-term and long-term cash needs;</li> <li>l. All transactions where there were fewer than three bids or offers;</li> <li>m. All sale transactions resulting in a book loss</li> <li>n. All transaction errors</li> <li>o. Any trades between portfolios; and</li> <li>p. All changed allocations.</li> </ul> <p>2. The report shall include an appendix that discloses all transactions during the month. The monthly and annual investment reports submitted to the governing body shall contain sufficient information to permit the independent investment consultant hired pursuant to Section III.P to evaluate the performance of the investment program.</p>	<p>Adopted by the Board of County Commissioners May 25, 1999, revised June 26, 2007, amended April 29<sup>th</sup> 2014.</p>



Fiscal Year 2016 Budget

Chapter 3 **FINANCIAL POLICIES AND BUDGET PROCESS**

**XIV. BUDGET RESPONSIBILITIES**

<b>BUDGET DUTIES AND RESPONSIBILITIES</b>	
<b>Board of County Commissioners</b>	Reviews and adopts the annual budget at a public hearing. Adopts budget resolutions throughout the fiscal year for adjustments that must be approved by DFA. Responsible for establishing County policies for the development, monitoring and control of the budget as prescribed by statute and DFA Regulations.
<b>County Manager</b>	Reviews and adjusts department requests to present a recommended annual budget to the BCC. Ensures implementation of the annual budget as adopted by the governing body. Reviews and approves all interdepartmental budget adjustment requests. Makes recommendations to the BCC on adjustments requiring approval by resolution. Also responsible for reviewing revenue and expenditure reports from Finance to ensure that budgetary controls are being followed.
<b>Department Heads and Elected Officials</b>	Manage all organizational unit budgets within their department. Appropriations within a department's annual budget must be expended in accordance with State Statutes, DFA regulations and County policy and authorization. All annual budget requests and any adjustments during the fiscal year must be approved by the department head or elected official before submittal to Finance and the County Manager.
<b>Finance Director</b>	Under the direction of the County Manager, the Finance Director is responsible for overseeing the budget preparation and adjustment process, the County's accounting system, maintenance of the Chart of Accounts, disbursements of all funds (including payroll), fixed assets, recording and collection of accounts receivable, reconciliation of cash to County Treasurer receipts and for meeting financial reporting requirements.
<b>Budget Administrator</b>	Under the direction of the Finance Director, the Budget Administrator is responsible for developing budget forms and instructions for the preparation of the annual budget, preparing the budget calendar, scheduling budget hearings, preparing revenue projections and supplemental schedules, and preparing the public fiscal year budget (this) document. Responsible for preparing budget adjustments and resolutions and to make recommendations to the Finance Director in regard to budget changes. Assists and trains departments in budget matters. Also maintains budget procedures and controls and records of budget amendments and budgeted county personnel.



Fiscal Year 2016 Budget

Chapter 4 **REVENUE**

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# Fiscal Year 2016 Budget

## Chapter 4 REVENUE

### I. PROPERTY TAXES

In FY 2015 property taxes accounted for 32.79% of total revenue and 74.9% of the general fund revenue, excluding transfers and budgeted cash. Property tax revenue budgets have been based upon the actual property tax assessment base less anticipated valuation protests. The assessment base and yield control calculation is a good indicator of revenue, though actual collections fell short of the calculated budget in the FY 2002-03 recession years. Economic conditions have had an impact on the percentage collection rate; however the collection rates have been climbing since FY 2011. Since FY 2004, a growth rate assumption has been utilized in conjunction with the yield control calculation to derive the budget figure. For fiscal year 2016 the yield control formula estimated property tax revenue at \$47,015,453; however Santa Fe County continues to budget property taxes conservatively.

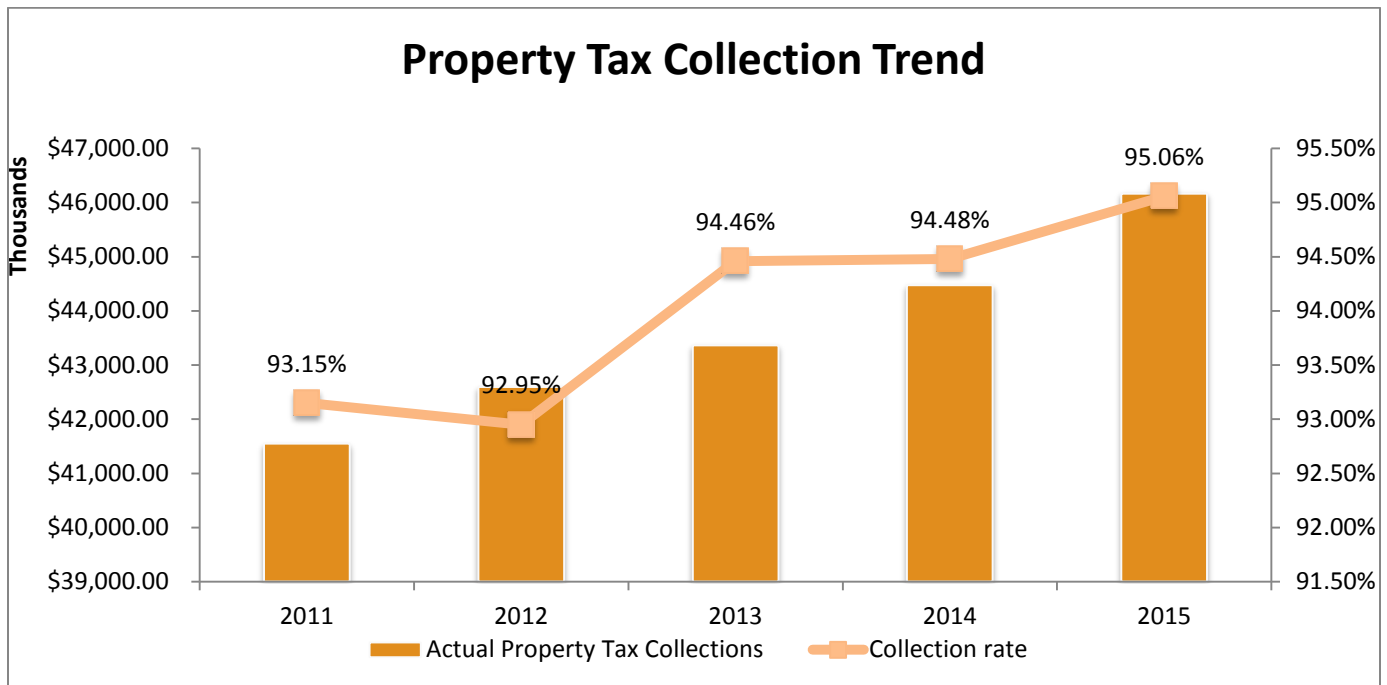


Figure I-1 Property Tax Collection Trend

Assessed valuation growth was strong from 2004 through 2007, reflecting new construction in the County in a good economy. The 2009 and 2012 figures show a significant downturn in the rate of growth indicating the effect of the housing recession. From 2010 to 2012 valuations remained virtually flat signaling a potential concern for the County's ability to maintain general fund functions while maintaining a stable property tax rate long-term. In FY 13 the County Assessor began a reappraisal process which is statutorily required on a periodic basis. The reappraisal had a significant impact on tax year 2014, as seen below by the decrease in



## Fiscal Year 2016 Budget

### Chapter 4 REVENUE

net taxable values by 4.26%. The tax year operates from November 1<sup>st</sup> through October 31<sup>st</sup> each year.

Property tax collections continued to be strong in FY 2013 edging up to 95.06%. The continuation of property tax initiatives undertaken by the County Treasurer in fiscal year 2010 and continuing through fiscal year 2015 add to the strong collections. Implementation of an optional installment plan for property owners whose property taxes are not escrowed, and concerted efforts to collect delinquent taxes has kept collection rates high.

PROPERTY TAX COLLECTION - GENERAL FUND									
Property taxes are assessed by statutory authority (NMSA 1978, 7-35-1 through 7-39-10). The governmental unit for both residential and non-residential properties imposes the same operating tax rate which must be certified by DFA Local Government Division and cannot exceed the statutory maximum rate for the governmental unit.								FUND 101	
FY 14			FY 15			FY 16			
Budget	Actual	Variance	Budget	Actual	Variance	Budget	Actual	Variance	
CY	\$40.121MIL	\$44.470MIL	\$41.385MIL	\$46.163MIL	\$4.778MIL	\$41.212MIL	-	-	
PY	\$1.5MIL	\$1.939MIL	\$1.911MIL	\$1.590MIL	\$(0.321)MIL	\$1.911MIL	-	-	

Table I-1 Property Tax Collection Budget

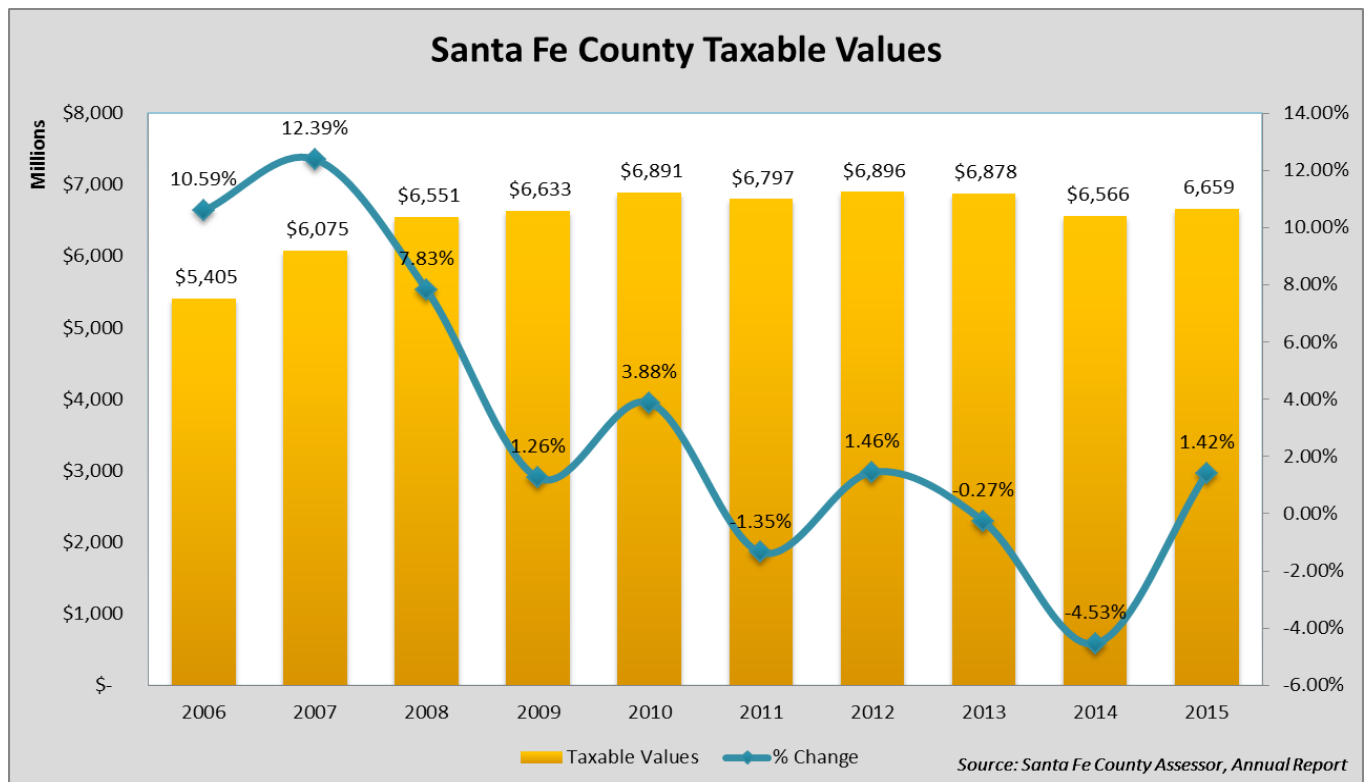


Figure I-2 History of Taxable Value





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Changes between property tax collections for general obligation bonds are attributable to changes in the debt service for those bonds. If the estimated cash balance at the beginning of the fiscal year is adequate to support a significant portion of the general obligation debt service, the property tax mill levy will be reduced so that large cash reserves do not accumulate in the general obligation debt service fund. Santa Fe County structures its debt service payments to minimize fluctuations in the mill levy for debt.

PROPERTY TAX COLLECTION – GENERAL OBLIGATION DEBT SERVICE								
Property tax rates are also imposed for paying principal and interest payments on general obligation debt as authorized by the voters and in accordance with the Property Tax Codes						FUND 401		
FY 14			FY 15			FY 16		
Budget	Actual	Variance	Budget	Actual	Variance	Budget	Actual	Variance
\$11,042,565	11,331,574	289,009	\$11,303,869	10,877,916	(425,952)	\$12,752,563	-	-

Table I-2 Property Tax General Obligation Debt Service Budget

A 1% administrative fee is charged on all revenue collected from property taxes (except those collected for education taxing authorities) and is placed in a special revenue fund restricted by statute for the purpose of funding the Assessor’s reappraisal activities.

Cash from positive Property Valuation Fund revenue variances funded the implementation of the computer aided mass appraisal system (CAMA) in fiscal year 2008 and fiscal year 2009 and helped to fund a Countywide reappraisal effort in fiscal year 2012 and fiscal year 2013. Both the implementation of the CAMA system and the County-wide reappraisal are keys to ensuring that the property tax rolls are accurate and contain up-to-date valuation information. The table below indicates the administrative fee fund budget for the last two years.

PROPERTY TAX VALUATION FEE – VALUATION FUND 203								
A one percent administrative charge on property tax revenues from all non-education taxing districts within the County is allocated to the County Assessor for the property valuation program as authorized by NMSA 1978, 7-38-38.1						FUND 203		
FY 14			FY 15			FY 16		
Budget	Actual	Variance	Budget	Actual	Variance	Budget	Actual	Variance
\$1,190,629	\$1,299,751	\$109,121	\$1,250,000	\$1,372,897	\$122,897	\$1,275,000	-	-

Table I-3 Property Tax Valuation Fee Budget



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A residential property owner in Santa Fe County receives a property tax bill each year. The bill reflects the mill rates of various taxing authorities that receive any portion of their revenue from property tax. The bill is generally comprised of mill rates for the local municipality, the local County government, local educational institutions, and the State New Mexico. In some cases additional property taxing authorities such as a Soil and Water Conservation District or Flood Control Authorities will impose additional mills for their operations and debt service.

In Santa Fe County there exist seven different compositions of residential mill rates depending upon the school district the constituent lives in, as well as whether or not they live within the municipal boundaries. Regardless of location, all residential property owners in Santa Fe County pay the same mill rate to Santa Fe County for operations and debt service. The mill rate tax year 2016 for operations and general obligation (GO) debt service are 6.065 and 1.974 per thousand dollars of taxable residential home value. On \$100,000 of taxable residential home value, the mill rates translate as \$606.50 for County operations and \$197.50 for GO debt service. The theoretical annual tax bill of \$803.90 attributed to Santa Fe County Government is between 25%-36% of the total bill, depending on school district and chosen municipality, if any.

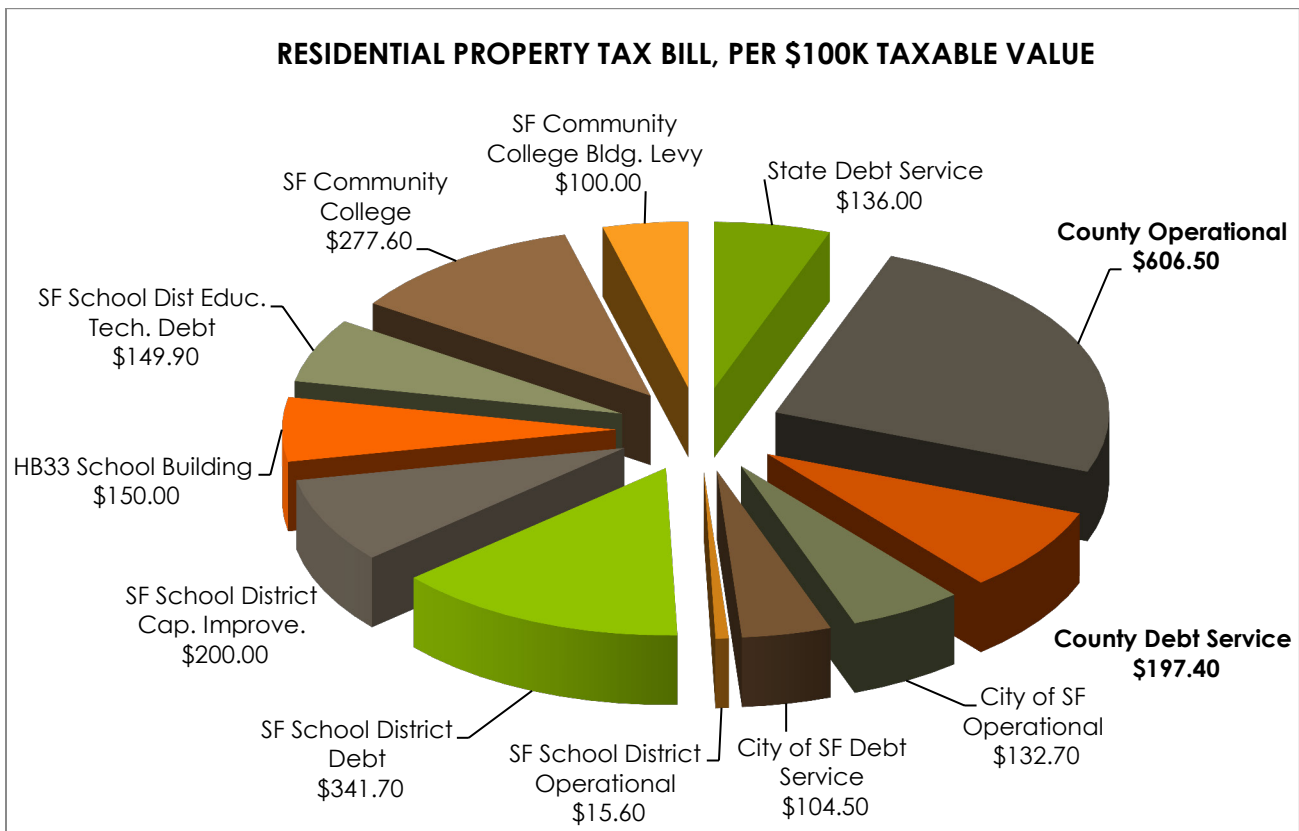


Figure I-3 Example residential property tax bill by entity - City of Santa Fe



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Chapter 4 REVENUE

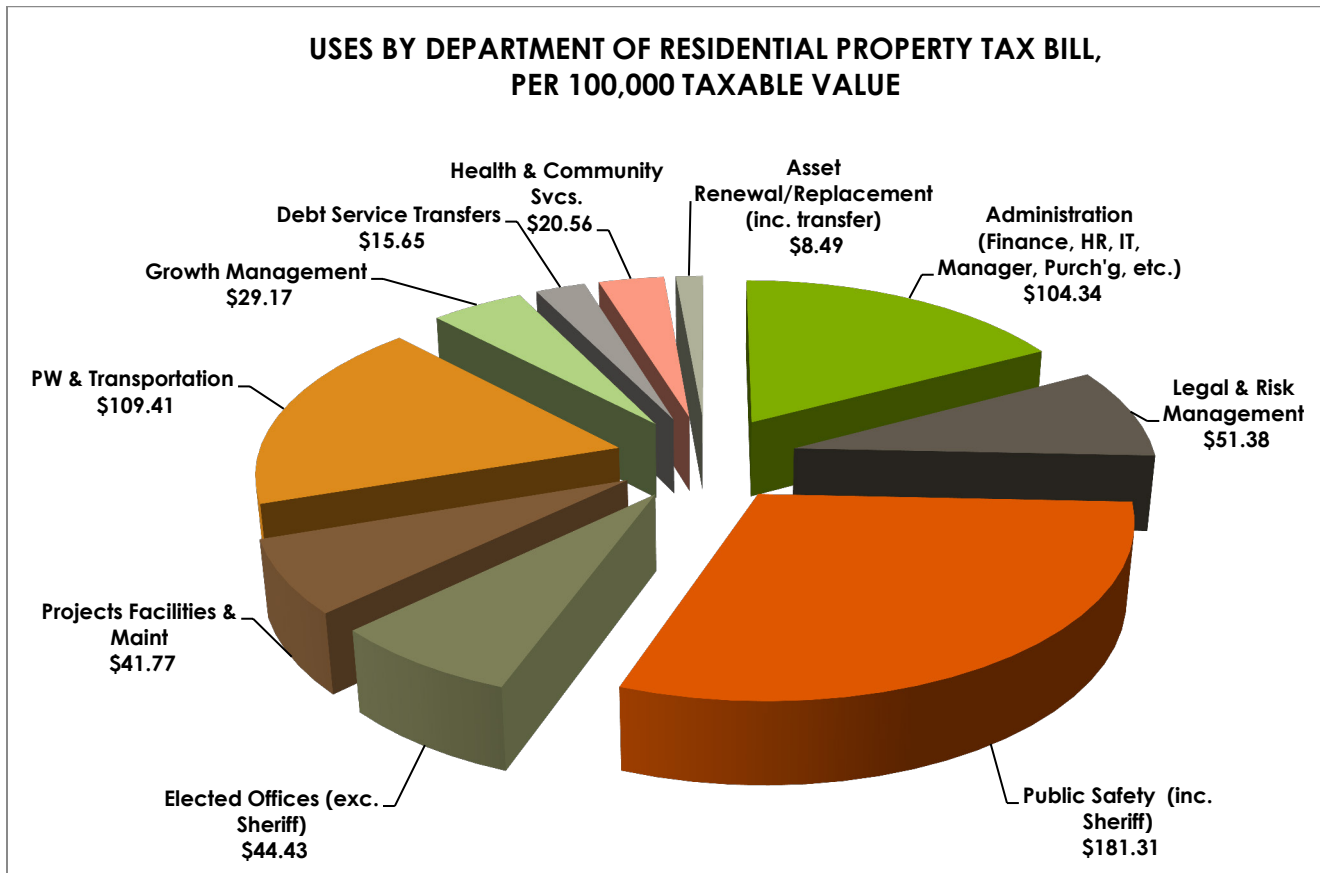


Figure I-4 Santa Fe County Residential Operational Mill Rate by Use

A different operational mill rate is used for non-residential property. In this case, the mill rate is 11.786, or \$1,178.60 per \$100,000 of non-residential taxable value. The mill rate for non-residential debt service remains 1.974, or \$197.40 per taxable non-residential value.



# Fiscal Year 2016 Budget

## Chapter 4 REVENUE

### II. GROSS RECEIPTS TAXES

Gross receipts taxes are taxes imposed on goods and services purchased in Santa Fe County. The State of New Mexico also imposes gross receipts taxes as do municipalities and tribal governments which have the authority to impose various gross receipts taxes. New Mexico Counties have the authority to impose increments known as County Local Option Taxes. Santa Fe County's adopted increments range from .0625% to .125% which the majorities are for specific uses, while two increments can be for general purposes.

Of the approximately \$48.7 million included in the budget for gross receipts tax revenue, only \$7.46MIL (15.3 %) can be used for general government purposes. The rest are restricted to specific uses such as indigent health care, emergency medical services, emergency communications services, correctional uses, capital outlay projects, regional transit systems, solid waste and wastewater. The restricted gross receipts taxes are recorded in individual special revenue funds with the exception of the Capital Outlay GRT, which beginning in FY 2014, is recorded in a capital improvement fund. Prior to FY 2014 it too, was recorded in a special

revenue fund, however due to its restriction to use for capital projects, it was determined that it would be better classified as a capital improvement fund. The image above depicts all

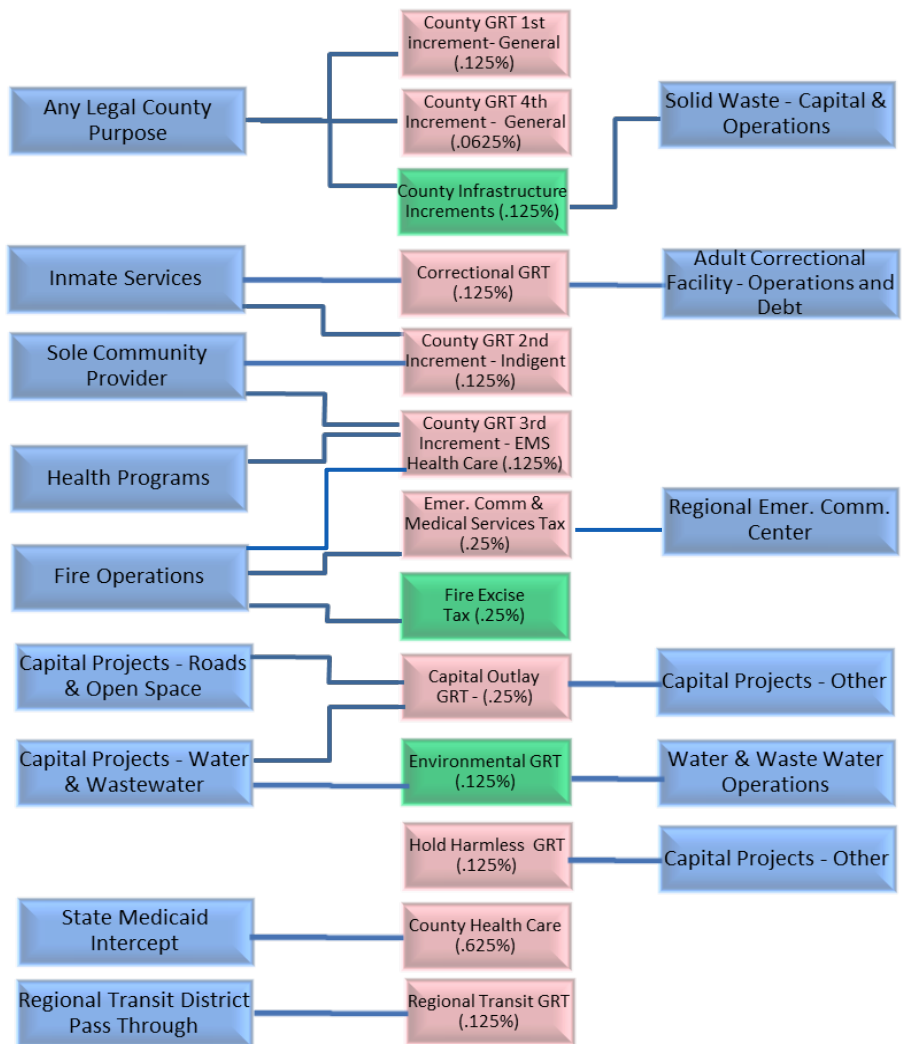


Figure II-1 Gross Receipts Increments



## Fiscal Year 2016 Budget

### Chapter 4 REVENUE

implemented GRT increments and their specific uses. The green boxes indicate increments only collected in the unincorporated portion of Santa Fe County.

Effective January 1, 2005, the State of New Mexico repealed the gross receipts tax on qualifying food sales and medical services. To offset the revenue loss to local governments, the State created new “distributions” to municipal and county governments referred to as “hold harmless.”



As States nationwide reeled from the impact of the Great Recession, they looked for ways to decrease expenditures and increase economic activity. In 2013, the State Legislature passed HB 641 which phases out the hold harmless distribution to local governments over a 15 year period beginning in the FY 16 budget cycle. The New Mexico Municipal League explained, “The repeal of hold harmless provisions for gross receipts taxes is used to offset a large part of the tax breaks for business.” (NMML Legislative Bulletin, VOL 2013-9) In FY 16 the payments reduce to 94% of the foregone tax revenue and are further reduced by 6%-7% in each succeeding year. The elimination of the hold harmless distribution will occur in FY 2030. Ultimately, the State of New Mexico passed the burden of the tax subsidy onto Municipalities and Counties statewide.

Of the County Local Option Taxes enacted, only County Emergency Communications and Medical Services (.25%) and County Regional Transit (.125%) do not receive “hold harmless distributions.” All other Local Options do receive the revenue enhancement. The most recent five year average annual amount of the hold harmless distribution across all nine applicable increments is approximately \$3,325,000 or 10.4% of the Gross Receipts Tax distribution.

In an attempt to help local governments offset the phase out of the “hold harmless distribution”, HB 641 created three new 0.125% Local Option increments known as County Hold Harmless. The legislation provides the County the authority to collect the new increment on goods and services sold in the unincorporated and incorporated areas of Santa Fe County.

In March 2015, the Santa County Board of County Commissioners passed Resolution 2015-3, enacting one of the three State authorized Hold Harmless Local Option increments. The 0.125% increment became effective on July 1<sup>st</sup> 2015. The July 2015 tax collections from businesses are remitted in September, therefore only 10 months of distribution, or \$3.3MIL, is included in the FY 16 budget.



# Fiscal Year 2016 Budget

## Chapter 4 REVENUE

The illustration below forecasts Santa Fe County's total GRT collections over 15 years after HB 641 versus the structure prior to HB 641.

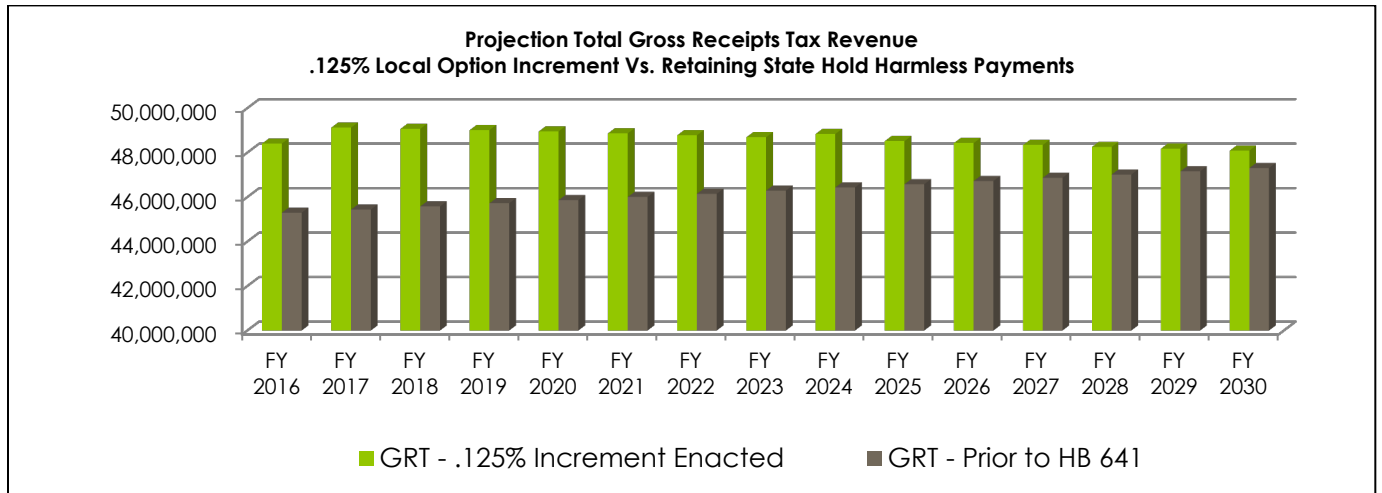


Figure II-2 Impact of HB641 - Total Gross Receipts

The figure above assumes the following:

- an average 15 year growth rate of .31% in revenue; and
- "Hold harmless distribution" is on average \$3.25MIL, and is reduced in each year by 6%-7% beginning in FY 16 to \$3.135MIL. In FY 2030 the Hold Harmless distribution is eliminated.

In aggregate the County reaps significant revenue from the additional .125% Hold Harmless Local Option Tax increment. In FY 16 the estimated amount, net of "hold harmless distribution" lost, is \$3.185MIL. By the end of the phase out the County will net an estimated \$35.125MIL.

However, this apparent advantage masks the more significant challenges created by the structure of HB 641. The following graph depicts the effect of the reduction in Hold Harmless payments on a single .125% increment. This illustration has the same growth assumptions, but shows the decline in revenue as the payments are eliminated.

Recall, the various GRT increments can only be used for specific purposes defined by State statute, further, and perhaps more narrowly, by the Resolution passed by local governing body. Santa Fe County dedicated the new Local Option increment to capital and maintenance expenditures to include, but not limited to, roads, buildings, water and waste water as well as the acquisition of real property and water rights and debt service for said capital expenditure. Given the disparity between allowable funding uses of the new Hold



# Fiscal Year 2016 Budget

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Harmless GRT versus increments dedicated to health, safety and welfare, Santa Fe County will find a growing funding gap during the course of the phase out.

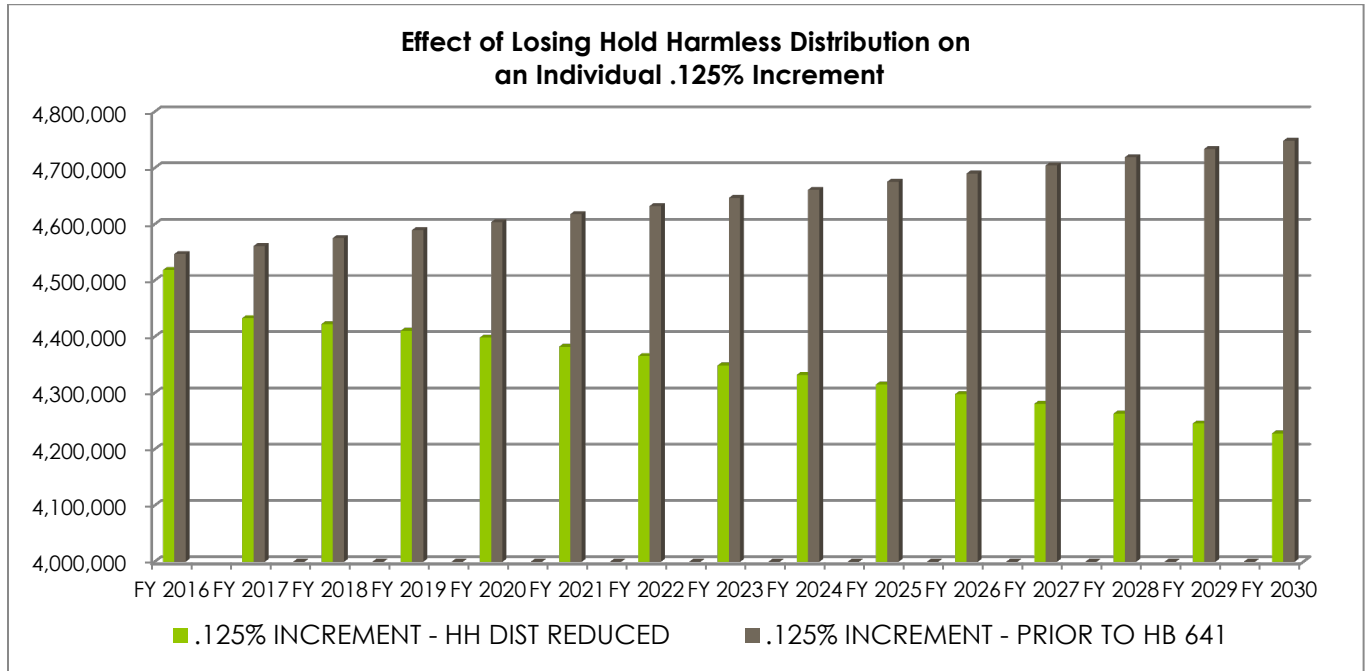


Figure II-3 Effect of Losing HH Distribution on one increment

The .0125% increments referred to as the 1<sup>st</sup>, 2<sup>nd</sup>, 3<sup>rd</sup>, as well as, 0.125% Correctional GRT will be most severely impacted by the reduction of the “hold harmless distribution.” Assuming the conservative growth rate of .31% in the above graphic, each of the increments will lose approximately \$4.5MIL in total by FY2030. Taken together, approximately \$18MIL of general, health and safety services will require additional revenue or reduction of expenditures.

To a lesser extent, the Fire Protection Excise Tax (0.25%) and Environmental GRT will lose \$1.37MIL and \$711,000 respectively. Remedies to this problem include finding new grant opportunities, decreasing services delivered, limiting recurring expenses and economic growth. Lastly, as trends and patterns emerge the County may consider expanding the dedication of the Hold Harmless GRT to meet the demands for health and safety services rather than capital investment.

In FY 2016 Santa Fe County increased the budget for countywide gross receipts taxes by a conservative 2%. Since the Great Recession management has been cautious to budget gains in gross receipts revenue. Analysis of history, economic uncertainty and prudent management lead the County to conservatively estimate GRT because of its direct correlation to consumer activity in the County. This approach has proven successful as growth has





## Fiscal Year 2016 Budget

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outpaced budget expectations. SFC has taken the opportunity to place excess revenue into reserve.

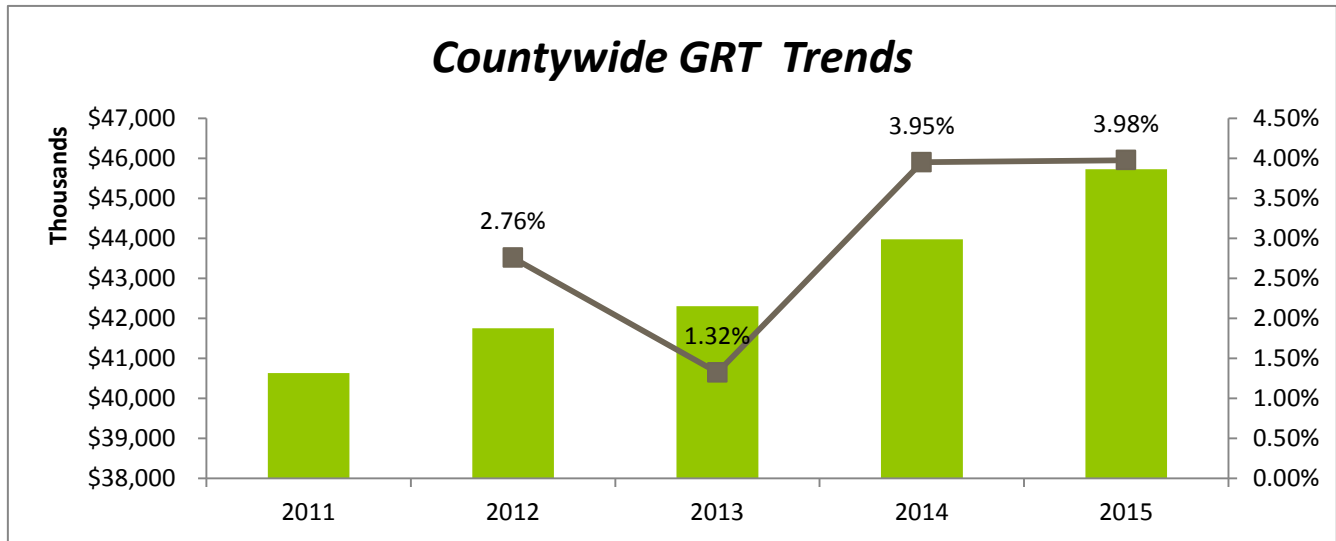


Figure II-4 Countywide GRT Trend

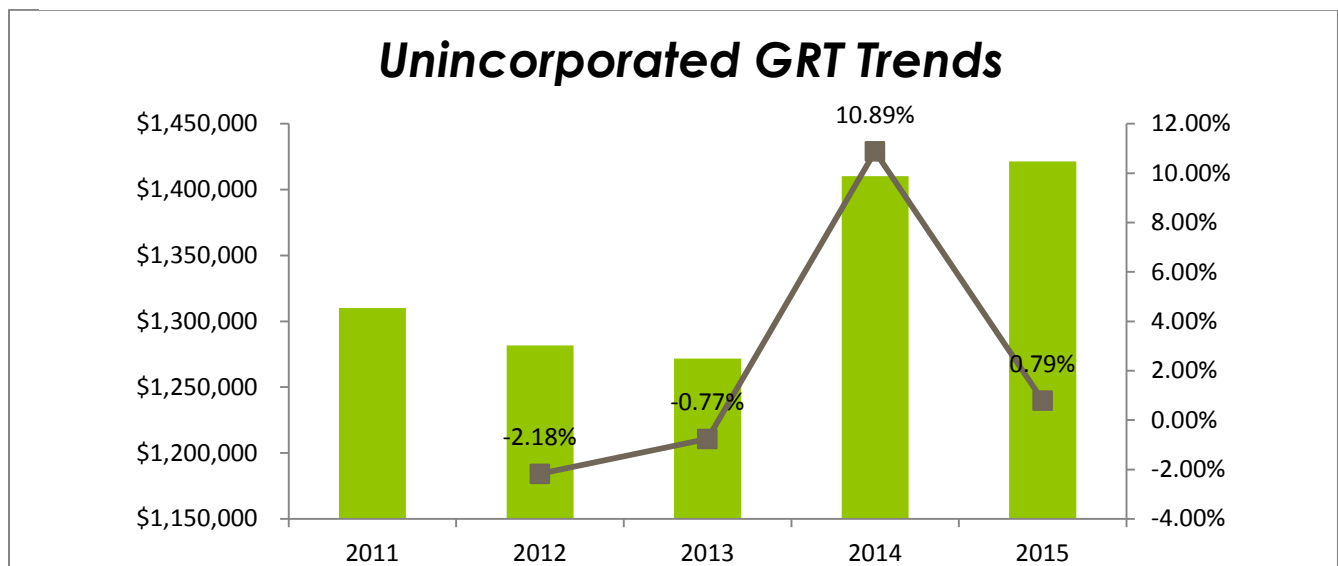


Figure II-5 Unincorporated GRT Trend



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\*In Thousands

FUND / TAX	FISCAL YEAR 2014			FISCAL YEAR 2015			FISCAL YEAR 2016		
	*Budget	*Actual	*Variance	*Budget	*Actual	*Variance	*Budget	Actual	Variance
(101) GENERAL 1 <sup>st</sup> .125% increment	\$4,318	\$4,766	\$448.3	\$4,445	\$4,823	\$377.8	\$4,547	-	-
(101) GENERAL .0625% increment	\$2,158	\$2,383	\$224.1	\$2,223	\$2,411	\$188.9	\$2,274	-	-
(220) INDIGENT 2 <sup>nd</sup> .125% Increment	\$4,318	\$4,766	\$448.3	\$4,445	\$4,823	\$377.8	\$4,547	-	-
(234) EMS HEALTH 3 <sup>rd</sup> .125% increment	\$4,318	\$4,766	\$448.3	\$4,445	\$4,823	\$377.8	\$4,547	-	-
(219) CORRECTIONS .125% increment	\$4,318	\$4,761	\$443.2	\$4,445	\$4,815	\$369.5	\$4,547	-	-
(313) CAPITAL OUTLAY .25% increment	\$8,636	\$9,529	\$893.2	\$8,890	\$9,635	\$745.2	\$9,094	-	-
(205) HOLD HARMLESS .125% Increment	-	-	-	-	-	-	\$3,300	-	-
(244) EMER. COMM. &EMS .25% increment	\$7,616	\$8,522	\$905.3	\$7,906	\$8,635	\$729.3	\$8,080	-	-
(101) INFRASTRUCTURE Two .0625% increments = .125%	\$610.5	\$704.4	\$93.9	\$628.0	\$698.5	\$70.5	\$642.4	-	-
(212) ENVIRONMENTAL .125% increment	\$610.5	\$704.4	\$93.9	\$628.0	\$699.7	\$71.7	\$642.4	-	-
(222) FIRE EXCISE TAX .25% increment	\$1,000	\$1,124	\$124.4	\$1,300	\$1,376	\$76.0	\$1,330	-	-
(202) REGIONAL TRANSIT GRT .125% increment From the Northern NM Transit District	\$4,318	\$4,766	\$448.3	\$5,000	\$4,295	\$704.9	\$5,150	-	-
TOTAL GROSS RECEIPTS TAXES	\$42,221	\$46,792	\$4,571	\$44,355	\$47,034	\$4,089	\$48,701	-	-

Table II-1 Santa Fe County GRT Increment Budget



## Fiscal Year 2016 Budget

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As discussed briefly above, the New Mexico Gross Receipts structure is incremental and restricted by law to certain allowable uses. The following descriptions are provided by the New Mexico Taxation and Revenue circular, [FYI-C120 County Gross Receipts Tax Local Options](#). See Appendix A for County Ordinances for each adopted increment.

#### **Local Option Gross Receipts Tax – Increments 1, 2, 3, & 4 - Countywide**

Counties can impose a maximum county gross receipts tax of seven-sixteenths of one percent (.4375%). This tax is imposed on all taxpayers in the county. The tax can be implemented by adoption of three separate ordinances in tax rate increments of one-eighth of one percent (.125%) and one ordinance of one-sixteenth of one percent (.0625%). Although no election is required when adopting the first one-eighth, third one-eighth increment or the one-sixteenth increment of county gross receipts tax, voters may petition for an election to approve or disapprove the ordinance imposing these increments of the tax. Unless prescribed by county charter, the imposition of the second one-eighth increment of tax is not subject to referendum. All action necessary to adopt an ordinance, including the completion of a petition period, must be completed three months prior to the proposed effective date. Proceeds from the first one-eighth increment of the tax may be dedicated to the county general fund, county road fund or both, or for the payment of gross receipts tax bonds in connection with county government services, except that one-fourth (25%) of the revenue generated by the first one-eighth must be set aside monthly in a reserve fund each fiscal year. The reserve fund is released after the close of the fiscal year. All of the second one-eighth increment of the tax must be dedicated to the support of indigent patients who are residents of that county, and the revenue from the tax must be deposited into the county indigent hospital claims fund. All of the third one-eighth increment and the one-sixteenth increment of the tax can be used for general purposes or for the payment of gross receipts tax bonds in connection with county government services. However, if one-half of the third increment is dedicated (or was dedicated as of January 1996) to county indigent patient purposes, that revenue must also be deposited in the county indigent hospital claims fund. Class A Counties are subject to additional requirements described in 7-20E-9(C).

#### **Capital Outlay Gross Receipts Taxes - Countywide**

Counties can impose a maximum county capital outlay gross receipts tax of one-fourth of one percent (.25%). The tax can be implemented by adoption of one or more ordinances in tax rate increments of one-sixteenth of one percent (.0625%). The tax is imposed on all persons engaging in business in the county. Proceeds from the tax may be dedicated to any county infrastructure purpose, including county building projects and for the payment of revenue bonds for infrastructure purposes. All ordinances, regardless of the tax rate increment, imposing the capital outlay gross receipts tax require an election.



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#### **County Correctional Gross Receipts Taxes - Countywide**

The county correctional facility gross receipts tax may be imposed in increments of one-sixteenth of one percent (.0625%), up to a maximum of one-eighth of one percent (.125%). The tax is imposed on all persons engaging in business in the county. Although no election is required when adopting the tax, voters may petition for an election to approve or disapprove the ordinance imposing the tax. All action necessary to adopt an ordinance, including the completion of a petition period, must be completed three months prior to the proposed effective date. The proceeds must be used for operating, maintaining, constructing, purchasing, furnishing, equipping, rehabilitating, expanding or improving a judicial-correctional or county correctional facility or the grounds of a judicial-correctional or county correctional facility, including acquiring and improving parking lots, landscaping, transporting or extraditing prisoners or for the payment of principal and interest on revenue bonds.

#### **County Area Emergency Communications and Emergency Medical and Behavioral Health Services Gross Receipts Taxes - Countywide**

“Eligible counties” can impose either a countywide or a county area emergency communications and emergency medical and behavioral health services tax of one-fourth of one percent (.25%). “Eligible county” means a county that operates or, pursuant to a joint powers agreement, is served by an emergency communications center determined to be a “consolidated public safety answering point”, by the Local Government Division of the Department of Finance and Administration, or in the case of a county imposing the tax for the purpose of providing behavioral health services, a county that operates or contracts for the operation of a behavioral health services facility providing alcohol abuse, substance abuse and inpatient and outpatient behavioral health treatment. Either tax can be implemented by adoption of one or more ordinances in tax rate increments of one-sixteenth of one percent (.0625%).

#### **County Hold Harmless Gross Receipts Tax - Countywide**

Counties can impose a maximum county hold harmless gross receipts tax of three-eighths of one percent (.375%) of gross receipts of any person engaging in business in the county for the privilege of engaging in business in the county. The tax can be implemented by adoption of one or more ordinances, in one-eighth increments up to an aggregate rate of three-eighths percent. Proceeds from the tax may be dedicated to a specific purpose or area of county government services, including but not limited to police protection, fire protection, public transportation or street repair and maintenance. No election is required and voters cannot petition for an election.

Any law that imposes or authorizes the imposition of a county hold harmless gross receipts tax or that affects the county hold harmless gross receipts tax, or any supplemental law, shall not be repealed or amended or otherwise directly or indirectly modified in such a manner as to



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impair adversely any outstanding revenue bonds that may be secured by a pledge of county hold harmless gross receipts tax unless such outstanding revenue bonds have been discharged in full or provision has been fully made.

#### **County Health Care Gross Receipts Tax - Countywide**

The governing body of a county may adopt an ordinance imposing the county health care gross receipts tax at a rate of one-sixteenth of one percent (.0625%). This tax is imposed on all taxpayers in the county. No election is required and voters cannot petition for an election. The revenue from the county health care gross receipts tax must be dedicated to the state's county-supported Medicaid fund.

#### **County Infrastructure Gross Receipts Tax - Unincorporated Area Only**

The county infrastructure gross receipts tax is imposed on persons engaging in business in the county area outside the boundaries of any incorporated municipality. The tax may be imposed in increments of one-sixteenth of one percent (.0625%) not to exceed an aggregate rate of one-eighth of one percent (.125%). The proceeds from the tax can be used for various purposes including: county general purposes; payment of gross receipts tax revenue bonds; county infrastructure improvements; solid waste and wastewater facilities construction and operation; improving or operating a public transit system; construction and operation of a county jail or juvenile detention facility and inmate services, and implementing economic development plans. An election is required to impose this tax. A majority of voters living in the county outside incorporated municipalities and voting in the election must approve the ordinance imposing the county infrastructure gross receipts tax.

#### **County Fire Protection Excise Tax – Unincorporated Area Only**

Counties can impose a county fire protection excise tax at a rate of either one-fourth of one percent (.25%) or one-eighth of one percent (.125%). This tax is imposed only on persons engaging in business in the county area outside the boundaries of any incorporated municipality. An election is required to impose this tax. A majority of voters living in the county outside incorporated municipalities and voting in the election must approve the ordinance imposing the county fire protection excise tax. Proceeds from the tax may be dedicated for the operational expenses (exclusive of salaries), ambulance services or capital outlay costs of independent fire districts or for ambulance services provided by the county.

#### **County Environmental Services Gross Receipts Tax – Unincorporated Area Only**

Counties can impose a county environmental services gross receipts tax of one-eighth of one percent (.125%). This tax may be imposed only on persons engaging in business in the county area outside the boundaries of any incorporated municipality. No election is necessary unless required by the county's charter. Voters cannot petition for an election. Proceeds from the tax



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must be dedicated for the acquisition, construction, operation and maintenance of solid waste facilities, water facilities, wastewater facilities, sewer systems and related facilities.

#### County Regional Transit Gross Receipts Tax – Regional Transit District

A county that is a member of a regional transit district pursuant to the Regional Transit District Act can impose a maximum county regional transit gross receipts tax of one-half of one percent (.50%). The tax is only imposed on businesses in the district. The tax can be implemented by the adoption of one or more ordinances in tax rate increments of one-sixteenth of one percent (.0625%). Proceeds from the tax must be dedicated for purposes authorized in the Regional Transit District Act. All ordinances, regardless of the tax rate increment, require a joint election by all counties within the district.





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III. OTHER TAXES

Franchise Tax

Santa Fe County imposes franchise tax on utilities and cable television companies that operate in Santa Fe County. The tax is a small percentage of the company's revenue collected from users in the unincorporated areas of Santa Fe County. Because new utilities and cable television companies are rare, the franchise tax revenue generally only increases due to increasing utility rates or an increasing customer base. These taxes are anticipated to remain a small portion of the County's budget.

FRANCHISE TAX - GENERAL FUND								
State law allows for the imposition of taxes on franchise business. The County has passed several ordinances imposing franchise taxes to be expended for general purposes.						FUND 101		
FY 14			FY 15			FY 16		
Budget	Actual	Variance	Budget	Actual	Variance	Budget	Actual	Variance
\$181,000	\$172,315	\$(8,685)	\$170,000	\$181,813	\$11,813	\$175,000	-	-

Table III-1 Franchise Tax Budget

Lodgers Tax

The Lodgers Tax Act, NMSA 1978, 3-38-13 through 3-38-24 enables the County to impose an ordinance for an occupancy tax on lodging facilities that are within the county but outside the incorporated limits of a municipality. Santa Fe County has imposed the Lodgers Tax which constitutes a 4% room tax for these facilities. An Advisory Board has been established to develop a plan and make recommendations for expenditures from the Lodgers Tax funds to ensure that Santa Fe County's lodging facilities are well represented and any expenditures benefit the entire unincorporated area of the County and not one specific establishment. Total revenues have remained steady as most lodging facilities in the area are located either in the City of Santa Fe or in the Pueblos and are not subject to this tax. Lodgers tax collections increased by 8.4% from FY 2010 to FY 2011, but dipped by 3.9% in FY 2012. The Lodgers Tax Advertising Fund (215) budget has increased slightly over the last five years but the Lodgers Tax Facility Fund (214) budget has decreased. The decrease in Fund 214 is a result of very few proposed projects which fall within the restrictions of the fund. Fund 215 however, has increased due to aggressive marketing of Santa Fe County as a tourist destination.





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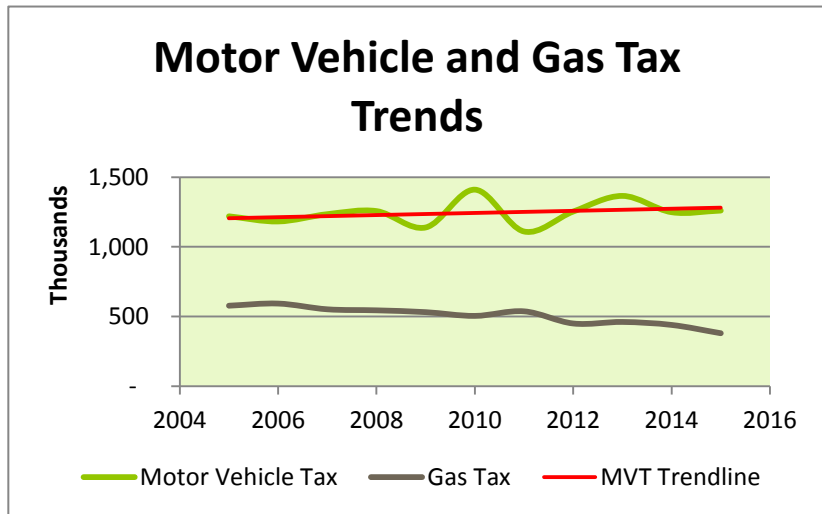
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<b>LODGERS TAX - FACILITIES (FUND 214)</b>								
3/8 of Lodgers Tax revenue may be used for the maintenance, improvement and construction of tourist related facilities, attractions and transportation systems.						FUND 214		
FY 14			FY 15			FY 16		
Budget	Actual	Variance	Budget	Actual	Variance	Budget	Actual	Variance
\$112,000	\$159,322	\$47,322	\$112,000	\$163,255	\$51,254	\$85,000	-	-
<b>LODGERS TAX - ADVERTISING (FUND 215)</b>								
5/8 of Lodgers Tax revenue must be used for advertising, publicizing and promoting tourist-related attractions, facilities and events.						FUND 215		
FY 14			FY 15			FY 16		
Budget	Actual	Variance	Budget	Actual	Variance	Budget	Actual	Variance
\$245,000	\$265,395	\$20,395	\$258,000	\$271,855	\$13,855	\$165,000	-	-

Table III-2 Lodgers Tax Facilities and Advertising Budget

State Shared Taxes

The State of New Mexico collects certain fees and taxes on the sale of vehicles and gasoline. The State shares a portion of the sales tax and registration fees that are collected in Santa Fe County. Similarly the state distributes to the Counties and Municipalities tax on the sales of gasoline on a pro rata basis.



Motor vehicle taxes are calculated as 3% of the sales price, and fluctuate with increases or decreases in auto sales. As part of economic stimulus programs in FY 2010 the Federal government implemented incentives and tax credits for consumers to purchase new vehicles and the incentive likely explains the 23.8% increase in Motor Vehicle Tax between FY 2009 and FY 2010 and subsequent sharp decrease in FY 2011 after the tax credits expired. The 10 year percentage change is relatively flat, 3.37%, and therefore Santa Fe County budgets below \$1.2MIL annually. The gasoline tax is 17 cents per gallon and any increases are dependent on increased use of gasoline. The graph below indicates a 10 year declining trend of gasoline tax. This phenomena is not isolated to Santa Fe County's budget, but instead is noticed nationally because neither



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New Mexico's nor the Federal gasoline tax is indexed for inflation. Unless the Legislature seeks to change the tax structure this revenue stream will continue to decline as fuel efficiency standards continue to increase.

The citizens of Santa Fe County have expressed road construction and maintenance as a top priority and the Commission has responded accordingly. To meet this demand General Fund began significantly supporting efforts in FY 2012. Transfers from the General Fund to the Road Fund were \$2.9MIL, \$4.5MIL, \$5.5MIL, \$4.9MIL and \$5.3MIL in fiscal years 2012 – 2016.

<b>TAXES – STATE SHARED / MOTOR VEHICLE TAX – General Fund (101)</b>								
The New Mexico Motor Vehicle Division collects fees for each motor vehicle certificate of title. A percentage of these fees are then distributed to the County in proportion to the registration fees collected in the County and those collected state-wide. NMSA 1978, 7-14-10.							FUND 101	
FY 14			FY 15			FY 16		
Budget	Actual	Variance	Budget	Actual	Variance	Budget	Actual	Variance
1,000,000	1,090,468	\$90,468	\$1,000,000	\$1,101,504	\$101,504	1,000,000	-	-
<b>TAXES – STATE SHARED / MOTOR VEHICLE TAX – Road Fund (204)</b>								
Same as above.							FUND 204	
FY 14			FY 15			FY 16		
Budget	Actual	Variance	Budget	Actual	Variance	Budget	Actual	Variance
\$150,000	\$158,222	\$8,222	\$156,305	\$158,908	\$2,603	\$156,305	-	-

Table III-3 Motor Vehicle Tax Budgets Funds 101 & 204

<b>TAXES – STATE SHARED / GASOLINE TAXES – Road Fund 204</b>								
Gasoline taxes are imposed on gasoline sales within the unincorporated County by statutory authority, NMSA 1978, 7-13-3 and by 7-24A-5, based on the proportion of taxable gasoline sold in the County to that sold statewide.							FUND 204	
FY 14			FY 15			FY 16		
Budget	Actual	Variance	Budget	Actual	Variance	Budget	Actual	Variance
\$435,750	\$439,496	\$3,746	\$445,545	\$379,940	\$(65,605)	\$445,545	-	-

Table III-4 Gasoline Tax Budget



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IV. LICENSES, PERMITS and FEES

Construction Related Licenses and Permits

Santa Fe County charges a variety of fees for construction related activity in order to defray the cost of enforcing Ordinances.

DEVELOPMENT PERMITS								
There is a range of fees for zoning, subdividing, platting, and planning developments on land, all implemented by means of County Ordinances.						FUND 101		
FY 14			FY 15			FY 16		
Budget	Actual	Variance	Budget	Actual	Variance	Budget	Actual	Variance
\$102,125	\$134,505	\$32,380	\$116,500	\$113,461	\$(3,039)	0	-	-
CONSTRUCTION PERMITS								
A variety of fees cover construction activities such as road or driveway cuts, road construction, sign permits, and grading and clearing activities, all imposed by County Ordinance.						FUND 101		
FY 14			FY 15			FY 16		
Budget	Actual	Variance	Budget	Actual	Variance	Budget	Actual	Variance
\$41,250	\$46,874	\$5,724	\$41,950	\$44,216	\$2,266	0	-	-

Table IV-1 Construction Related Permits Budgets

Business Related Licenses

BUSINESS LICENSES – Annual fee								
Prior to engaging in any business, any person proposing to engage in a business shall pay to the municipality any applicable business registration fee or any applicable business license fee. The annual license fee is currently set at \$35. NMSA 1993, 3-38-4.						FUND 101		
FY 14			FY 15			FY 16		
Budget	Actual	Variance	Budget	Actual	Variance	Budget	Actual	Variance
\$90,000	\$89,085	\$(915)	\$85,000	\$86,557	\$1,557	0	-	-
BUSINESS REGISTRATION REVIEW – Initial Fee								
Prior to engaging in any business, any person proposing to engage in a business shall pay to the municipality any applicable business registration fee or any applicable business license fee. The registration fee charged for the time it takes to intake, forward and process a business license application, \$175 - \$250						FUND 101		
FY 14			FY 15			FY 16		
Budget	Actual	Variance	Budget	Actual	Variance	Budget	Actual	Variance
\$4,000	10,885	\$6,885	\$10,000	\$7,730	\$2,270	0	-	-

Table IV-2 Business Registration and License Budgets



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**Clerk Recording Fees**

<b>RECORDING AND CLERK FEES</b>								
Per-page fees are imposed by the County Clerk for recording marriage licenses, plats and deeds, and other legal documents. A dedicated portion of the fee is utilized in the Clerks Recording Fee Equipment Fund 218 for recording equipment, and the remainder of the fee is deposited in the General Fund. Applicable statutes are NMSA 1978, 3-13-1, 14-8-10, 4-44-29, 39-2-8 and 1-8-41.						FUND 101 218		
FY 14			FY 15			FY 16		
Budget	Actual	Variance	Budget	Actual	Variance	Budget	Actual	Variance
\$241,565	\$197,985	<b>\$(43,580)</b>	\$223,000	\$178,338	<b>\$(41,360)</b>	\$165,000	-	-

Table IV-3 Recording and Clerk Fee Budgets

**Ambulance Service Fees**

<b>AMBULANCE SERVICE FEES</b>								
Charges for ambulance transportation provided by County Emergency Medical Service Districts. Fees are based on mileage and upon medical services rendered.						FUND 244		
FY 14			FY 15			FY 16		
Budget	Actual	Variance	Budget	Actual	Variance	Budget	Actual	Variance
\$750,000	\$739,867	<b>\$(10,133)</b>	\$750,000	\$1,022,566	\$272,566	\$750,000	-	-

Table IV-4 Ambulance Service Fees Budget

**Fire Impact Fees**

<b>FIRE IMPACT FEES</b>								
The majority of the impact fees assessed by Santa Fe County are as adopted in Ordinance 2003-47 which imposed impact fees in the form of plan reviews, inspection and building permit-type fees on new construction and additions to existing properties within the County. Proceeds are used for fire protection services.						FUND 216		
FY 14			FY 15			FY 16		
Budget	Actual	Variance	Budget	Actual	Variance	Budget	Actual	Variance
0	\$207,985	\$207,985	0	\$238,694	\$238,694	0	-	-

Table IV-5 Fire Impact Fee Budget

Impact Fees are currently apportioned to the 15 fire districts depending on the location of the construction upon which the impact fees are based. Extraterritorial fees are from construction not located in the unincorporated county but served by the County Fire Department.



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In order to impose impact fees, State law requires that a capital improvement plan be developed (and updated every five years) listing what projects will be funded through revenue from those fees. An advisory committee must be established and land use assumptions developed for planning purposes, the committee will recommend a capital improvement plan. Impact fees are then established to fund the items or projects on that capital improvement plan. State law is very specific as to the uses of impact fee revenue restricting their use to funding construction needed to accommodate new growth and new emergency response apparatus. Impact fees can't be used to address deficiencies in existing infrastructure.

The Districts generally do not collect enough in Fire Impact Fees in any one fiscal year to fund a construction project or emergency apparatus purchase. Therefore, impact fees are allowed to accumulate for several years before they are budgeted and expended. Due to this, Fire impact fees are not budgeted in the original budget, but are budgeted as needed throughout the year.





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#### V. CHARGES FOR SERVICES

##### Water and Wastewater Utilities

The financial viability of the County's water and wastewater utilities has been steadily improving over the past several years. As can be seen in the following tables revenues and expenditures, in FY15 Utilities fully covered all water and wastewater operational costs, thus did not dip into any utility reserves. The water revenues of \$3,829,286 covered water operations expenses of \$1,417,816 the Buckman Direct Diversion (BDD) source of supply expenses of \$1,597,540 and the cost for the County's San Juan Chama project water of \$20,036 leaving \$793,894 for the Utility reserve account. The County's share of the BDD costs included contributions to an emergency fund and a major repair-and-replacement set-aside. Wastewater revenues of \$431,708 exceeded operational costs of \$401,998 by \$29,710.

The County's dual and sometimes competing mission of providing self-supporting water and wastewater service in the high growth areas (SDA-1) of the County and assisting small, struggling community systems in providing safe and reliable water to their customers creates an ongoing challenge to self-sufficiency.

The improved financial standing of the utility is attributable to several factors: an increased customer base (including the New Mexico State Penitentiary and customers from the annexation agreements), the wastewater rate increase approved by the BCC in November 2014, improved customer billing practices, and fiscally conservative expenditures.

Utilities currently serves potable water to approximately 3,500 customer accounts (a population of approximately 10,000 plus the customer of Las Campanas Water Cooperative), who collectively used approximately 400 million gallons in FY15. Additionally, the Santa Fe County Water Utility delivered 97 million gallons to its only raw water customer, the Club at Las Campanas.

The wastewater utility serves about 1,200 wastewater customers. The County's wastewater treatment plant, known as The Quill, treats approximately 150,000 gallons of wastewater daily, with the largest customers being the NM State Penitentiary and the Santa Fe County Detention Center. The Utility Department also provides water and wastewater service to the County's public housing neighborhood at Valle Vista.



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The Utility is embarking on several initiatives to continually improve services and long term sustainability. A Utility Master Plan is underway, which will help identify how and where to strategically and methodically develop water and wastewater infrastructure in County growth priority areas. The Utility is preparing an in-house cost-of-service study for water operations. The effort has identified diversifying customer classes and including reserve funds and debt service into the existing rate structure. In order to be self-sustaining, mechanisms to support utility capital needs will ultimately need to be included in water rates.

The County continues to participate in the Aamodt Water Rights Settlement and the associated regional water system. The County will be a partner in the water system and has been identified as the operator and the fiscal agent. The County spent \$234,701 in FY15 primarily for staff, vehicles, and professional outreach services; for FY16 a \$260,411 has been approved. The County may invest significant capital expenditures (up to \$24 M) over the next decade to support the County's 10% cost share of the regional water system. The County has received \$1.2M and \$5.8M from the sale of land and water rights at the Top of the World ranch near Taos, New Mexico.

SALE OF WATER – WATER ENTERPRISE FUND 505									
	Santa Fe County pursues a fee structure to cater to various customer classes while contemplating conservation measures and self-supporting enterprise status. See following page for water rates.						FUND 505		
	FY 14			FY 15			FY 16		
	Budget	Actual	Variance	Budget	Actual	Variance	Budget	Actual	Variance
Residential	\$1,723	\$1,607	\$(116)	\$1,999	\$2,011	\$12	\$2,160	-	-
Commercial	\$743	\$593	\$(150)	\$1,060	\$528.8	\$(531)	\$310	-	-
Institutional	-	-	-	-	-	-	-	-	-
Standby	\$15.1	\$5.9	\$(9.2)	\$24	\$9.7	\$(14.3)	\$24	-	-
Bulk Water	\$43	\$49.3	\$6.3	\$47.3	\$55.2	\$7.9	\$47.3	-	-
Wholesale	\$775	\$755	\$21	\$824	\$1,126	\$302	\$1,147	-	-
Misc.	\$75	\$171	\$(107)	\$103	\$277	\$174	\$257.3	-	-
GGRT	<u>\$(186)</u>	<u>\$(137)</u>	<u>\$(48.7)</u>	<u>\$(202)</u>	<u>\$(179)</u>	<u>\$(23)</u>	<u>\$(188)</u>		
Total	\$3,189	\$3,045	\$(144)	\$3,855	\$3,829	\$(26)	\$4,001	-	-

Table V-1 Water Revenue Budget





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<b>WASTEWATER UTILITY – WATER ENTERPRISE FUND 505</b>									
Santa Fe County pursues a fee structure to cater to various customer classes while contemplating enterprise self-supporting status.							FUND 505		
	FY 14			FY 15			FY 16		
	Budget	Actual	Variance	Budget	Actual	Variance	Budget	Actual	Variance
Residential	\$139.5	\$154.1	\$14.6	\$204.4	\$187.7	\$(16.7)	\$266.7	-	-
Commercial	\$257.2	\$236.8	\$(20.4)	\$217.5	\$249.9	\$32.4	\$44.7		
Institutional	-	-	-	-	-	-	-		
Governmental	-	-	-	-	-	-	160,020		
Connection	\$.18	\$4.2	\$4.02	\$5.5	\$15.9	\$10.4	\$16,205		
GGRT	\$(21.3)	\$(17.2)	\$(2.3)	\$(21.1)	\$(21.8)	.721	\$(24.4)		
<b>Total</b>	<b>\$375.6</b>	<b>\$377.9</b>	<b>\$2.3</b>	<b>\$406.3</b>	<b>\$431.7</b>	<b>\$25.4</b>	<b>\$463.2</b>		

Table V-2 Wastewater Revenue Budget





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VI. INVESTMENT INCOME

Year / Fund	Actuals			Budget
	FY 2013	FY 2014	FY 2015	FY 2016
General Fund (101)	1,886,844	1,576,111	1,754,926	1,600,000
Lodgers Tax Adv (214)	2,431	2,519	1,244	-
Lodgers Tax Facility (215)	2,674	2,697	1,309	-
Section 8 Voucher (227)	1,094	1,244	359	-
Housing Asst./Home Sales (229)	12,214	12,757	6,176	-
Developer Fees Fund (231)	160	161	161	-
Jail Operations Fund (247)*	142,400	142,512	142,880	-
Road Projects (311)	10	10	10	-
GOB 2005 Proceeds (330)	71	72	-	-
GOB 2007 Proceeds (331)	4,899	388	3	-
GOB 2007B Proceeds (332)	35	29	1	-
2008 GRT Proceeds (333)	9,695	558	4	-
GOB 2008 Proceeds (334)	-	-	-	-
GOB 2009 Proceeds (335)	19,093	10,235	2,420	-
2009 CO GRT Proceeds (336)	6	6	-	-
2010A CO GRT Proceeds (337)	-	-	-	-
2010B CO GRT Proceeds (338)	924	349	-	-
GOB 2011 Proceeds (339)	24,202	45,928	5,700	-
GOB 2013 Proceeds (351)	972	7,933	33,999	-
GOB 2015 Proceeds (352)	-	-	485	-
GOB 2001 Proceeds (353)	11	6	-	-
1997A GRT Proceeds (370)	49	17	-	-
Fire Tax Bond Proceeds (380)	8	3	-	-
GOB Open Sp. Proceeds (385)	1	1	-	-
GOB Debt (401)	-	-	-	-
Equip Loan Debt (403)	-	-	-	-
GRT Debt Service (406)	26,960	26,960	26,960	-
Water Enterprise Fund (505)	14,654	25,223	14,103	-
Housing Enterprise Fund (517)	2,136	2,030	1,005	-
Total	2,151,542	1,857,749	1,991,745	1,600,000

Table VI-1 Investment Income Budgets

Investment revenue is a function of available cash to invest, the interest rate at which it is invested, and the duration of specific investments. Cash to invest consists of bond proceeds, legal reserves and periodic temporary surpluses of revenue that result from the collection of property taxes, primarily in December, January, May and June. Investment income is budgeted only in the General Fund and is considered to be a recurring base. Revenue in all other funds and all investment income in the General Fund beyond the budgeted amount is considered to be non-recurring. In FY 2008, Santa Fe County recorded \$8.5M. Despite the available cash to invest has increased



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since that time, the investment income dropped each year through FY 2012 when it hit a low of \$1.9M. The economic downturn during that period is reflected by the interest rates which went from 8.25% in FY 2008 to 3.25% where they have approximately remained since FY 2011. Investment income increased slightly in FY 2013 to \$2.2M, a function of having more cash available for investing in FY 2013 than in FY 2012 due to the issuance of a \$17.5M general obligation bond in May of 2011.

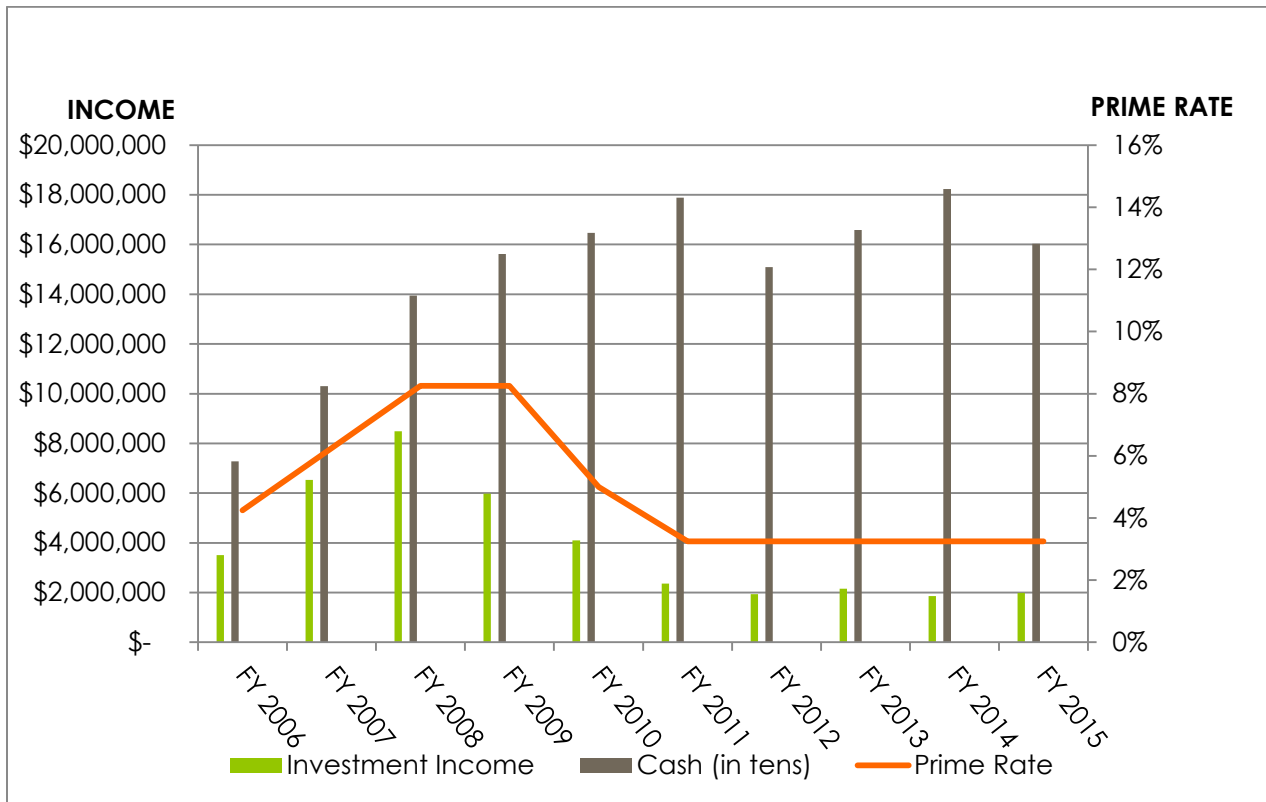


Figure VI-1 Investment Income Parameters



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VII. PUBLIC HOUSING PROGRAMS

Santa Fe County operates a variety of housing programs which assist low-income and very low-income families and individuals with housing opportunities in Santa Fe County. The goal of these programs is to provide for drug-free, safe, decent and sanitary housing to foster self-sufficiency and community pride.

REVENUE	DESCRIPTION	FUND
Public Housing Rental Revenue	Low income tenants living in County public housing pay monthly rental payments that are then used for maintenance and operating costs associated with the public housing program.	517
Linkages	Program is funded by the New Mexico Mortgage Finance Authority.	226
Private Housing Rental Vouchers	Rent payments for low income tenants living in private apartments and housing are subsidized through vouchers provided through a HUD Section 8 Voucher grant to Santa Fe County which administers this program in the County. This program was preceded by a similar Section 8 Certificate program.	227
Public Housing Capital Improvements HUD Grants	Capital Facilities Program (CFP) grants from HUD are used to make comprehensive repairs to the existing public housing stock of Santa Fe County.	301

HOUSING REVENUE							
Year	FY 2014			FY 2015			FY 2016
	Budget	Actual	Variance	Budget	Actual	Variance	Budget
Public Housing Rent (517)	400,000	431,041	31,041	397,000	444,757	47,757	421,000
Section 8 Vouchers (227)	2,184,000	2,199,828	15,828	2,117,220	1,677,782	(439,438)	1,684,000
HUD Subsidy (517)	576,000	524,444	(51,556)	481,000	522,908	41,908	554,000
CFP Grants (301)	219,918	205,467	(14,451)	396,926	156,280	(240,646)	363,433
Linkages (226)	130,000	22,365	(107,635)	-	-	-	-
Home Sales (229)	-	383,804	383,804	-	-	-	-
<b>Total</b>	<b>3,509,918</b>	<b>3,766,949</b>	<b>257,031</b>	<b>3,392,146</b>	<b>2,801,727</b>	<b>(590,419)</b>	<b>3,022,433</b>

Table VII-1 Public Housing Budgets



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**VIII. BOND PROCEEDS**

Santa Fe County finances construction projects, land acquisitions, water rights acquisitions and various other infrastructure projects by utilizing debt financing through the sale of bonds. Issuing general obligation bonds requires voter approval, which is valid for a term of four years. Debt service payments come from property taxes. Revenue Bonds do not require voter approval and may be issued at the County's discretion provided the revenue pledged for debt service is recurring and adequate. In either case, there is a formula to determine the County's bonding capacity. This bonding capacity limits the County's debt financing. Details regarding the County's debt, including its bonding capacity formulas, can be found in **Section V - Debt** of this document.

Bond proceeds may only be spent on the specific projects or types of projects for which the bond was issued. For example, a bond issued for the acquisition of open space land could not be spent on the construction of a solid waste transfer station. Bonds can be issued to fund one large project or numerous smaller projects. The Steve Herrera Judicial Center is an example of a large construction project that has been funded through the issuance of bonds. The 2007A Series General Obligation Bond issue of \$25.0M and the 2008 GRT Revenue Bond issue of \$30.0M were issued both exclusively for the construction of the judicial complex.

The table below shows the cash budgeted from the various bonds to be used for various projects. Investment income is accounted for in the investment income section.

<b>Bond Series Revenue Budgets</b>			
<b>Series</b>	<b>FY 2014</b>	<b>FY 2015</b>	<b>FY 2016</b>
	<b>Budget</b>	<b>Budget</b>	<b>Budget</b>
Series 2005 GO (330)	\$565,348	\$938	-
Series 2007 GO (331)	\$5,697	\$4,495	-
Series GO 2007B (332)	\$255,535	\$1,894	-
Series 2008 GRT (333)	-	\$13,743	-
Series 2009 GOB (335)	\$1,443,970	\$565,507	\$181,735
Series 2009 CO GRT (336)	\$58,966	-	-
Series 2010B CO GRT (338)	\$21,326	-	-
Series 2011 GO (339)	\$9,122,297	\$9,530,791	\$7,915,631
Series 2013 GO (351)	\$9,411,748	\$15,547,752	\$13,436,306
Series 2015 GO (352)		\$9,056,114	\$7,256,507
Series 2001 GO (353)	-	-	-
Series 1997A GRT (370)	\$57,684	-	-

**Table VIII-1 Bond Series Revenue Budgets**



Fiscal Year 2016 Budget

Chapter 4 REVENUE

IX. INTERGOVERNMENTAL FUNDING AND GRANTS

Santa Fe County receives a number of grants from State of New Mexico agencies to fund ongoing programs. These grants are reasonably stable sources of funding for public safety and DWI programs through the DWI grants, EMS allotments, fire protection allotments and law enforcement allotments. The Co-Op grants through the Transportation Department and the Special Appropriations, however, have been significantly reduced in the face of extreme budget woes at the State level. The Maternal and Child Health Grant has been eliminated completely.

Year	FY 2014			FY 2015			FY 2016
Grant	Budget	Actual	Variance	Budget	Actual	Variance	Budget
<b>State DWI Grants (Dept. of Public Safety)</b>	The County applies for a state grant annually in order to fund DWI (alcohol education) programs. Grants (Local and Community) are executed according to 1978 NMSA 11-6A-1/5.						Fund 241
DWI Local	1,163,758	1,049,547	(114,179)	1,113,319	867,072	(246,247)	1,355,712
DWI Community	44,417	26,929	(17,488)	32,743	25,993	(6,750)	27,743
<b>State Emergency Medical Service Allotments</b>	The Emergency Medical Services Fund Act, NMSA 1978, 24-10A & 10B was established to provide funding from the State General Fund to municipalities, counties and fire districts to assist in providing emergency medical services.						Fund 206
	109,966	134,396	24,430	134,396	132,166	(2,230)	132,166
<b>State Fire District Allotments</b>	The Fire Protection Fund Law, NMSA 1978, 59A-53-1 to 17, allows for state revenues derived from fees on property and motor vehicle insurance businesses to be distributed by the State Fire Marshal to independent fire districts to assist in fire protection services.						Fund 209
	1,923,643	1,942,994	19,351	1,942,994	2,036,461	93,467	2,036,461
<b>State Law Enforcement Protection Fees</b>	The State Law Enforcement Protection Fund was established by NMSA 1978 29-13 for distribution of revenues received from fees, licenses, penalties and taxes from life, general casualty and title insurance businesses to assist municipal, county, and tribal entities in providing law enforcement services. Proceeds may be used for materials, training and capital purchases only.						Fund 211
	75,000	75,000	-	85,800	85,800	-	78,000
<b>State Co-op Grants – Transportation Department</b>	The County enters into agreements with the State Transportation Department to jointly fund various road projects. Grants are executed according to NMSA 1978, 67-3-28.2.						Fund 311
Adjusted Budget	247,809	166,167	(81,642)	787,711	563,525	(224,186)	338,381
<b>State Special Appropriations</b>	Special appropriation projects are funded annually by the New Mexico Legislature. The scope of work is usually not known at the time of budget publication, and the project budgets are usually a matter of budget amendments during the fiscal year.						Fund 318
Adjusted Budget	1,258,423	108,440	(1,149,983)	1,927,213	714,646	(1,212,567)	1,095,358

Table IX-1 Intergovernmental Revenue Budgets



Fiscal Year 2016 Budget

Chapter 4 REVENUE

**X. JOINT POWERS AGREEMENTS**

Joint Power Agreements (JPAs) are agreements with other government entities whereby Santa Fe County provides specific services to those other governments and is reimbursed for the costs of those services. Many of these JPAs are ongoing or multi-year agreements. These are agreements with the Town of Edgewood for emergency communications services and fire protection, Teen Court services for the City of Santa Fe, capital funding for the Regional Emergency Communications Center by the City of Santa Fe.

JOINT POWER AGREEMENTS							
Year	FY 2014			FY 2015			FY 2016
	Budget	Actual	Variance	Budget	Actual	Variance	Budget
Sheriff – Patrol Federal Land - BLM	30,000	7,800	(22,200)	14,000	15,000	1,000	
Sheriff – AOC / Magistrate Security				-	20,479	20,479	
Edgewood Emergency Comm. – Town of Edgewood	75,000	75,000	-	75,000	75,000	-	75,000
Edgewood Fire Protection Town of Edgewood	270,000	306,627	36,627	300,000	292,900	(7,100)	295,000
Emergency Communication - City of Santa Fe	-	30,000	30,000				
DWI Teen Court – City of Santa Fe	40,000	40,000	-	40,000	-	(40,000)	40,000
Teen Court – 1 <sup>st</sup> Judicial Court	60,000	60,000	-	60,000	60,000	-	60,000
Youth Development Program – City of Santa Fe	-	59,695	59,695	-	111,512	111,512	
<b>Total</b>	<b>\$475,000</b>	<b>\$579,122</b>	<b>\$104,122</b>	<b>\$489,000</b>	<b>\$574,891</b>	<b>\$85,891</b>	<b>\$470,000</b>

Table X-1 Joint Powers Budgets





# Fiscal Year 2016 Budget

## Chapter 5 **FUND LEVEL SUMMARY AND DETAIL**

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Fiscal Year 2016 Budget

Chapter 5 **FUND LEVEL SUMMARY AND DETAIL**

**I. FUND TYPES AND FUND DETAIL INDEX**

<b>NO.</b>	<b>FUND TYPE</b>	<b>DESCRIPTION</b>
<b>100</b>	GENERAL	Santa Fe County has a General Fund to account for unrestricted revenues and expenditures associated with the daily operation of County government. General Fund revenue consists mainly of property taxes and undedicated gross receipts taxes. Department and division organizational units are budgeted within the General Fund for expenditure tracking. Most statutorily required functions are funded by the General Fund or transfers from the General Fund. General Fund revenues can be expended for any legal government purpose.
<b>200 (201 through 299)</b>	SPECIAL REVENUES	Santa Fe County has various Special Revenue Funds to account for funding sources that are legally restricted as to allowable use, or otherwise dedicated to specific uses. Such funds account for revenues associated with gross receipts taxes dedicated for corrections, indigent and emergency health and fire purposes. Also there are special revenue funds for property valuation, road maintenance, lodger's taxes and state allotments for various activities including law enforcement and fire equipment.
<b>300 (301 through 399)</b>	CAPITAL IMPROVEMENT	Santa Fe County has various capital improvement funds for roads, housing and county facility projects and for the proceeds from general obligation and revenue bonds for capital projects.
<b>400 (401 through 499)</b>	DEBT SERVICE	Debt Service funds account for principal and interest payments as required for general obligation bonds (GOB), revenue bonds, New Mexico Finance Authority equipment and building loans, as well as any other debt instrument utilized by the County.
<b>500 (501 through 599)</b>	ENTERPRISE FUNDS	To account for County operations which derive substantial revenues from charges for services. Santa Fe County has the following enterprise funds: Regional Planning Authority (RPA) Fund, Water Enterprise Fund (water and wastewater utility), and Housing Enterprise Fund (public housing).



Fiscal Year 2016 Budget

Chapter 5 **FUND LEVEL SUMMARY AND DETAIL**

<b>600</b>	INTERNAL SERVICES FUNDS	Internal service funds are available to account for the operation of an organizational unit that provides services to other organizations within the county. Santa Fe County has no internal service funds. Internal service organizational units within the County are budgeted in the General Fund.
<b>700</b>	AGENCY FUNDS	These funds typically account for resources where the County serves as a trustee, custodian, or agent on behalf of an individual, organization, or other governmental agency. In general, accounting for such funds, is handled using balance sheet accounts rather than revenues and expenditures and are not included in this budget. However, in FY 2010 the County began collecting the Regional Transit GRT proceeds of which are passed through to the North Central Regional Transit District (RTD). DFA requires that these funds be reported in a trust and agency fund on their forms. The budget for the RTD pass-through funds appears in this document under Special Revenue Funds which is how the funds are classified for County accounting purposes. Property tax distributions are another example of this type of fund, one that utilizes balance sheet accounts rather than revenues and expenditures.



Fiscal Year 2016 Budget

Chapter 5 **FUND LEVEL SUMMARY AND DETAIL**

FUND	FUND NAME	DEPARTMENTS AND OFFICES	CAFR Fund Type	Appropriated	Included in Budget	PAGE
101	GENERAL FUND	COUNTY-WIDE	Government*	Yes	Yes	160
<b>SPECIAL REVENUE FUNDS</b>						
201	CORRECTIONS FUND	PUBLIC SAFETY DEPARTMENT/CORRECTIONAL SERVICES	Government	Yes	Yes	166
202	REGIONAL TRANSIT GROSS RECEIPTS TAX	PASS-THROUGH TO NO. CENTRAL NM REG'L TRANSIT DIST.	Government	Yes	Yes	166
203	PROPERTY VALUATION FUND	COUNTY ASSESSOR'S OFFICE	Government	Yes	Yes	167
204	ROAD FUND	PUBLIC WORKS DEPARTMENT-ROAD MAINTENANCE DIV.	Government	Yes	Yes	168
205	HOLD HARMLESS GRT	PROJECTS & MGMT/PUBLIC WORKS/ COMMUNITY SERVICES	Government	Yes	Yes	168
206	EMS DISTRICTS FUND	PUBLIC SAFETY DEPARTMENT/FIRE (EMS) SERVICES	Government	Yes	Yes	169
208	FARM AND RANGE FUND	PUBLIC WORKS DEPARTMENT	Government	Yes	Yes	170
209	FIRE PROTECTION FUND	PUBLIC SAFETY DEPARTMENT/FIRE SERVICES	Government	Yes	Yes	171
211	LAW ENFORCEMENT PROTECTION FUND	SHERIFF'S OFFICE (PUBLIC SAFETY)	Government	Yes	Yes	171
212	ENVIRONMENTAL GROSS RECEIPTS TAX	PUBLIC WORKS-UTILITIES	Government	Yes	Yes	172
214	LODGER'S TAX FACILITIES FUND	COUNTY MANAGER'S OFFICE	Government	Yes	Yes	172
215	LODGER'S TAX ADVERTISING FUND	COUNTY MANAGER'S OFFICE	Government	Yes	Yes	173
216	FIRE IMPACT FEES	PUBLIC SAFETY DEPARTMENT/FIRE SERVICES	Government	Yes	Yes	173
217	RECREATION FUND	PUBLIC WORKS DEPARTMENT-OPEN SPACE PROGRAM	Government	No	No	NA
218	CLERK'S RECORDING FEE FUND	COUNTY CLERK'S OFFICE	Government	Yes	Yes	173
219	CORRECTIONS GROSS RECEIPTS TAX	PUBLIC SAFETY DEPARTMENT/CORRECTIONAL SERVICES	Government	Yes	Yes	174
220	INDIGENT HOSPITAL FUND (GRT)	COMMUNITY SERVICES DEPT./HEALTH SERVICES	Government	Yes	Yes	175
222	FIRE PROTECTION GROSS RECEIPTS TAX	PUBLIC SAFETY DEPARTMENT/FIRE SERVICES	Government	Yes	Yes	176
223	INDIGENT SERVICES FUND	COMMUNITY SERVICES DEPT./HEALTH SERVICES	Government	Yes	Yes	176
224	ECONOMIC DEVELOPMENT FUND	GROWTH MANAGEMENT DEPARTMENT	Government	Yes	Yes	177
225	FEDERAL FORFEITURE FUND	SHERIFF'S OFFICE (PUBLIC SAFETY)	Government	Yes	Yes	177
226	LINKAGES FUND	COMMUNITY SERVICES DEPT./HOUSING SERVICES	Government	Yes	Yes	178
227	SECTION 8 VOUCHER FUND	COMMUNITY SERVICES DEPT./HOUSING SERVICES	Government	Yes	Yes	178
229	HOUSING ASSISTANCE/HOME SALES FUND	COMMUNITY SERVICES DEPT./HOUSING SERVICES	Proprietary	Yes	Yes	179
231	DEVELOPER FEES FUND	GROWTH MANAGEMENT DEPT./AFFORDABLE HOUSING	Government*	Yes	Yes	179
232	EMS HEALTH SERVICES FUND	COMMUNITY SERVICES DEPT./HEALTH SERVICES	Government	Yes	Yes	180
233	WILDLIFE, MOUNTAINS & TRAILS FUND	PUBLIC WORKS DEPARTMENT-OPEN SPACE PROGRAM	Government	Yes	Yes	181
234	EMS HOSPITAL FUND (GRT)	COMMUNITY SERVICES DEPT./HEALTH SERVICES	Government	Yes	Yes	181
237	VASH VOUCHER FUND	COMMUNITY SERVICES DEPT./HOUSING SERVICES	Government	No	No	NA
241	ALCOHOL PROGRAMS FUND	COMMUNITY SERVICES DEPT./HEALTH SERVICES	Government	Yes	Yes	182
242	DETOX PROGRAMS FUND	COMMUNITY SERVICES DEPT./HEALTH SERVICES	Government	Yes	Yes	183
244	FIRE OPERATIONS FUND	PUBLIC SAFETY DEPARTMENT/FIRE SERVICES	Government*	Yes	Yes	184
245	REGIONAL EMERGENCY COMM. CTR. OPS FUND	PUBLIC SAFETY DEPARTMENT/RECC	Government	Yes	Yes	185
246	LAW ENFORCEMENT OPERATIONS FUND	SHERIFF'S OFFICE (PUBLIC SAFETY)	Government	Yes	Yes	186
247	CORRECTIONS OPERATIONS FUND	PUBLIC SAFETY DEPARTMENT/CORRECTIONAL SERVICES	Government*	Yes	Yes	187
250	COMMUNITY DEVELOPMENT BLOCK GRANT FUND	PUBLIC WORKS DEPT. CAPITAL PROJECTS	Government	Yes	Yes	188

Funds identified with an asterisk (\*) are major funds for Comprehensive Annual Financial Report (CAFR) purposes.





# Fiscal Year 2016 Budget

## Chapter 5 FUND LEVEL SUMMARY AND DETAIL

FUND	FUND NAME	DEPARTMENTS AND OFFICES	CAFR Fund Type	Appropriated	Included in Budget	PAGE
<b>CAPITAL IMPROVEMENT FUNDS</b>						
301	HOUSING CAPITAL IMPROVEMENT FUND	COMMUNITY SERVICES DEPT./HOUSING SERVICES	Government'l	Yes	Yes	190
305	FEDERAL CAPITAL PROJECT GRANTS	PUBLIC WORKS DEPT. CAPITAL PROJECTS	Government'l	Yes	Yes	190
311	ROAD PROJECTS FUND	PUBLIC WORKS DEPT. CAPITAL PROJECTS	Government'l	Yes	Yes	191
313	CAPITAL OUTLAY GROSS RECEIPTS TAX (Beg FY14)	PUBLIC WORKS/COUNTY-WIDE CAPITAL PROJECTS	Government'l*	Yes	Yes	191
318	SPECIAL APPROPRIATION FUND	PUBLIC WORKS DEPT. CAPITAL PROJECTS	Government'l	Yes	Yes	192
330	GOB 2005 BOND PROCEEDS FUND	PUBLIC WORKS DEPT. CAPITAL PROJECTS	Government'l	Yes	Yes	192
331	GOB 2007A BOND PROCEEDS FUND	PUBLIC WORKS DEPT. JUDICIAL COURT COMPLEX PROJECTS	Government'l	Yes	Yes	193
332	GOB 2007B BOND PROCEEDS FUND	PUBLIC WORKS DEPT. CAPITAL PROJECTS	Government'l	Yes	Yes	193
333	2008 REVENUE BOND PROCEEDS FUND	PUBLIC WORKS DEPT. JUDICIAL COURT COMPLEX PROJECTS	Government'l	Yes	Yes	194
334	GOB 2008 BOND PROCEEDS FUND	PUBLIC WORKS DEPT.-BUCKMAN DIRECT DIVERSION PROJ.	Government'l	Yes	Yes	194
335	GOB 2009 BOND PROCEEDS FUND	PUBLIC WORKS DEPT. CAPITAL PROJECTS	Government'l	Yes	Yes	195
336	2009 CAPITAL OUTLAY GRT BOND PROCEEDS FUND	PUBLIC WORKS DEPT. WATER RIGHTS PURCHASES	Government'l	Yes	Yes	195
337	2010A CAPITAL OUTLAY GRT BOND PROCEEDS FUND	PUBLIC WORKS DEPT.-BUCKMAN DIRECT DIVERSION PROJ.	Government'l	Yes	Yes	196
338	2010B CAPITAL OUTLAY GRT BOND PROCEEDS FUND	PUBLIC WORKS DEPT.-BUCKMAN DIRECT DIVERSION PROJ.	Government'l	Yes	Yes	196
339	GOB 2011 BOND PROCEEDS FUND	PUBLIC WORKS DEPT. CAPITAL PROJECTS	Government'l*	Yes	Yes	197
340	NMFA LOAN FUND	PUBLIC WORKS DEPT. CAPITAL PROJECTS	Government'l	Yes	Yes	198
351	GOB 2013 BOND PROCEEDS FUND	PUBLIC WORKS DEPT. CAPITAL PROJECTS	Government'l	Yes	Yes	199
352	GOB 2015 BOND PROCEEDS FUND	PUBLIC WORKS DEPT. CAPITAL PROJECTS	Government'l	Yes	Yes	199
353	GOB 2001 BOND PROCEEDS FUND	PUBLIC WORKS DEPT. CAPITAL PROJECTS	Government'l	Yes	Yes	200
370	1997 REVENUE BOND PROCEEDS FUND	PUBLIC SAFETY COMPLEX CONSTRUCTION	Government'l	Yes	Yes	200
380	FIRE REVENUE BOND PROCEEDS FUND	PUBLIC SAFETY DEPT. /FIRE FACILITIES PROJECTS	Government'l	Yes	Yes	201
385	OPEN SPACE BOND PROCEEDS FUND	PUBLIC WORKS DEPARTMENT/OPEN SPACE PROJECTS	Government'l	Yes	Yes	201

FUND	FUND NAME	DEPARTMENTS AND OFFICES	CAFR Fund Type	Appropriated	Included in Budget	PAGE
<b>DEBT SERVICE FUNDS</b>						
401	GENERAL OBLIGATION BOND DEBT SERVICE FUND	DEBT	Government'l	Yes	Yes	203
403	EQUIPMENT LOAN DEBT SERVICE FUND	DEBT	Government'l	Yes	Yes	NA
405	JAIL DEBT SERVICE FUND	DEBT	Government'l	Yes	Yes	204
406	REVENUE BOND DEBT SERVICE FUND	DEBT	Government'l	Yes	Yes	204
414	LOAN/GRANT DEBT SERVICE FUND	DEBT	Government'l	Yes	Yes	205
<b>ENTERPRISE FUNDS</b>						
501	REGIONAL PLANNING AUTH. ENTERPRISE FUND	GROWTH MANAGEMENT DEPARTMENT	Proprietary*	No	No	NA
505	WATER ENTERPRISE FUND	PUBLIC WORKS DEPARTMENT/UTILITIES	Proprietary*	Yes	Yes	207
517	HOUSING SERVICES ENTERPRISE FUND	COMMUNITY SERVICES DEPT./HOUSING SERVICES	Proprietary*	Yes	Yes	209
<b>AGENCY FUNDS</b>						
	COUNTY TREASURER	PROPERTY TAX COLLECTED ON BEHALF OF OTHER ENTITIES	Fiduciary	No	No	NA
	COUNTY SHERIFF		Fiduciary	No	No	NA
	BAIL BONDS	BAIL COLLECTED FROM INMATES ON BEHALF OF THE COURT	Fiduciary	No	No	NA
	SHERIFF'S WRIT		Fiduciary	No	No	NA
	ADULT INMATE TRUST FUND		Fiduciary	No	No	NA
	JUVENILE INMATE TRUST FUND		Fiduciary	No	No	NA
	REGION III TASK FORCE		Fiduciary	No	No	NA

Funds identified with an asterisk (\*) are major funds for Comprehensive Annual Financial Report (CAFR) purposes.





## Fiscal Year 2016 Budget

### Chapter 5 **FUND LEVEL SUMMARY AND DETAIL**

#### **II. INTRODUCTION**

The succeeding statement presents the County's revenues, expenditures and changes in fund balances on a cash basis. The budgetary cash basis differs from the Comprehensive Annual Financial Statement (CAFR) in the following ways:

- The budget includes encumbrances as actual expense. GAAP does not include encumbrances as expenditures,
- Capitalized lease obligations are budgetary expenditures when paid and,
- Budget does not include certain liabilities, receivables and depreciation expense for enterprise funds. GAAP basis financial statements do include those transactions

The "Fund Balance" on the master statement equals the asset categories of cash, restricted budgetary contingency and petty cash on the balance sheet. The beginning fund balance for the Statement of Major and Significant funds is date FY 2013.

For the purposes of this document, a major fund as defined by the Government Finance Officers Association (GFOA) is, "Any fund whose revenues or expenditures, excluding other financing sources and uses, constitute more than 10 percent of the revenues or expenditures of the appropriated budget should be considered a major fund." (Fishbein, 2013). The General Fund (101) and Capital Outlay Fund (313) are the only two funds that meet this definition at 34.94% and 14.58% of the appropriated budget.

The GFOA definition of a major fund differs from the financial reporting standard. For financial reporting purposes the General Fund is always a major fund and other governmental funds are considered major if the both of the following conditions are met:

- Total assets, liabilities, revenues, or expenditures of an individual governmental fund constitute 10% of the total for the governmental funds category, and
- Total assets, liabilities, revenues, or expenditures of an individual governmental fund are 5% of the total of the governmental and enterprise categories, combined.

Additionally, presented along with the major funds are the "significant funds." The significant funds are defined as funds with revenues or expenditures, excluding other financing sources and uses, representing greater than two percent (%) of the appropriated budget and Enterprise funds. The significant fund test also excludes bond and debt service funds.

Thus, the funds presented as "significant" are Corrections Operations (247), Fire Operations (244) and Enterprise Funds (501-517). Finally, all other funds are aggregated in the "Non-Major Other Governmental Funds." The major, significant and non-major funds are presented as actuals for FY14 and FY15 and budgeted figures for FY16. There is no "significant" fund test for



## Fiscal Year 2016 Budget

### Chapter 5 **FUND LEVEL SUMMARY AND DETAIL**

financial reporting; only the major and non-major funds test. Major funds for financial reporting purposes are indicated on the preceding table of County funds.

The expenditures are also presented by Organization and by Type. This assists the reader in understanding fund uses, i.e. which departments use the resources and how the money was spent. However, note that all Capital Improvement funds (300's) are spent on capital expenditures regardless of the Organizational line item referenced. The supporting detail of all non-major funds is presented on a budgetary basis for FY16.

Following the summary, are detailed sources and uses of each fund and additional details on the individual funds. The presentation includes FY14 and FY15 actual revenue and expenditures and budget, as well as FY16 budget.



Fiscal Year 2016 Budget

Chapter 5 FUND LEVEL SUMMARY AND DETAIL

III. STATEMENT OF REVENUES, EXPENDITURES, AND CHANGE IN FUND BALANCE – MAJOR, SIGNIFICANT AND NON-MAJOR FUNDS (FY14 & FY15 ACTUALS, FY16 BUDGET)

	Major Funds						Significant Funds		
	General (101)			Capital Outlay GRT(313)			Corrections Operations(247)		
	FY 14 Actuals	FY 15 Actuals	FY 16 Budget	FY 14 Actuals	FY 15 Actuals	FY 16 Budget	FY 14 Actuals	FY 15 Actuals	FY 16 Budget
<b>REVENUES BY TYPE</b>									
Property taxes	\$ 47,789	\$ 48,952	\$ 45,274	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Gross Receipts taxes	8,523	8,476	7,463	9,529	9,635	9,094	-	-	-
Other taxes and assessments	1,263	1,283	1,175	-	-	-	-	-	-
Licenses, Permits & fees	697	703	351	-	-	-	-	-	-
Charges for services	1,930	1,620	1,581	-	-	-	6,703	4,465	4,446
Fines and Forfeitures	1	0.3	-	-	-	-	-	-	-
Interest Earnings	1,576	1,714	1,600	-	-	-	143	143	150
Grants	356	21	-	-	-	-	37	-	27
Other	844	372	-	15	40	-	65	66	50
Intergovernmental and Subsidies	668	733	26,834	-	-	26,341	106	-	3,000
<b>Total Revenues</b>	<b>\$ 63,647</b>	<b>\$ 63,874</b>	<b>\$ 84,278</b>	<b>\$ 9,544</b>	<b>\$ 9,675</b>	<b>\$ 35,435</b>	<b>\$ 7,053</b>	<b>\$ 4,675</b>	<b>\$ 7,673</b>
<b>EXPENDITURES BY ORGANIZATION</b>									
Administrative Services	\$ 3,721	\$ 4,214	\$ 4,687	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Purchases & Outlay	2,172	2,394	5,453	-	-	-	934	577	1,121
Contingency (non-capital)	-	-	9,209	-	-	-	-	-	485
County Manager	2,666	3,215	4,884	287	1,716	6,579	-	-	-
Finance	2,148	2,231	2,669	-	-	-	113	97	132
Health & Community Services	2,103	2,332	2,690	573	152	13,311	-	-	-
Housing Services	115.0	130.0	130	-	-	-	-	-	-
Judicial Center Complex	-	-	-	-	-	-	-	-	-
Land Use Department	2,836	3,304	3,583	-	-	-	-	-	-
Legal Department	1,212	1,221	1,360	-	-	-	-	-	-
Public Safety - Corrections	-	-	-	806	-	687	18,548	18,820	21,601
Public Safety - Fire Services	-	-	-	442	422	422	-	-	-
Public Safety - RECC	-	-	-	-	-	-	-	-	-
Public Works - Facilities & Projects	4,062	4,601	5,253	1,906	2,426	1,538	-	-	-
Public Works - Open Space	-	-	-	575	819	4,034	-	-	-
Public Works - Road/Solid Waste	5,546	4,911	6,070	864	148	3,775	-	-	-
Public Works - Utilities	12.1	387.4	12	192	0.2	1,817	-	-	-
<b>Elected Officials</b>									
County Clerk	1,711	1,859	2,293	-	-	-	-	-	-
County Treasurer	973	985	1,088	-	-	-	-	-	-
County Assessor	1,967	1,814	2,090	-	-	-	-	-	-
County Sheriff	37.4	34.4	14.6	-	-	-	-	-	-
County Probate	51.3	56.6	61.2	-	-	-	-	-	-
<b>Total by Organization</b>	<b>31,333</b>	<b>33,689</b>	<b>51,545</b>	<b>5,647</b>	<b>5,682</b>	<b>32,163</b>	<b>19,594</b>	<b>19,494</b>	<b>23,339</b>
<b>Excess (deficiency) of revenues over expenditures</b>	<b>32,314</b>	<b>30,185</b>	<b>32,733</b>	<b>3,897</b>	<b>3,993</b>	<b>3,272</b>	<b>(12,541)</b>	<b>(14,820)</b>	<b>(15,666)</b>
<b>Other Financing Uses (Sources)</b>									
Transfer from other funds	641	658	672	-	-	-	14,977	15,985	17,919
Transfer to other funds	(30,513)	(30,971)	(33,405)	(3,225)	(3,272)	(3,272)	(2,248)	(2,253)	(2,253)
Loan Proceeds	-	-	-	-	-	-	-	-	-
<b>Net Other Financing Sources (Uses)</b>	<b>(29,872)</b>	<b>(30,313)</b>	<b>(32,733)</b>	<b>(3,225)</b>	<b>(3,272)</b>	<b>(3,272)</b>	<b>12,728</b>	<b>13,733</b>	<b>15,666</b>
<b>Net Change in Fund Balance</b>	<b>2,442</b>	<b>(127.2)</b>	<b>-</b>	<b>671</b>	<b>721</b>	<b>-</b>	<b>188</b>	<b>(1,087)</b>	<b>-</b>
<b>Fund Balance, beginning of period</b>	<b>64,103</b>	<b>66,545</b>	<b>66,418</b>	<b>29,678</b>	<b>30,350</b>	<b>31,070</b>	<b>(773)</b>	<b>(586)</b>	<b>(1,673)</b>
<b>Fund Balance, end of period</b>	<b>\$ 66,545</b>	<b>\$ 66,418</b>	<b>\$ 39,583</b>	<b>\$ 30,350</b>	<b>\$ 31,070</b>	<b>\$ 4,729</b>	<b>\$ (586)</b>	<b>\$ (1,673)</b>	<b>\$ (4,673)</b>
<b>EXPENDITURES BY TYPE</b>									
Capital Purchases & Outlay	\$ 2,172	2,394	5,453	\$ 5,647	\$ 5,682	\$ 32,163	\$ 934	\$ 577	\$ 1,121
Contractual Services	3,349	3,542	6,280	-	-	-	1,675	1,892	1,895
Debt Service	-	-	-	-	-	-	-	-	-
Employee Benefits	5,834	6,494	7,763	-	-	-	3,716	3,904	5,041
Healthcare Assistance	-	-	-	-	-	-	-	-	-
Insurance & Deductibles	1,145	1,264	3,136	-	-	-	1,140	948	1,382
Maintenance	1,030	1,154	933	-	-	-	778	490	622
Other Election Expense	67	72	90	-	-	-	-	-	-
Other Operating Costs	2,678	2,930	9,762	-	-	-	684	673	814
Other Public Safety Expense	-	-	-	-	-	-	184	89	253
Salary & Wages	13,967	14,440	16,417	-	-	-	9,803	10,137	11,358
Subsidies & Pass Through	-	-	-	-	-	-	-	-	-
Supplies	592	964	1,043	-	-	-	588	702	722
Travel	74	81	223	-	-	-	14	20	39
Vehicle Expense	426	354	445	-	-	-	78,818	63	92
<b>Total by Type</b>	<b>\$ 31,333</b>	<b>\$ 33,689</b>	<b>\$ 51,545</b>	<b>\$ 5,647</b>	<b>\$ 5,682</b>	<b>\$ 32,163</b>	<b>\$ 19,594</b>	<b>\$ 19,494</b>	<b>\$ 23,339</b>
<b>Excess (deficiency) of revenues over expenditures</b>	<b>32,314</b>	<b>30,185</b>	<b>32,733</b>	<b>3,897</b>	<b>3,993</b>	<b>3,272</b>	<b>(12,541)</b>	<b>(14,820)</b>	<b>(15,666)</b>
<b>Other Financing Uses (Sources)</b>									
Transfer from other funds	641	658	672	-	-	-	14,977	15,985	17,919
Transfer to other funds	(30,513)	(30,971)	(33,405)	(3,225)	(3,272)	(3,272)	(2,248)	(2,253)	(2,253)
Loan Proceeds	-	-	-	-	-	-	-	-	-
<b>Net Other Financing Sources (Uses)</b>	<b>(29,872)</b>	<b>(30,313)</b>	<b>(32,733)</b>	<b>(3,225)</b>	<b>(3,272)</b>	<b>(3,272)</b>	<b>12,728</b>	<b>13,733</b>	<b>15,666</b>
<b>Net Change in Fund Balance</b>	<b>2,442</b>	<b>(127)</b>	<b>-</b>	<b>671</b>	<b>721</b>	<b>-</b>	<b>188</b>	<b>(1,087)</b>	<b>-</b>
<b>Fund Balance, beginning of period</b>	<b>64,103</b>	<b>66,545</b>	<b>66,418</b>	<b>29,678</b>	<b>30,350</b>	<b>31,070</b>	<b>(773)</b>	<b>(586)</b>	<b>(1,673)</b>
<b>Fund Balance, end of period</b>	<b>\$ 66,545</b>	<b>\$ 66,418</b>	<b>\$ 39,583</b>	<b>\$ 30,350</b>	<b>\$ 31,070</b>	<b>\$ 4,729</b>	<b>\$ (586)</b>	<b>\$ (1,673)</b>	<b>\$ (4,673)</b>

Table III-1 Major and Significant Fund Summary Statement, Funds 101, 313 & 247



# Fiscal Year 2016 Budget

## Chapter 5 FUND LEVEL SUMMARY AND DETAIL

	Significant Funds											
	Fire Operations(244)			Enterprise (501-517) (Water, WW & Housing)			Non-Major Other Governmental Funds			Total Governmental Funds		
	FY 14 Actuals	FY 15 Actuals	FY 16 Budget	FY 14 Actuals	FY 15 Actuals	FY 16 Budget	FY 14 Actuals	FY 15 Actuals	FY 16 Budget	FY 14 Actuals	FY 15 Actuals	FY 16 Budget
<b>REVENUES BY TYPE</b>												
Property taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 12,631	\$ 12,643	\$ 14,028	\$ 60,420	\$ 61,595	\$ 59,301
Gross Receipts taxes	8,522	8,636	8,080	-	-	-	20,354	20,831	24,064	46,928	47,578	48,702
Other taxes and assessments	-	-	-	-	-	-	1,022.44	974	852	2,285	2,257	2,027
Licenses, Permits & fees	37	33	30	-	-	-	9	7	6	742	743	387
Charges for services	740	1,023	750	3,854	4,712	4,884	617.96	905	386	13,846	12,725	12,047
Fines and Forfeitures	-	-	-	-	-	-	408	517	342	409	517	342
Interest Earnings	-	-	-	27	15	-	111.87	120	-	1,858	1,992	1,750
Grants	431	894	153	-	-	170	5,029.31	6,401	7,054	5,853	7,315	7,404
Other	145	51	-	18 <sup>(1)</sup>	3	1	6,633.37	141	15	7,720	674	66
Intergovernmental and Subsidies	307	293	2,370	524	523	6,881	2,420.14	2,002	45,602	4,026	3,551	111,029
<b>Total Revenues</b>	<b>\$ 10,181</b>	<b>\$ 10,930</b>	<b>\$ 11,384</b>	<b>\$ 4,424</b>	<b>\$ 5,254</b>	<b>\$ 11,937</b>	<b>\$ 49,237</b>	<b>\$ 44,540</b>	<b>\$ 92,348</b>	<b>\$ 144,086</b>	<b>\$ 138,947</b>	<b>\$ 243,055</b>
<b>EXPENDITURES BY ORGANIZATION</b>												
Administrative Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,721	\$ 4,214	4,687
Capital Purchases & Outlay	278	488	101	353	340	6,189	29,982	30,760	65,080.15	39,366	40,241	110,108
Contingency (non-capital)	-	-	189	-	-	92	-	-	1,288.18	-	-	11,263
County Manager	-	-	-	-	-	-	5	8	8	2,671	3,223	4,892
Finance	76	75	84	29	44	48	497	675	325.77	2,863	3,123	3,257
Health & Community Services	-	-	-	-	-	-	6,455	6,678	9,094.45	8,558	9,010	11,784
Housing Services	-	-	-	944	865	995	2,508	2,401	2,651.41	3,567	3,397	3,776
Judicial Center Complex	-	-	-	-	-	-	-	-	-	-	-	-
Land Use Department	-	-	-	-	-	-	4,537	5,029	7,109.75	7,373	8,333	10,693
Legal Department	-	-	-	-	-	-	-	-	-	1,212	1,221	1,360
Public Safety - Corrections	-	-	-	-	-	-	-	-	-	18,548	18,820	21,601
Public Safety - Fire Services	9,915	10,371	11,435	-	-	-	1,487	1,469	2,156.16	11,402	11,841	13,592
Public Safety - RECC	-	-	-	-	-	-	3,144	3,323	3,422	3,144	3,323	3,422
Public Works - Facilities & Projects	-	-	-	-	-	-	61	50	1,780.79	4,123	4,651	7,034
Public Works - Open Space	-	-	-	-	-	-	48	67	66	48	67	68
Public Works - Road/Solid Waste	-	-	-	-	-	-	4,673	4,799	5,166.33	10,219	9,711	11,236
Public Works - Utilities	-	-	-	3,451	3,719	4,613	16	0	-	3,479	4,106	4,625
<b>Elected Officials</b>												
County Clerk	-	-	-	-	-	-	139	147	181.83	1,850	2,006	2,475
County Treasurer	-	-	-	-	-	-	-	-	-	973	985	1,088
County Assessor	-	-	-	-	-	-	1,102	1,141	1,441.57	3,069	2,955	3,532
County Sheriff	-	-	-	-	-	-	11,174	11,325	12,496	11,212	11,360	12,511
County Probate	-	-	-	-	-	-	-	-	-	51	57	61
<b>Total by Organization</b>	<b>10,269</b>	<b>10,934</b>	<b>11,809</b>	<b>4,776</b>	<b>4,968</b>	<b>11,937</b>	<b>65,827</b>	<b>67,872</b>	<b>112,271</b>	<b>137,447</b>	<b>142,640</b>	<b>243,064</b>
<b>Excess (deficiency) of revenues over expenditures</b>	<b>(88)</b>	<b>(5)</b>	<b>(425)</b>	<b>(352)</b>	<b>286</b>	<b>-</b>	<b>(16,590)</b>	<b>(23,333)</b>	<b>(19,923)</b>	<b>6,639</b>	<b>(3,693)</b>	<b>(9)</b>
<b>Other Financing Uses (Sources)</b>												
Transfer from other funds	4,037	3,628	3,844	-	-	-	31,712	31,363	32,447	51,366	51,634	54,883
Transfer to other funds	(3,410)	(3,424)	(3,419)	-	-	-	(11,971)	(11,714)	(12,533)	(51,366)	(51,634)	(54,883)
Loan Proceeds	-	-	-	-	-	-	-	-	-	-	9,056	9
<b>Net Other Financing Sources (Uses)</b>	<b>628</b>	<b>203</b>	<b>425</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>19,741</b>	<b>19,649</b>	<b>19,914</b>	<b>-</b>	<b>9,056</b>	<b>9</b>
<b>Net Change in Fund Balance</b>	<b>540</b>	<b>199</b>	<b>-</b>	<b>(352)</b>	<b>286</b>	<b>-</b>	<b>3,151</b>	<b>(3,684)</b>	<b>(9)</b>	<b>6,639</b>	<b>5,363</b>	<b>-</b>
<b>Fund Balance, beginning of period</b>	<b>5,646</b>	<b>6,186</b>	<b>6,384</b>	<b>5,467</b>	<b>5,114</b>	<b>5,400</b>	<b>40,370</b>	<b>43,521</b>	<b>39,837</b>	<b>144,490</b>	<b>151,129</b>	<b>156,492</b>
<b>Fund Balance, end of period</b>	<b>\$ 6,186</b>	<b>\$ 6,384</b>	<b>\$ 4,309</b>	<b>\$ 5,114</b>	<b>\$ 5,400</b>	<b>\$ 5,023</b>	<b>\$ 43,521</b>	<b>\$ 39,837</b>	<b>\$ 39,828</b>	<b>\$ 151,129</b>	<b>\$ 156,492</b>	<b>\$ 48,172</b>
<b>EXPENDITURES BY TYPE</b>												
Capital Purchases & Outlay	\$ 278	\$ 488	101	353	340	6,189	11,346	11,795	35,218	20,730	21,276	80,246
Contractual Services	153	161	194	1,870	1,827	2,201	4,713	5,841	7,264	11,761	13,262	17,835
Debt Service	-	-	-	-	-	-	18,598	18,942	29,862	18,598	18,942	29,862
Employee Benefits	2,606	2,775	3,416	481	554	716	4,504	4,811	5,685	17,142	18,538	22,621
Healthcare Assistance	-	-	-	-	-	-	3,888	3,551	3,900	3,888	3,551	3,900
Insurance & Deductibles	323	340	480	108	82	142	1,118	992	1,245	3,834	3,625	6,385
Maintenance	94	84	88	167	199	227	1,436	1,617	5,998	3,505	3,545	7,867
Other Election Expense	-	-	-	-	-	-	-	-	0	67	72	90
Other Operating Costs	273	362	401	455	549	694	5,868	5,974	6,876	9,958	10,489	18,546
Other Public Safety Expense	-	-	-	-	-	-	298	305	390	482	394	643
Salary & Wages	5,828	5,954	6,497	1,221	1,292	1,611	11,499	11,832	12,589	42,318	43,655	48,472
Subsidies & Pass Through	-	-	-	-	-	-	166	109	450	166	109	450
Supplies	410	495	370	61	67	79	757	693	940	2,408	2,920	3,153
Travel	22	29	23	1	3	10	143	151	246	254	285	542
Vehicle Expense	280	248	239	59	55	69	1,493	1,259	1,608	2,336	1,979	2,452
<b>Total by Type</b>	<b>\$ 10,269</b>	<b>\$ 10,934</b>	<b>\$ 11,809</b>	<b>\$ 4,776</b>	<b>\$ 4,968</b>	<b>\$ 11,937</b>	<b>\$ 65,827</b>	<b>\$ 67,872</b>	<b>\$ 112,271</b>	<b>\$ 137,447</b>	<b>\$ 142,640</b>	<b>\$ 243,064</b>
<b>Excess (deficiency) of revenues over expenditures</b>	<b>(88)</b>	<b>(5)</b>	<b>(425)</b>	<b>(352)</b>	<b>286</b>	<b>-</b>	<b>(16,590)</b>	<b>(23,333)</b>	<b>(19,923)</b>	<b>6,639</b>	<b>(3,693)</b>	<b>(9)</b>
<b>Other Financing Uses (Sources)</b>												
Transfer from other funds	4,037	3,628	3,844	-	-	-	31,712	31,363	32,447	51,366	51,634	54,883
Transfer to other funds	(3,410)	(3,424)	(3,419)	-	-	-	(11,971)	(11,714)	(12,533)	(51,366)	(51,634)	(54,883)
Loan Proceeds	-	-	-	-	-	-	-	-	-	-	9,056	9
<b>Net Other Financing Sources (Uses)</b>	<b>628</b>	<b>203</b>	<b>425</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>19,741</b>	<b>19,649</b>	<b>19,914</b>	<b>-</b>	<b>9,056</b>	<b>9</b>
<b>Net Change in Fund Balance</b>	<b>540</b>	<b>199</b>	<b>-</b>	<b>(352)</b>	<b>286</b>	<b>-</b>	<b>3,151</b>	<b>(3,684)</b>	<b>(9)</b>	<b>6,639</b>	<b>5,363</b>	<b>0</b>
<b>Fund Balance, beginning of period</b>	<b>5,646</b>	<b>6,186</b>	<b>6,384</b>	<b>5,467</b>	<b>5,114</b>	<b>5,400</b>	<b>40,370</b>	<b>43,521</b>	<b>39,837</b>	<b>144,490</b>	<b>151,129</b>	<b>156,492</b>
<b>Fund Balance, end of period</b>	<b>\$ 6,186</b>	<b>\$ 6,384</b>	<b>\$ 4,309</b>	<b>\$ 5,114</b>	<b>\$ 5,400</b>	<b>\$ 5,023</b>	<b>\$ 43,521</b>	<b>\$ 39,837</b>	<b>\$ 39,828</b>	<b>\$ 151,129</b>	<b>\$ 156,492</b>	<b>\$ 48,172</b>

(1) Reduced by sale of property revenue to reflect adjusting journal entry made in FY 16

Table III-2 Major and Significant Fund Summary Statement, Funds 244, 501-517 & Total



Fiscal Year 2016 Budget

Chapter 5 FUND LEVEL SUMMARY AND DETAIL

IV. NON-MAJOR OTHER GOVERNMENTAL FUNDS - FY16 BUDGET

Non-Major Other Governmental Funds						
FY 2016 BUDGET - Special Revene Funds						
	Regional Transit (202)	Property Valuation (203)	Road Fund (204)	Hold Harmless GRT (205)	Emergency Med. Svcs. Fund (206)	Farm & Range Fund (208)
<b>REVENUES BY TYPE</b>						
Property taxes		\$ 1,275,000				
Gross Receipts taxes	5,150,000			\$ 3,300,000		
Other taxes and assessments			601,850			
Licenses, Permits & fees			6,000			
Charges for services						
Fines and Forfeitures						
Interest Earnings						
Grants					132,166	650
Other						
Intergovernmental and Subsidies		210,101				
<b>Total Revenues</b>	<b>5,150,000</b>	<b>1,485,101</b>	<b>607,850</b>	<b>3,300,000</b>	<b>132,166</b>	<b>650</b>
<b>EXPENDITURES BY ORGANIZATION</b>						
Administrative Services						
Capital Purchases & Outlay		31,823	545,827		10,266	
Contingency		11,713	28,027			
County Manager						8,000
Finance						
Health & Community Services				1,650,000		
Housing Services						
Judicial Center Complex						
Land Use Department	5,150,000					
Legal Department						
Public Safety - Corrections						
Public Safety - Fire Services					121,900	
Public Safety - RECC						
Public Works - Facilities & Projects				1,650,000		
Public Works - Open Space						
Public Works - Road/Solid Waste			5,296,972			
Public Works - Utilities						
<b>Elected Officials</b>						
County Clerk						
County Treasurer						
County Assessor		1,441,565				
County Sheriff						
County Probate						
<b>Total by Organization</b>	<b>5,150,000</b>	<b>1,485,101</b>	<b>5,870,826</b>	<b>3,300,000</b>	<b>132,166</b>	<b>8,000</b>
<b>Excess (deficiency) of revenues over expenditures</b>	<b>-</b>	<b>-</b>	<b>(5,262,976)</b>	<b>-</b>	<b>-</b>	<b>(7,350)</b>
<b>Other Financing Uses (Sources)</b>						
Transfer from other funds			5,262,976			7,350
Transfer to other funds						
Loan Proceeds						
<b>Net Other Financing Sources (Uses)</b>	<b>-</b>	<b>-</b>	<b>5,262,976</b>	<b>-</b>	<b>-</b>	<b>7,350</b>
<b>Net Change in Fund Balance</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
Fund Balance, beginning of period	-	994,537	2,576,860	-	126,775	7,187
<b>Fund Balance, end of period</b>	<b>\$ -</b>	<b>\$ 994,537</b>	<b>\$ 2,576,860</b>	<b>\$ -</b>	<b>\$ 126,775</b>	<b>\$ 7,187</b>
<b>EXPENDITURES BY TYPE</b>						
Capital Purchases & Outlay		31,823	545,827		\$ 10,266	
Contractual Services		322,500	535,000		900	8,000
Debt Service						
Employee Benefits		267,459	790,324		5,000	
Healthcare Assistance						
Insurance & Deductibles		25,000	204,389			
Maintenance		3,700	988,000	3,300,000	21,814	
Other Election Expense						
Other Operating Costs	5,150,000	139,470	590,395		24,337	
Other Public Safety Expense						
Salary & Wages		578,149	1,738,691			
Subsidies & Pass Through						
Supplies		47,200	48,500		42,691	
Travel		41,200	6,700		5,200	
Vehicle Expense		28,600	423,000		21,958	
<b>Total by Type</b>	<b>5,150,000</b>	<b>1,485,101</b>	<b>5,870,826</b>	<b>3,300,000</b>	<b>132,166</b>	<b>8,000</b>

Table IV-1 Non-major Other Governmental Fund Summary Special Revenue Funds 202 - 208



Fiscal Year 2016 Budget

Chapter 5 **FUND LEVEL SUMMARY AND DETAIL**

<b>Non-Major Other Governmental Funds</b>					
<b>FY 2016 BUDGET - Special Revene Funds</b>					
	<b>Fire Protection Fund (209)</b>	<b>Law Enforcement Fund (211)</b>	<b>Environmental GRT (212)</b>	<b>Ldg. Tax Facility Fund (214)</b>	<b>Ldg. Tax Facility Fund (215)</b>
<b>REVENUES BY TYPE</b>					
Property taxes			642,440		
Gross Receipts taxes				85,000	165,000
Other taxes and assessments					
Licenses, Permits & fees					
Charges for services					
Fines and Forfeitures					
Interest Earnings					
Grants	2,036,461	78,000			
Other					
Intergovernmental and Subsidies	444,634	-	-	36,875	134,475
<b>Total Revenues</b>	<b>2,481,095</b>	<b>78,000</b>	<b>642,440</b>	<b>121,875</b>	<b>299,475</b>
<b>EXPENDITURES BY ORGANIZATION</b>					
Administrative Services					
Capital Purchases & Outlay	608,306				
Contingency					
County Manager					
Finance				121,875	299,475
Health & Community Services					
Housing Services					
Judicial Center Complex					
Land Use Department					
Legal Department					
Public Safety - Corrections					
Public Safety - Fire Services	1,872,789				
Public Safety - RECC					
Public Works - Facilities & Projects					
Public Works - Open Space					
Public Works - Road/Solid Waste					
Public Works - Utilities					
<b>Elected Officials</b>					
County Clerk					
County Treasurer					
County Assessor					
County Sheriff		78,000			
County Probate	-	-	-	-	-
<b>Total by Organization</b>	<b>2,481,095</b>	<b>78,000</b>	<b>-</b>	<b>121,875</b>	<b>299,475</b>
<b>Excess (deficiency) of revenues over expenditures</b>	<b>-</b>	<b>-</b>	<b>642,440</b>	<b>-</b>	<b>-</b>
<b>Other Financing Uses (Sources)</b>					
Transfer from other funds					
Transfer to other funds			(642,440)		
Loan Proceeds					
<b>Net Other Financing Sources (Uses)</b>	<b>-</b>	<b>-</b>	<b>(642,440)</b>	<b>-</b>	<b>-</b>
<b>Net Change in Fund Balance</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
Fund Balance, beginning of period	5,419,508	83,336	338,538	920,596	932,385
<b>Fund Balance, end of period</b>	<b>\$ 5,419,508</b>	<b>\$ 83,336</b>	<b>\$ 338,538</b>	<b>\$ 920,596</b>	<b>\$ 932,385</b>
<b>EXPENDITURES BY TYPE</b>					
Capital Purchases & Outlay	\$ 608,306				
Contractual Services	84,068			121,875	296,125
Debt Service					
Employee Benefits					
Healthcare Assistance					
Insurance & Deductibles	182,378				
Maintenance	492,673				
Other Election Expense					
Other Operating Costs	341,550	20,000			3,050.00
Other Public Safety Expense					
Salary & Wages					
Subsidies & Pass Through					
Supplies	320,139	48,000			300.00
Travel	26,250	10,000			
Vehicle Expense	425,731	-	-	-	-
<b>Total by Type</b>	<b>2,481,095</b>	<b>78,000</b>	<b>-</b>	<b>121,875</b>	<b>299,475</b>

Table IV-2 Non-major Other Governmental Fund Summary Special Revenue Funds 209 – 215





Fiscal Year 2016 Budget

Chapter 5 **FUND LEVEL SUMMARY AND DETAIL**

Non-Major Other Governmental Funds

FY 2016 BUDGET - Special Reveal Funds

	Fire Impact Fees (216)	Recreation Fund (217)	Clerk Recording Fee Fund (218)	Correctional GRT (219)	Indigent Fund (220)	Fire Excise Tax Fund (222)
<b>REVENUES BY TYPE</b>						
Property taxes						
Gross Receipts taxes				\$ 4,547,200	4,547,200	1,329,890
Other taxes and assessments						
Licenses, Permits & fees			165,000			
Charges for services						
Fines and Forfeitures						
Interest Earnings						
Grants						
Other						
Intergovernmental and Subsidies	71,633	-	43,518	500,000	169,408	1,161,895
<b>Total Revenues</b>	<b>71,633</b>	<b>-</b>	<b>208,518</b>	<b>5,047,200</b>	<b>4,716,608</b>	<b>2,491,785</b>
<b>EXPENDITURES BY ORGANIZATION</b>						
Administrative Services						
Capital Purchases & Outlay						2,330,318
Contingency						
County Manager						
Finance						
Health & Community Services					3,000,000	
Housing Services						
Judicial Center Complex						
Land Use Department						
Legal Department						
Public Safety - Corrections						
Public Safety - Fire Services	71,633					161,467
Public Safety - RECC						
Public Works - Facilities & Projects						
Public Works - Open Space						
Public Works - Road/Solid Waste						
Public Works - Utilities						
<b>Elected Officials</b>						
County Clerk			208,518			
County Treasurer						
County Assessor						
County Sheriff						
County Probate						
<b>Total by Organization</b>	<b>71,633</b>	<b>-</b>	<b>208,518</b>	<b>-</b>	<b>3,000,000</b>	<b>2,491,785</b>
<b>Excess (deficiency) of revenues over expenditures</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>5,047,200</b>	<b>1,716,608</b>	<b>-</b>
<b>Other Financing Uses (Sources)</b>						
Transfer from other funds						
Transfer to other funds				(5,047,200)	(1,716,608)	
Loan Proceeds						
<b>Net Other Financing Sources (Uses)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(5,047,200)</b>	<b>(1,716,608)</b>	<b>-</b>
<b>Net Change in Fund Balance</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
Fund Balance, beginning of period	869,648	10,940	676,995	1,456,217	3,289,344	2,911,000
<b>Fund Balance, end of period</b>	<b>\$ 869,648</b>	<b>\$ 10,940</b>	<b>\$ 676,995</b>	<b>\$ 1,456,217</b>	<b>\$ 3,289,344</b>	<b>\$ 2,911,000</b>
<b>EXPENDITURES BY TYPE</b>						
Capital Purchases & Outlay	\$ 71,633		26,693			\$ 2,330,318
Contractual Services			70,000			13,467
Debt Service						
Employee Benefits			750			
Healthcare Assistance					3,000,000.00	
Insurance & Deductibles						
Maintenance			45,000			100,000
Other Election Expense						
Other Operating Costs						
Other Public Safety Expense			23,075			
Salary & Wages						
Subsidies & Pass Through						
Supplies			30,000			48,000
Travel			13,000			
Vehicle Expense						
<b>Total by Type</b>	<b>71,633</b>	<b>-</b>	<b>208,518</b>	<b>-</b>	<b>3,000,000</b>	<b>2,491,785</b>

Table IV-3 Non-major Other Governmental Fund Summary Special Revenue Funds 216 – 222



Fiscal Year 2016 Budget

Chapter 5 **FUND LEVEL SUMMARY AND DETAIL**

Non-Major Other Governmental Funds

FY 2016 BUDGET - *Special Revene Funds*

	Indigent Services Fund (223)	Economic Development (224)	Fed. Forfeiture Fund (225)	Linkages (226)	Sec. 8 Voucher Fund (227)	Sec. 8 Certificate Fund (228)
<b>REVENUES BY TYPE</b>						
Property taxes						
Gross Receipts taxes						
Other taxes and assessments						
Licenses, Permits & fees						
Charges for services					153,000	
Fines and Forfeitures						
Interest Earnings						
Grants		70,000				
Other						
Intergovernmental and Subsidies	-	1,000,000	78,508	-	2,156,236	-
<b>Total Revenues</b>	-	1,070,000	78,508	-	2,309,236	-
<b>EXPENDITURES BY ORGANIZATION</b>						
Administrative Services						
Capital Purchases & Outlay			19,646			
Contingency	1,586	200,000			1,061	
County Manager						
Finance					31,680	
Health & Community Services	1,715,023					
Housing Services					2,276,495	
Judicial Center Complex						
Land Use Department		1,372,553				
Legal Department						
Public Safety - Corrections						
Public Safety - Fire Services						
Public Safety - RECC						
Public Works - Facilities & Projects						
Public Works - Open Space						
Public Works - Road/Solid Waste						
Public Works - Utilities						
<b>Elected Officials</b>						
County Clerk						
County Treasurer						
County Assessor						
County Sheriff			58,862			
County Probate						
<b>Total by Organization</b>	1,716,609	1,572,553	78,508	-	2,309,236	-
<b>Excess (deficiency) of revenues over expenditures</b>	(1,716,609)	(502,553)	-	-	-	-
<b>Other Financing Uses (Sources)</b>						
Transfer from other funds	1,716,609	502,553				
Transfer to other funds						
Loan Proceeds						
<b>Net Other Financing Sources (Uses)</b>	1,716,609	502,553	-	-	-	-
<b>Net Change in Fund Balance</b>	-	-	-	-	-	-
Fund Balance, beginning of period	2,267,498	5,374,370	143,913	31,805	235,993	-
<b>Fund Balance, end of period</b>	\$ 2,267,498	\$ 5,374,370	\$ 143,913	\$ 31,805	\$ 235,993	\$ -
<b>EXPENDITURES BY TYPE</b>						
Capital Purchases & Outlay			19,646			
Contractual Services	495,000	1,440,500	12,500		1,996,131.00	
Debt Service						
Employee Benefits	96,748	34,281			88,787.00	
Healthcare Assistance	900,000					
Insurance & Deductibles	11,630		800			
Maintenance	4,400		16,348			
Other Election Expense						
Other Operating Costs	10,247	17,065	2,301		13,350.00	
Other Public Safety Expense			16,893			
Salary & Wages	188,255	75,057	2,500		204,268.00	
Subsidies & Pass Through						
Supplies	5,500	100	4,020		3,550.00	
Travel	2,500	5,550			550.00	
Vehicle Expense	2,329	-	3,500	-	2,600.00	-
<b>Total by Type</b>	1,716,609	1,572,553	78,508	-	2,309,236	-

Table IV-4 Non-major Other Governmental Fund Summary Special Revenue Funds 223 – 228



Fiscal Year 2016 Budget

Chapter 5 **FUND LEVEL SUMMARY AND DETAIL**

Non-Major Other Governmental Funds

FY 2016 BUDGET - Special Revene Funds

	Housing Assist. Fund (229)	US Dept. HUD Fund (230)	Developer Fees Fund (231)	EMS-Health Care Fund (232)	Wildlife, Mtns & Trail Fund (233)	EMS-Health Hosp. Fund (234)
<b>REVENUES BY TYPE</b>						
Property taxes						
Gross Receipts taxes						4,547,200
Other taxes and assessments						
Licenses, Permits & fees						
Charges for services						
Fines and Forfeitures						
Interest Earnings						
Grants						
Other						
Intergovernmental and Subsidies	402,500	-	587,200	-	47,558	200,000
<b>Total Revenues</b>	<b>402,500</b>	<b>-</b>	<b>587,200</b>	<b>-</b>	<b>47,558</b>	<b>4,747,200</b>
<b>EXPENDITURES BY ORGANIZATION</b>						
Administrative Services						
Capital Purchases & Outlay	390,000			13,000		
Contingency				1,474		
County Manager						
Finance						
Health & Community Services				889,067		
Housing Services	12,500					
Judicial Center Complex						
Land Use Department			587,200			
Legal Department						
Public Safety - Corrections						
Public Safety - Fire Services						
Public Safety - RECC						
Public Works - Facilities & Projects					47,558	
Public Works - Open Space						
Public Works - Road/Solid Waste						
Public Works - Utilities						
<b>Elected Officials</b>						
County Clerk						
County Treasurer						
County Assessor						
County Sheriff						
County Probate						
<b>Total by Organization</b>	<b>402,500</b>	<b>-</b>	<b>587,200</b>	<b>903,541</b>	<b>47,558</b>	<b>-</b>
<b>Excess (deficiency) of revenues over expenditures</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(903,541)</b>	<b>-</b>	<b>4,747,200</b>
<b>Other Financing Uses (Sources)</b>						
Transfer from other funds				903,541		
Transfer to other funds						(4,747,200)
Loan Proceeds						
<b>Net Other Financing Sources (Uses)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>903,541</b>	<b>-</b>	<b>(4,747,200)</b>
<b>Net Change in Fund Balance</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
Fund Balance, beginning of period	4,410,226		1,605,780	2,129,729	48,333	2,622,558
<b>Fund Balance, end of period</b>	<b>\$ 4,410,226</b>	<b>\$ -</b>	<b>\$ 1,605,780</b>	<b>\$ 2,129,729</b>	<b>\$ 48,333</b>	<b>\$ 2,622,558</b>
<b>EXPENDITURES BY TYPE</b>						
Capital Purchases & Outlay	\$ 390,000			\$ 13,000		
Contractual Services			126,500	379,200		
Debt Service						
Employee Benefits				121,519		
Healthcare Assistance						
Insurance & Deductibles				18,560		
Maintenance	2,500			2,110	47,558	
Other Election Expense						
Other Operating Costs	10,000		5,650	33,444		
Other Public Safety Expense						
Salary & Wages				297,208		
Subsidies & Pass Through			450,000			
Supplies			1,050	17,000		
Travel			4,000	3,300		
Vehicle Expense				18,200		
<b>Total by Type</b>	<b>402,500</b>	<b>-</b>	<b>587,200</b>	<b>903,541</b>	<b>47,558</b>	<b>-</b>

Table IV-5 Non-major Other Governmental Fund Summary Special Revenue Funds 229 - 234



Fiscal Year 2016 Budget

Chapter 5 **FUND LEVEL SUMMARY AND DETAIL**

Non-Major Other Governmental Funds

FY 2016 BUDGET - Special Revene Funds

	Vash Vouchers Fund (237)	Alcohol Programs Fund (241)	Detox Programs Fund (242)	Emergency Comm. Fund (245)	Law Enforcement Ops Fund (246)	CDBG Fund (250)
<b>REVENUES BY TYPE</b>						
Property taxes						
Gross Receipts taxes						
Other taxes and assessments						
Licenses, Permits & fees						
Charges for services				2,500	65,500	
Fines and Forfeitures		66,900.0				
Interest Earnings						
Grants		1,418,455	300,000	36,000	426,866	
Other				75,000	15,000	
Intergovernmental and Subsidies	-	100,000	-	-	-	-
<b>Total Revenues</b>	-	<b>1,585,355</b>	<b>300,000</b>	<b>113,500</b>	<b>507,366</b>	-
<b>EXPENDITURES BY ORGANIZATION</b>						
Administrative Services						
Capital Purchases & Outlay				85,137	864,255	
Contingency				25,003	142,103	
County Manager						
Finance						
Health & Community Services		1,645,355	300,000			
Housing Services						
Judicial Center Complex						
Land Use Department						
Legal Department						
Public Safety - Corrections						
Public Safety - Fire Services						
Public Safety - RECC				3,421,964		
Public Works - Facilities & Projects						
Public Works - Open Space						
Public Works - Road/Solid Waste						
Public Works - Utilities						
<b>Elected Officials</b>						
County Clerk						
County Treasurer						
County Assessor						
County Sheriff					12,359,604	
County Probate						
<b>Total by Organization</b>	-	<b>1,645,355</b>	<b>300,000</b>	<b>3,532,104</b>	<b>13,365,962</b>	-
<b>Excess (deficiency) of revenues over expenditures</b>	-	(60,000)	-	(3,418,604)	(12,858,596)	-
<b>Other Financing Uses (Sources)</b>						
Transfer from other funds		60,000		3,418,604	12,858,596	
Transfer to other funds		(105,000)				
Loan Proceeds						
<b>Net Other Financing Sources (Uses)</b>	-	(45,000)	-	3,418,604	12,858,596	-
<b>Net Change in Fund Balance</b>	-	(105,000)	-	-	-	-
Fund Balance, beginning of period	-	366,758	161,804	1,800,066	4,080,458	9,311
<b>Fund Balance, end of period</b>	<b>\$ -</b>	<b>\$ 261,758</b>	<b>\$ 161,804</b>	<b>\$ 1,800,066</b>	<b>\$ 4,080,458</b>	<b>\$ 9,311</b>
<b>EXPENDITURES BY TYPE</b>						
Capital Purchases & Outlay				\$ 85,137	\$ 864,255	
Contractual Services		617,846	300,000	199,944	244,604.00	
Debt Service						
Employee Benefits		251,018		950,505	3,007,706.00	
Healthcare Assistance						
Insurance & Deductibles		22,638		82,678	696,890.00	
Maintenance		8,300		27,450	42,684.00	
Other Election Expense						
Other Operating Costs		50,810		83,800	349,289.00	
Other Public Safety Expense					373,218.00	
Salary & Wages		558,812		2,037,265	6,754,585.00	
Subsidies & Pass Through						
Supplies		25,857		28,000	269,998.00	
Travel		2,300		33,000	88,222.00	
Vehicle Expense		2,774		4,325	674,511.00	
<b>Total by Type</b>	-	<b>1,540,355</b>	<b>300,000</b>	<b>3,532,104</b>	<b>13,365,962</b>	-

Table IV-6 Non-major Other Governmental Fund Summary Special Revenue Funds 237 - 250



Fiscal Year 2016 Budget

Chapter 5 **FUND LEVEL SUMMARY AND DETAIL**

Non-Major Other Governmental Funds

FY 2016 BUDGET - *Capital Improvement Funds*

	Housing Capital Imp. Fund (301)	Federal Capital Projects Fund (305)	Road Projects Fund (311)	State Appropriation Fund (318)	Series 2009 GO Bond Fund (335)	Series 2011 GO Bond Fund (339)
<b>REVENUES BY TYPE</b>						
Property taxes						
Gross Receipts taxes						
Other taxes and assessments						
Licenses, Permits & fees						
Charges for services						
Fines and Forfeitures						
Interest Earnings						
Grants	363,433	8,443	659,527	1,095,358		
Other						
Intergovernmental and Subsidies	-	-	-	-	181,735	7,915,631
<b>Total Revenues</b>	<b>363,433</b>	<b>8,443</b>	<b>659,527</b>	<b>1,095,358</b>	<b>181,735</b>	<b>7,915,631</b>
<b>EXPENDITURES BY ORGANIZATION</b>						
Administrative Services						
Capital Purchases & Outlay		8,443	42,455			
Contingency	1,014					1,230
County Manager						
Finance						
Health & Community Services				46,788		
Housing Services	362,419					
Judicial Center Complex						
Land Use Department						
Legal Department						
Public Safety - Corrections						
Public Safety - Fire Services				182,000		655,235
Public Safety - RECC						
Public Works - Facilities & Projects				866,570		53,026
Public Works - Open Space						1,265,959
Public Works - Road/Solid Waste			617,072		95,149	193,498
Public Works - Utilities					86,586	5,746,683
<b>Elected Officials</b>						
County Clerk						
County Treasurer						
County Assessor						
County Sheriff						
County Probate						
<b>Total by Organization</b>	<b>363,433</b>	<b>8,443</b>	<b>659,527</b>	<b>1,095,358</b>	<b>181,735</b>	<b>7,915,631</b>
<b>Excess (deficiency) of revenues over expenditures</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Other Financing Uses (Sources)</b>						
Transfer from other funds						
Transfer to other funds						
Loan Proceeds						
<b>Net Other Financing Sources (Uses)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Net Change in Fund Balance</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
Fund Balance, beginning of period	(34,206)	(432,667)	546,752	134,031	701,748	9,472,214
<b>Fund Balance, end of period</b>	<b>\$(34,206)</b>	<b>\$(432,667)</b>	<b>\$ 546,752</b>	<b>\$ 134,031</b>	<b>\$ 701,748</b>	<b>\$ 9,472,214</b>
<b>EXPENDITURES BY TYPE</b>						
Capital Purchases & Outlay		8,443	42,455	\$ 1,095,358	\$ 181,735	\$ 7,915,631
Contractual Services						
Debt Service						
Employee Benefits	22,147					
Healthcare Assistance						
Insurance & Deductibles						
Maintenance	278,768		617,072			
Other Election Expense						
Other Operating Costs	7,900					
Other Public Safety Expense						
Salary & Wages	50,118					
Subsidies & Pass Through						
Supplies						
Travel	4,500					
Vehicle Expense	-	-	-	-	-	-
<b>Total by Type</b>	<b>363,433</b>	<b>8,443</b>	<b>659,527</b>	<b>1,095,358</b>	<b>181,735</b>	<b>7,915,631</b>

Table IV-7 Non-major Other Governmental Fund Summary Capital Funds 301-339



Fiscal Year 2016 Budget

Chapter 5 **FUND LEVEL SUMMARY AND DETAIL**

Non-Major Other Governmental Funds

FY 2016 BUDGET - Capital Improvement Funds

	Equipment Loan Fund (340)	Series 2013 GO Bond Fund (351)	Series 2015 GO Bond Fund (352)			
<b>REVENUES BY TYPE</b>						
Property taxes						
Gross Receipts taxes						
Other taxes and assessments						
Licenses, Permits & fees						
Charges for services						
Fines and Forfeitures						
Interest Earnings						
Grants	428,262					
Other						
Intergovernmental and Subsidies	-	13,436,306	7,256,507			
<b>Total Revenues</b>	<b>428,262</b>	<b>13,436,306</b>	<b>7,256,507</b>			
<b>EXPENDITURES BY ORGANIZATION</b>						
Administrative Services						
Capital Purchases & Outlay						
Contingency						
County Manager						
Finance						
Health & Community Services						
Housing Services						
Judicial Center Complex						
Land Use Department						
Legal Department						
Public Safety - Corrections						
Public Safety - Fire Services						
Public Safety - RECC						
Public Works - Facilities & Projects		235,150	1,215,000			
Public Works - Open Space		2,691,666	2,000,000			
Public Works - Road/Solid Waste		5,179,386	1,700,000			
Public Works - Utilities	437,572	5,330,104	2,341,507			
<b>Elected Officials</b>						
County Clerk						
County Treasurer						
County Assessor						
County Sheriff						
County Probate						
<b>Total by Organization</b>	<b>437,572</b>	<b>13,436,306</b>	<b>7,256,507</b>			
<b>Excess (deficiency) of revenues over expenditures</b>	<b>(9,310)</b>	<b>-</b>	<b>-</b>			
<b>Other Financing Uses (Sources)</b>						
Transfer from other funds						
Transfer to other funds						
Loan Proceeds	9,310					
<b>Net Other Financing Sources (Uses)</b>	<b>9,310</b>	<b>-</b>	<b>-</b>			
<b>Net Change in Fund Balance</b>	<b>-</b>	<b>-</b>	<b>-</b>			
Fund Balance, beginning of period	(10,108)	14,705,542	8,791,830			
<b>Fund Balance, end of period</b>	<b>\$ (10,108)</b>	<b>\$ 14,705,542</b>	<b>\$ 8,791,830</b>			
<b>EXPENDITURES BY TYPE</b>						
Capital Purchases & Outlay	\$ 437,572	13,436,306	7,256,507			
Contractual Services						
Debt Service						
Employee Benefits						
Healthcare Assistance						
Insurance & Deductibles						
Maintenance						
Other Election Expense						
Other Operating Costs						
Other Public Safety Expense						
Salary & Wages						
Subsidies & Pass Through						
Supplies						
Travel						
Vehicle Expense	-	-	-			
<b>Total by Type</b>	<b>437,572</b>	<b>13,436,306</b>	<b>7,256,507</b>			

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Table IV-8 Non-major Other Governmental Fund Summary Capital Funds 340-352



Fiscal Year 2016 Budget

Chapter 5 **FUND LEVEL SUMMARY AND DETAIL**

Non-Major Other Governmental Funds

FY 2016 BUDGET - Debt Service Funds

	GO Bond D.S. Fund (401)	Jail Rev. Bond D.S. Fund (405)	GRT Revenue Bond D.S. Fund (406)	WTB Loan/Grant D.S. Fund (414)		
<b>REVENUES BY TYPE</b>						
Property taxes	\$ 12,752,563					
Gross Receipts taxes						
Other taxes and assessments						
Licenses, Permits & fees						
Charges for services						
Fines and Forfeitures						
Interest Earnings						
Grants						
Other						
Intergovernmental and Subsidies	9,392,250	-	-	-		
<b>Total Revenues</b>	<b>22,144,813</b>	<b>-</b>	<b>-</b>	<b>-</b>		
<b>EXPENDITURES BY ORGANIZATION</b>						
Administrative Services						
Capital Purchases & Outlay	22,144,813		3,245,921	26,095		
Contingency						
County Manager						
Finance						
Health & Community Services						
Housing Services						
Judicial Center Complex			1,770,457			
Land Use Department						
Legal Department						
Public Safety - Corrections		2,253,100				
Public Safety - Fire Services						
Public Safety - RECC						
Public Works - Facilities & Projects						
Public Works - Open Space						
Public Works - Road/Solid Waste						
Public Works - Utilities						
<b>Elected Officials</b>						
County Clerk						
County Treasurer						
County Assessor						
County Sheriff			421,500			
County Probate						
<b>Total by Organization</b>	<b>22,144,813</b>	<b>2,253,100</b>	<b>5,437,878</b>	<b>26,095</b>		
<b>Excess (deficiency) of revenues over expenditures</b>	<b>-</b>	<b>(2,253,100)</b>	<b>(5,437,878)</b>	<b>(26,095)</b>		
<b>Other Financing Uses (Sources)</b>						
Transfer from other funds		2,253,100	5,437,878	26,095		
Transfer to other funds						
Loan Proceeds						
<b>Net Other Financing Sources (Uses)</b>	<b>-</b>	<b>2,253,100</b>	<b>5,437,878</b>	<b>26,095</b>		
<b>Net Change in Fund Balance</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>		
Fund Balance, beginning of period	10,020,370	2,256,480	603,348	134,258		
<b>Fund Balance, end of period</b>	<b>\$ 10,020,370</b>	<b>\$ 2,256,480</b>	<b>\$ 603,348</b>	<b>\$ 134,258</b>		
<b>EXPENDITURES BY TYPE</b>						
Capital Purchases & Outlay						
Contractual Services						
Debt Service	22,144,813	2,253,100	5,437,878	26,095		
Employee Benefits						
Healthcare Assistance						
Insurance & Deductibles						
Maintenance						
Other Election Expense						
Other Operating Costs						
Other Public Safety Expense						
Salary & Wages						
Subsidies & Pass Through						
Supplies						
Travel						
Vehicle Expense						
<b>Total by Type</b>	<b>22,144,813</b>	<b>2,253,100</b>	<b>5,437,878</b>	<b>26,095</b>		

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Table IV-9 Non-major Other Governmental Fund Summary Debt Service Funds 401-414





Fiscal Year 2016 Budget

Chapter 5 **FUND LEVEL SUMMARY AND DETAIL**

**V. FUND STRUCTURE - BUDGET VS. COMPREHENSIVE ANNUAL FINANCIAL REPORT**

Santa Fe County categorizes its funds based on the definitions found at the beginning of this section. However, the various funds are reported in the Comprehensive Annual Financial Report (CAFR) to conform to generally accepted accounting principles (GAAP) and any requirements for financial reporting established by the Governmental Accounting Standards Board (GASB). The below illustrates the relationship between the funds for budget purposes and for financial reporting purposes. Note: Fiduciary Funds do not appear in the budget but are reported in the CAFR.

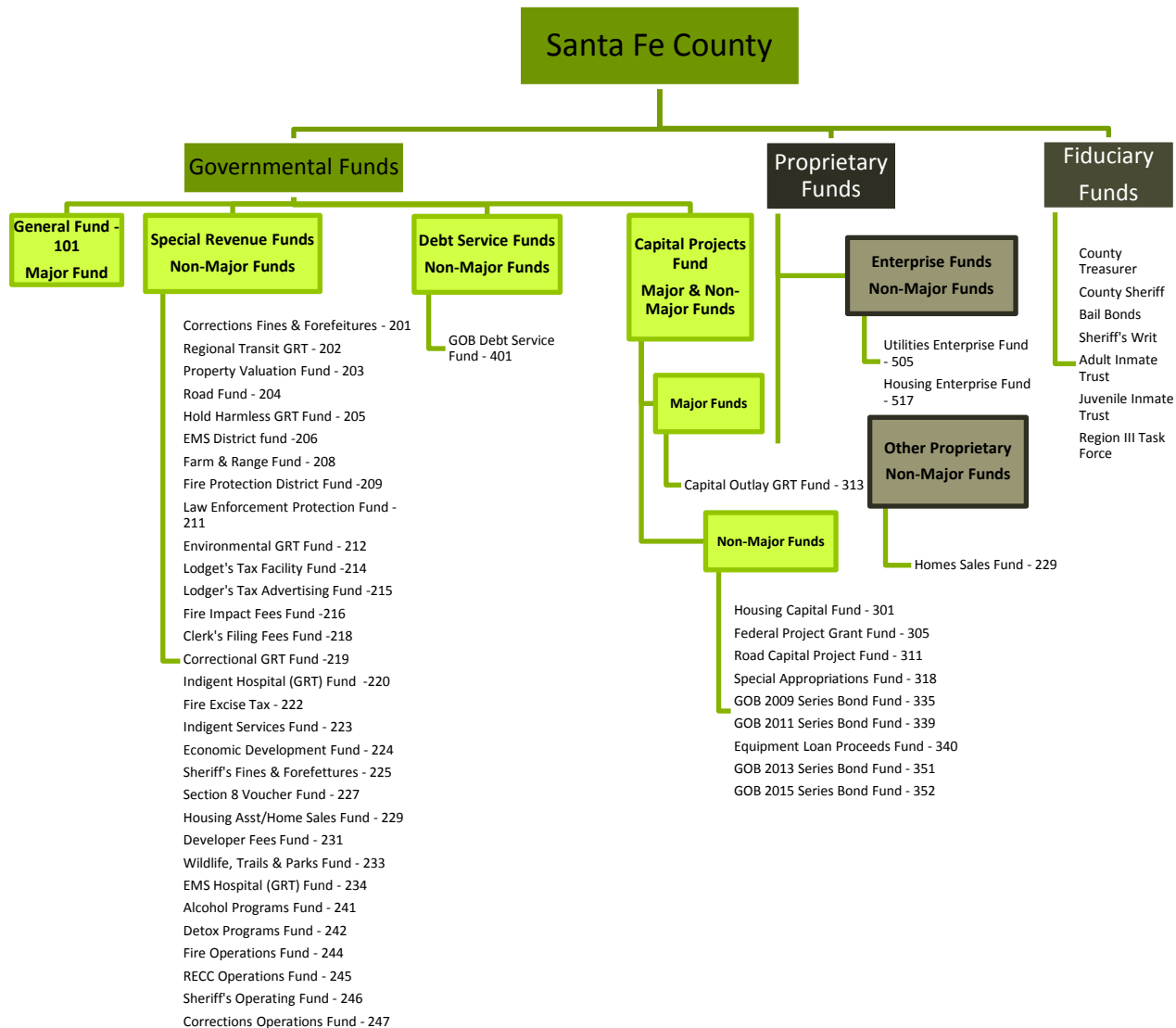


Figure V-1 Santa Fe County Fund Structure



# Fiscal Year 2016 Budget

## Chapter 5 FUND LEVEL SUMMARY AND DETAIL

### VI. FUND BALANCE DISCUSSION

Santa Fe County budgeted significant amount of cash in the FY16 budget in order to balance the budget. In FY16 the total amount of budgeted cash is \$108,320,632. The most significant contributors on a fund basis are; the General Fund (101), Capital Outlay (313), Utility Enterprise Funds (505), Corrections (247 & 219), Fire and EMS Services (244, 209, 222, & 234), and General Obligation Bond funds (339, 351 & 352). As the following analysis will show the grand total of budgeted cash is not representative of projected changes in fund balances.

First, the components that make up the budgeted cash are approximately 74.1% for capital investment and 25.9% for operations. The capital component or \$80,245,806 is then divided into Asset Renewal and Replacement, Non – Departmental Capital Contingency and Capital Projects in the amounts of \$5.341M, \$3.875M and \$71.03M respectively. It's important to recognize that in FY16 Santa Fe County decided to budget the entire available capital project budget, including cash accumulated specifically for the capital program.

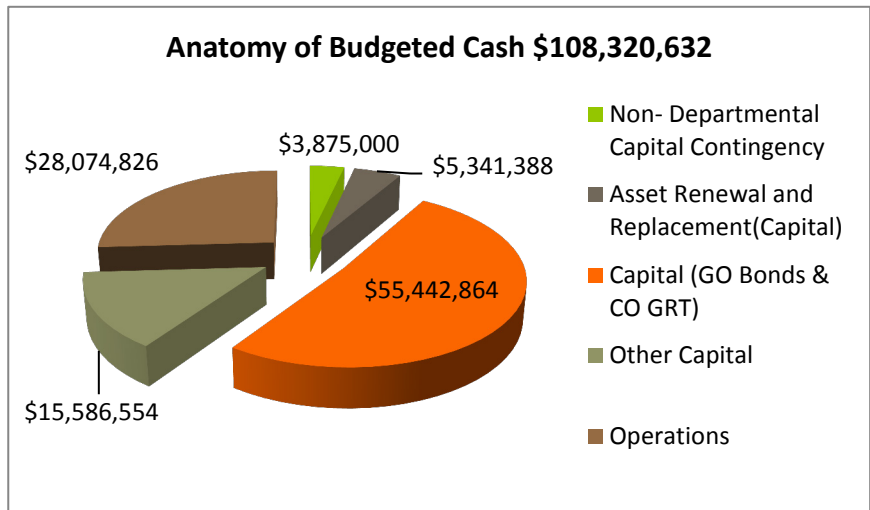


Figure VI-1 Anatomy of Budgeted Cash

Of the \$76.4M of capital budget we estimate \$18.460M will be expended on capital projects by the end of fiscal year 2016. A maximum amount of \$5.341M will be spent on asset renewal and replacement. The remaining \$52.6M is expected to roll forward to future budget years. This estimate is a result of a multi-year Capital Improvement Plan (CIP) being only partially executed in the current fiscal year.

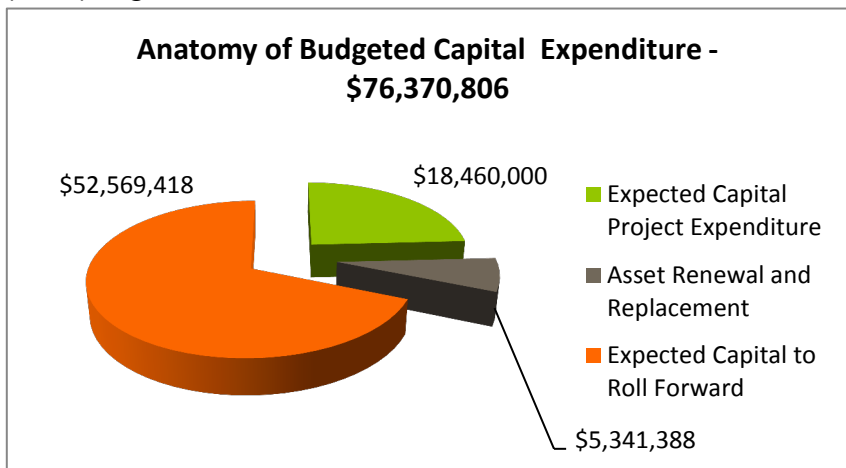


Figure VI-2 Anatomy of Capital Project Expenditure



## Fiscal Year 2016 Budget

### Chapter 5 FUND LEVEL SUMMARY AND DETAIL

After accounting for the expected unspent capital budget portion of the budgeted cash, then analysis extends to the operational components. In FY16 the County intentionally budgeted all FTE's salary and benefits. Due to a natural rate of attrition, seasonal employment and continuous efforts to recruit positions, the County's staff is never operating with 100% of positions filled. In fact, the five year average of actual expenditures of salaries and benefits is 89% of the budgeted amount. Using the average methodology, the amount expected to go unspent in this category is approximately \$7.81M.

Further, the County has an operational contingency to mitigate revenue shortfalls, which has over the last 3 years, largely remained intact throughout the fiscal year. Given the County's history approximately 90% or \$10.0M of the operational contingency budget can be expected to remain unspent. Lastly an estimated \$6.19M will remain unspent across the categories of Travel, Vehicles, Services, Supplies, Maintenance and Other Operating Costs. The estimate was generated by calculating the average actual expenditures to budget over 5 years.

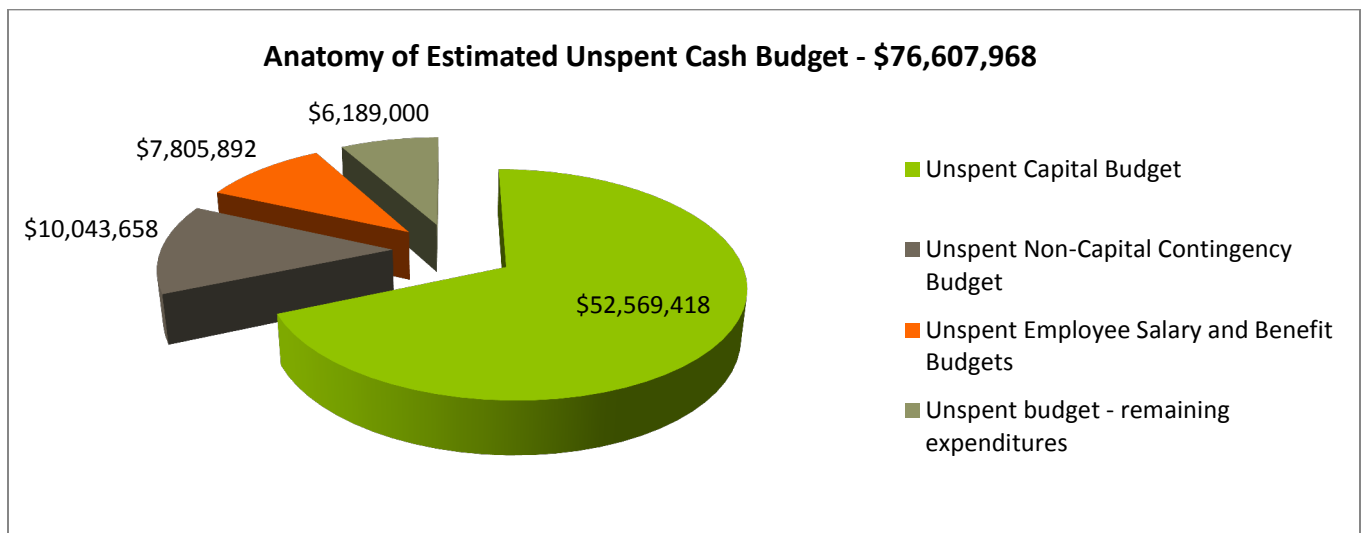


Figure VI-3 Anatomy of Estimated Unspent Cash Budget

The County conservatively estimates its major revenue sources of property and gross receipts taxes. Again, over the past five years actual major tax revenues have on average exceeded budgeted tax revenues by 7.5%. An estimated \$10.4M in tax revenue in excess of the budget is anticipated, assuming an unforeseen event such as an economic contraction does not occur during FY16.

The final result between the conservative revenue budgets plus the unspent budgeted cash is an estimated grand total of \$87,007,968. Additionally, the proceeds from the Refunding



# Fiscal Year 2016 Budget

## Chapter 5 FUND LEVEL SUMMARY AND DETAIL

portion of the Series 2015 general obligation bonds remain as a revenue source for a portion of the debt service expenditure. To conclude the total change in all fund balances, on a cash basis, is \$(8.4) MIL. The negative change in fund balance can be attributed to spending accumulated cash balances on planned capital projects and expenditures. **See Table VI – 1, Estimate FY 16 Actual Expenditures and Change in Fund Balance below.**

	<u>FY 16 Budget</u>	<u>Estimated actuals</u>	
<b>REVENUES BY TYPE</b>			
Property taxes	\$ 59,301	\$ 59,301	
Gross Receipts taxes	48,702	48,702	
Other taxes and assessments	2,027	2,027	
Licenses, Permits & fees	387	387	
Charges for services	12,047	12,047	
Fines and Forfeitures	342	342	
Interest Earnings	1,750	1,750	
Grants	7,404	7,404	
Other	66	66	
Cash	98,925		
Refunding Proceeds	9,395	9,395	
Intergovernmental and Subsidies	2,709	2,709	
Estimated additional revenue over budget(7.5%)	<u>\$ -</u>	<u>\$ 10,400</u>	
<b>Total Revenues</b>	<b>243,055</b>	<b>154,530</b>	
<b>EXPENDITURES BY TYPE</b>			
Capital Purchases & Outlay	80,246	23,802	<i>Estimated Capital Expenditure</i>
Contractual Services	17,835	15,017	<i>84.2% of budget</i>
Debt Service	29,862	29,862	<i>100% of budget</i>
Employee Benefits	22,621	20,132	<i>89% of budget</i>
Healthcare Assistance	3,900	3,900	<i>100% of budget</i>
Insurance & Deductibles	6,385	5,284	<i>82.8% of budget</i>
Maintenance	7,867	4,421	<i>77.4% of budget</i>
Other Election Expense	90	70	<i>100% of budget</i>
Other Operating Costs	18,546	11,536	<i>62.2 % of budget</i>
Other Public Safety Expense	643	530	<i>82.5 % of budget</i>
Salary & Wages	48,472	43,140	<i>89% of budget</i>
Subsidies & Pass Through	450	450	<i>100% of budget</i>
Supplies	3,153	2,567	<i>81.4 % of budget</i>
Travel	542	305	
Vehicle Expense	2,452	1,952	
<b>Total by Type</b>	<b>\$ 243,064</b>	<b>\$ 162,967</b>	
<b>Excess (deficiency) of revenues over expenditures</b>	<b>\$ (9)</b>	<b>\$ (8,437)</b>	
<b>Other Financing Uses (Sources)</b>			
Transfer from other funds	\$ 54,883	\$ 54,883	
Transfer to other funds	(54,883)	(54,883)	
Loan Proceeds	<u>9</u>	<u>9</u>	
<b>Net Other Financing Sources (Uses)</b>	<u>9</u>	<u>9</u>	
<b>Net Change in Fund Balance</b>	<b>0</b>	<b>(8,428)</b>	
Fund Balance, beginning of period	<u>156,492</u>	<u>156,492</u>	
<b>Fund Balance, end of period</b>	<b>\$ 48,172</b>	<b>\$ 148,064</b>	

Table VI-1 Estimate FY 16 Actual Expenditures and Change in Fund Balance



Fiscal Year 2016 Budget

Chapter 5 **FUND LEVEL SUMMARY AND DETAIL**

**VII. TOTAL BUDGET BY FUND TYPE – WITH AND WITHOUT TRANSFERS**

	All Sources and Uses	Uses Less Fund Transfers Out
General Fund	84,950,537	51,545,123
Special Revenue Funds	104,407,541	86,202,388
Capital Improvement Funds	66,789,878	63,517,862
Debt Service Funds	29,861,886	29,861,886
Enterprise Funds	11,936,810	11,936,810
<b>ALL FUNDS</b>	<b>297,946,652</b>	<b>243,064,069</b>

Table VII-1 Total Budget by Fund Type

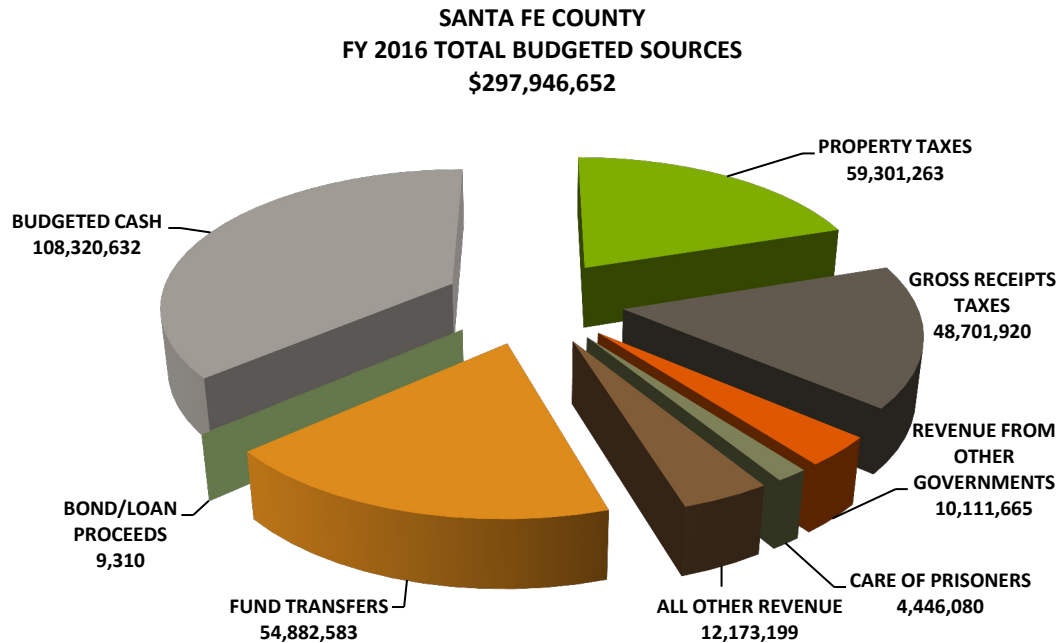


Figure VII-1 Total Budgeted Sources Pie Chart



Fiscal Year 2016 Budget

Chapter 5 **FUND LEVEL SUMMARY AND DETAIL**

<b>TOTAL BUDGET</b>	<b>FY 2012</b>	<b>FY 2013</b>	<b>FY 2014</b>	<b>FY 2015</b>	<b>FY 2016</b>
GENERAL FUND	60,516,890	73,208,970	76,602,117	81,232,687	84,950,537
SPECIAL REVENUE FUNDS	109,733,746	121,686,830	95,849,278	98,198,130	104,407,541
CAPITAL IMPR. FUNDS	21,339,546	19,783,771	39,393,247	31,061,424	66,789,878
ENTERPRISE FUNDS	6,425,578	4,995,026	5,505,836	5,697,227	11,936,810
DEBT SERVICE FUNDS	20,257,140	20,216,245	18,623,903	18,969,088	29,861,886
<b>TOTAL</b>	<b>218,272,900</b>	<b>239,890,842</b>	<b>235,974,381</b>	<b>235,158,556</b>	<b>297,946,652</b>

Table VII-2 Total Budget with Transfers, Five Year History

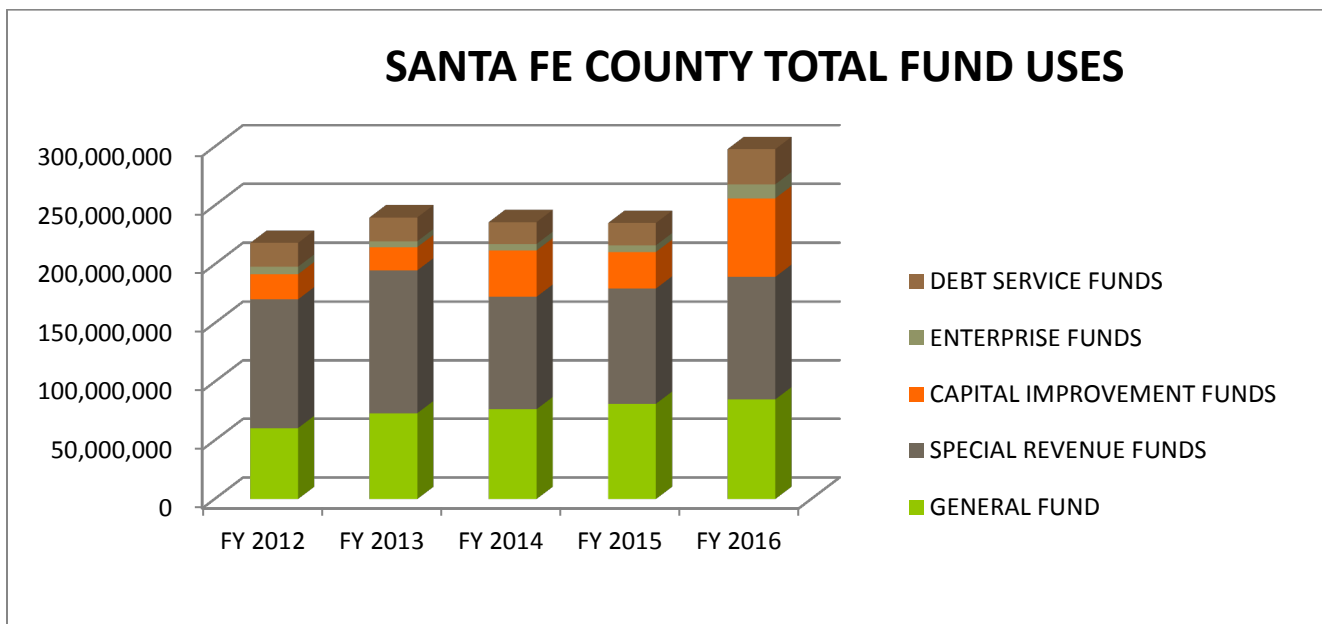


Figure VII-2 Total Budget with Transfers, 5 Year History Bar Graph

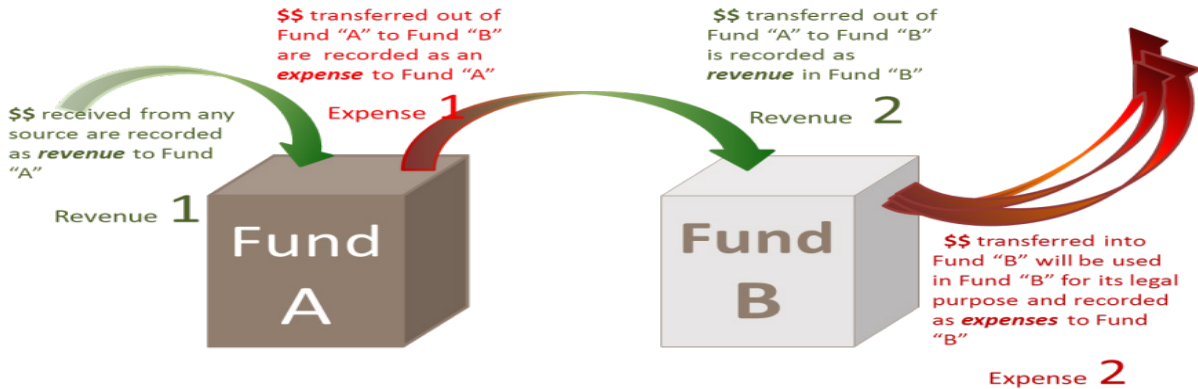
Inter-fund transfers between funds are made when it is necessary for one fund to support another. The General Fund is responsible for the support of many other funds with total transfers of about \$33.4 million. A number of special revenue funds also make transfers within the constraints of the fund's restricted uses. Special revenue fund transfers out account for approximately \$18.2 million.

Transfers are said to be "double counted." Revenue is "counted" in the fund wherein it was first received and again in the fund receiving the transfer. Likewise the expenses are "counted" first as a transfer out of the fund that initially received the revenue and again as the receiving fund makes expenditures against the transferred revenue.



Fiscal Year 2016 Budget

Chapter 5 **FUND LEVEL SUMMARY AND DETAIL**



WITHOUT TRANSFERS	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016
GENERAL FUND	37,632,263	40,426,226	44,088,415	48,775,598	51,545,123
SPECIAL REVENUE FUNDS	88,170,521	100,492,454	78,382,611	80,807,007	86,202,388
CAPITAL IMPR. FUNDS	21,339,546	19,783,771	36,087,684	27,789,061	63,517,862
ENTERPRISE FUNDS	6,425,578	4,995,026	5,395,836	5,697,227	11,936,810
DEBT SERVICE FUNDS	20,257,140	20,216,245	18,623,903	18,969,088	29,861,886
<b>TOTAL</b>	<b>173,825,048</b>	<b>185,91,722</b>	<b>182,578,449</b>	<b>182,037,981</b>	<b>243,064,069</b>

Table VII-3 Total Budget Xcl-transfers, 5 Year History

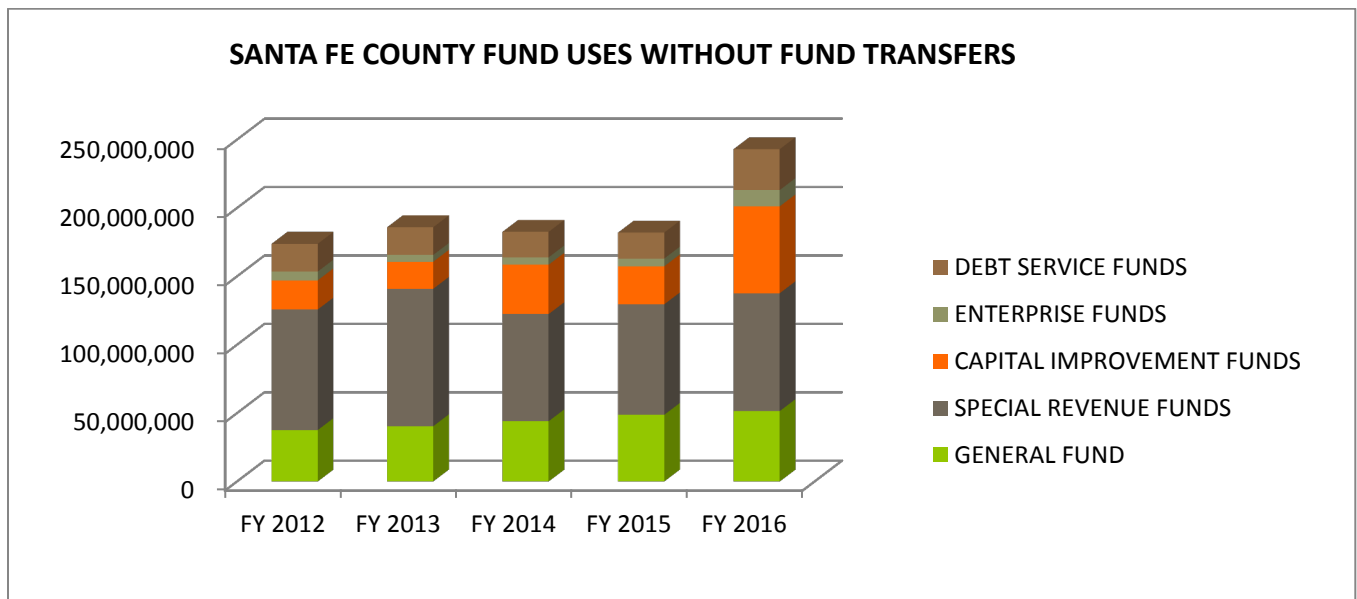


Figure VII-3 Total Budget Xcl-transfers, 5 Year History Bar Graph





# Fiscal Year 2016 Budget

## Chapter 5 **FUND LEVEL SUMMARY AND DETAIL**

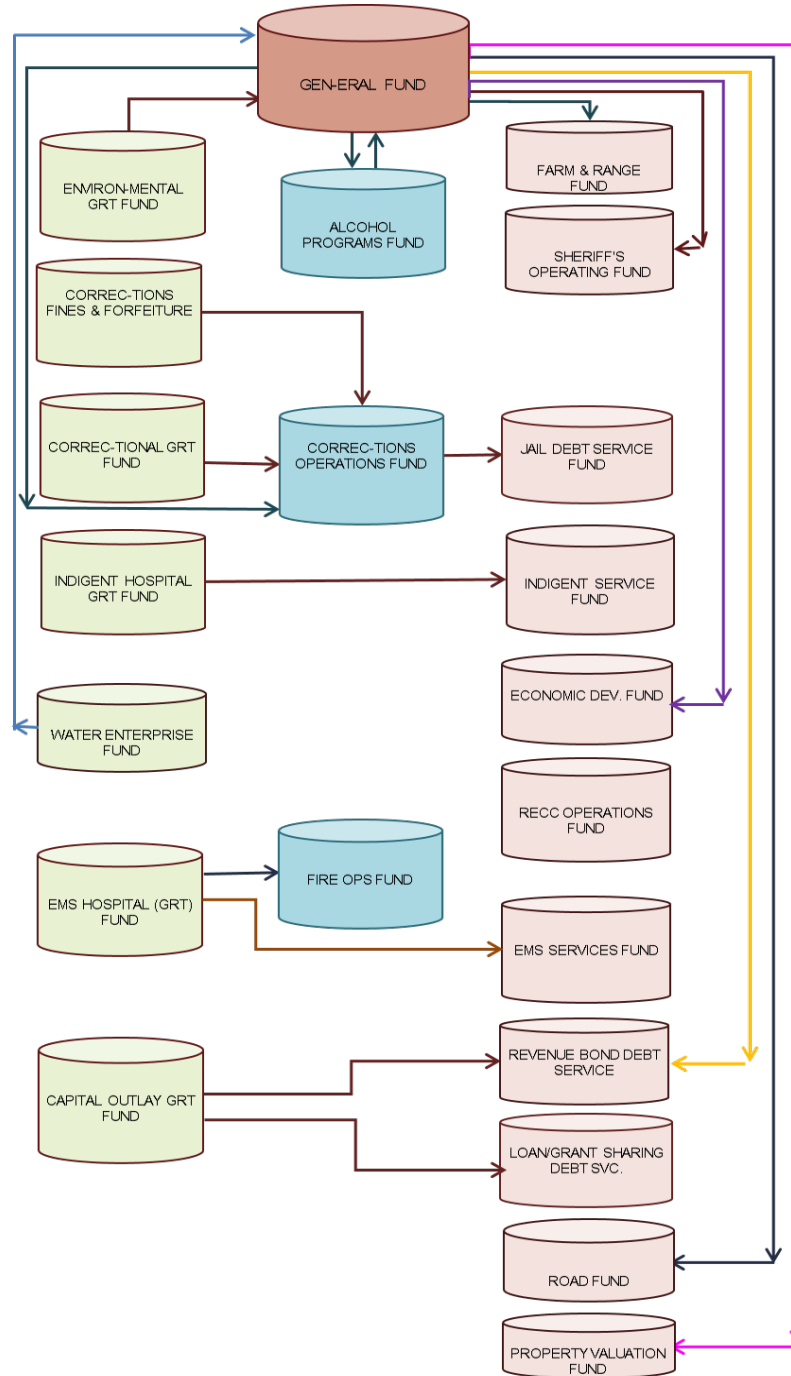


Figure VII-4 Santa Fe County Transfer Diagram



Fiscal Year 2016 Budget

Chapter 5 **FUND LEVEL SUMMARY AND DETAIL**

**VIII. GENERAL FUND - TOTAL AND WITHOUT TRANSFERS TO OTHER FUNDS**

Property Taxes	\$45,273,700
Gross Receipts Taxes	7,643,240
Charges, Fees, Payments, JPAs and Miscellaneous	1,931,737
Interest on Investments	1,600,000
State Shared and Other Taxes	1,175,000
Transfers from Other Funds	672,440
Budgeted Cash	26,834,420
<b>TOTAL SOURCES</b>	<b>\$84,950,537</b>
Fund Transfers Out	33,405,414
Sources Less Fund Transfers Out	\$51,545,123

Table VIII-1 FY16 General Fund Total Revenue by Type

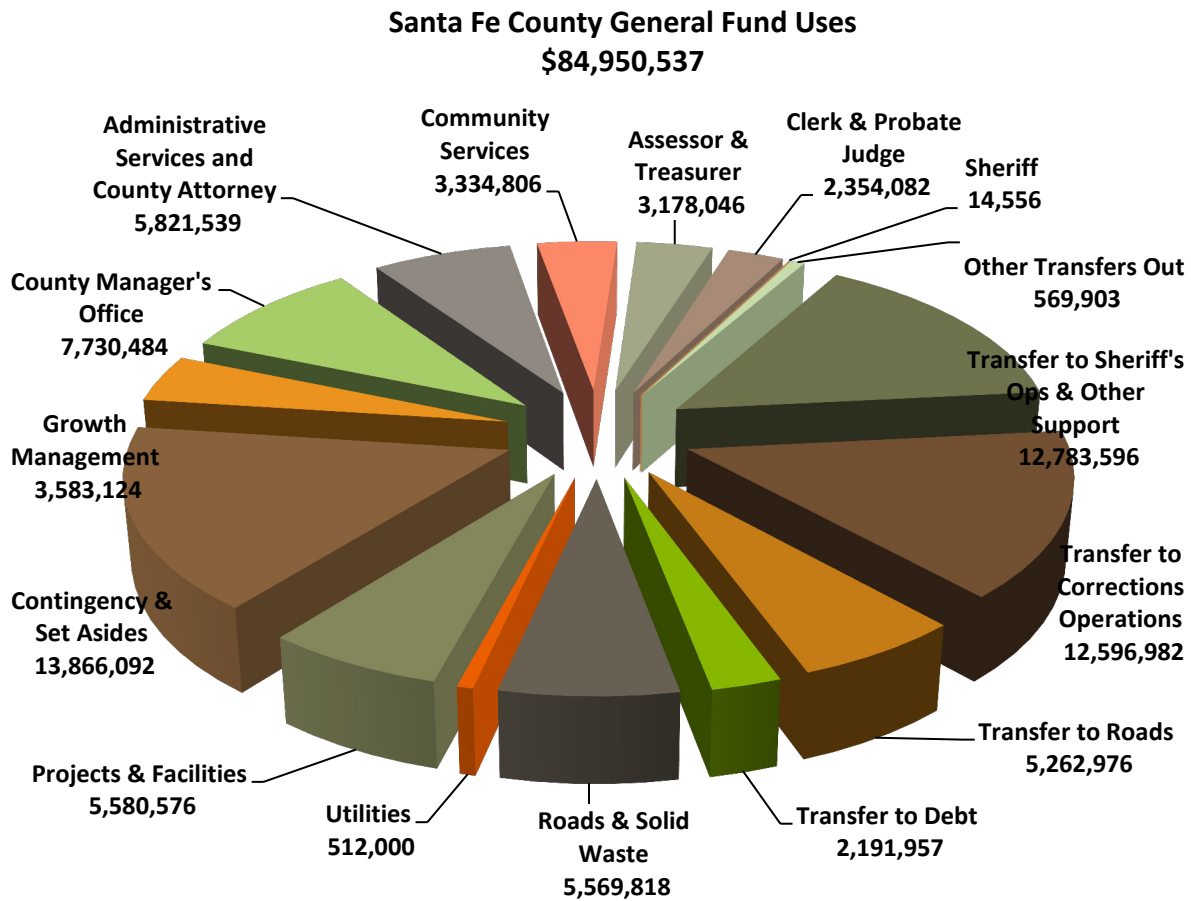


Figure VIII-1 FY16 General Fund Uses Pie Chart



Fiscal Year 2016 Budget

Chapter 5 **FUND LEVEL SUMMARY AND DETAIL**

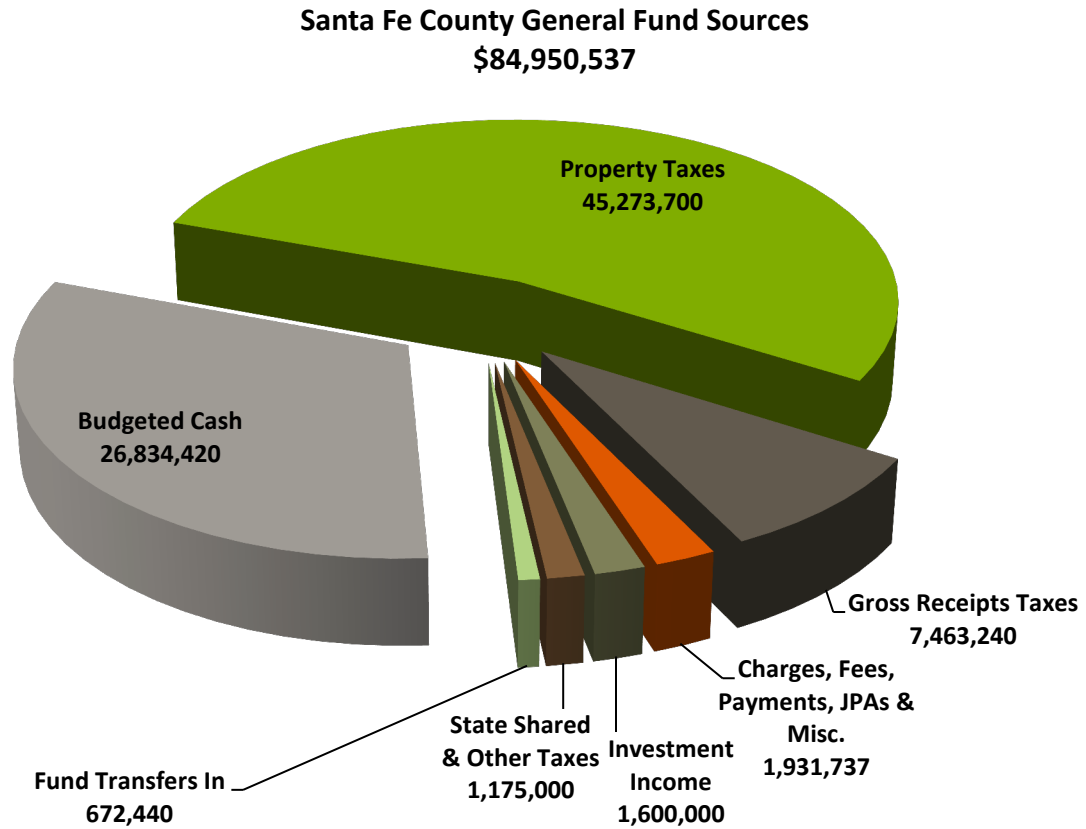


Figure VIII-2 FY16 General Fund Sources Pie Chart



Fiscal Year 2016 Budget

Chapter 5 FUND LEVEL SUMMARY AND DETAIL

IX. GENERAL FUND SOURCES AND USES - DETAIL

FUND DESCRIPTION ACCOUNT NAME	FY 2014		FY 2015		FY 2016
	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET
<b>(101) GENERAL FUND</b>					
Deriving two-thirds of its revenue from property taxes and half of the remainder through gross receipts (sales) taxes, the General Fund is unrestricted by law in its designated use for County government and programs. However, by State law, the County must maintain a 3-month cash reserve in the General Fund to ensure the availability of cash for unhindered operation of this fund.					
<b>SOURCES</b>					
Curr. Yr. Prop. Taxes	\$ 40,000,000	\$ 44,470,647	\$ 41,250,000	\$ 46,162,562	\$ 42,212,700
Prior Prop. Taxes	\$ 1,500,000	\$ 1,939,256	\$ 1,911,000	\$ 1,589,509	\$ 1,911,000
Penalty - Curr. & Delinq.	\$ 400,000	\$ 473,719	\$ 492,000	\$ 412,438	\$ 400,000
Int. Curr. & Delinq.	\$ 700,000	\$ 905,113	\$ 950,000	\$ 787,342	\$ 750,000
Franchise Fees	\$ 181,000	\$ 172,315	\$ 170,000	\$ 181,813	\$ 175,000
<b>PROPERTY TAXES-LOCAL EFFORT</b>	<b>\$ 42,781,000</b>	<b>\$ 47,961,050</b>	<b>\$ 44,773,000</b>	<b>\$ 49,133,664</b>	<b>\$ 45,448,700</b>
Infrastructure Gross Receipts Taxes	\$ 610,520	\$ 704,400	\$ 628,000	\$ 698,469	\$ 642,440
Equalization	\$ -	\$ 669,608	\$ -	\$ 543,605	\$ -
General Gross Receipts Taxes	\$ 4,317,750	\$ 4,766,040	\$ 4,445,000	\$ 4,822,829	\$ 4,547,200
General (1/16) Gross Receipts Tax	\$ 2,158,875	\$ 2,383,020	\$ 2,222,500	\$ 2,411,414	\$ 2,273,600
<b>GROSS RECEIPTS TAXES</b>	<b>\$ 7,087,145</b>	<b>\$ 8,523,068</b>	<b>\$ 7,295,500</b>	<b>\$ 8,476,317</b>	<b>\$ 7,463,240</b>
Cigarette Tax - 2 Cents					
Motor Vehicle	\$ 1,000,000	\$ 1,090,468	\$ 1,000,000	\$ 1,101,504	\$ 1,000,000
<b>TAXES-STATE SHARED</b>	<b>\$ 1,000,000</b>	<b>\$ 1,090,468</b>	<b>\$ 1,000,000</b>	<b>\$ 1,101,504</b>	<b>\$ 1,000,000</b>
Animal Licenses					\$ -
Liquor Licenses	\$ 8,750	\$ 4,625	\$ 11,000	\$ 6,300	\$ -
Subdivision Permits	\$ 25,000	\$ 48,860	\$ 38,500	\$ 27,375	\$ -
Business Licenses	\$ 90,000	\$ 92,335	\$ 85,000	\$ 90,177	\$ -
Land Use - Inspection Fees	\$ 31,500	\$ 38,520	\$ -	\$ -	\$ -
Land Use - Building Permits	\$ 259,000	\$ 404,870	\$ 311,000	\$ 555,158	\$ 351,219
Land Use - Other Development Permits	\$ 18,375	\$ 31,300	\$ 22,500		\$ -
Land Use - Other Business Related Reviews & Permits	\$ 10,500	\$ 16,930	\$ 15,450		\$ -
Land Use - Road Cut/Construction Permits	\$ 43,400	\$ 51,274	\$ 44,500	\$ 14,901	\$ -
Wireless Communications	\$ 2,250	\$ 7,050	\$ 4,500	\$ 7,650	\$ -
Alarm Permit Fees	\$ 1,300	\$ 1,200	\$ 1,142	\$ 1,650	\$ -
<b>LICENSES &amp; PERMITS</b>	<b>\$ 490,075</b>	<b>\$ 696,964</b>	<b>\$ 533,592</b>	<b>\$ 703,211</b>	<b>\$ 351,219</b>
Administrative Fees	\$ 3,100	\$ 6,058	\$ 5,000	\$ 6,877	\$ 4,600
NSF Check Fee	\$ 885	\$ 695	\$ 775	\$ 910	\$ 760
Bid Fees		\$ 350	\$ -	\$ 200	\$ -
Animal Impound Fees	\$ 20,500	\$ 19,063	\$ -	\$ 16,211	\$ 16,000
County Clerk Fees	\$ 640,000	\$ 593,269	\$ 637,000	\$ 558,062	\$ 535,000
Election Fees	\$ 10,565	\$ -	\$ -	\$ 19,009	
Microfiche Fees	\$ 5,000	\$ 8,660	\$ 6,000	\$ 8,740	\$ 11,500
Landfill Permits - Residential	\$ 423,000	\$ 400,967	\$ 247,773	\$ 276,466	\$ 250,000
Landfill Permits - Commercial		\$ 8,747	\$ 8,517	\$ 8,360	\$ -
Landfill - Roll Off Containers-Garbage		\$ 2,520	\$ 4,320	\$ -	\$ -
Landfill - Small Commercial Business	\$ 1,300	\$ 990	\$ 1,260	\$ 450	\$ -
Landfill Fees - Recycling				\$ -	\$ -
Solid Waste Fees - Other	\$ 28,750	\$ 39,145	\$ 27,482	\$ 23,485	\$ 30,000
Printing and Copying	\$ 4,600	\$ 5,685	\$ 5,500	\$ 7,710	\$ 8,500
Rental of County Property	\$ 261,753	\$ 223,481	\$ 194,959	\$ 148,391	\$ 150,184
Sheriff's Fees	\$ 47,650	\$ 48,111	\$ 49,000	\$ 41,119	\$ 40,000
Treasurer's Fees	\$ 1,820	\$ 1,210	\$ 1,600	\$ 1,890	\$ 1,600
Solid Waste Fees (Impact Fees - Division of Property)					\$ -
Computer Time	\$ 10,400	\$ 10,950	\$ 15,350	\$ -	\$ -
Sale of Maps (less GRT)	\$ 6,500	\$ 6,404	\$ 6,200	\$ 5,561	\$ 6,000
Archeological Review	\$ 2,000	\$ 4,375	\$ 3,750	\$ 1,500	\$ 1,500
Senior Meals	\$ 39,000	\$ 40,401	\$ 39,800	\$ 43,449	\$ 43,000
NM Area Agency on Aging	\$ 364,416	\$ 473,864	\$ 415,018	\$ 424,379	\$ 448,324
Digital Format (less GRT)	\$ 3,825	\$ 4,034	\$ 4,300	\$ 3,161	\$ 3,550
Maintenance Charge	\$ 24,000	\$ 30,907	\$ 30,000	\$ 24,000	\$ 30,000
<b>FEES AND CHARGES FOR SERVICES</b>	<b>\$ 1,899,064</b>	<b>\$ 1,929,886</b>	<b>\$ 1,703,604</b>	<b>\$ 1,619,930</b>	<b>\$ 1,580,518</b>

Table IX-1 General Fund Sources Detail



Fiscal Year 2016 Budget

Chapter 5 **FUND LEVEL SUMMARY AND DETAIL**

FUND DESCRIPTION ACCOUNT NAME	FY 2014		FY 2015		FY 2016
	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET
<b>(101) GENERAL FUND</b>					
Deriving two-thirds of its revenue from property taxes and half of the remainder through gross receipts (sales) taxes, the General Fund is unrestricted by law in its designated use for County government and programs. However, by State law, the County must maintain a 3-month cash reserve in the General Fund to ensure the availability of cash for unhindered operation of this fund.					
<b>SOURCES</b>					
Court Settlement (REG III)					
Court Settlement (Treasurer)		\$ 660		\$ 280	
<b>FINES &amp; FORFEITURES</b>	\$ -	\$ 660	\$ -	\$ 280	\$ -
Insurance Recoveries		\$ 125,800		\$ 21,947	\$ -
Investment Income (including securities)	\$ 1,260,000	\$ 1,576,111	\$ 1,530,000	\$ 1,754,926	\$ 1,600,000
Miscellaneous Revenue, Refunds, and Reimburse		\$ 576,688		\$ 42,859	\$ -
Sale of Tangible Prop. (less GRT)		\$ 41,072		\$ 97,306	\$ -
Misc. Revenue - Smith Land & Cattle (Top of the World)	\$ 90,000	\$ 94,500	\$ 80,875	\$ 153,387	\$ -
Misc. Contribution, Donation, Agreements		\$ 6,276		\$ 16,454	\$ -
<b>MISCELLANEOUS REVENUES</b>	\$ 1,350,000	\$ 2,420,447	\$ 1,610,875	\$ 2,086,879	\$ 1,600,000
Forest Service - Payment in lieu of Taxes	\$ 611,000	\$ 668,483	\$ 635,000	\$ 698,926	\$ -
Senior Meals - Area Agency on Aging / NSIP				\$ 33,758	
Joint Powers Agreements					\$ -
City of Santa Fe - Extraterritorial Zoning		\$ -		\$ -	\$ -
GIS		\$ -		\$ -	\$ -
City of Santa Fe - Agua Fria Phase III		\$ -		\$ -	\$ -
Santa Fe Public Schools - Agua Fria Phase III		\$ -		\$ -	\$ -
<b>SUBSIDIES AND AGREEMENTS</b>	\$ 611,000	\$ 668,483	\$ 635,000	\$ 732,684	\$ -
(212) Environmental GRT Fund	\$ 610,520	\$ 610,520	\$ 628,000	\$ 628,000	\$ 642,440
(222) Fire Excise Tax		\$ -		\$ -	\$ -
(241) Alcohol Programs	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000
(311) Road Projects Fund		\$ -		\$ -	\$ -
(336) CO GRT 2209 Revenue Bond		\$ -		\$ -	\$ -
(505) Water Enterprise Fund	\$ 110,000	\$ -		\$ -	\$ -
<b>OPERATING TRANSFERS IN</b>	\$ 750,520	\$ 640,520	\$ 658,000	\$ 658,000	\$ 672,440
<b>Subtotal General Fund Non-Grant Revenues</b>	\$ 55,968,804	\$ 63,931,546	\$ 58,209,571	\$ 64,512,469	\$ 58,116,117
Federal - Natural Resources Grant		\$ -		\$ -	\$ -
Federal - Santa Fe River Scenic Byway (7120)		\$ -		\$ -	\$ -
State Grants (Project Launch Grant)	\$ 40,176	\$ 323,774		\$ 15,169	\$ -
State Grants (Beautification/Litter SHTD) - SW Comm Prog		\$ 670		\$ 4,885	\$ -
State Grants - Senior Services		\$ 31,820		\$ -	\$ -
<b>INTER-GOVERNMENTAL/GRANTS</b>	\$ 40,176	\$ 356,264	\$ -	\$ 20,547	\$ -
<b>Subtotal General Fund less Fund Transfers in</b>	\$ 55,258,460	\$ 63,647,290	\$ 57,551,571	\$ 63,875,016	\$ 57,443,677
<b>BUDGETED CASH</b>	\$ 20,593,137		\$ 23,023,116		\$ 26,834,420
<b>TOTAL GENERAL FUND SOURCES</b>	\$ 76,602,117	\$ 64,287,810	\$ 81,232,687	\$ 64,533,016	\$ 84,950,537

Table IX-2 General Fund Sources Detail



Fiscal Year 2016 Budget

Chapter 5 **FUND LEVEL SUMMARY AND DETAIL**

FUND DESCRIPTION ACCOUNT NAME	FY 2014		FY 2015		FY 2016
	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET
<b>(101) GENERAL FUND</b>					
Deriving two-thirds of its revenue from property taxes and half of the remainder through gross receipts (sales) taxes, the General Fund is unrestricted by law in its designated use for County government and programs. However, by State law, the County must maintain a 3-month cash reserve in the General Fund to ensure the availability of cash for unhindered operation of this fund.					
<b>USES</b>					
<b>Executive Functions</b>					
County Manager, BCC	(1,651,612)	(1,572,874)	(1,925,700)	(1,814,150)	(2,367,189)
Legal (included Risk Management)	(1,923,406)	(2,213,235)	(2,236,991)	(2,134,894)	(2,296,072)
Human Resources	(1,545,541)	(1,122,511)	(1,670,506)	(1,421,419)	(2,663,710)
Finance Division	(2,452,850)	(2,150,420)	(2,756,726)	(2,302,639)	(2,699,585)
Subtotal Executive Functions	(7,573,409)	(7,059,040)	(8,589,923)	(7,673,102)	(10,026,556)
<b>Administrative Services Department (ASD)</b>					
Purchasing	(525,895)	(521,176)	(530,713)	(491,351)	(527,391)
Info. Technology	(1,983,218)	(2,148,309)	(2,403,661)	(2,421,114)	(2,480,653)
Administration, Mail Room	(318,284)	(306,322)	(538,642)	(490,809)	(517,423)
Subtotal Administrative Services	(2,827,397)	(2,975,807)	(3,473,016)	(3,403,274)	(3,525,467)
<b>Growth Management Department (GMD)</b>					
Land Use	(2,247,235)	(2,222,193)	(2,848,942)	(2,575,640)	(2,748,067)
GIS	(792,548)	(1,294,395)	(835,295)	(1,524,134)	(835,057)
Subtotal Growth Management	(3,039,783)	(3,516,588)	(3,684,237)	(4,099,774)	(3,583,124)
<b>Public Works Department (PWD)</b>					
Admin. Fleet, Projects, Traffic Eng. , Solid Waste	(6,280,025)	(5,946,463)	(5,731,116)	(5,507,187)	(5,569,818)
Projects and Facilities Management (PFM)	(3,654,854)	(3,393,346)	(3,386,856)	(2,969,910)	(2,908,148)
Building Services	(973,163)	(799,776)	(872,015)	(810,966)	(887,905)
Open Space, Misc. Service	(428,358)	(294,514)	(576,422)	(1,369,106)	(1,784,523)
Judicial Center Project Expense	(250,000)	(103,687)			
Top of the World	(5,400)				
Clean Energy Programs	(47,000)	(12,138)	(35,900)	(16,122)	(12,000)
Renewable Energy			(500,000)	0	(500,000)
Santa Fe Canyon Ranch	(12,380)	(2,498)	(12,380)	0	
Subtotal Public Works	(11,651,180)	(10,552,422)	(11,114,689)	(10,673,291)	(11,662,394)
<b>Community Services Department (CSD)</b>					
Satellite Offices, Community Centers, Misc. Service	(533,722)	(437,254)	(591,585)	(667,204)	(1,038,071)
Health Services	(304,475)	(247,170)	(250,513)	(5,558)	(14,235)
Senior Services	(1,799,351)	(1,539,527)	(1,861,979)	(1,795,319)	(1,927,500)
Housing Services	(140,000)	(115,000)	(130,000)	(130,000)	(130,000)
Youth Recreation	(125,000)	(125,000)	(125,000)	(140,000)	(225,000)
Subtotal Community Services	(2,902,548)	(2,463,951)	(2,959,077)	(2,738,081)	(3,334,806)
<b>Non-Departmental</b>					
Contingency (previously in County Manager)	(1,500,000)	to depts.	(1,500,000)	to depts.	(2,500,000)
Recessionary Contingency (established in FY 11)	(5,000,000)		(5,000,000)		(3,000,000)
Capital package (previously in Finance)	(1,988,740)	to depts.	(2,220,323)	to depts.	(1,188,472)
Infrastructure set-aside (0303)	(450,000)	to depts.	(825,000)	to depts.	(3,000,000)
Non-Departmental Set-Aside (previously in Finance)	(900,346)	to depts.	(892,296)	to depts.	(1,277,620)
Non-Departmental Set-Aside -Capital	(500,000)	to depts.	(500,000)	to depts.	(500,000)
Legal Fees set-aside	(200,000)	To Legal	(200,000)	To Legal	(200,000)
Judgments/Settlements Set-Aside			(2,000,000)	to depts.	(2,000,000)
Insurance Deductible Set Aside	(200,000)	to depts.	(200,000)	to depts.	(200,000)
Subtotal Non-Departmental	(10,739,086)	0	(13,337,619)	0	(13,866,092)
<b>Elective Offices</b>					
County Clerk	(2,215,097)	(1,710,733)	(2,386,902)	(1,889,929)	(2,292,920)
Treasurer	(1,042,557)	(980,160)	(1,069,850)	(996,712)	(1,087,643)
Assessor	(2,008,383)	(1,985,975)	(2,062,421)	(2,123,685)	(2,090,403)
Sheriff (Region III)	(35,268)	(37,378)	(38,960)	(34,395)	(14,556)
Probate	(53,707)	(51,330)	(58,904)	(56,563)	(61,162)
Surveyor					0
Subtotal Elective Offices	(5,355,012)	(4,765,576)	(5,617,037)	(5,101,284)	(5,546,684)
<b>COST CATEGORY EXPENSES</b>	<b>(44,088,415)</b>	<b>(31,333,384)</b>	<b>(48,775,598)</b>	<b>(33,688,806)</b>	<b>(51,545,123)</b>
<b>TOTAL GENERAL FUND USES</b>	<b>(76,602,117)</b>	<b>(61,846,206)</b>	<b>(81,232,687)</b>	<b>(64,659,455)</b>	<b>(84,950,537)</b>

Figure IX-4 General Fund Uses Detail



Fiscal Year 2016 Budget

Chapter 5 **FUND LEVEL SUMMARY AND DETAIL**

FUND DESCRIPTION ACCOUNT NAME	FY 2014		FY 2015		FY 2016
	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET
<b>(101) GENERAL FUND</b>					
Deriving two-thirds of its revenue from property taxes and half of the remainder through gross receipts (sales) taxes, the General Fund is unrestricted by law in its designated use for County government and programs. However, by State law, the County must maintain a 3-month cash reserve in the General Fund to ensure the availability of cash for unhindered operation of this fund.					
<b>USES</b>					
(203) Property Valuation Fund	(97,874)	(97,874)			
(204) Road Fund	(5,458,341)	(5,458,341)	(4,872,585)	(4,872,585)	(5,262,976)
(208) Farm & Range Fund	(5,000)	(5,000)	(7,350)	(7,350)	(7,350)
(223) Indigent Services Fund					
(224) Economic Development	(500,000)	(500,000)	(613,806)	(460,261)	(502,553)
(232) EMS-Healthcare Fund					
(241) Alcohol Programs Fund	(60,000)	(60,000)	(90,000)	(90,000)	(60,000)
(244) Fire Operations Fund					
(245) Regional Emergency Comm. Center Operations					
(246) Law Enforcement Operations Fund	(12,007,677)	(12,009,677)	(12,432,895)	(12,100,000)	(12,783,596)
(247) Corrections Operations Fund	(12,405,429)	(10,405,429)	(12,300,447)	(11,300,447)	(12,596,982)
(406) General Revenue Debt Service Fund	(1,979,381)	(1,976,501)	(2,140,006)	(2,140,006)	(2,191,957)
(501) Regional Planning Authority Fund					
(505) Water Enterprise Fund					
<b>OPERATING TRANSFERS OUT</b>	<b>(32,513,702)</b>	<b>(30,512,822)</b>	<b>(32,457,089)</b>	<b>(30,970,649)</b>	<b>(33,405,414)</b>

Table IX-4 General Fund Uses Detail

Budget figures are original budget. Actual figures include outstanding encumbrances.





Fiscal Year 2016 Budget

Chapter 5 **FUND LEVEL SUMMARY AND DETAIL**

**X. SPECIAL REVENUE FUNDS - TOTAL AND WITHOUT TRANSFERS TO OTHER FUNDS**

Gross Receipts Taxes	\$32,144,280
Intergovernmental Grants, JPAs and Subsidies	\$6,832,642
Licenses, Fees, Fines, and Other Revenue	\$6,174,980
Property Taxes (Admin Fees)	\$1,275,000
State Shared Taxes	\$851,850
Investment Income	-
Transfers from Other Funds	\$46,493,070
Budgeted Cash	\$10,635,719
<b>TOTAL SOURCES</b>	<b>\$104,407,541</b>
Fund Transfers Out	\$3,367,590
Sources Less Fund Transfers Out	\$101,039,951

Table X-1 Special Funds Total Revenue by Type

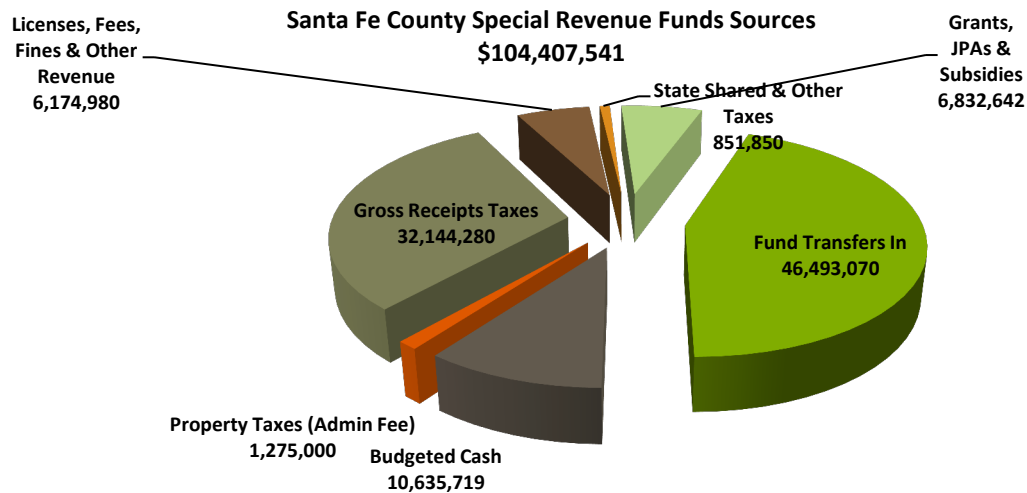
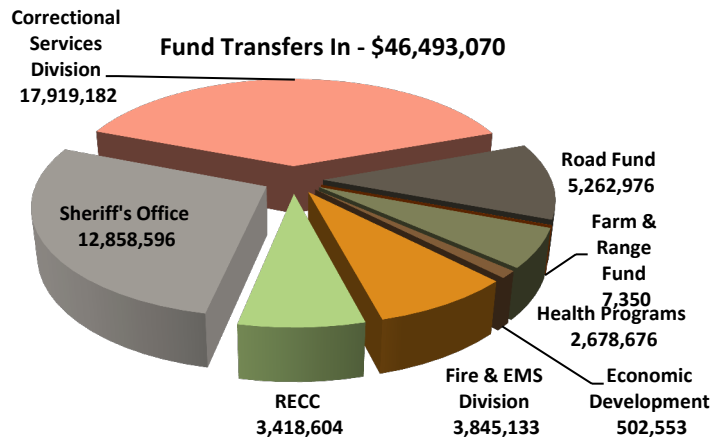


Figure IX-1 Special Revenue Fund Sources Pie Chart





Fiscal Year 2016 Budget

Chapter 5 **FUND LEVEL SUMMARY AND DETAIL**

Figure X-2 Special Revenue Transfer In

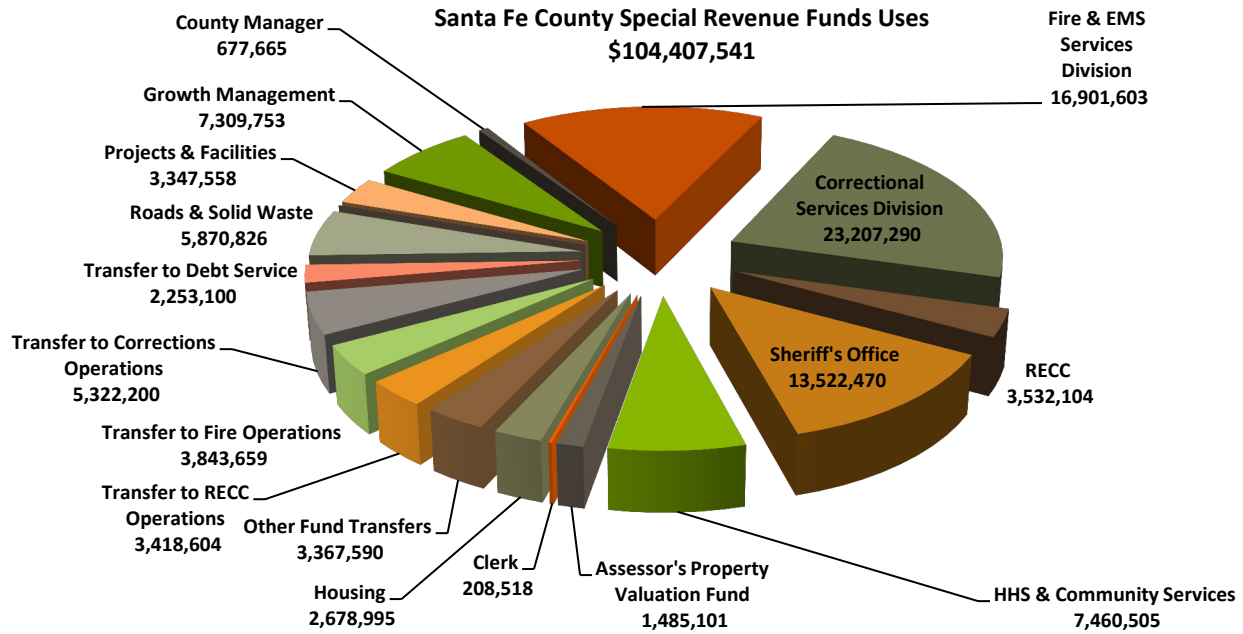
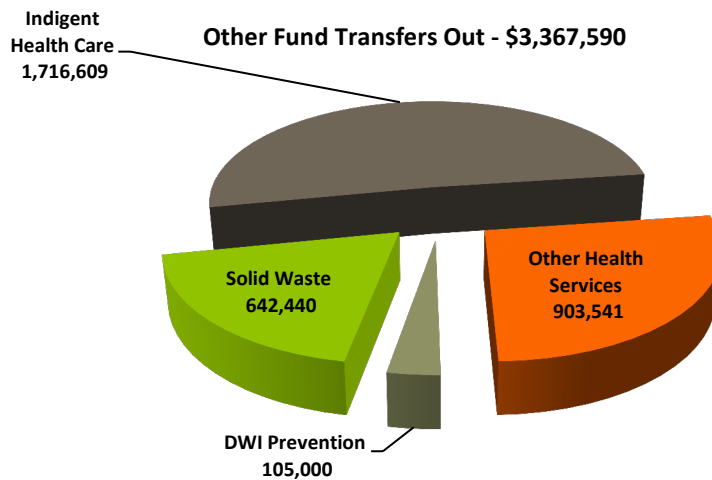


Figure X-3 Special Revenue Fund Uses Pie Chart





Fiscal Year 2016 Budget

Chapter 5 **FUND LEVEL SUMMARY AND DETAIL**

Figure X-4 Special Revenue Transfer Out

FUND DESCRIPTION ACCOUNT NAME	FY 2014		FY 2015		FY 2016
	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET
<b>(201) CORRECTIONS FUND</b>					
This fund derives its revenue from corrections fees levied by the Magistrate courts (e.g.: a \$20 fee associated with seatbelt or speeding violations that are distributed to the County. The revenue is utilized in the County corrections system.					
<b>SOURCES</b>					
FINES AND FORFEITURES	220,000	297,367	240,000	324,350	275,000
BUDGETED CASH	0		0		0
<b>TOTAL CORRECTIONS FUND SOURCES</b>	<b>220,000</b>	<b>297,367</b>	<b>240,000</b>	<b>324,350</b>	<b>275,000</b>
<b>USES</b>					
(247) Jail Operations Fund	(220,000)	(220,000)	(240,000)	(240,000)	(275,000)
OPERATING TRANSFERS OUT	(220,000)	(220,000)	(240,000)	(240,000)	(275,000)
<b>TOTAL CORRECTIONS FUND USES</b>	<b>(220,000)</b>	<b>(220,000)</b>	<b>(240,000)</b>	<b>(240,000)</b>	<b>(275,000)</b>

Table X-2 Fund 201 Detail

FUND DESCRIPTION ACCOUNT NAME	FY 2014		FY 2015		FY 2016
	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET
<b>(202) REGIONAL TRANSIT GROSS RECEIPTS TAX FUND</b>					
This fund was established in Fiscal Year 2010 subsequent to the enactment of the Regional Transit Gross Receipts Tax which took effect on July 1, 2010. All funds received from this tax are disbursed to the North Central Regional Transit District for use on transit routes and operations. Santa Fe County does not retain any funds from this tax. The State of New Mexico, Department of Finance and Administration (DFA) classifies this as an " Agency or Trust Account" thus it appears in the 700 series of accounts on all DFA forms beginning in FY 2011.					
<b>SOURCES</b>					
Regional Transit Gross Receipts Taxes	4,500,000	4,233,049	5,000,000	4,295,081	5,150,000
BUDGETED CASH	0		0		0
<b>TOTAL REGIONAL TRANSIT GROSS RECEIPTS TAX FUND SOURCES</b>	<b>4,500,000</b>	<b>4,233,049</b>	<b>5,000,000</b>	<b>4,295,081</b>	<b>5,150,000</b>
<b>USES</b>					
Regional Transit Authority	(4,500,000)	(4,233,049)	(5,000,000)	(4,295,081)	(5,150,000)
COST CATEGORY EXPENSES	(4,500,000)	(4,233,049)	(5,000,000)	(4,295,081)	(5,150,000)
<b>TOTAL REGIONAL TRANSIT GROSS RECEIPTS TAX FUND USES</b>	<b>(4,500,000)</b>	<b>(4,233,049)</b>	<b>(5,000,000)</b>	<b>(4,295,081)</b>	<b>(5,150,000)</b>

Table X-3 Fund 202 Detail

Budget figures are original budget. Actual figures include outstanding encumbrances



Fiscal Year 2016 Budget

Chapter 5 **FUND LEVEL SUMMARY AND DETAIL**

FUND DESCRIPTION ACCOUNT NAME	FY 2014		FY 2015		FY 2016
	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET
<b>(203) PROPERTY VALUATION FUND</b>					
A one-percent administrative fee is assessed against the property tax collections of all non-educational taxing entities in the County to defray the cost of property valuation. The State mandates that this fund is used for re-valuation purposes only.					
<b>SOURCES</b>					
Prop. Taxes - Admin. Fee	1,190,629	1,299,751	1,250,000	1,372,897	1,275,000
<b>PROPERTY TAXES</b>	<b>1,190,629</b>	<b>1,299,751</b>	<b>1,250,000</b>	<b>1,372,897</b>	<b>1,275,000</b>
<b>BUDGETED CASH</b>	<b>0</b>		<b>142,869</b>		<b>210,101</b>
from (101) General Fund	97,874	97,874		0	
<b>OPERATING TRANSFERS IN</b>	<b>97,874</b>	<b>97,874</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL VALUATION FUND SOURCES</b>	<b>1,288,503</b>	<b>1,397,625</b>	<b>1,392,869</b>	<b>1,372,897</b>	<b>1,485,101</b>
<b>USES</b>					
Assessor	(1,288,503)	(1,101,807)	(1,392,869)	(1,199,200)	(1,485,101)
<b>COST CATEGORY EXPENSES</b>	<b>(1,288,503)</b>	<b>(1,101,807)</b>	<b>(1,392,869)</b>	<b>(1,199,200)</b>	<b>(1,485,101)</b>
<b>TOTAL VALUATION FUND USES</b>	<b>(1,288,503)</b>	<b>(1,101,807)</b>	<b>(1,392,869)</b>	<b>(1,199,200)</b>	<b>(1,485,101)</b>

Table X-4 Fund 203 Detail

Budget figures are original budget. Actual figures include outstanding encumbrances.



Fiscal Year 2016 Budget

Chapter 5 **FUND LEVEL SUMMARY AND DETAIL**

FUND DESCRIPTION ACCOUNT NAME	FY 2014		FY 2015		FY 2016
	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET
<b>(204) ROAD FUND</b>					
State law mandates that the Road Fund be utilized for "the construction, reconstruction, improvement and maintenance of county roads..." Road Fund revenues consist of half of the vehicle registration fees in the County (the other half goes to municipalities), and a 21 cent per gallon gasoline tax, both collected and distributed to the County by the State of New Mexico. Also, the Federal Government collects a logging fee of which 25% is distributed to school districts and the County Road Fund. Despite the contributions of these other sources, the Road Fund still relies heavily on transfers from the General Fund. Further, the State requires that this fund maintain a cash reserve of 1/12th (one-month) of the operating budget.					
<b>SOURCES</b>					
Gasoline Tax	0	439,496	445,545	379,940	445,545
Motor Vehicle Tax	0	158,223	156,305	158,908	156,305
<b>STATE SHARED TAXES</b>	<b>0</b>	<b>597,719</b>	<b>601,850</b>	<b>538,848</b>	<b>601,850</b>
Road Cut Permits	6,800	8,607	8,000	7,217	6,000
<b>LICENSES AND PERMITS</b>	<b>6,800</b>	<b>8,607</b>	<b>8,000</b>	<b>7,217</b>	<b>6,000</b>
Insurance Recoveries		2,340			
Gasoline Tax	435,750				
Motor Vehicle Tax	150,000				
Refunds - Current and Prior		91		0	
Sale of Fixed Assets / Property		34,425		62,960	
Miscellaneous		(1,639)		(2,998)	
<b>MISCELLANEOUS REVENUE</b>	<b>585,750</b>	<b>35,217</b>	<b>0</b>	<b>59,962</b>	<b>0</b>
Forest Reserve	63,500	63,598	60,000	11,566	0
<b>INTER-GOVERNMENTAL/GRANTS</b>	<b>63,500</b>	<b>63,598</b>	<b>60,000</b>	<b>11,566</b>	<b>0</b>
(101) General Fund	5,458,341	5,458,341	4,872,585	4,872,585	5,262,976
(213) County Capital Outlay Fund					
<b>OPERATING TRANSFERS IN</b>	<b>5,458,341</b>	<b>5,458,341</b>	<b>4,872,585</b>	<b>4,872,585</b>	<b>5,262,976</b>
<b>BUDGETED CASH</b>	<b>0</b>		<b>0</b>		<b>0</b>
<b>TOTAL ROAD FUND SOURCES</b>	<b>6,114,391</b>	<b>6,163,482</b>	<b>5,542,435</b>	<b>5,490,178</b>	<b>5,870,826</b>
<b>USES</b>					
<b>OPERATING TRANSFERS OUT</b>	<b>(0)</b>	<b>(0)</b>	<b>(0)</b>	<b>(0)</b>	<b>(0)</b>
Public Works	(4,819,891)	(4,666,520)	(5,022,435)	(5,254,784)	(5,324,999)
Capital Package	(1,294,500)	(1,265,796)	(520,000)		(545,827)
Fuel Pool					
<b>COST CATEGORY EXPENSES</b>	<b>(6,114,391)</b>	<b>(5,932,316)</b>	<b>(5,542,435)</b>	<b>(5,254,784)</b>	<b>(5,870,826)</b>
<b>TOTAL ROAD FUND USES</b>	<b>(6,114,391)</b>	<b>(5,932,316)</b>	<b>(5,542,435)</b>	<b>(5,254,784)</b>	<b>(5,870,826)</b>

Table X-5 Fund 204 Detail

Budget figures are original budget. Actual figures include outstanding encumbrances.



Fiscal Year 2016 Budget

Chapter 5 FUND LEVEL SUMMARY AND DETAIL

FUND DESCRIPTION ACCOUNT NAME	FY 2014		FY 2015		FY 2016
	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET
<b>(205) 1/8% HOLD HARMLESS GROSS RECEIPTS TAX FUND</b>					
A 1/8% Gross Receipts increment levied Countywide and dedicated to capital infrastructure and maintenance of capital assets Countywide. The increment was enacted in 2015 and collections began in October, therefore the estimated budget for 2015 is less than other 1/8% increments.					
<b>SOURCES</b>					
Gross Receipts - Hold Harmless					3,300,000
<b>GROSS RECEIPTS TAXES</b>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>3,300,000</u>
BUDGETED CASH	<u>0</u>				
<b>TOTAL FIRE TAX 1/4% FUND SOURCES</b>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>3,300,000</u>
<b>USES</b>					
<b>OPERATING TRANSFERS OUT</b>					
Project and Facility Managements					1,650,000
Community Services					1,650,000
<b>COST CATEGORY EXPENSES</b>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>3,300,000</u>
<b>TOTAL FIRE TAX 1/4% FUND USES</b>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>3,300,000</u>

Table X-6 Fund 205 Detail

FUND DESCRIPTION ACCOUNT NAME	FY 2014		FY 2015		FY 2016
	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET
<b>(206) EMS DISTRICTS FUND</b>					
The Emergency Medical Services Fund Act [NMSA 1978 Chapter 24, Articles 10A & B] makes funds available from the State general fund "to incorporated municipalities, counties, or fire districts...for use in establishment of emergency medical services in order to reduce injury or loss of life."					
<b>SOURCES</b>					
State - EMS Allotment	109,966	134,396	134,396	132,166	132,166
<b>INTER-GOVERNMENTAL/GRANTS</b>	<u>109,966</u>	<u>134,396</u>	<u>134,396</u>	<u>132,166</u>	<u>132,166</u>
BUDGETED CASH	<u>0</u>		<u>0</u>		<u>0</u>
<b>TOTAL EMS DISTRICTS FUND SOURCES</b>	<u>109,966</u>	<u>134,396</u>	<u>134,396</u>	<u>132,166</u>	<u>132,166</u>
<b>USES</b>					
<b>OPERATING TRANSFERS OUT</b>	<u>(0)</u>	<u>(0)</u>	<u>(0)</u>	<u>(0)</u>	<u>(0)</u>
Fire Department	(109,966)	(140,917)	134,396	(131,611)	(132,166)
<b>COST CATEGORY EXPENSES</b>	<u>(109,966)</u>	<u>(140,917)</u>	<u>134,396</u>	<u>(131,611)</u>	<u>(132,166)</u>
<b>TOTAL EMS DISTRICTS FUND USES</b>	<u>(109,966)</u>	<u>(140,917)</u>	<u>134,396</u>	<u>(131,611)</u>	<u>(132,166)</u>

Table X-7 Fund 206 Detail

Budget figures are original budget. Actual figures include outstanding encumbrances



Fiscal Year 2016 Budget

Chapter 5 **FUND LEVEL SUMMARY AND DETAIL**

FUND DESCRIPTION ACCOUNT NAME	FY 2014		FY 2015		FY 2016
	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET
<b>(208) FARM AND RANGE FUND</b>					
The Farm and Range Improvement Act directs the County Commission to expend funds that are derived from the state's share of the 1934 Taylor Grazing Act public lands and grazing district fees paid to the Bureau of Land Management. The funds may be used for the purposes of soil and water conservation, control of rodents and predatory animals, extermination of poisonous and noxious weeds, and construction and maintenance of secondary roads within the County.					
<b>SOURCES</b>					
Federal - Taylor Grazing Fees	1,175				
Federal - Taylor Grazing Fees		675	650	721	650
<b>INTER-GOVERNMENTAL/GRANTS</b>	<b>1,175</b>	<b>675</b>	<b>650</b>	<b>721</b>	<b>650</b>
<b>OPERATING TRANSFERS IN</b>	<b>5,000</b>	<b>5,000</b>	<b>7,350</b>	<b>7,350</b>	<b>7,350</b>
<b>BUDGETED CASH</b>	<b>0</b>		<b>0</b>		<b>0</b>
<b>TOTAL FARM &amp; RANGE FUND SOURCES</b>	<b>6,175</b>	<b>5,675</b>	<b>8,000</b>	<b>8,071</b>	<b>8,000</b>
<b>USES</b>					
<b>OPERATING TRANSFERS OUT</b>	<b>(0)</b>	<b>(0)</b>	<b>(0)</b>	<b>(0)</b>	<b>(0)</b>
County Manager	(6,175)	(5,000)	(8,000)	(8,000)	(8,000)
<b>COST CATEGORY EXPENSES</b>	<b>(6,175)</b>	<b>(5,000)</b>	<b>(8,000)</b>	<b>(8,000)</b>	<b>(8,000)</b>
<b>TOTAL FARM &amp; RANGE FUND USES</b>	<b>(6,175)</b>	<b>(5,000)</b>	<b>(8,000)</b>	<b>(8,000)</b>	<b>(8,000)</b>

Table X-8 Fund 208 Detail

Budget figures are original budget. Actual figures include outstanding encumbrances.





Fiscal Year 2016 Budget

Chapter 5 FUND LEVEL SUMMARY AND DETAIL

FUND DESCRIPTION ACCOUNT NAME	FY 2014		FY 2015		FY 2016
	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET
<b>(209) FIRE PROTECTION FUND</b>					
Revenues of the Fire Protection Fund are derived from County-levied Fire Protection fees, and fees on property and motor vehicle insurance businesses, which are collected by the State. In Fiscal Year 2005, the Fire Impact Fees Fund (216) was created to handle locally imposed fees. This fund now only handles state-collected revenue distributed to counties and municipalities. The fund is utilized for the operation of fire districts, the purchase, construction, maintenance, repair and operation of fire stations and substations, fire apparatus, and equipment, and the payment of insurance premiums on fire stations, substations, and fire personnel.					
<b>SOURCES</b>					
Refunds / Reimbursements - Current and Prior Years				81	
Sale of Tangible Property		17,914		270	
<b>MISCELLANEOUS REVENUES</b>	<b>0</b>	<b>17,914</b>	<b>0</b>	<b>351</b>	<b>0</b>
State Fire Allotment	1,923,643	1,942,994	1,942,994	2,036,461	2,036,461
<b>INTERGOVERNMENTAL GRANTS</b>	<b>1,923,643</b>	<b>1,942,994</b>	<b>1,942,994</b>	<b>2,036,461</b>	<b>2,036,461</b>
BUDGETED CASH	0	0	450,000	0	444,634
<b>TOTAL FIRE DISTRICT FUND SOURCES</b>	<b>1,923,643</b>	<b>1,960,908</b>	<b>2,392,994</b>	<b>2,036,812</b>	<b>2,481,095</b>
<b>USES</b>					
Fire Department	(1,923,643)	(1,676,049)	(1,942,994)	(1,699,083)	(2,126,203)
Capital			(450,000)	(113,548)	(354,892)
<b>COST CATEGORY EXPENSES</b>	<b>(1,923,643)</b>	<b>(1,676,049)</b>	<b>(2,392,994)</b>	<b>(1,812,631)</b>	<b>(2,481,095)</b>
<b>TOTAL FIRE DISTRICT FUND USES</b>	<b>(1,923,643)</b>	<b>(1,676,049)</b>	<b>(2,392,994)</b>	<b>(1,812,631)</b>	<b>(2,481,095)</b>

Table X-9 Fund 209 Detail

FUND DESCRIPTION ACCOUNT NAME	FY 2014		FY 2015		FY 2016
	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET
<b>(211) LAW ENFORCEMENT PROTECTION FUND</b>					
The Law Enforcement Protection Fund derives its revenue from 10% of fees, licenses, penalties, and taxes from life, general casualty, and title insurance business pursuant to the New Mexico Insurance Code (Chapter 59A NMSA 1978). A distribution of this revenue is made to the County on the basis of population and the number of full-time certified County police officers. This currently amounts to \$600 per certified officer. Proceeds from this fund may be spent on law enforcement equipment, advanced law enforcement training, and as match to federal law enforcement grants.					
<b>SOURCES</b>					
State Law Enforcement (DFA)	75,000	75,000	85,800	85,800	78,000
<b>INTER-GOVERNMENTAL/GRANTS</b>	<b>75,000</b>	<b>75,000</b>	<b>85,800</b>	<b>85,800</b>	<b>78,000</b>
<b>TOTAL LAW ENFORCEMENT FUND SOURCES</b>	<b>75,000</b>	<b>75,000</b>	<b>85,800</b>	<b>85,800</b>	<b>78,000</b>
<b>USES</b>					
<b>OPERATING TRANSFERS OUT</b>	<b>(0)</b>	<b>(0)</b>	<b>(0)</b>	<b>(0)</b>	<b>(0)</b>
Sheriff	(75,000)	(72,541)	(85,800)	(88,093)	(78,000)
<b>COST CATEGORY EXPENSES</b>	<b>(75,000)</b>	<b>(72,541)</b>	<b>(85,800)</b>	<b>(88,093)</b>	<b>(78,000)</b>
<b>TOTAL LAW ENFORCEMENT FUND USES</b>	<b>(75,000)</b>	<b>(72,541)</b>	<b>(85,800)</b>	<b>(88,093)</b>	<b>(78,000)</b>

Table X-10 Fund 211 Detail

Budget figures are original budget. Actual figures include outstanding encumbrances.



Fiscal Year 2016 Budget

Chapter 5 FUND LEVEL SUMMARY AND DETAIL

FUND DESCRIPTION ACCOUNT NAME	FY 2014		FY 2015		FY 2016
	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET
<b>(212) ENVIRONMENTAL GROSS RECEIPTS TAX FUND</b>					
The Environmental Gross Receipts Tax is a 1/8 cent sales tax levied in the unincorporated county. It is used for Water and Wastewater expenses, and the purchase of capital equipment, and expenses in the Solid Waste division.					
<b>SOURCES</b>					
Gross Receipts Tax - Environmental	610,520	704,415	628,000	699,698	642,440
<b>GROSS RECEIPTS TAXES</b>	<b>610,520</b>	<b>704,415</b>	<b>628,000</b>	<b>699,698</b>	<b>642,440</b>
BUDGETED CASH	0		0		0
<b>TOTAL ENVIRONMENTAL GRT FUND SOURCES</b>	<b>610,520</b>	<b>704,415</b>	<b>628,000</b>	<b>699,698</b>	<b>642,440</b>
<b>USES</b>					
(101) General Fund	(610,520)	(610,520)	(628,000)	(628,000)	(642,440)
(505) Water Enterprise Fund	0	0	0	0	
<b>OPERATING TRANSFERS OUT</b>	<b>(610,520)</b>	<b>(610,520)</b>	<b>(628,000)</b>	<b>(628,000)</b>	<b>(642,440)</b>
<b>COST CATEGORY EXPENSES</b>	<b>(0)</b>	<b>(0)</b>	<b>(0)</b>	<b>(0)</b>	<b>(0)</b>
<b>TOTAL ENVIRONMENTAL GRT FUND USES</b>	<b>(610,520)</b>	<b>(610,520)</b>	<b>(628,000)</b>	<b>(628,000)</b>	<b>(642,440)</b>

Table X-11 Fund 212 Detail

FUND DESCRIPTION ACCOUNT NAME	FY 2014		FY 2015		FY 2016
	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET
<b>(214) LODGERS TAX FACILITIES FUND</b>					
A four percent (4%) hotel / motel occupancy tax is the source of revenue to the two Lodgers Tax funds. Half of the proceeds from the first three percent (3%) and all of the last one-percent (1%) of the occupancy tax is used for advertising tourist attractions in Santa Fe County. The remaining half of the first three percent (3%) of the occupancy tax is designated to equip, furnish, and improve tourist facilities and to administer the tax. This fund handles the facilities portion of the occupancy tax.					
<b>SOURCES</b>					
Lodgers Tax	112,000	159,322	112,000	163,255	85,000
<b>TAXES-LOCAL EFFORT</b>	<b>112,000</b>	<b>159,322</b>	<b>112,000</b>	<b>163,255</b>	<b>85,000</b>
Interest - Investment Income		2,519		1,244	
<b>MISCELLANEOUS REVENUES</b>	<b>0</b>	<b>2,519</b>	<b>0</b>	<b>1,244</b>	<b>0</b>
BUDGETED CASH	0		0		36,875
<b>TOTAL LODGERS' TAX FAC. FUND SOURCES</b>	<b>112,000</b>	<b>161,841</b>	<b>112,000</b>	<b>164,499</b>	<b>121,875</b>
<b>USES</b>					
Finance	(112,000)	(112,000)	(112,000)	(112,000)	(121,875)
<b>COST CATEGORY EXPENSES</b>	<b>(112,000)</b>	<b>(112,000)</b>	<b>(112,000)</b>	<b>(112,000)</b>	<b>(121,875)</b>
<b>TOTAL LODGERS' TAX FAC. FUND USES</b>	<b>(112,000)</b>	<b>(112,000)</b>	<b>(112,000)</b>	<b>(112,000)</b>	<b>(121,875)</b>

Table X-12 Fund 214 Detail

Budget figures are original budget. Actual figures include outstanding encumbrances.



Fiscal Year 2016 Budget

Chapter 5 **FUND LEVEL SUMMARY AND DETAIL**

FUND DESCRIPTION ACCOUNT NAME	FY 2014		FY 2015		FY 2016
	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET
<b>(215) LODGERS TAX ADVERTISING FUND</b>					
A four percent (4%) hotel / motel occupancy tax is the source of revenue to the two Lodgers Tax funds. Half of the proceeds from the first three percent (3%) and all of the last one-percent (1%) of the occupancy tax is used for advertising tourist attractions in Santa Fe County. The percent (3%) and all of the last one-percent (1%) of the occupancy tax is used for advertising tourist attractions in Santa Fe County. The remaining half of the first three percent (3%) of the occupancy tax is designated to equip, furnish, and improve tourist facilities and to administer the tax. This fund handles the advertising portion of the occupancy tax.					
<b>SOURCES</b>					
Lodgers Tax	245,000	265,395	258,000	271,855	165,000
<b>TAXES-LOCAL EFFORT</b>	<b>245,000</b>	<b>265,395</b>	<b>258,000</b>	<b>271,855</b>	<b>165,000</b>
Interest - Investment Income		2,697		1,309	
<b>MISCELLANEOUS REVENUES</b>	<b>0</b>	<b>2,697</b>	<b>0</b>	<b>1,309</b>	<b>0</b>
BUDGETED CASH	29,850		16,850		134,475
<b>TOTAL LODGERS' TAX ADV FUND SOURCES</b>	<b>274,850</b>	<b>268,092</b>	<b>274,850</b>	<b>273,164</b>	<b>299,475</b>
<b>USES</b>					
OPERATING TRANSFERS OUT	(0)	(0)	(0)	(0)	(0)
Finance	(274,850)	(254,294)	(274,850)	(269,168)	(299,475)
<b>COST CATEGORY EXPENSES</b>	<b>(274,850)</b>	<b>(254,294)</b>	<b>(274,850)</b>	<b>(269,168)</b>	<b>(299,475)</b>
<b>TOTAL LODGERS TAX ADV FUND USES</b>	<b>(274,850)</b>	<b>(254,294)</b>	<b>(274,850)</b>	<b>(269,168)</b>	<b>(299,475)</b>

Table X-13 Fund 215 Detail

FUND DESCRIPTION ACCOUNT NAME	FY 2014		FY 2015		FY 2016
	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET
<b>(216) FIRE IMPACT FEES FUND</b>					
This fund was created in Fiscal Year 2004 to specifically handle local fire revenue. Revenues of the Fire Protection Fund are derived from County-levied Fire impact fees. Proceeds are utilized for the purchase and construction of fire stations and substations, and for emergency fire apparatus and equipment.					
<b>SOURCES</b>					
Fire Protection		207,985		238,694	
<b>FEES AND CHARGES FOR SERVICES</b>	<b>0</b>	<b>207,985</b>	<b>0</b>	<b>238,694</b>	<b>0</b>
BUDGETED CASH	155,348		119,146	0	71,633
<b>TOTAL FIRE IMPACT FEES FUND SOURCES</b>	<b>155,348</b>	<b>207,985</b>	<b>119,146</b>	<b>238,694</b>	<b>71,633</b>
<b>USES</b>					
Capital	(155,348)	(135,295)	(119,146)	(736,886)	(71,633)
<b>COST CATEGORY EXPENSES</b>	<b>0</b>	<b>0</b>	<b>(119,146)</b>	<b>(736,886)</b>	<b>(71,633)</b>
<b>TOTAL LODGERS TAX ADV FUND USES</b>	<b>0</b>	<b>0</b>	<b>(119,146)</b>	<b>(736,886)</b>	<b>(71,633)</b>

Table X-14 Fund 216 Detail

Budget figures are original budget. Actual figures include outstanding encumbrances.



Fiscal Year 2016 Budget

Chapter 5 **FUND LEVEL SUMMARY AND DETAIL**

FUND DESCRIPTION ACCOUNT NAME	FY 2014		FY 2015		FY 2016
	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET
<b>(218) COUNTY CLERK EQUIPMENT RECORDING FEE FUND</b>					
The fee for recording deeds, mortgages, contracts, liens, bill of sale, power of attorney, mining location, transcript of judgment, etc. New Mexico law stipulates that this fund is designated "for the purchase of equipment associated with recording, filing, maintaining or reproducing documents in the offices of County Clerks."					
<b>SOURCES</b>					
Clerk Fees	231,000	197,985	223,000	178,338	165,000
<b>FEES AND CHARGES FOR SERVICES</b>	<b>231,000</b>	<b>197,985</b>	<b>223,000</b>	<b>178,338</b>	<b>165,000</b>
BUDGETED CASH	48,260		67,670		43,518
<b>TOTAL COUNTY CLERK FILING FEES FUND SOURCES</b>	<b>279,260</b>	<b>197,985</b>	<b>290,670</b>	<b>178,338</b>	<b>208,518</b>
<b>USES</b>					
OPERATING TRANSFERS OUT	(0)	(0)	(0)	(0)	(0)
County Clerk	(279,260)	(163,819)	(290,670)	(170,509)	(208,518)
<b>COST CATEGORY EXPENSES</b>	<b>(279,260)</b>	<b>(163,819)</b>	<b>(290,670)</b>	<b>(170,509)</b>	<b>(208,518)</b>
<b>TOTAL COUNTY CLERK FILING FEES FUND USES</b>	<b>(279,260)</b>	<b>(163,819)</b>	<b>(290,670)</b>	<b>(170,509)</b>	<b>(208,518)</b>

Table X-15 Fund 218 Detail

FUND DESCRIPTION ACCOUNT NAME	FY 2014		FY 2015		FY 2016
	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET
<b>(219) CORRECTIONS GROSS RECEIPTS TAX FUND</b>					
A 1/8 cent county-wide gross receipts tax was approved by the voters in 2004. This fund handles the receipt of the corrections gross receipts tax. Proceeds from this fund are transferred to the Corrections Operations Fund (247) for the operation of the Adult Detention Facility. New Mexico law stipulates that the proceeds "must be used for operating, maintaining, constructing, purchasing, finishing, equipping, rehabilitating, expanding or improving a judicial-correctional or county correctional facility,...transporting or extraditing prisoners or for the payment of principal and interest on revenue bonds."					
<b>SOURCES</b>					
Gross Receipts Tax - Corrections	4,317,750	4,760,951	4,445,000	4,814,532	4,547,200
<b>GROSS RECEIPTS TAXES</b>	<b>4,317,750</b>	<b>4,760,951</b>	<b>4,445,000</b>	<b>4,814,532</b>	<b>4,547,200</b>
BUDGETED CASH	0		0		500,000
<b>TOTAL CORRECTIONS GROSS RECEIPTS TAX FUND</b>	<b>4,317,750</b>	<b>4,760,951</b>	<b>4,445,000</b>	<b>4,814,532</b>	<b>5,047,200</b>
<b>USES</b>					
(247) Corrections Operations Fund	(4,317,750)	(4,317,750)	(4,445,000)	(4,445,000)	(5,047,200)
<b>OPERATING TRANSFERS OUT</b>	<b>(4,317,750)</b>	<b>(4,317,750)</b>	<b>(4,445,000)</b>	<b>(4,445,000)</b>	<b>(5,047,200)</b>
<b>TOTAL CORRECTIONS GROSS RECEIPTS TAX FUND</b>	<b>(4,317,750)</b>	<b>(4,317,750)</b>	<b>(4,445,000)</b>	<b>(4,445,000)</b>	<b>(5,047,200)</b>

Table X-16 Fund 219 Detail

Budget figures are original budget. Actual figures include outstanding encumbrances.



Fiscal Year 2016 Budget

Chapter 5 **FUND LEVEL SUMMARY AND DETAIL**

FUND DESCRIPTION ACCOUNT NAME	FY 2014		FY 2015		FY 2016
	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET
<b>(220) INDIGENT HOSPITAL FUND</b>					
A 1/8 cent county-wide gross receipts tax received into this fund is dedicated to hospital care, ambulance services or other health care services to indigent persons living in the County. Services are provided in part through a 'Sole Community Provider' payment to the State Health Department which in turn manages a Federal grant. Santa Fe County enacted a 1/16th increment gross receipts tax to fund its State Supported Medicaid payments. This tax is intercepted by the State of New Mexico and is not disbursed to Santa Fe County. Because of this, beginning in FY11 it does not appear in the County's budget.					
<b>SOURCES</b>					
Gross Receipts Tax - Health Care	4,317,750	4,766,040	4,445,000	4,822,829	4,547,200
<b>GROSS RECEIPTS TAXES</b>	<b>4,317,750</b>	<b>4,766,040</b>	<b>4,445,000</b>	<b>4,822,829</b>	<b>4,547,200</b>
Refunds / Curr. Yr.		77,654			
<b>FEES AND MISCELLANEOUS REVENUES</b>	<b>0</b>	<b>77,654</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>BUDGETED CASH</b>	<b>0</b>		<b>406,022</b>		<b>169,409</b>
<b>TOTAL INDIGENT HOSPITAL FUND SOURCES</b>	<b>4,317,750</b>	<b>4,843,694</b>	<b>4,851,022</b>	<b>4,822,829</b>	<b>4,716,609</b>
<b>USES</b>					
Health and Human Services - Sole Community Provider	(2,579,739)	(2,579,739)	(3,000,000)	(2,921,134)	(3,000,000)
<b>COST CATEGORY EXPENSES</b>	<b>(2,579,739)</b>	<b>(2,579,739)</b>	<b>(3,000,000)</b>	<b>(2,921,134)</b>	<b>(3,000,000)</b>
to (223) Indigent Services Fund	(1,738,011)	(1,738,011)	(1,851,022)	(1,851,022)	(1,716,609)
<b>OPERATING TRANSFERS OUT</b>	<b>(1,738,011)</b>	<b>(1,738,011)</b>	<b>(1,851,022)</b>	<b>(1,851,022)</b>	<b>(1,716,609)</b>
<b>TOTAL INDIGENT HOSPITAL FUND USES</b>	<b>(4,317,750)</b>	<b>(4,317,750)</b>	<b>(4,851,022)</b>	<b>(4,772,156)</b>	<b>(4,716,609)</b>

Table X-17 Fund 220 Detail

Budget figures are original budget. Actual figures include outstanding encumbrances.



Fiscal Year 2016 Budget

Chapter 5 **FUND LEVEL SUMMARY AND DETAIL**

FUND DESCRIPTION ACCOUNT NAME	FY 2014		FY 2015		FY 2016
	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET
<b>(222) FIRE TAX 1/4% GROSS RECEIPTS TAX FUND</b>					
A 1/4 cent Gross Receipts Tax (Fire Excise Tax imposed on gross receipts) levied in the unincorporated county and received into this fund, is dedicated to fire operational expenses, ambulance services, or capital outlay costs to the County fire districts. This tax sunsetted on 12/31/08 thus no additional revenue was budgeted. A special election was held in November, 2009 to determine if this tax would be re-enacted. The effort was defeated at the polls. The tax was taken to the voters a second time, at the General Election in 2012 and was passed. The tax will be taken to the voters a second time, at the General Election in 2012 and was passed. The tax will be imposed as of July 1, 2013.					
<b>SOURCES</b>					
Sale of Tangible Property				4,248	
MISCELLANEOUS REVENUE	0	0	0	4,248	0
Gross Receipts - Fire	1,000,000	1,124,422	1,300,000	1,375,983	1,329,890
GROSS RECEIPTS TAXES	1,000,000	1,124,422	1,300,000	1,375,983	1,329,890
BUDGETED CASH	880,515		1,106,314		1,161,895
<b>TOTAL FIRE TAX 1/4% FUND SOURCES</b>	<b>1,880,515</b>	<b>1,124,422</b>	<b>2,406,314</b>	<b>1,380,231</b>	<b>2,491,785</b>
<b>USES</b>					
OPERATING TRANSFERS OUT	(0)	(0)	(0)	(0)	(0)
Fire Districts	(1,880,515)	(343,389)	(2,406,314)	(1,443,560)	(2,491,785)
COST CATEGORY EXPENSES	(1,880,515)	(343,389)	(2,406,314)	(1,443,560)	(2,491,785)
<b>TOTAL FIRE TAX 1/4% FUND USES</b>	<b>(1,880,515)</b>	<b>(343,389)</b>	<b>(2,406,314)</b>	<b>(1,443,560)</b>	<b>(2,491,785)</b>

Table X-18 Fund 222 Detail

FUND DESCRIPTION ACCOUNT NAME	FY 2014		FY 2015		FY 2016
	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET
<b>(223) INDIGENT SERVICES FUND</b>					
The Indigent Services fund receives from the 1/8th increment GRT for the Indigent Hospital Fund (220) to provide direct indigent medical and rehabilitative services. This fund formerly received additional funding from 3rd party sources to assist with the provision of indigent services, but the funding was cut beginning in FY 2010.					
<b>SOURCES</b>					
Insurance Recoveries		9,696			
Refunds / Curr. Yr.				358	
Fines, Forfeitures & Settlements		390		315	
MISCELLANEOUS REVENUES	0	10,086	0	673	0
from (101) General Fund					
from (220) Indigent Hospital Fund	1,738,011	1,738,011	1,851,022	1,851,022	1,716,609
OPERATING TRANSFERS IN	1,738,011	1,738,011	1,851,022	1,851,022	1,716,609
BUDGETED CASH	340,000		1,178		
<b>TOTAL INDIGENT SERVICES FUND SOURCES</b>	<b>2,078,011</b>	<b>1,748,097</b>	<b>1,852,200</b>	<b>1,851,695</b>	<b>1,716,609</b>
<b>USES</b>					
OPERATING TRANSFERS OUT	(0)	(0)	0	0	0
Community Health and Development	(2,078,011)	(1,581,399)	(1,852,200)	(1,372,202)	(1,716,609)
COST CATEGORY EXPENSES	(2,078,011)	(1,581,399)	(1,852,200)	(1,372,202)	(1,716,609)
<b>TOTAL INDIGENT SERVICES FUND USES</b>	<b>(2,078,011)</b>	<b>(1,581,399)</b>	<b>(1,852,200)</b>	<b>(1,372,202)</b>	<b>(1,716,609)</b>

Table X-19 Fund 223 Detail

Budget figures are original budget. Actual figures include outstanding encumbrances.



Fiscal Year 2016 Budget

Chapter 5 **FUND LEVEL SUMMARY AND DETAIL**

FUND DESCRIPTION ACCOUNT NAME	FY 2014		FY 2015		FY 2016
	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET
<b>(224) ECONOMIC DEVELOPMENT FUND</b>					
Funding has been largely from transfers from the General Fund and Capital Outlay GRTs Funds for economic development in the County. Fiscal Year 2008 expenses were associated with a land purchase for a county business park, with an objective to provide a facility for the film industry in Santa Fe. Beginning in FY 2010 and in FY 2011 energy efficiency initiatives will dominate the activities in this Fund.					
<b>SOURCES</b>					
Sale of Tangible Property		524,000			
<b>FEES AND MISCELLANEOUS REVENUE</b>	<b>0</b>	<b>524,000</b>	<b>0</b>	<b>0</b>	<b>0</b>
State Grants	67,500	2,500	70,000	255,000	70,000
Federal Grants		24,866			
<b>INTER-GOVERNMENTAL/GRANTS &amp; SUBSIDIES</b>	<b>67,500</b>	<b>27,366</b>	<b>70,000</b>	<b>255,000</b>	<b>70,000</b>
from (101) General Fund	500,000	500,000	613,806	460,261	502,553
<b>OPERATING TRANSFERS IN</b>	<b>500,000</b>	<b>500,000</b>	<b>613,806</b>	<b>460,261</b>	<b>502,553</b>
<b>BUDGETED CASH</b>	<b>0</b>		<b>0</b>		<b>1,000,000</b>
<b>TOTAL ECONOMIC DEVELOPMENT FUND SOURCES</b>	<b>567,500</b>	<b>1,051,366</b>	<b>683,806</b>	<b>715,261</b>	<b>1,572,553</b>
<b>USES</b>					
<b>OPERATING TRANSFERS OUT</b>	<b>(0)</b>	<b>(0)</b>	<b>(0)</b>	<b>(0)</b>	<b>(0)</b>
Land Use	(567,500)	(110,631)	(683,806)	(562,197)	(1,572,553)
<b>COST CATEGORY EXPENSES</b>	<b>(567,500)</b>	<b>(110,631)</b>	<b>(683,806)</b>	<b>(562,197)</b>	<b>(1,572,553)</b>
<b>TOTAL ECONOMIC DEVELOPMENT FUND USES</b>	<b>(567,500)</b>	<b>(110,631)</b>	<b>(683,806)</b>	<b>(562,197)</b>	<b>(1,572,553)</b>

Table X-20 Fund 224 Detail

FUND DESCRIPTION ACCOUNT NAME	FY 2014		FY 2015		FY 2016
	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET
<b>(225) FEDERAL FORFEITURE FUND</b>					
Money from federal seizures associated with anti-drug law enforcement activities is received in this fund and spent by the Region III Drug Enforcement Task Force in anti-drug law enforcement activities. Revenue in this fund is usually not anticipated in the initial budget but is amended to the budget via budget resolution as seizures are made during law enforcement activities.					
<b>SOURCES</b>					
Sale of Tangible Property				7,929	
Other Fines and Forfeitures		35,997		85,281	
<b>FINES, FORFEITURES &amp; MISC. REVENUE</b>	<b>0</b>	<b>35,997</b>	<b>0</b>	<b>93,210</b>	<b>0</b>
<b>BUDGETED CASH</b>	<b>127,147</b>		<b>55,343</b>		<b>78,508</b>
<b>TOTAL FEDERAL FORFEITURES FUND SOURCES</b>	<b>127,147</b>	<b>35,997</b>	<b>55,343</b>	<b>93,210</b>	<b>78,508</b>
<b>USES</b>					
Sheriff	(127,147)	(155,410)	(55,343)	(23,106)	(78,508)
<b>COST CATEGORY EXPENSES</b>	<b>(127,147)</b>	<b>(155,410)</b>	<b>(55,343)</b>	<b>(23,106)</b>	<b>(78,508)</b>
<b>TOTAL FEDERAL FORFEITURES FUND USES</b>	<b>(127,147)</b>	<b>(155,410)</b>	<b>(55,343)</b>	<b>(23,106)</b>	<b>(78,508)</b>

Table X-21 Fund 225 Detail

Budget figures are original budget. Actual figures include outstanding encumbrances.





Fiscal Year 2016 Budget

Chapter 5 **FUND LEVEL SUMMARY AND DETAIL**

FUND DESCRIPTION ACCOUNT NAME	FY 2014		FY 2015		FY 2016
	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET
<b>(226) LINKAGES FUND</b>					
A Rental Assistance Program specific to families with identified disabilities funded by the New Mexico Mortgage Finance Authority.					
<b>SOURCES</b>					
HAP Grants	130,000	21,215			
HAP Administrative Fees		1,150			
<b>INTER-GOVERNMENTAL/GRANTS</b>	<b>130,000</b>	<b>22,365</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>BUDGETED CASH</b>	<b>56,469</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL FEDERAL FORFEITURE FUND SOURCES</b>	<b>186,469</b>	<b>22,365</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>USES</b>					
Housing	(186,469)	(68,195)	0	0	0
<b>COST CATEGORY EXPENSES</b>	<b>(186,469)</b>	<b>(68,195)</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL FEDERAL FORFEITURE FUND USES</b>	<b>(186,469)</b>	<b>(68,195)</b>	<b>0</b>	<b>0</b>	<b>0</b>

Table X-22 Fund 226 Detail

FUND DESCRIPTION ACCOUNT NAME	FY 2014		FY 2015		FY 2016
	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET
<b>(227) HOUSING SECTION 8 VOUCHER FUND</b>					
This fund handles rent subsidies received from the U.S. Department of Housing and Urban Development (HUD) for vouchers to low-income persons renting housing in the private market.					
<b>SOURCES</b>					
HA Port Administrative/ Hard to House Fees	310,000	157,165	140,000	203,192	138,000
Voucher Repayment / Portable Rent	15,000	8,318	10,000	16,939	15,000
Investment Income		1,244		359	
<b>CHARGES FOR SERVICES</b>	<b>325,000</b>	<b>166,727</b>	<b>150,000</b>	<b>220,490</b>	<b>153,000</b>
HAP + HAP Administrative Fees	2,184,000	2,199,828	2,156,508	1,677,782	1,684,000
<b>SUBSIDIES AND INTERGOVERNMENTAL</b>	<b>2,184,000</b>	<b>2,199,828</b>	<b>2,156,508</b>	<b>1,677,782</b>	<b>1,684,000</b>
<b>BUDGETED CASH</b>	<b>69,088</b>		<b>89,947</b>		<b>472,236</b>
<b>TOTAL HOUSING SECTION 8 VOUCHER SOURCES</b>	<b>2,578,088</b>	<b>2,366,555</b>	<b>2,396,455</b>	<b>1,898,272</b>	<b>2,309,236</b>
<b>USES</b>					
Housing Services	(2,578,088)	(2,295,074)	(2,396,455)	(2,295,511)	(2,309,236)
<b>COST CATEGORY EXPENSES</b>	<b>(2,578,088)</b>	<b>(2,295,074)</b>	<b>(2,396,455)</b>	<b>(2,295,511)</b>	<b>(2,309,236)</b>
<b>TOTAL HOUSING SECTION 8 VOUCHER USES</b>	<b>(2,578,088)</b>	<b>(2,295,074)</b>	<b>(2,396,455)</b>	<b>(2,295,511)</b>	<b>(2,309,236)</b>

Table X-23 Fund 227 Detail

Budget figures are original budget. Actual figures include outstanding encumbrances.



Fiscal Year 2016 Budget

Chapter 5 **FUND LEVEL SUMMARY AND DETAIL**

FUND DESCRIPTION ACCOUNT NAME	FY 2014		FY 2015		FY 2016
	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET
<b>(229) HOUSING ASSISTANCE / HOME SALES FUND</b>					
The Housing Assistance / Home Sales fund was created for a affordable housing Home Sales program.					
<b>SOURCES</b>					
Investment Income		12,757		6,176	
Misc. Revenue		383,804			
<b>REVENUE</b>		<b>396,561</b>	<b>0</b>	<b>6,176</b>	<b>0</b>
from (230) Housing Special Grants Fund					
<b>OPERATING TRANSFER IN</b>	<b>0</b>		<b>0</b>		<b>0</b>
<b>BUDGETED CASH</b>	<b>411,500</b>		<b>402,500</b>		<b>402,500</b>
<b>TOTAL FEDERAL FORFEITURE FUND SOURCES</b>	<b>411,500</b>	<b>396,561</b>	<b>402,500</b>	<b>6,176</b>	<b>402,500</b>
<b>USES</b>					
Housing	(411,500)	(10,949)	(402,500)	(56,557)	(402,500)
<b>COST CATEGORY EXPENSES</b>	<b>(411,500)</b>	<b>(10,949)</b>	<b>(402,500)</b>	<b>(56,557)</b>	<b>(402,500)</b>
<b>TOTAL FEDERAL FORFEITURE FUND USES</b>	<b>(411,500)</b>	<b>(10,949)</b>	<b>(402,500)</b>	<b>(56,557)</b>	<b>(402,500)</b>

Table X-24 Fund 229 Detail

FUND DESCRIPTION ACCOUNT NAME	FY 2014		FY 2015		FY 2016
	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET
<b>(231) DEVELOPER FEES FUND</b>					
This fund has between 1991 and 1998 handled about \$2 million in payments from the private Las Campanas housing development project into the County Affordable Housing program, which assists low income persons in the purchase of homes. Current revenue is from interest on the cash balance of this fund.					
<b>SOURCES</b>					
Affordable Housing Processing Fees		200		600	
Affordable Mortgages - Payments				188,860	
<b>CHARGES FOR SERVICES</b>	<b>0</b>	<b>200</b>	<b>0</b>	<b>189,460</b>	<b>0</b>
Investment Income		161		161	
Misc. Revenue		852		12,463	
<b>MISCELLANEOUS REVENUES</b>	<b>0</b>	<b>1,013</b>	<b>0</b>	<b>12,624</b>	<b>0</b>
<b>BUDGETED CASH</b>	<b>568,800</b>	<b>0</b>	<b>580,700</b>	<b>0</b>	<b>587,200</b>
<b>TOTAL DEVELOPER FEES FUND SOURCES</b>	<b>568,800</b>	<b>1,213</b>	<b>580,700</b>	<b>202,084</b>	<b>587,200</b>
<b>USES</b>					
Growth Management - Affordable Housing	(568,800)	(193,947)	(580,700)	(182,246)	(587,200)
<b>COST CATEGORY EXPENSES</b>	<b>(568,800)</b>	<b>(193,947)</b>	<b>(580,700)</b>	<b>(182,246)</b>	<b>(587,200)</b>
<b>TOTAL DEVELOPER FEES FUND USES</b>	<b>(568,800)</b>	<b>(193,947)</b>	<b>(580,700)</b>	<b>(182,246)</b>	<b>(587,200)</b>

Table X-25 Fund 231 Detail

Budget figures are original budget. Actual figures include outstanding encumbrances.



Fiscal Year 2016 Budget

Chapter 5 **FUND LEVEL SUMMARY AND DETAIL**

FUND DESCRIPTION ACCOUNT NAME	FY 2014		FY 2015		FY 2016
	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET
<b>(232) EMS HEALTH SERVICES FUND</b>					
<p>Until Fiscal Year 2007 this fund received revenue from a 1/8 cent GRT dedicated to emergency services. The GRT is now received in Fund 234 proceeds which makes transfers out to fund these programs as well as the Sole Community Provider payment. Many of these programs were funded by 3rd party sources until FY 2009. Beginning in FY 2010 these 3rd party sources cut funding for these services, creating a large burden on the County to support 100% of health operations. As a result some health programs were cut or eliminated entirely from the County's operation beginning in FY 2011.</p>					
<b>SOURCES</b>					
Miscellaneous Revenue		18,394		16,928	
<b>MISCELLANEOUS REVENUES</b>	<b>0</b>	<b>18,394</b>	<b>0</b>	<b>16,928</b>	<b>0</b>
State Grant	8,000			10,990	
<b>SUBSIDIES AND INTERGOVERNMENTAL</b>	<b>8,000</b>	<b>0</b>	<b>0</b>	<b>10,990</b>	<b>0</b>
(234) EMS Health Hospital Fund	780,501	780,501	817,400	817,400	903,541
<b>OPERATING TRANSFERS IN</b>	<b>780,501</b>	<b>780,501</b>	<b>817,400</b>	<b>817,400</b>	<b>903,541</b>
BUDGETED CASH		0		0	
<b>TOTAL EMERGENCY SERVICES FUND SOURCES</b>	<b>788,501</b>	<b>798,895</b>	<b>817,400</b>	<b>845,318</b>	<b>903,541</b>
<b>USES</b>					
(245) Emergency Communications Fund					
<b>OPERATING TRANSFERS OUT</b>					
Administration and Other	(493,001)	(443,093)	(520,596)	(575,755)	(626,249)
MCH Community Infant Program / Las Cumbres	(7,611)	(6,219)	(7,160)	(4,756)	
Mobile Health Care Van	(279,889)	(198,807)	(289,644)	(251,658)	(277,292)
<b>COST CATEGORY EXPENSES</b>	<b>(780,501)</b>	<b>(648,119)</b>	<b>(817,400)</b>	<b>(832,169)</b>	<b>(903,541)</b>
<b>TOTAL EMERGENCY SERVICES FUND USES</b>	<b>(780,501)</b>	<b>(648,119)</b>	<b>(817,400)</b>	<b>(832,169)</b>	<b>(903,541)</b>

Table X-26 Fund 232 Detail

Budget figures are original budget. Actual figures include outstanding encumbrances.



Fiscal Year 2016 Budget

Chapter 5 **FUND LEVEL SUMMARY AND DETAIL**

FUND DESCRIPTION ACCOUNT NAME	FY 2014		FY 2015		FY 2016
	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET
<b>(233) WILDLIFE, MOUNTAINS, AND TRAILS FUND</b>					
A Resolution was enacted by the Board of County Commissioners (#2000-57) in conjunction with the approval and issuance of General Obligation Bonds in 1999 for the acquisition of Open Space Land, that requires landowners who sell property to the County to donate at least 5% of the purchase price to the County in lieu of a real estate commission, to "fund capital improvements and maintenance of properties acquired for the program." This fund handles the receipt and disbursement of such monies.					
<b>SOURCES</b>					
Miscellaneous - Open Space Land remittance					
<b>MISCELLANEOUS REVENUES</b>	0	0	0	0	0
<b>BUDGETED CASH</b>	60,000		60,000		47,558
<b>TOTAL WILDLIFE FUND SOURCES</b>	<u>60,000</u>	<u>0</u>	<u>60,000</u>	<u>0</u>	<u>47,558</u>
<b>USES</b>					
Community Services (Projects and Facilities Management)	(60,000)		(60,000)	(12,442)	(47,558)
<b>COST CATEGORY EXPENSES</b>	<u>(60,000)</u>	<u>0</u>	<u>(60,000)</u>	<u>(12,442)</u>	<u>(47,558)</u>
<b>TOTAL WILDLIFE FUND USES</b>	<u>(60,000)</u>	<u>0</u>	<u>(60,000)</u>	<u>(12,442)</u>	<u>(47,558)</u>

Table X-27 Fund 233 Detail

FUND DESCRIPTION ACCOUNT NAME	FY 2014		FY 2015		FY 2016
	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET
<b>(234) EMS HOSPITAL FUND</b>					
In Fiscal Year 2007, EMS GRT revenue and Sole Community Provider payments were separated from Fund 232, to be received and paid from the EMS Hospital Fund.					
<b>SOURCES</b>					
EMS Gross Receipts Tax	4,317,750	4,766,040	4,445,000	4,822,829	4,547,200
<b>GROSS RECEIPTS TAXES</b>	<u>4,317,750</u>	<u>4,766,040</u>	<u>4,445,000</u>	<u>4,822,829</u>	<u>4,547,200</u>
<b>BUDGETED CASH</b>	500,000	0		0	200,000
<b>TOTAL EMS HOSPITAL FUND SOURCES</b>	<u>4,817,750</u>	<u>4,766,040</u>	<u>4,445,000</u>	<u>4,822,829</u>	<u>4,747,200</u>
<b>USES</b>					
to (232) EMS Health Services Fund	(780,501)	(780,501)	(817,400)	(817,400)	(903,541)
to (244) Fire Operations Fund	(4,037,249)	(4,037,249)	(3,627,600)	(3,627,600)	(3,843,659)
<b>OPERATING TRANSFERS OUT</b>	<u>(4,817,750)</u>	<u>(4,817,750)</u>	<u>(4,445,000)</u>	<u>(4,445,000)</u>	<u>(4,747,200)</u>
<b>TOTAL EMS HOSPITAL FUND USES</b>	<u>(4,817,750)</u>	<u>(4,817,750)</u>	<u>(4,445,000)</u>	<u>(4,445,000)</u>	<u>(4,747,200)</u>

Table X-28 Fund 234 Detail

Budget figures are original budget. Actual figures include outstanding encumbrances.



Fiscal Year 2016 Budget

Chapter 5 **FUND LEVEL SUMMARY AND DETAIL**

FUND DESCRIPTION ACCOUNT NAME	FY 2014		FY 2015		FY 2016
	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET
<b>(241) ALCOHOL PROGRAMS FUND</b>					
The Alcohol Programs Fund was created, starting in Fiscal Year 2006, to handle State grants for DWI and Alcohol education grants and programs. Prior to FY 2006, the budget and expenditures for these programs resided in the General Fund.					
<b>SOURCES</b>					
Refunds		500		487	
<b>MISCELLANEOUS REVENUE</b>	<b>0</b>	<b>500</b>	<b>0</b>	<b>487</b>	<b>0</b>
Teen Court Fees	20,000	20,076	20,000	19,733	20,000
DWI Screening Fees	25,000	30,358	35,800	43,692	35,900
DWI Compliance Fees				42,668	11,000
<b>FINES &amp; FORFEITURES</b>	<b>45,000</b>	<b>50,434</b>	<b>55,800</b>	<b>106,093</b>	<b>66,900</b>
State Grants (DWI Local Grant)	1,163,758	1,049,547	1,133,319	867,071	1,355,712
State Grants (DWI Community Grant)	44,417	26,929	32,743	25,993	27,743
City JPA - Teen Court	100,000	40,000	40,000		
1st Judicial District Court		60,000	60,000	60,000	100,000
State Grants (DWI Prevention)		135,284	51,000	147,179	
State Grants (Teen Court Juvenile Adjudication)	30,000		30,000	28,691	35,000
State Grants (Teen Court Legislative Appropriation)		21,514			
<b>INTER-GOVERNMENTAL/GRANTS</b>	<b>1,338,175</b>	<b>1,333,274</b>	<b>1,347,062</b>	<b>1,128,934</b>	<b>1,518,455</b>
from (101) General Fund	60,000	60,000	90,000	90,000	60,000
<b>OPERATING TRANSFER IN</b>	<b>60,000</b>	<b>60,000</b>	<b>90,000</b>	<b>90,000</b>	<b>60,000</b>
<b>BUDGETED CASH</b>	<b>20,455</b>		<b>0</b>		<b>0</b>
<b>TOTAL ALCOHOL PROGRAMS FUND SOURCES</b>	<b>1,463,630</b>	<b>1,444,208</b>	<b>1,492,862</b>	<b>1,325,514</b>	<b>1,645,355</b>
<b>USES</b>					
to (101) General Fund	(30,000)	(30,000)	(30,000)	(30,000)	(30,000)
to (246) Law Enforcement Operating Fund	(75,000)	(75,000)	(75,000)	(75,000)	(75,000)
<b>OPERATING TRANSFERS OUT</b>	<b>(105,000)</b>	<b>(105,000)</b>	<b>(105,000)</b>	<b>(105,000)</b>	<b>(105,000)</b>
Health & Human Services					
DWI Local	(1,058,758)	(943,423)	(1,028,319)	(935,459)	(1,250,712)
DWI Community	(44,417)	(33,519)	(32,743)	(15,000)	(27,743)
DWI Screening	(45,455)	(34,639)	(35,800)	(34,248)	(35,900)
DWI - DFA Grant		(147,179)	(51,000)	(50,000)	
DWI Compliance Monitoring					(11,000)
Teen Court	(180,000)	(172,418)	(210,000)	(196,865)	(180,000)
Teen Court - Juvenile Adjudication	(30,000)	(23,883)	(30,000)	(28,136)	(35,000)
<b>COST CATEGORY EXPENSES</b>	<b>(1,358,630)</b>	<b>(1,355,061)</b>	<b>(1,387,862)</b>	<b>(1,259,708)</b>	<b>(1,540,355)</b>
<b>TOTAL ALCOHOL PROGRAMS FUND USES</b>	<b>(1,463,630)</b>	<b>(1,460,061)</b>	<b>(1,492,862)</b>	<b>(1,364,708)</b>	<b>(1,645,355)</b>

Table X-29 Fund 241 Detail

Budget figures are original budget. Actual figures include outstanding encumbrances.



Fiscal Year 2016 Budget

Chapter 5 **FUND LEVEL SUMMARY AND DETAIL**

FUND DESCRIPTION ACCOUNT NAME	FY 2014		FY 2015		FY 2016
	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET
<b>(242) DETOX PROGRAMS FUND</b>					
The DETOX Programs Fund was created, starting in Fiscal Year 2006, to handle Federal and State grants for the construction and operation of DETOX facilities in the County. Prior to FY 2005 the budget and expenditures for these programs resided in the General Fund. In FY 2010, with the loss of its 3rd party funding sources, Santa Fe County made the difficult decision to close the DETOX Programs. The fund will remain open to receive a DETOX grant for which the County subcontracts for services.					
<b>SOURCES</b>					
State Grants (DWI - Detox) 0481	300,000	300,000	300,000	200,000	300,000
<b>INTER-GOVERNMENTAL/GRANTS</b>	<b>300,000</b>	<b>300,000</b>	<b>300,000</b>	<b>200,000</b>	<b>300,000</b>
<b>TOTAL DETOX PROGRAMS FUND SOURCES</b>	<b>300,000</b>	<b>300,000</b>	<b>300,000</b>	<b>200,000</b>	<b>300,000</b>
<b>USES</b>					
Care Connection-Sobering	(300,000)	(300,000)	(300,000)	(300,000)	(300,000)
<b>COST CATEGORY EXPENSES</b>	<b>(300,000)</b>	<b>(300,000)</b>	<b>(300,000)</b>	<b>(300,000)</b>	<b>(300,000)</b>
<b>TOTAL DETOX PROGRAMS FUND USES</b>	<b>(300,000)</b>	<b>(300,000)</b>	<b>(300,000)</b>	<b>(300,000)</b>	<b>(300,000)</b>

Table X-30 Fund 242 Detail

Budget figures are original budget. Actual figures include outstanding encumbrances.



Fiscal Year 2016 Budget

Chapter 5 FUND LEVEL SUMMARY AND DETAIL

FUND DESCRIPTION ACCOUNT NAME	FY 2014		FY 2015		FY 2016
	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET
<b>(244) FIRE OPERATIONS FUND</b>					
The Fire Operations Fund was created in Fiscal Year 2008 to contain the Emergency Communications and Emergency Medical Services Gross Receipts Tax as well as other revenue supporting the Fire Department, and expenses associated with operation of the County Fire Department.					
<b>SOURCES</b>					
EC & EMS Gross Receipts Tax	7,616,410	8,521,700	7,845,000	8,635,691	8,080,350
<b>GROSS RECEIPTS - EMS Health</b>	<b>7,616,410</b>	<b>8,521,700</b>	<b>7,845,000</b>	<b>8,635,691</b>	<b>8,080,350</b>
Ambulance Revenues	750,000	740,470	750,000	1,023,148	750,000
Development Permits - Fire Code Enforcement	31,000	36,736	37,000	32,965	30,000
<b>FEES AND CHARGES FOR SERVICES</b>	<b>781,000</b>	<b>777,206</b>	<b>787,000</b>	<b>1,056,113</b>	<b>780,000</b>
HAZMAT Grant	15,000	15,000	15,000	15,000	15,000
State Grant - Forest Restoration		30,236		6,061	
State Grant - Other	25,000				
State Grant - NM Department of Health		12,267		7,970	
State Grant - State Fire Marshal		100,837		378,360	
State Grant - NM Energy, Minerals & Natural Resources	147,584	22,877	56,481	105,893	138,044
Federal Grant - Forest Restoration	190,255	165,906	82,855	49,318	
Federal Grant - FEMA	366,214	58,589	227,949	198,862	
Federal Grant - Other		22,446			
Federal Grant - Other				12,877	
Federal Grant - 2011 Homeland Security	21,430				
Federal Grant - 2013 Homeland Security			175,000		
Federal Grant - AFG/FEMA	120,000			120,000	
Federal Grant - 2013 NMAC		2,700			
Town of Edgewood JPA	270,000	306,627	300,000	292,900	295,000
<b>INTER-GOVERNMENTAL/GRANTS</b>	<b>1,155,483</b>	<b>737,485</b>	<b>857,285</b>	<b>1,187,241</b>	<b>448,044</b>
Refunds, Misc. Reimbursements, Contributions, etc.		68,163		15,931	
Fire Reimbursement/Disaster Relief		72,007		34,660	
Movie Lot Reimbursements		4,438			
<b>MISCELLANEOUS REVENUE</b>	<b>0</b>	<b>144,608</b>	<b>0</b>	<b>50,591</b>	<b>0</b>
from (234) EMS Health GRT Fund	4,037,249	4,037,249	3,627,600	3,627,600	3,843,659
<b>OPERATING TRANSFER IN</b>	<b>4,037,249</b>	<b>4,037,249</b>	<b>3,627,600</b>	<b>3,627,600</b>	<b>3,843,659</b>
<b>BUDGETED CASH</b>	<b>581,650</b>	<b>0</b>	<b>1,549,133</b>	<b>0</b>	<b>2,075,177</b>
<b>TOTAL FIRE OPERATIONS FUND SOURCES</b>	<b>14,171,792</b>	<b>14,218,248</b>	<b>14,666,018</b>	<b>14,557,236</b>	<b>15,227,230</b>
<b>USES</b>					
to (245) RECC Operations Fund	(3,409,521)	(3,409,521)	(3,424,251)	(3,424,251)	(3,418,604)
<b>OPERATING TRANSFERS OUT</b>	<b>(3,409,521)</b>	<b>(3,409,521)</b>	<b>(3,424,251)</b>	<b>(3,424,251)</b>	<b>(3,418,604)</b>
Non-Departmental & Finance	(76,844)	(75,695)	(273,578)	(75,345)	(272,627)
Fire Administration	(3,723,797)	(3,641,389)	(4,205,155)	(3,878,289)	(4,145,426)
Fire Regions	(5,851,147)	(5,598,897)	(5,853,254)	(5,831,489)	(6,465,315)
Volunteer Firefighters	(225,000)	(189,124)	(250,000)	(180,187)	(250,000)
Volunteer State Fire		(2,616)		(80)	
Volunteer Movie Lot		(2,661)			
HAZMAT Grant	(15,000)	(5,091)	(15,000)	(5,171)	(15,000)
Wildland Program					(422,214)
Forest Restoration Grant	(190,255)	(210,436)	(185,350)	(160,005)	
FEMA Grant	(366,214)	(114,053)	(227,949)	(151,306)	
Fire Districts	(25,000)	(152,190)		(394,215)	(100,000)
2011 Homeland Security Grant	(21,430)				
2013 Homeland Security Grant		(26,319)	(175,000)	(100,018)	
2014 Homeland Security Grant				(47,560)	
Youth Conservation Corp Grant	(147,584)	(69,468)			
2014 YCC Grant		(56,813)	(56,481)	(60,349)	
2015 YCC Grant				(48,983)	(138,044)
2013 NMAC		(4,101)			
2015 NMAC				(1,348)	
AFG/FEMA	(120,000)	(119,940)			
<b>COST CATEGORY EXPENSES</b>	<b>(10,762,271)</b>	<b>(10,268,793)</b>	<b>(11,241,767)</b>	<b>(10,934,345)</b>	<b>(11,808,626)</b>
<b>TOTAL FIRE OPERATIONS FUND USES</b>	<b>(14,171,792)</b>	<b>(13,678,314)</b>	<b>(14,666,018)</b>	<b>(14,358,596)</b>	<b>(15,227,230)</b>

Table X-31 Fund 244 Detail

Budget figures are original budget. Actual figures include outstanding encumbrances.





Fiscal Year 2016 Budget

Chapter 5 FUND LEVEL SUMMARY AND DETAIL

FUND DESCRIPTION ACCOUNT NAME	FY 2014		FY 2015		FY 2016
	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET
<b>(245) REGIONAL EMERGENCY COMMUNICATIONS CENTER (RECC) OPS. FUND</b>					
This fund covers the operation of the Regional Emergency Communications Center which is the dispatch center for all emergency calls in the City of Santa Fe as well as Santa Fe County. The RECC, as it is known, does not have any significant source of funding as it was previously through 3rd party sources which were cut in FY 2010. The RECC will be funded almost exclusively by transfers from other funds unless new funding can be secured. Funds, the source of which can be utilized for the RECC are, the EMS GRT and EMS Health Care Funds (234 & 232), the EC and EM Gross Receipts Tax which currently supports the Fire Operations Fund (244), and the General Fund (101).					
<b>SOURCES</b>					
Printing and Copying	1,800	3,300	2,200	2,460	2,500
<b>CHARGES FOR SERVICES</b>	<b>1,800</b>	<b>3,300</b>	<b>2,200</b>	<b>2,460</b>	<b>2,500</b>
City of Santa Fe - JPA		30,000			
State Grants - Other	36,000	24,703	36,000	16,779	36,000
Town of Edgewood - JPA	75,000	75,000	75,000	75,000	75,000
<b>INTERGOVERNMENTAL GRANTS</b>	<b>111,000</b>	<b>129,703</b>	<b>111,000</b>	<b>91,779</b>	<b>111,000</b>
from (244) Fire Operations Fund	3,409,521	3,409,521	3,424,251	3,424,251	3,418,604
<b>OPERATING TRANSFERS IN</b>	<b>3,409,521</b>	<b>3,409,521</b>	<b>3,424,251</b>	<b>3,424,251</b>	<b>3,418,604</b>
<b>BUDGETED CASH</b>	<b>0</b>		<b>30,000</b>		<b>0</b>
<b>TOTAL RECC OPERATIONS FUND SOURCES</b>	<b>3,522,321</b>	<b>3,542,524</b>	<b>3,567,451</b>	<b>3,518,490</b>	<b>3,532,104</b>
<b>USES</b>					
<b>OPERATING TRANSFERS OUT</b>	<b>(0)</b>	<b>(0)</b>	<b>(0)</b>	<b>(0)</b>	<b>(0)</b>
RECC	(3,522,321)	(3,258,904)	(3,567,451)	(3,299,058)	(3,532,104)
<b>COST CATEGORY EXPENSES</b>	<b>(3,522,321)</b>	<b>(3,258,904)</b>	<b>(3,567,451)</b>	<b>(3,299,058)</b>	<b>(3,532,104)</b>
<b>TOTAL RECC OPERATIONS FUND USES</b>	<b>(3,522,321)</b>	<b>(3,258,904)</b>	<b>(3,567,451)</b>	<b>(3,299,058)</b>	<b>(3,532,104)</b>

Table X-32 Fund 245 Detail

Budget figures are original budget. Actual figures include outstanding encumbrances.



Fiscal Year 2016 Budget

Chapter 5 **FUND LEVEL SUMMARY AND DETAIL**

FUND DESCRIPTION ACCOUNT NAME	FY 2014		FY 2015		FY 2016
	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET
<b>(246) LAW ENFORCEMENT OPERATIONS FUND</b>					
This fund covers the operation of the County Sheriff as well as the Region III Drug Enforcement Task Force and includes grants pertaining thereto. Non-grant funding comes mainly from a transfer from the General Fund. This special revenue fund was established in Fiscal Year 2010 to isolate the operations of the Sheriff's Office in its own Fund. Prior to Fiscal Year 2010 the entire Sheriff's Operation as well as the Region III operation were a part of the General Fund.					
<b>SOURCES</b>					
Boot Program Fees	12,600	25,200	14,000	46,200	40,000
Hearing Officer Fees	2,000	1,320	2,000	330	500
DWI Seizure Storage Fees		4,789	5,000	11,894	10,000
Towing Fees	6,500	11,253	7,400	17,271	15,000
Court Settlements		23,740	2,400	475	
<b>FEES AND CHARGES FOR SERVICES</b>	<b>21,100</b>	<b>66,302</b>	<b>30,800</b>	<b>76,170</b>	<b>65,500</b>
Refunds & Reimbursements		37,977		66,515	
Movie Lot Sheriff Patrol		6,890		3,120	
Seizure Auction Proceeds	12,000	45,293	13,000	9,014	15,000
<b>MISCELLANEOUS REVENUE</b>	<b>12,000</b>	<b>90,160</b>	<b>13,000</b>	<b>78,649</b>	<b>15,000</b>
Department of Justice - Federal (1201)		4,448			
Department of Justice - Federal (1201)				54,542	
State Grant - Traffic Safety (1201)					25,000
Region III Drug Enforcement - Federal (1204)	173,571	146,170	149,094	101,853	116,007
BLM JPA		7,800	14,000	15,000	
AOC/Magistrate Security				20,479	
HIDTA Drug Enforcement - Federal (1206)	255,013	297,921	255,013	273,757	255,013
Region III Drug Enforcement 4th Q - Federal (1214)			37,274		30,846
State Grant - Traffic Safety STEP (1221)		1,251		2,327	
NM Department of Transportation - Federal through State (1222)		6,626		11,520	
State Grant - Traffic Safety SEDWI		22,695			
State Grant - Traffic Safety Operation Buckle Down		5,812		8,265	
State Grant - Traffic Safety 100 Days/Nights of Summer		4,999		5,000	
Department of Transportation - Federal (1231)		35,140		32,306	
Department of Justice - SWIFT		7,509		1,189	
NM Department of Transportation - Federal DWI Seizure				40,600	
State Grant - Traffic Safety Distracted Driving				4,563	
<b>INTER-GOVERNMENTAL/GRANTS</b>	<b>428,584</b>	<b>540,371</b>	<b>455,381</b>	<b>571,401</b>	<b>426,866</b>
from (101) General Fund	12,007,677	12,009,677	12,432,895	12,100,000	12,783,596
from (241) DWI Fund	75,000	75,000	75,000	75,000	75,000
<b>OPERATING TRANSFERS IN</b>	<b>12,082,677</b>	<b>12,084,677</b>	<b>12,507,895</b>	<b>12,175,000</b>	<b>12,858,596</b>
<b>BUDGETED CASH</b>	<b>0</b>		<b>0</b>		<b>0</b>
<b>TOTAL SHERIFF'S OPERATIONS FUND</b>	<b>12,544,361</b>	<b>12,781,510</b>	<b>13,007,076</b>	<b>12,901,220</b>	<b>13,365,962</b>
<b>USES</b>					
County Sheriff	(12,544,361)	(12,332,317)	(13,007,076)	(12,193,380)	(13,365,962)
<b>COST CATEGORY EXPENSES</b>	<b>(12,544,361)</b>	<b>(12,332,317)</b>	<b>(13,007,076)</b>	<b>(12,193,380)</b>	<b>(13,365,962)</b>
<b>TOTAL SHERIFF'S OPERATIONS FUND USES</b>	<b>(12,544,361)</b>	<b>(12,332,317)</b>	<b>(13,007,076)</b>	<b>(12,193,380)</b>	<b>(13,365,962)</b>

Table X-33 Fund 246 Detail

Budget figures are original budget. Actual figures include outstanding encumbrances.



Fiscal Year 2016 Budget

Chapter 5 **FUND LEVEL SUMMARY AND DETAIL**

FUND DESCRIPTION ACCOUNT NAME	FY 2014		FY 2015		FY 2016
	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET
<b>(247) CORRECTIONS OPERATION FUND</b>					
This fund handles the revenue and expense of the Adult Detention Facility, Electronic Monitoring, Youth Development Program, inmate medical programs and all administrative costs associated with Correctional Services. In Fiscal Year 2010 this fund replaced the Jail Enterprise Fund (518) because it was recommended by the County's independent auditors that Correctional Services would not be self-sustaining in the near future, if ever, thus it could not be considered an Enterprise Fund.					
<b>SOURCES</b>					
Care of Prisoners - Adult	5,064,578	6,045,452	6,227,451	3,864,532	4,073,080
Medical Services		11,041	12,000	9,054	13,000
Adult Electronic Monitoring	168,000	219,576	200,000	225,545	210,000
Care of Prisoners - YDP	655,221	549,063	536,180	354,721	150,000
YDP - Drop Off Center	75,000				
Care of Prisoners - Reimbs for Phamaceuticals, Medical, etc.		(122,180)		11,387	
<b>FEES AND CHARGES FOR SERVICES</b>	<b>5,962,799</b>	<b>6,702,952</b>	<b>6,975,631</b>	<b>4,465,239</b>	<b>4,446,080</b>
Investment Income		142,512	125,000	142,880	150,000
Refunds		3,861		617	
Misc. Revenue		14,907		16,778	
Inmate Welfare Fund	45,000	46,027	40,000	49,037	50,000
<b>MISCELLANEOUS SALES AND REVENUES</b>	<b>45,000</b>	<b>207,307</b>	<b>165,000</b>	<b>209,312</b>	<b>200,000</b>
Department of Justice Subsidy (SCAAP)	70,000	46,532		40,705	
City of Santa Fe JPA		59,695		111,512	
YDP - Student Nutrition	40,000	36,910		106,836	27,000
<b>SUBSIDIES AND INTERGOVERNMENTAL</b>	<b>110,000</b>	<b>143,137</b>	<b>0</b>	<b>259,053</b>	<b>27,000</b>
Transfer from General Fund (101)	12,405,429	10,405,429	12,300,447	11,300,447	12,596,982
Transfer from Corrections Fund (201) to Adult Fac	220,000	220,000	240,000	240,000	275,000
Transfer from Corrections GRT Fund (219) to Adult Fac	4,317,750	4,317,750	4,445,000	4,445,000	5,047,200
Transfer from EMS Healthcare Fund (232) to Adult Fac		33,366			
<b>OPERATING TRANSFERS IN</b>	<b>16,943,179</b>	<b>14,976,545</b>	<b>16,985,447</b>	<b>15,985,447</b>	<b>17,919,182</b>
<b>BUDGETED CASH</b>	<b>2,000,000</b>		<b>1,821,745</b>		<b>3,000,000</b>
<b>TOTAL CORRECTIONS OPERATIOS FUND SOURCES</b>	<b>25,060,978</b>	<b>22,029,941</b>	<b>25,947,823</b>	<b>20,919,051</b>	<b>25,592,262</b>
<b>USES</b>					
<b>OPERATING TRANSFERS OUT TO (405) DEBT SERVICE FUND</b>	<b>(2,248,115)</b>	<b>(2,248,115)</b>	<b>(2,252,850)</b>	<b>(2,252,850)</b>	<b>(2,253,100)</b>
Corrections - Finance & Capital Package	(1,171,531)	(112,701)	(2,124,433)	(97,347)	(1,737,711)
Corrections - Administration	(1,063,787)	(838,936)	(695,480)	(629,061)	(638,442)
Corrections - Adult Jail	(11,988,650)	(10,890,929)	(12,400,211)	(11,235,746)	(12,674,802)
Corrections - Inmate Welfare	(36,840)	(36,526)	(40,000)	(39,792)	(50,000)
Corrections - Maintenance	(717,670)	(693,317)	(764,835)	(678,211)	(742,637)
Corrections - Medical Services	(4,458,154)	(3,672,186)	(4,486,296)	(3,863,403)	(4,263,038)
Corrections - Electronic Monitoring	(1,022,706)	(985,740)	(1,023,038)	(1,092,285)	(1,157,258)
Corrections - YDP	(2,353,525)	(2,363,919)	(2,160,680)	(1,858,411)	(2,075,274)
<b>COST CATEGORY EXPENSES</b>	<b>(22,812,863)</b>	<b>(19,594,254)</b>	<b>(23,694,973)</b>	<b>(19,494,256)</b>	<b>(23,339,162)</b>
<b>TOTAL CORRECTIONS OPERATIONS FUND USES</b>	<b>(25,060,978)</b>	<b>(21,842,369)</b>	<b>(25,947,823)</b>	<b>(21,747,106)</b>	<b>(25,592,262)</b>

Table X-34 Fund 247 Detail

Budget figures are original budget. Actual figures include outstanding encumbrances



Fiscal Year 2016 Budget

Chapter 5 **FUND LEVEL SUMMARY AND DETAIL**

FUND DESCRIPTION ACCOUNT NAME	FY 2014		FY 2015		FY 2016
	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET
<b>(250) COMMUNITY DEVELOPMENT BLOCK GRANTS FUND</b>					
This fund is concerned with projects associated with federal Housing and Urban Development (HUD) "Community Development Block Grants" (CDBG) funding administered through the New Mexico Department of Finance and Administration, for capital construction of facilities that benefit low and moderate income persons.					
<b>SOURCES</b>					
CDBG -Glorieta Estates MDWCA	424,759			199,815	
<b>INTER-GOVERNMENTAL/GRANTS</b>	<b>424,759</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL COMMUNITY DEVELOPMENT BLOCK GRANT FUND SOURCES</b>	<b>424,759</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>USES</b>					
Water/Wastewater Projects	(424,759)	(424,759)			
<b>COST CATEGORY EXPENSES</b>	<b>(424,759)</b>	<b>(424,759)</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL COMMUNITY DEVELOPMENT BLOCK GRANTS FUND USES</b>	<b>(424,759)</b>	<b>(424,759)</b>	<b>0</b>	<b>0</b>	<b>0</b>

Table X-35 Fund 250 Detail

Budget figures are original budget. Actual figures include outstanding encumbrances



Fiscal Year 2016 Budget

Chapter 5 **FUND LEVEL SUMMARY AND DETAIL**

**XI. CAPITAL IMPROVEMENT FUNDS**

Gross Receipts Taxes	\$9,094,400
Intergovernmental Grants	2,555,023
Bond/Loan Proceeds	9,310
Budgeted Cash	\$55,131,145
<b>TOTAL SOURCES</b>	<b>\$66,789,878</b>
Fund Transfers Out	-
Sources Less Fund Transfers Out	<b>\$66,789,878</b>

Table XI-1 Capital Funds Total Revenue by Type

In FY 2014, the Capital Outlay Gross Receipts Tax fund was reclassified from a special revenue fund to a capital improvement fund due to the restriction of this fund's uses being solely for capital. Funding carried over for on-going projects was budgeted in Fiscal Year 2016 and is reflected in the figures and charts shown here. In general, unspent State appropriations and other grants are re-budgeted in subsequent fiscal years until expended. Bond Proceeds are carried over as budgeted cash.

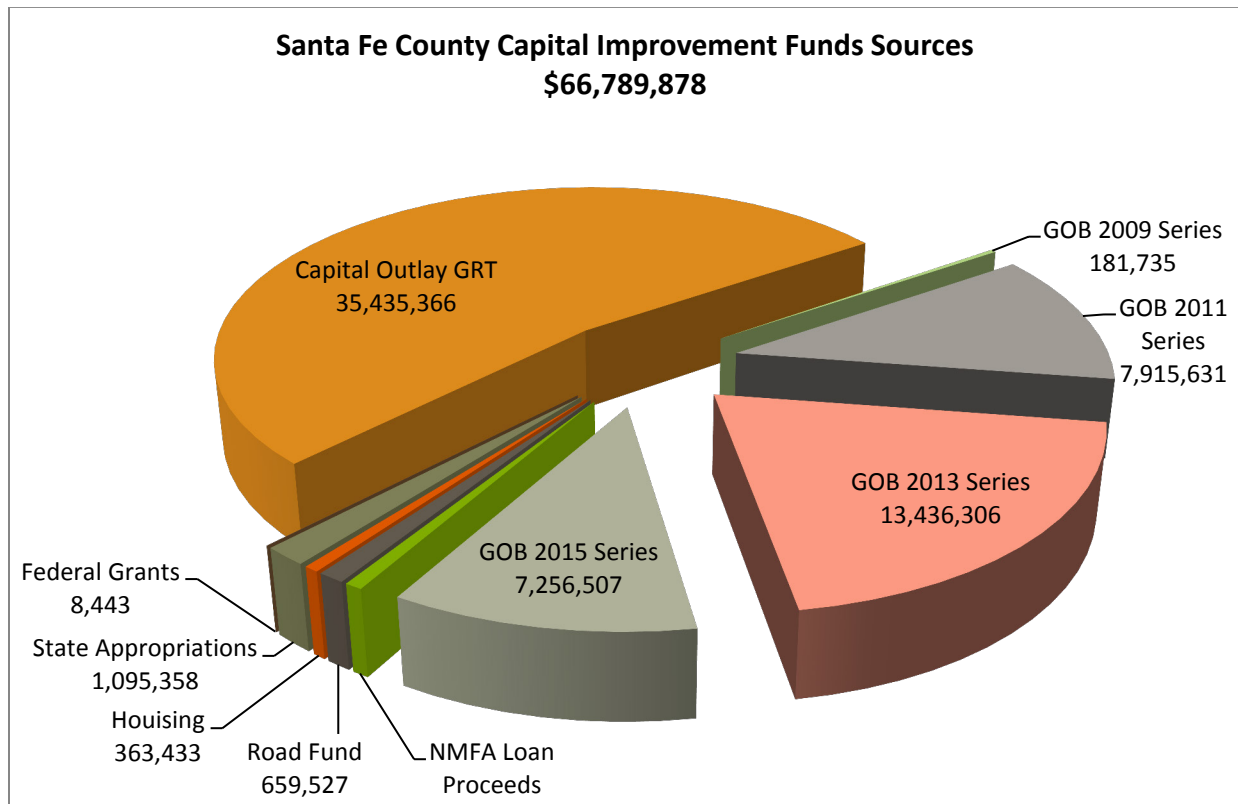


Figure XI-1 Capital Funds Sources Pie Chart



Fiscal Year 2016 Budget

Chapter 5 FUND LEVEL SUMMARY AND DETAIL

FUND DESCRIPTION ACCOUNT NAME	FY 2014		FY 2015		FY 2016
	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET
<b>(301) HOUSING CAPITAL IMPROVEMENTS FUND</b>					
This fund contains funding through the Capital Fund Program (CFP) of the U.S. Department of Housing and Urban Development (HUD). These grants are used to make comprehensive repairs to the existing public housing stock of Santa Fe County and are applied for and granted on an annual basis.					
<b>SOURCES</b>					
HUD CFP 2011	80,078	63,378	2,544	2,788	
HUD CFP 2012	139,840	101,891	18,406	36,691	0
HUD CFP 2013	245,002	40,198	167,442	116,800	119,713
HUD CFP 2014			208,531	0	243,720
HUD CFP 2015					
HUD CFP 2016					
<b>INTER-GOVERNMENTAL/GRANTS</b>	<b>464,920</b>	<b>205,467</b>	<b>396,923</b>	<b>116,800</b>	<b>363,433</b>
<b>OPERATING TRANSFERS IN</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>BUDGETED CASH</b>	<b>18,163</b>		<b>13,620</b>	<b>0</b>	<b>1,350</b>
<b>TOTAL HOUSING CAPITAL IMPROVEMENTS FUND SOURCES</b>	<b>483,083</b>	<b>205,467</b>	<b>410,543</b>	<b>116,800</b>	<b>364,783</b>
<b>USES</b>					
Housing Services	(483,083)	(203,283)	(410,546)	(145,308)	(364,783)
<b>COST CATEGORY EXPENSES</b>	<b>(483,083)</b>	<b>(203,283)</b>	<b>(410,546)</b>	<b>(145,308)</b>	<b>(364,783)</b>
<b>TOTAL HOUSING CAPITAL IMPROV FUND USES</b>	<b>(483,083)</b>	<b>(203,283)</b>	<b>(410,546)</b>	<b>(145,308)</b>	<b>(364,783)</b>

Table XI-2 Fund 301 Detail

FUND DESCRIPTION ACCOUNT NAME	FY 2014		FY 2015		FY 2016
	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET
<b>(305) FEDERAL CAPITAL PROJECT GRANTS</b>					
This fund contains grants received for capital improvement projects which are received directly from Federal sources.					
<b>SOURCES</b>					
Federal Grant	325,460	0	906,393	109,200	8,443
<b>INTER-GOVERNMENTAL/GRANTS</b>	<b>325,460</b>	<b>0</b>	<b>906,393</b>	<b>109,200</b>	<b>8,443</b>
<b>BUDGETED CASH</b>	<b>0</b>	<b>0</b>	<b>13,985</b>	<b>0</b>	
<b>TOTAL FEDERAL CAPITAL GRANTS</b>	<b>325,460</b>	<b>0</b>	<b>920,378</b>	<b>109,200</b>	<b>8,443</b>
<b>USES</b>					
Land Use - GIS			(100,000)	(100,000)	
Open Space - Santa Fe River Scenic Byway	(24,710)	(2,282)	(22,428)	(18,327)	(8,443)
Open Space - Santa Fe Rail Trail	(300,750)	0	(797,950)	(777,616)	
<b>COST CATEGORY EXPENSES</b>	<b>(325,460)</b>	<b>(2,282)</b>	<b>(920,378)</b>	<b>(895,943)</b>	<b>(8,443)</b>
<b>TOTAL FEDERAL CAPITAL GRANTS</b>	<b>(325,460)</b>	<b>(2,282)</b>	<b>(920,378)</b>	<b>(895,943)</b>	<b>(8,443)</b>

Table XI-3 Fund 305 Detail

Budget figures are original budget. Actuals include outstanding encumbrances.



Fiscal Year 2016 Budget

Chapter 5 **FUND LEVEL SUMMARY AND DETAIL**

FUND DESCRIPTION ACCOUNT NAME	FY 2014		FY 2015		FY 2016
	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET
<b>(311) ROAD PROJECT FUNDS</b>					
This fund handles the revenue and expense for road projects conducted by the County and funded by grants from the State of New Mexico and the Federal Government					
<b>SOURCES</b>					
CONTRIBUTIONS, DONATIONS & AGREEMENTS	0	75,192	0	10	0
MISCELLANEOUS REVENUES	0	75,192	0	10	0
STATE GRANTS	247,809	166,167	787,711	563,525	338,381
FEDERAL GRANTS	725,840	163,069	590,165	157,160	321,146
INTER-GOVERNMENTAL/GRANTS	973,649	329,236	1,377,876	720,685	659,527
OPERATING TRANSFERS IN	0	0	251,896	0	0
BUDGETED CASH	860,793			0	162,734
<b>TOTAL ROAD PROJECTS FUND SOURCES</b>	<b>1,834,442</b>	<b>404,428</b>	<b>1,629,772</b>	<b>720,695</b>	<b>822,261</b>
<b>USES</b>					
Public Works	(1,834,442)	(762,302)	(1,629,772)	(1,203,264)	0
COST CATEGORY EXPENSES	(1,834,442)	(762,302)	(1,629,772)	(1,203,264)	0
<b>TOTAL ROAD PROJECT FUND USES</b>	<b>(1,834,442)</b>	<b>(762,302)</b>	<b>(1,629,772)</b>	<b>(1,203,264)</b>	<b>(0)</b>

Table XI-4 Fund 311 Detail

FUND DESCRIPTION ACCOUNT NAME	FY 2014		FY 2015		FY 2016
	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET
<b>(313) COUNTY CAPITAL OUTLAY GRT FUND</b>					
A 1/4 cent Gross Receipts Tax for capital purposes was approved by the voters in 2002, with proceeds realized, starting in March 2003. The proceeds were initially dedicated to the following purposes; 75% for water and wastewater projects, 15% for acquisition of land, parks, and recreation projects, 10% for improving the safety of existing roads, streets, or bridges, and 10% for other public projects. In FY 2011 a new dedication was approved expanding the uses to align with State Statute.					
<b>SOURCES</b>					
CONTRIBUTIONS, DONATIONS & AGREEMENTS	0	15,000	40,000	40,000	0
MISCELLANEOUS REVENUE	0	15,000	40,000	40,000	0
CAPITAL OUTLAY GRT	8,635,500	9,528,695	8,890,000	9,635,152	9,094,400
GROSS RECEIPTS TAXES	8,635,500	9,528,695	8,890,000	9,635,152	9,094,400
BUDGETED CASH	14,529,447	0	23,274,063	0	30,477,109
<b>TOTAL COUNTY CAPITAL OUTLAY FUND SOURCES</b>	<b>23,164,947</b>	<b>9,543,695</b>	<b>32,204,063</b>	<b>9,675,152</b>	<b>39,571,509</b>
<b>USES</b>					
DEBT SERVICE	(3,225,271)	(3,225,271)	(895,431)	(895,431)	(895,932)
OPERATING TRANSFERS OUT	(3,225,271)	(3,225,271)	(895,431)	(895,431)	(895,932)
COMMUNITY SERVICES/CSD PROJECTS	(2,833,965)	(895,110)	(10,224,816)	(122,318)	(13,509,275)
CORRECTIONS	(1,533,888)	(846,517)	(688,778)	(1,407)	(688,778)
COUNTY MANAGER	(2,511,339)	(609,983)	(5,757,693)	(1,967,407)	(7,402,215)
FINANCE DEPARTMENT	0	0	(1,016,936)	0	
FIRE DEPARTMENT	(946,706)	(944,876)	(645,129)	(623,388)	(883,842)
OPEN SPACE	(3,960,675)	(1,799,563)	(3,804,838)	(1,468,030)	(4,956,480)
PROJECTS AND FACILITIES MGMT	(4,393,618)	(2,891,108)	(4,866,814)	(3,075,287)	(3,057,743)
PUBLIC WORKS	(2,896,089)	(1,129,330)	(810,600)	(310,928)	(3,888,283)
UTILITIES DEPARTMENT	(863,396)	(153,068)	(3,493,028)	(2,542,491)	(4,288,961)
COST CATEGORY EXPENSES	(19,939,676)	(12,494,826)	(31,308,632)	(10,111,256)	(38,675,577)
<b>TOTAL COUNTY CAPITAL OUTLAY FUND USES</b>	<b>(23,164,947)</b>	<b>(15,720,097)</b>	<b>(32,204,063)</b>	<b>(11,006,687)</b>	<b>(39,571,509)</b>

Table XI-5 Fund 313 Detail

Budget figures are original budget. Actual figures include outstanding encumbrances.





Fiscal Year 2016 Budget

Chapter 5 FUND LEVEL SUMMARY AND DETAIL

FUND DESCRIPTION ACCOUNT NAME	FY 2014		FY 2015		FY 2016
	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET
<b>(318) STATE SPECIAL APPROPRIATIONS FUND</b>					
This fund handles the revenue and expense for state-granted facility construction projects.					
<b>SOURCES</b>					
REVENUE TYPE					
STATE GRANTS	1,258,423	108,440	1,927,213	714,646	1,095,358
INTER-GOVERNMENTAL/GRANTS	1,258,423	108,440	1,927,213	714,646	1,095,358
OPERATING TRANSFER IN	0	0	0	0	0
BUDGETED CASH	0	0	0	0	0
<b>TOTAL STATE SPECIAL APP. FUND SOURCES</b>	<b>1,258,423</b>	<b>108,440</b>	<b>1,927,213</b>	<b>714,646</b>	<b>1,095,358</b>
<b>USES</b>					
COST CATEGORY EXPENSES					
PROJECT AND FACILITIES MGMT	(1,005,923)	(326,322)	(1,665,048)	(649,077)	(866,570)
CSD PROJECTS	(110,000)	(54,834)	(80,165)	(33,377)	(46,788)
FIRE DEPARTMENT	(142,500)	(142,500)	(182,000)	(87,689)	(182,000)
<b>TOTAL STATE SPECIAL APP. FUND USES</b>	<b>(1,258,423)</b>	<b>(523,656)</b>	<b>(1,927,213)</b>	<b>(770,143)</b>	<b>(1,095,358)</b>

Table XI-6 Fund 318 Detail

FUND DESCRIPTION ACCOUNT NAME	FY 2014		FY 2015		FY 2016
	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET
<b>(330) GOB 2005 BOND PROCEEDS FUND</b>					
In Fiscal Year 2005, voters approved the issuance of a Public Works bond in the amount of \$20 million.					
<b>SOURCES</b>					
REVENUE TYPE					
Investment Income - Public Works	0	36	0	0	
Investment Income - Water	0	36	0	0	
MISCELLANEOUS REVENUE	0	72	0	0	0
BUDGETED CASH	565,348		938	0	
<b>TOTAL GOB 2005 ROAD BOND FUND SOURCES</b>	<b>565,348</b>	<b>72</b>	<b>938</b>	<b>0</b>	<b>0</b>
<b>USES</b>					
COST CATEGORY EXPENSES					
Public Works	0	0			
Fire Department	(77,349)	(43,622)			
Utilities / Water	(558,814)	(558,815)			
Debt Service	(36,872)	(33,738)			
Other Operating Expense	0	0	938	939	
<b>TOTAL GOB 2005 ROAD BOND FUND USES</b>	<b>(673,035)</b>	<b>(636,175)</b>	<b>938</b>	<b>939</b>	<b>0</b>

Table XI-7 Fund 330 Detail

Budget figures are original budget. Actual figures include outstanding encumbrances.



Fiscal Year 2016 Budget

Chapter 5 **FUND LEVEL SUMMARY AND DETAIL**

FUND DESCRIPTION ACCOUNT NAME	FY 2014		FY 2015		FY 2016
	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET
<b>(331) GOB 2007A BOND PROCEEDS FUND</b>					
In Fiscal Year 2007, voters approved the issuance of a Judicial Center bond in the amount of \$25 million for the construction of a new District Courthouse.					
<b>SOURCES</b>					
REVENUE TYPE					
Investment Income	0	338	0	0	0
Refunds	0	0	0	0	0
MISCELLANEOUS REVENUE	0	338	4,495	0	0
BUDGETED CASH	5,697				
<b>TOTAL GOB 2007A SERIES JUDICAL COMPLEX BOND FUND SOURCES</b>	<b>5,697</b>	<b>338</b>	<b>4,495</b>	<b>0</b>	<b>0</b>
<b>USES</b>					
COST CATEGORY EXPENSES					
Judicial Court Complex	(5,697)	(966)	0	0	0
Other	0	0	(4,495)	(4,494)	0
<b>TOTAL GOB 2007A SERIES JUDICAL COMPLEX BOND FUND USES</b>	<b>(5,697)</b>	<b>(966)</b>	<b>(4,495)</b>	<b>(4,494)</b>	<b>0</b>

Table XI-8 Fund 331 Detail

FUND DESCRIPTION ACCOUNT NAME	FY 2014		FY 2015		FY 2016
	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET
<b>(332) GOB 2007B BOND PROCEEDS FUND</b>					
This is the \$20 million sale of the second half of the bond approved by the voters in 2005. See Fund 330 for the first half. This issue is for road and water projects.					
<b>SOURCES</b>					
REVENUE TYPE					
(0601) Investment Income	0	29	0	0	0
MISCELLANEOUS REVENUE	0	29	0	0	0
BUDGETED CASH	255,535		1,894		
<b>TOTAL GOB 2007B ROAD BOND FUND SOURCES</b>	<b>255,535</b>	<b>29</b>	<b>1,894</b>	<b>0</b>	<b>0</b>
<b>USES</b>					
COST CATEGORY EXPENSES					
Public Works	(263,946)	(263,946)	0	0	0
Utilities	0	0	0	0	0
Finance Department	(250)	0	0	0	0
Other	0	0	(1,894)	(1,894)	0
<b>TOTAL GOB 2007B ROAD BOND FUND USES</b>	<b>(264,196)</b>	<b>(263,946)</b>	<b>(1,894)</b>	<b>(1,894)</b>	<b>0</b>

Table XI-9 Fund 332 Detail

Budget figures are original budget. Actual figures include outstanding encumbrances.



Fiscal Year 2016 Budget

Chapter 5 **FUND LEVEL SUMMARY AND DETAIL**

FUND DESCRIPTION ACCOUNT NAME	FY 2014		FY 2015		FY 2016
	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET
<b>(333) JUDICIAL CENTER 2008 REVENUE BOND PROCEEDS FUND</b>					
This is a \$30 million revenue bond to fund construction of the Judicial Center. Debt service for this bond comes from General Fund 1/16 cent GRT increment and is transferred to the Revenue Bond Debt Service fund (406).					
<b>SOURCES</b>					
REVENUE TYPE					
(0796) Investment Income	0	558	0	4	
MISCELLANEOUS REVENUE	0	558	0	4	0
OPERATING TRANSFER IN	0				
BUDGETED CASH			13,743	0	
<b>TOTAL 2008 JUDICIAL COMPLEX REVENUE BOND FUND SOURCES</b>	<b>0</b>	<b>558</b>	<b>13,743</b>	<b>4</b>	<b>0</b>
<b>USES</b>					
COST CATEGORY EXPENSES					
CSD - Judicial Center Project	0	0	0	0	
Other	0	0	13,743	13,742	
<b>TOTAL 2008 JUDICIAL COMPLEX REVENUE BOND FUND USES</b>	<b>0</b>	<b>0</b>	<b>13,743</b>	<b>13,742</b>	<b>0</b>

Table XI-10 Fund 333 Detail

FUND DESCRIPTION ACCOUNT NAME	FY 2014		FY 2015		FY 2016
	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET
<b>(334) GOB SERIES 2008 BOND PROCEEDS</b>					
This is a \$30 million general obligation bond to fund the Buckman Direct Diversion project. Debt service for this bond is budgeted in the General Obligation Debt Service Fund (401).					
<b>SOURCES</b>					
REVENUE TYPE					
(1481) Investment Income	0	0	0	0	0
MISCELLANEOUS REVENUE	0	0	0	0	0
BUDGETED CASH	1,775		0	0	
<b>TOTAL GOB 2008 BUCKMAN DIRECT DIVERSION BOND FUND SOURCES</b>	<b>1,775</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>USES</b>					
COST CATEGORY EXPENSES					
(1481) Buckman Direct Diversion water project	0	0	0	0	0
(401) Debt Service	1,775	1,775	0	0	0
<b>TOTAL GOB 2008 BUCKMAN DIRECT DIVERSION BOND FUND USES</b>	<b>1,775</b>	<b>1,775</b>	<b>0</b>	<b>0</b>	<b>0</b>

Table XI-11 Fund 334 Detail

Budget figures are original budget. Actual figures include outstanding encumbrances.



Fiscal Year 2016 Budget

Chapter 5 **FUND LEVEL SUMMARY AND DETAIL**

FUND DESCRIPTION ACCOUNT NAME	FY 2014		FY 2015		FY 2016
	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET
<b>(335) GOB SERIES 2009 BOND PROCEEDS</b>					
This is a \$17 million General Obligation bond for roads, fire facilities, water projects, open space and solid waste transfer stations. Debt service for this bond is budgeted in the General Obligation Debt Service Fund (401).					
<b>SOURCES</b>					
REVENUE TYPE					
Investment Income	0	10,235	0	2,420	
MISCELLANEOUS REVENUE	0	10,235	0	2,420	0
BUDGETED CASH	1,443,970		565,507	0	181,735
<b>TOTAL GOB 2009 SERIES BOND FUND SOURCES</b>	<b>1,443,970</b>	<b>10,235</b>	<b>565,507</b>	<b>2,420</b>	<b>181,735</b>
<b>USES</b>					
COST CATEGORY EXPENSES					
Set asides for:					
Open Space	0	0			
Roads	(1,137,979)	(1,119,194)	(164,260)	(164,260)	
Fire	(45,058)	(36,896)	(34,994)	(34,994)	
Water Projects	0	0	(141,566)	(81,996)	(86,586)
Transfer Stations	(236,438)	(11,751)	(224,687)	(129,654)	(95,149)
Other	(24,495)	0	0	0	0
<b>TOTAL GOB 2009 SERIES BOND FUND USES</b>	<b>(1,443,970)</b>	<b>(1,167,841)</b>	<b>(565,507)</b>	<b>(410,904)</b>	<b>(181,735)</b>

Table XI-12 Fund 335 Detail

FUND DESCRIPTION ACCOUNT NAME	FY 2014		FY 2015		FY 2016
	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET
<b>(336) CAPITAL OUTLAY GRT 2009 SERIES REVENUE BOND PROCEEDS</b>					
This is a \$12.1 million revenue bond to fund the purchase of water rights for various water projects. Debt service for this bond is budgeted in the Revenue Bond Debt Service Fund (406).					
<b>SOURCES</b>					
REVENUE TYPE					
Investment Income	0	6	0	0	0
MISCELLANEOUS REVENUE	0	6	0	0	0
BUDGETED CASH	58,966		0		0
<b>TOTAL CO GRT 2009 SERIES REVENUE BOND FUND SOURCES</b>	<b>58,966</b>	<b>6</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>USES</b>					
COST CATEGORY EXPENSES					
Debt Service	(58,966)	(58,966)	0	0	0
<b>TOTAL CO GRT 2009 SERIES REVENUE BOND FUND USES</b>	<b>(58,966)</b>	<b>(58,966)</b>	<b>0</b>	<b>0</b>	<b>0</b>

Table XI-13 Fund 336 Detail

Budget figures are original budget. Actual figures include outstanding encumbrances.



Fiscal Year 2016 Budget

Chapter 5 **FUND LEVEL SUMMARY AND DETAIL**

FUND DESCRIPTION ACCOUNT NAME	FY 2014		FY 2015		FY 2016
	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET
<b>(337) CAPITAL OUTLAY GRT 2010A SERIES REVENUE BOND PROCEEDS</b>					
This is a \$21.2 million revenue bond to fund the Buckman Direct Diversion Project. Debt service for this bond is transferred from Capital Outlay GRT and is budgeted in the Revenue Bond Debt Service Fund (406).					
<b>SOURCES</b>					
REVENUE TYPE					
(1481) Investment Income	0	0	0	0	0
MISCELLANEOUS REVENUE	0	0	0	0	0
BUDGETED CASH	0		0		0
<b>TOTAL CO GRT 2010A SERIES BOND FUND SOURCES</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>USES</b>					
COST CATEGORY EXPENSES					
(1481) Buckman Direct Diversion water project	0	0	0	0	0
<b>TOTAL CO GRT 2010A SERIES BOND FUND USES</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

Table XI-14 Fund 337 Detail

FUND DESCRIPTION ACCOUNT NAME	FY 2014		FY 2015		FY 2016
	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET
<b>(338) CAPITAL OUTLAY GRT 2010B SERIES REVENUE BOND PROCEEDS</b>					
This is a \$10.2 million revenue bond to fund the Buckman Direct Diversion Project. Debt service for this bond is transferred from capital Outlay GRT and is budgeted in the Revenue Bond Debt Service Fund (406).					
<b>SOURCES</b>					
REVENUE TYPE					
Investment Income	0	0	0	0	0
MISCELLANEOUS REVENUE	0	0	0	0	0
BUDGETED CASH	21,326		0		0
<b>TOTAL CO OUTLAY 2010B SERIES BOND FUND SOURCES</b>	<b>21,326</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>USES</b>					
COST CATEGORY EXPENSES					
Transfer to Debt Service	21,326	21,326			
<b>TOTAL CO GRT 2010B SERIES BOND FUND USES</b>	<b>21,326</b>	<b>21,326</b>	<b>0</b>	<b>0</b>	<b>0</b>

Table XI-15 Fund 338 Detail

Budget figures are original budget. Actual figures include outstanding encumbrances.



Fiscal Year 2016 Budget

Chapter 5 **FUND LEVEL SUMMARY AND DETAIL**

FUND DESCRIPTION ACCOUNT NAME	FY 2014		FY 2015		FY 2016
	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET
<b>(339) GOB SERIES 2011 BOND PROCEEDS</b>					
This is a \$17.5 million General Obligation bond for roads, fire facilities, water projects, open space and solid waste transfer stations and the refunding of the GOB 2001 Series Bond. Debt on this fund is paid with property taxes through the General Obligation Bond Debt Servie Fund (401).					
<b>SOURCES</b>					
REVENUE TYPE					
Investment Income	0	45,928	0	5,700	
MISCELLANEOUS REVENUE	0	45,928		5,700	
BUDGETED CASH	9,122,297		9,530,791		7,915,631
<b>TOTAL GOB 2011 SERIES BOND FUND SOURCES</b>	<b>9,122,297</b>	<b>45,928</b>	<b>9,530,791</b>	<b>5,700</b>	<b>7,915,631</b>
<b>USES</b>					
COST CATEGORY EXPENSES					
OPERATING TRANSFER OUT					
Set asides for:	0	0			
Open Space	(1,716,772)	(485,784)	(2,164,549)	(912,283)	(1,318,985)
Roads	0	0	(281,978)	(281,978)	
Fire	(348,508)	(320,036)	(848,356)	(656,948)	(655,235)
Water Projects	(5,784,065)	(326,151)	(6,042,410)	(171,954)	(5,746,683)
Transfer Stations	0	0	(193,498)		(193,498)
Other	(1,272,952)	(37,818)			(1,230)
<b>TOTAL GOB 2011 SERIES BOND FUND USES</b>	<b>(9,122,297)</b>	<b>(1,169,789)</b>	<b>(9,530,791)</b>	<b>(2,023,163)</b>	<b>(7,915,631)</b>

Table XI-16 Fund 339 Detail

Budget figures are original budget. Actual figures include outstanding encumbrances.



Fiscal Year 2016 Budget

Chapter 5 **FUND LEVEL SUMMARY AND DETAIL**

FUND DESCRIPTION ACCOUNT NAME	FY 2014		FY 2015		FY 2016
	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET
<b>(340) NEW MEXICO FINANCE AUTHORITY (NMFA) LOAN PROCEEDS</b>					
Santa Fe County utilizes the New Mexico Finance Authority for low interest loans for equipment and for water projects, through the Water Trust Board. The Water Trust Board provides Loan/Grant agreements where a portion of the total agreed amount is granted and a portion is provided through a no interest loan.					
<b>SOURCES</b>					
<b>REVENUE TYPE</b>					
Loan Proceeds					
Water Projects	49,300	0	9,310	0	9,310
Equipment					
Non Departmental					
<b>NMFA LOAN PROCEEDS</b>	<b>49,300</b>	<b>0</b>	<b>9,310</b>	<b>0</b>	<b>9,310</b>
Grants					
(1456) La Bajada Water System Improvements					
(1457) La Cienega Water Line Extension	322,200		306,762	26,517	306,762
(1458) La Cienega/La Cieneguilla Springs Monitoring	121,500		121,500	4,190	121,500
(1472) Rio Quemado Watershed	0	36,730	0	9,270	0
<b>NMFA LOAN PROCEEDS</b>	<b>443,700</b>	<b>36,730</b>	<b>428,262</b>	<b>39,977</b>	<b>428,262</b>
Investment Income	0	0	0	0	0
<b>MISCELLANEOUS REVENUE</b>	<b>0</b>			<b>0</b>	
<b>BUDGETED CASH</b>	<b>0</b>		<b>0</b>		
<b>TOTAL NMFA LOAN PROCEEDS</b>	<b>493,000</b>	<b>36,730</b>	<b>437,572</b>	<b>0</b>	<b>437,572</b>
<b>USES</b>					
<b>COST CATEGORY EXPENSES</b>					
Set asides for:					
Water Projects	(493,000)	(12,187)	(437,572)	0	(437,572)
Equipment					
<b>TOTAL NMFA LOAN PROCEEDS USES</b>	<b>(493,000)</b>	<b>(12,187)</b>	<b>(437,572)</b>	<b>0</b>	<b>(437,572)</b>

Table XI-17 Fund 340 Detail

Budget figures are original budget. Actual figures include outstanding encumbrances.





Fiscal Year 2016 Budget

Chapter 5 **FUND LEVEL SUMMARY AND DETAIL**

FUND DESCRIPTION ACCOUNT NAME	FY 2014		FY 2015		FY 2016
	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET
<b>(351) GOB SERIES 2013 BOND PROCEEDS</b>					
This is a \$19. million General Obligation bond for roads, water projects and open space. Debt on this fund is paid with property taxes through the General Obligation Bond Debt Servie Fund (401).					
<b>SOURCES</b>					
REVENUE TYPE					
Investment Income		7,933	24,564	33,999	0
MISCELLANEOUS REVENUE	0	7,933	24,564	33,999	0
BUDGETED CASH	9,411,748		15,523,188		13,436,306
<b>TOTAL GOB 2011 SERIES BOND FUND SOURCES</b>	<b>9,411,748</b>	<b>7,933</b>	<b>15,547,752</b>	<b>33,999</b>	<b>13,436,306</b>
<b>USES</b>					
COST CATEGORY EXPENSES					
Set asides for:					
Open Space	(431,183)	(429,771)	(2,957,903)	(278,921)	(2,926,816)
Roads	(5,280,565)	(3,039,664)	(7,075,513)	(2,050,510)	(5,179,386)
Water Projects	(3,500,000)	(85,665)	(5,514,336)	(272,165)	(5,330,104)
Other	(200,000)	(111,912)			
<b>TOTAL GOB 2011 SERIES BOND FUND USES</b>	<b>(9,411,748)</b>	<b>(3,667,012)</b>	<b>(15,547,752)</b>	<b>(2,601,596)</b>	<b>(13,436,306)</b>

Table XI-18 Fund 351 Detail

FUND DESCRIPTION ACCOUNT NAME	FY 2014		FY 2015		FY 2016
	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET
<b>(352) GOB SERIES 2015 BOND PROCEEDS</b>					
This is a \$8 million General Obligation bond for roads, water projects and open space. Debt on this fund is paid with property taxes through the General Obligation Bond Debt Servie Fund (401).					
<b>SOURCES</b>					
REVENUE TYPE					
Investment Income					
MISCELLANEOUS REVENUE					
BUDGETED CASH					7,256,507
<b>TOTAL GOB 2011 SERIES BOND FUND SOURCES</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>7,256,507</b>
<b>USES</b>					
COST CATEGORY EXPENSES					
Set asides for:					
Open Space					(2,000,000)
Roads					(2,915,000)
Water Projects					(2,341,507)
Other					
<b>TOTAL GOB 2011 SERIES BOND FUND USES</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>(7,256,507)</b>

Figure XI-19 Fund 352 Detail

Budget figures are original budget. Actual figures include outstanding encumbrances.



Fiscal Year 2016 Budget

Chapter 5 **FUND LEVEL SUMMARY AND DETAIL**

FUND DESCRIPTION ACCOUNT NAME	FY 2014		FY 2015		FY 2016
	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET
<b>(353) GOB SERIES 2001 BOND PROCEEDS FUND</b>					
The General Obligation Bond Series 1997 Bond was an \$8.5 million bond issue of which \$4.5 million is for the purpose of buying land, constructing, remodeling, and making additions to County buildings used for public safety purposes and for fire equipment and facilities. The other \$4 million of this bond is for purchasing land and constructing buildings for Public Works (road maintenance, solid waste). Debt on this bond is paid with property taxes through the General Obligation Bond Debt Service Fund (401).					
<b>SOURCES</b>					
REVENUE TYPE					
Investment Income	0	6			
MISCELLANEOUS REVENUES	0	6	0	0	0
BUDGETED CASH	0		265		
<b>TOTAL G.O. BOND SERIES 2001 FUND SOURCES</b>	<b>0</b>	<b>6</b>	<b>265</b>	<b>0</b>	<b>0</b>
<b>USES</b>					
COST CATEGORY EXPENSES					
Public Works					
Public Works - Solid Waste Transfer Station					
Fire Department					
Other			(265)		
<b>TOTAL GOB SERIES 2001 FUND USES</b>	<b>(0)</b>	<b>0</b>	<b>(265)</b>	<b>0</b>	<b>(0)</b>

Table XI-20 Fund 353 Detail

FUND DESCRIPTION ACCOUNT NAME	FY 2014		FY 2015		FY 2016
	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET
<b>(370) GROSS RECEIPTS TAX FACILITIES BOND PROCEEDS FUND</b>					
This fund contains revenue from the \$6 million Gross Receipts Tax subordinate 1997-A bond, designated for the construction of the Public Safety Facility which is now complete. Debt service for this bond is paid by the General Fund and is transferred to the Revenue Bond Debt Service Fund (406).					
<b>SOURCES</b>					
REVENUE TYPE					
Investment Income	0	0	0	0	0
MISCELLANEOUS REVENUES	0	0	0	0	0
BUDGETED CASH	57,684		108	0	
<b>TOTAL GRT FACILITIES BOND FUND SOURCES</b>	<b>57,684</b>	<b>0</b>	<b>108</b>	<b>0</b>	<b>0</b>
<b>USES</b>					
COST CATEGORY EXPENSES					
Transfer to Debt Service	(2,880)	(2,880)			
<b>TOTAL OPERATING TRANSFERS</b>	<b>(2,880)</b>	<b>(2,880)</b>	<b>0</b>	<b>0</b>	<b>0</b>
Public Safety Facility	(54,304)	(52,708)			
Other	(500)	0	(108)	(108)	
<b>TOTAL GRT FACILITIES BOND FUND USES</b>	<b>(57,684)</b>	<b>(55,588)</b>	<b>(108)</b>	<b>(108)</b>	<b>0</b>

Table XI-21 Fund 370 Detail

Budget figures are original budget. Actual figures include outstanding encumbrances.



Fiscal Year 2016 Budget

Chapter 5 **FUND LEVEL SUMMARY AND DETAIL**

FUND DESCRIPTION ACCOUNT NAME	FY 2014		FY 2015		FY 2016
	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET
<b>(380) FIRE TAX REVENUE BOND PROCEEDS FUND</b>					
This fund contains revenue from the \$2.2 million Fire Protection Bond for construction of Fire facilities and the purchase of fire fighting equipment. The revenue bond has been redeemed.					
<b>SOURCES</b>					
REVENUE TYPE					
Investment Income	0	3			0
MISCELLANEOUS REVENUES	0	3	0	0	0
BUDGETED CASH	0		17		
<b>TOTAL FIRE TAX BOND FUND SOURCES</b>	<b>0</b>	<b>3</b>	<b>17</b>	<b>0</b>	<b>0</b>
<b>USES</b>					
COST CATEGORY EXPENSES					
Fire Department	0	0			
Other	0	0	(17)		
<b>TOTAL FIRE TAX REV BOND PROCEEDS FUND USES</b>	<b>0</b>	<b>0</b>	<b>(17)</b>	<b>0</b>	<b>0</b>

Table XI-22 Fund 380 Detail

FUND DESCRIPTION ACCOUNT NAME	FY 2014		FY 2015		FY 2016
	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET
<b>(385) OPEN SPACE BOND PROCEEDS FUND</b>					
This bond handles revenue and expense from two Open Space General Obligation Bonds, which are paid through imposition of additional property taxes. 1999 Series Open Space Bond, \$12 million, 5% to 7.5%, maturing in 2016. 2001A Series Open Space Bond, \$8 million, 4% to 4.5%, maturing in 2017. This bond was refunded in FY 2011.					
<b>SOURCES</b>					
REVENUE TYPE					
Investment Income	0	1		0	0
MISCELLANEOUS REVENUES	0	1	0	0	0
BUDGETED CASH	8,666		693	0	
<b>TOTAL OPEN SPACES BOND PROC SOURCES</b>	<b>8,666</b>	<b>1</b>	<b>693</b>	<b>0</b>	<b>0</b>
<b>USES</b>					
COST CATEGORY EXPENSES					
Transfer to Debt Service	(8,666)	(8,666)			
<b>TOTAL OPERATING TRANSFERS</b>	<b>(8,666)</b>	<b>(8,666)</b>	<b>0</b>	<b>0</b>	<b>0</b>
Community Services Department / Open Space					
Other			(693)		
<b>COST CATEGORY EXPENSES</b>	<b>0</b>	<b>0</b>	<b>(693)</b>	<b>0</b>	<b>0</b>
<b>TOTAL OPEN SPACES BOND PROC USES</b>	<b>(8,666)</b>	<b>(8,666)</b>	<b>(693)</b>	<b>0</b>	<b>0</b>

Table XI-193 Fund 385 Detail

Budget figures are original budget. Actual figures include outstanding encumbrances.



Fiscal Year 2016 Budget

Chapter 5 **FUND LEVEL SUMMARY AND DETAIL**

**XII. DEBT SERVICE FUNDS**

Property Taxes	\$12,752,563
Budgeted Cash (Advance refunding of the 2005A GOB Series Bond)	\$9,392,250
Fund Transfers In	\$7,717,073
<b>TOTAL SOURCES</b>	<b>\$29,861,886</b>
Fund Transfers Out	-
Sources Less Fund Transfers Out	\$29,861,886

Table XII-1 Debt Service Funds by Revenue Type

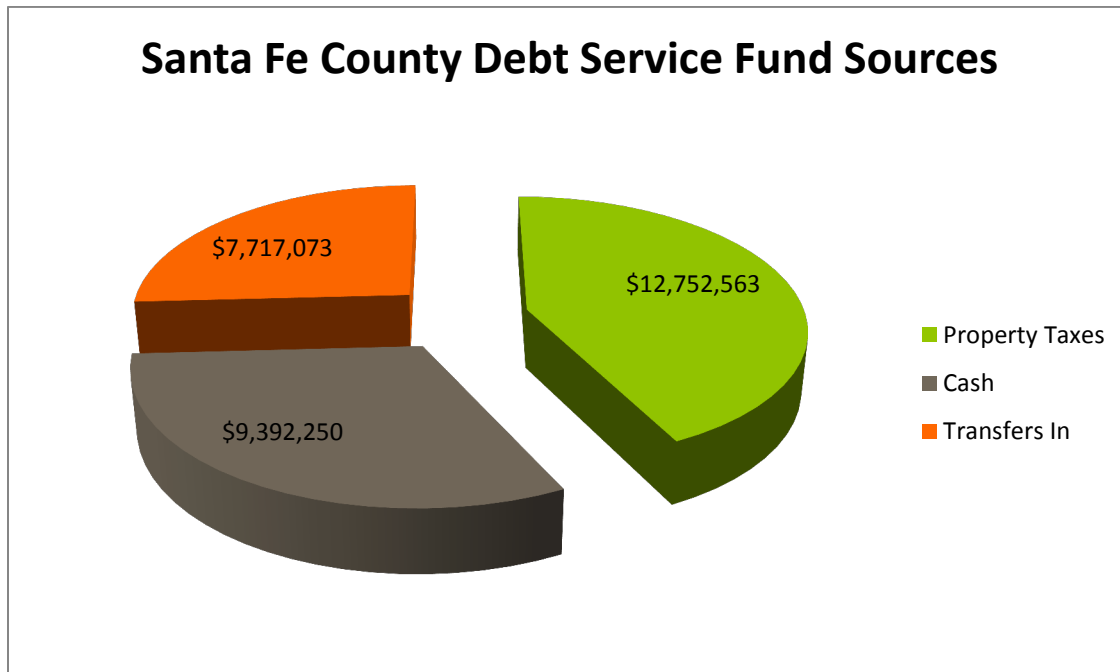


Figure XII-1 Debt Service Revenue Source Pie Chart



Fiscal Year 2016 Budget

Chapter 5 **FUND LEVEL SUMMARY AND DETAIL**

FUND DESCRIPTION ACCOUNT NAME	FY 2014		FY 2015		FY 2016
	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET
<b>(401) GENERAL OBLIGATION</b>					
This fund handles the retirement of debt through property taxes and transfers of interest revenue from General Obligation Bond Proceeds funds. The debt serviced currently by this fund is:					
General Obligation Bond - Series 1999 Open Space, \$12 million, matures 7/1/2016					
General Obligation Bond - Series 2005 - Refunding 1997 Series, \$8.49 million, matures 2017					
General Obligation Bond - Series 2005 Road, Water, \$20 million, matures 2026					
General Obligation Bond - Series 2007A - Judicial Center, \$25 million, matures 2027					
General Obligation Bond - Series 2007B - Road, Water, \$20 million, matures 2027					
General Obligation Bond - Series 2008 - Judicial Center, \$30 million, matures 2025					
General Obligation Bond - Series 2009 - Roads, Fire, Water, Open Space, Transfer Stations, \$17 million, matures 2025					
General Obligation Bond - Refunding Series 2010 - Refunds the 2001 Series and "advance" refunded the 1999 Series					
General Obligation Bond - Series 2011 - Roads, Fire, Water, Open Space, Transfer Stations, refunding of 200A1 Open Space Bond, \$17.5 million, matures 2028					
General Obligation Bond - Series 2013 - Roads, Water, Open Space, matures 2030					
General Obligation Bond - Refunding and Improvement Series 2015 - Refund 2005A, 2007 A & B; Road, Water & Wastewater and Open Space					
<b>SOURCES</b>					
Curr. Yr. - Prop. Taxes	11,042,565	10,866,646	11,303,869	10,877,916	12,752,563
Prior Yr. - Prop. Taxes		464,928		392,064	0
<b>PROPERTY TAXES-LOCAL EFFORT</b>	<b>11,042,565</b>	<b>11,331,574</b>	<b>11,303,869</b>	<b>11,269,980</b>	<b>12,752,563</b>
<b>BOND PROCEEDS</b>					
Project/Refunding Proceeds	48,279	48,279			
<b>OPERATING TRANSFER IN</b>	<b>48,279</b>	<b>48,279</b>	<b>0</b>	<b>0</b>	<b>0</b>
Investment Income		0			
<b>MISCELLANEOUS REVENUES</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>BUDGETED CASH</b>	<b>0</b>		<b>0</b>	<b>0</b>	<b>9,395,250</b>
<b>TOTAL GOB DEBT SERVICE FUND SOURCES</b>	<b>11,090,844</b>	<b>11,379,853</b>	<b>11,303,869</b>	<b>11,269,980</b>	<b>22,147,813</b>
<b>USES</b>					
Principal Payment	6,445,000	6,445,000	6,635,000	6,635,000	16,335,000
Interest Payment	4,645,844	4,645,844	4,668,869	4,668,869	5,809,813
Commitments and other Fees					
<b>DEBT SERVICE</b>	<b>11,090,844</b>	<b>11,090,844</b>	<b>11,303,869</b>	<b>11,303,869</b>	<b>22,144,813</b>
Bond Issuance Costs					
<b>DEBT SERVICE</b>	<b>(0)</b>	<b>0</b>	<b>(0)</b>	<b>(0)</b>	<b>(0)</b>
<b>TOTAL GOB DEBT SERVICE FUND USES</b>	<b>11,090,844</b>	<b>11,090,844</b>	<b>11,303,869</b>	<b>11,303,869</b>	<b>22,144,813</b>

Table XII-2 Fund 401 Detail

Budget figures are original budget. Actual figures include outstanding encumbrances.



Fiscal Year 2016 Budget

Chapter 5 **FUND LEVEL SUMMARY AND DETAIL**

FUND DESCRIPTION ACCOUNT NAME	FY 2014		FY 2015		FY 2016
	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET
<b>(405) JAIL DEBT SERVICE FUND</b>					
Transfer from Corrections Fund (247) provides the revenue for the payment of principal and interest for the Series 1997 and 1997 A bonds which financed the Correctional Facility.					
<b>SOURCES</b>					
(247) Corrections Operating Fund	2,248,115	2,248,115	2,252,850	2,252,850	2,253,100
<b>OPERATING TRANSFER IN</b>	<b>2,248,115</b>	<b>2,248,115</b>	<b>2,252,850</b>	<b>2,252,850</b>	<b>2,253,100</b>
BUDGETED CASH	0		0	0	0
<b>TOTAL EQUIPMENT LOAN DEBT SERVICE FUND SOURCES</b>	<b>2,248,115</b>	<b>2,248,115</b>	<b>2,252,850</b>	<b>2,252,850</b>	<b>2,253,100</b>
<b>USES</b>					
Principal Payment	1,040,000	1,040,000	1,095,000	1,095,000	1,150,000
Interest payment	1,204,850	1,204,850	1,152,850	1,152,850	1,098,100
Commitments and Other Fees	3,265	3,265	5,000	3,791	5,000
<b>DEBT SERVICE</b>	<b>2,248,115</b>	<b>2,248,115</b>	<b>2,252,850</b>	<b>2,251,641</b>	<b>2,253,100</b>
<b>TOTAL EQUIPMENT LOAN DEBT SERVICE FUND USES</b>	<b>2,248,115</b>	<b>2,248,115</b>	<b>2,252,850</b>	<b>2,251,641</b>	<b>2,253,100</b>

Table XII-3 Fund 405 Detail

FUND DESCRIPTION ACCOUNT NAME	FY 2014		FY 2015		FY 2016
	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET
<b>(406) GROSS REVENUE TAX DEBT SERVICE FUND</b>					
Transfers from the General Fund (101) and Capital Outlay GRT (313) provide the revenue for the payment of principal and interest on the following Revenue Tax bonds;					
<ul style="list-style-type: none"> <li>- GRT Subordinate Series 1997-A Bond - Construction of the Public Safety Complex, \$6 million, matures 2027</li> <li>- GRT Series 2008 Bond - Construction of the Judicial Complex, \$30 million, matures 2033</li> <li>- CO GRT 2009 Series Bond - Water rights acquisition, \$12.1 million, matures 2030</li> <li>- CO GRT Series 2010A Bond - Buckman Direct Diversion Project, \$21.2 million, matures 2031</li> <li>- CO GRT Series 2010B Bond - Buckman Direct Diversion Project, \$10.2 million, matures 2031</li> </ul>					
<b>SOURCES</b>					
Investment Income		26,960	0	26,960	0
<b>MISCELLANEOUS REVENUES</b>	<b>0</b>	<b>26,960</b>	<b>0</b>	<b>26,960</b>	<b>0</b>
(101) General Fund	1,976,501	1,976,501	2,140,006	2,140,006	2,191,957
(313) Capital Outlay GRT Fund - Regional	3,163,377	3,163,377	3,246,268	3,246,268	3,245,921
Miscellaneous transfers	83,172	83,172	0	0	0
<b>OPERATING TRANSFER IN</b>	<b>5,223,050</b>	<b>5,223,050</b>	<b>5,386,274</b>	<b>5,386,274</b>	<b>5,437,878</b>
BUDGETED CASH	0			0	
<b>TOTAL GRT BLDG REV. DEBT SERVICE FUND SOURCES</b>	<b>5,223,050</b>	<b>5,250,010</b>	<b>5,386,274</b>	<b>5,413,234</b>	<b>5,437,878</b>
<b>USES</b>					
Principal Payment	(2,100,000)	(2,100,000)	(2,335,000)	(2,335,000)	(2,475,000)
Interest Payment	(3,123,050)	(3,123,050)	(3,051,274)	(3,051,274)	(2,962,878)
<b>DEBT SERVICE</b>	<b>(5,223,050)</b>	<b>(5,223,050)</b>	<b>(5,386,274)</b>	<b>(5,386,274)</b>	<b>(5,437,878)</b>
<b>TOTAL GRT BLDG REV. DEBT SERVICE FUND USES</b>	<b>(5,223,050)</b>	<b>(5,223,050)</b>	<b>(5,386,274)</b>	<b>(5,386,274)</b>	<b>(5,437,878)</b>

Table XII-4 Fund 406 Detail

Budget figures are original budget. Actual figures include outstanding encumbrances.



Fiscal Year 2016 Budget

Chapter 5 **FUND LEVEL SUMMARY AND DETAIL**

FUND DESCRIPTION ACCOUNT NAME	FY 2014		FY 2015		FY 2016
	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET
<b>(414) LOAN/GRANT SHARING AGREEMENT DEBT SERVICE FUND</b>					
Transfer from Capital Outlay GRT (313) provides the revenue for the payment of principal and interest for 3 Loan/Grants obtained by the City of Santa Fe from the NMFA/Water Trust Board for Buckman Direct Diversion construction costs as well as smaller water projects engaged in by Santa Fe County.					
<b>SOURCES</b>					
(313) Capital Outlay Gross Receipts Tax Fund	61,894	61,894	26,095	26,095	26,095
<b>OPERATING TRANSFER IN</b>	<b>61,894</b>	<b>61,894</b>	<b>26,095</b>	<b>26,095</b>	<b>26,095</b>
<b>BUDGETED CASH</b>					
<b>TOTAL LOAN/GRANT SHARING DEBT SERVICE FUND SOURCES</b>	<b>61,894</b>	<b>61,894</b>	<b>26,095</b>	<b>26,095</b>	<b>26,095</b>
<b>USES</b>					
Principal Payment	(60,898)	(35,800)	(25,161)	0	(25,224)
Interest payment	(996)		(934)	0	(871)
<b>TOTAL LOAN/GRANT SHARING DEBT SERVICE FUND USES</b>	<b>(61,894)</b>	<b>(35,800)</b>	<b>(26,095)</b>	<b>0</b>	<b>(26,095)</b>

Table XII-5 Fund 414 Detail

Budget figures are original budget. Actual figures include outstanding encumbrances.

Detailed information on Santa Fe County’s debt and its purpose appears in **Chapter 6 - Debt** of this document.





Fiscal Year 2016 Budget

Chapter 5 **FUND LEVEL SUMMARY AND DETAIL**

**XIII. ENTERPRISE FUNDS**

Fees, Charges and Miscellaneous	\$6,327,098
Investment Income	-
Intergovernmental Grants and Subsidies	\$724,000
Transfers from Other Funds	-
Budgeted Cash	\$4,885,712
<b>TOTAL SOURCES</b>	<b>\$11,936,810</b>
Fund Transfers Out	-
Sources Less Fund Transfers Out	<b>\$11,936,810</b>

Table XIII-1 Enterprise Funds Revenue by Type

Beginning in FY 2010 the Santa Fe County Corrections Operating Fund was reclassified from an Enterprise Fund to a Special Revenue Fund. It was recommended by the County's independent auditors that Correctional Services relied too heavily on support from other funds and would not be self-sustaining for many years, if ever. This reclassification of fund type resulted in a significant reduction in the Enterprise Funds' budgets with a corresponding increase in the Special Revenue Funds' budgets. In FY 2014 Santa Fe County did not budget for the Regional Planning Authority (RPA). The Authority was a joint County/City entity and both governments contributed to its expenses under a joint powers agreement (JPA). The RPA has been inactive for one year and was, thus, not budgeted. Should the RPA wish to resume its activities, a resolution will be brought forward to budget for those activities. The County currently is operating with two Enterprise Funds, the Water/Wastewater Utility and the Housing Services.

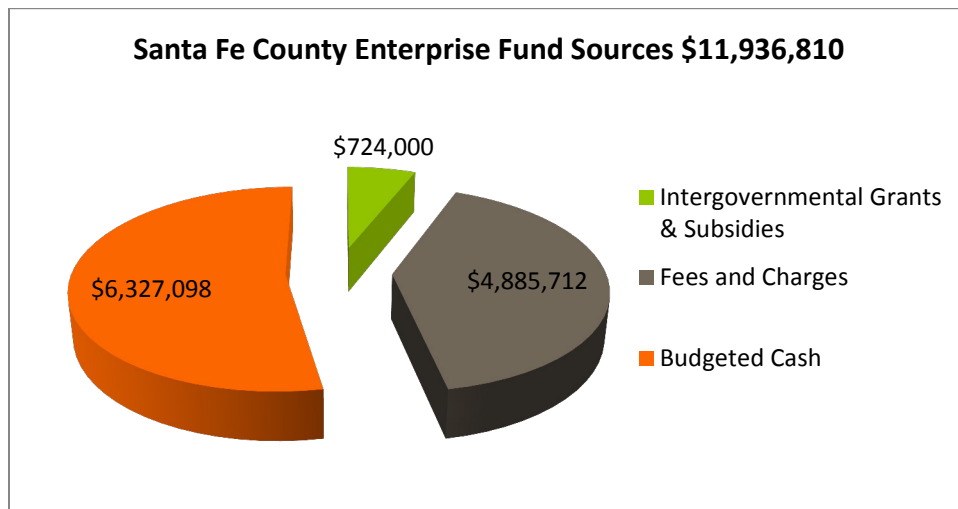


Figure XIII-1 Enterprise Fund Sources Pie Graph



Fiscal Year 2016 Budget

Chapter 5 **FUND LEVEL SUMMARY AND DETAIL**

FUND DESCRIPTION ACCOUNT NAME	FY 2014		FY 2015		FY 2016
	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET
<b>(505) WATER ENTERPRISE FUND</b>					
This fund handles the funding and expense of the water and wastewater utilities managed by Santa Fe County, and certain state water project grants.					
<b>SOURCES</b>					
Administrative Fees					
All Sales - Contra / Gross Receipts Tax					
Water - Commercial	1,011,092	593,331	1,059,725	528,750	310,166
Water - Capital Commitments					
Water - Standby	24,316	5,895	24,000	9,711	24,000
Water - Promissory Notes					
Water - Interest					
Water - Residential Usage	1,638,174	1,606,732	1,981,172	2,011,401	2,159,756
Water - Drought Surcharge					
Water - Government					242,900
Water - Institutional Usage					
Water - Penalties	4,429	5,147	4,526	3,591	2,904
Water - Water for Resale			0	75,695	
Water - San Juan Chama - BOR	17,925	0			
Water - Bulk Water Sales	47,150	49,370	47,282	55,221	47,462
Water - Treated Water	459,726	499,828	432,316	621,568	755,042
Water - Effluent/Raw Water	423,746	254,912	391,999	429,109	392,000
Water - Mutual Domestic	201,973	0			
Water - Service Connections/Residential		87,215	22,000	190,516	166,022
Water - Service Connections/Non-Residential		19,532	37,204	10,220	20,000
Water - Service Connections/Wholesale					
Water - Meter Installation	6,000	28,989	7,000	30,769	25,714
Water - Line and Hydrants	19,442	23,614	30,000	32,862	36,361
Water - Contra - Gross Receipts Tax	(162,366)	(137,023)	(201,976)	(179,306)	(188,436)
Water - Other Charges for Services					
Water - Miscellaneous / Other		7,417	2,300	9,180	6,322
Water Subtotal	3,691,607	3,044,959	3,837,548	3,829,287	4,000,213
Wastewater - Commercial	226,200	236,788	204,417	187,714	44,674
Wastewater - Residential	194,210	154,056	217,512	249,877	266,721
Wastewater - Governmental Usage					160,020
Wastewater - Institutional Usage					
Wastewater - Service Connections/Residential		4,224	4,500	12,926	12,195
Wastewater - Service Connections/Non-Residential			1,000	3,008	4,010
Wastewater - Promissory Notes					
Wastewater - Contra - Gross Receipts Tax	(14,777)	(17,206)	(21,096)	(21,817)	(24,381)
Wastewater - Other Charges					
Wastewater Subtotal	405,633	377,862	406,333	431,708	463,239
<b>FEES/CHARGES-SERVICES</b>	<b>4,097,240</b>	<b>3,422,821</b>	<b>4,243,881</b>	<b>4,260,995</b>	<b>4,463,452</b>
Misc. Revenue		5,401,800		762	1,260
Water Lease Agreements	50,559				
Refunds		42		956	
Investment Income		25,223		13,142	
<b>MISCELLANEOUS SALES AND REVENUES</b>	<b>50,559</b>	<b>5,427,065</b>	<b>0</b>	<b>14,860</b>	<b>1,260</b>
Severance Tax Projects					
Intergovernmental Grant					
NM Environmental Grant					170,000
<b>INTER-GOVERNMENTAL/GRANTS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>170,000</b>
from (101) General Fund					
from (247) Corrections Operations					
from (212) Environmental Gross Receipt Tax					
<b>OPERATING TRANSFER IN</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>BUDGETED CASH</b>	<b>286,546</b>		<b>428,133</b>	<b>0</b>	<b>6,252,525</b>
<b>TOTAL WATER ENTERPRISE FUND SOURCES</b>	<b>4,434,345</b>	<b>8,849,886</b>	<b>4,672,014</b>	<b>4,275,855</b>	<b>10,887,237</b>

Table XIII-2 Fund 505 Detail

Budget figures are original budget. Actual figures include outstanding encumbrances.



Fiscal Year 2016 Budget

Chapter 5 **FUND LEVEL SUMMARY AND DETAIL**

FUND DESCRIPTION ACCOUNT NAME	FY 2014		FY 2015		FY 2016
	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET
<b>(505) WATER ENTERPRISE FUND</b>					
This fund handles the funding and expense of the water and wastewater utilities managed by Santa Fe County, and certain state water project grants.					
<b>USES</b>					
to (101) General Fund	(110,000)	(0)			
<b>OPERATING TRANSFERS OUT</b>	<b>(110,000)</b>	<b>(0)</b>			
Utilities - Water	(1,537,675)	(1,369,009)	(2,092,389)	(1,604,445)	(2,117,428)
Utilities - Wastewater	(558,398)	(496,643)	(612,848)	(489,097)	(582,865)
Utilities Capital Package	(216,805)	(0)	(114,500)	(0)	(104,893)
Aamodt	(111,592)	(101,073)	(234,701)	(200,686)	(260,411)
San Juan Chama - Bureau of Reclamation	(19,899)	(16,739)	(20,036)	(17,147)	(17,140)
Master Meters				(149,999)	
Glorieta Estates MDWCA	(42,476)	(0)			
South Meadows Water/Sewer Line					
Buckman Direct Diversion Project Operations	(1,762,500)	(1,762,500)	(1,597,540)	(1,597,540)	(1,794,500)
Pojoaque Basin Reg. Water System					(5,760,000)
Agua Fria Utilities Plan					(80,000)
Chupadero MDCWA					(100,000)
Stanley Fire - water system					
<b>COST CATEGORY EXPENSES</b>	<b>(4,324,345)</b>	<b>(3,803,330)</b>	<b>(4,672,014)</b>	<b>(4,058,914)</b>	<b>(10,887,237)</b>
<b>TOTAL WATER ENTERPRISE FUND USES</b>	<b>(4,434,345)</b>	<b>(3,803,330)</b>	<b>(4,672,014)</b>	<b>(4,058,914)</b>	<b>(10,887,237)</b>

Table XIII-3 Fund 505 Detail

Budget figures are original budget. Actual figures include outstanding encumbrances.

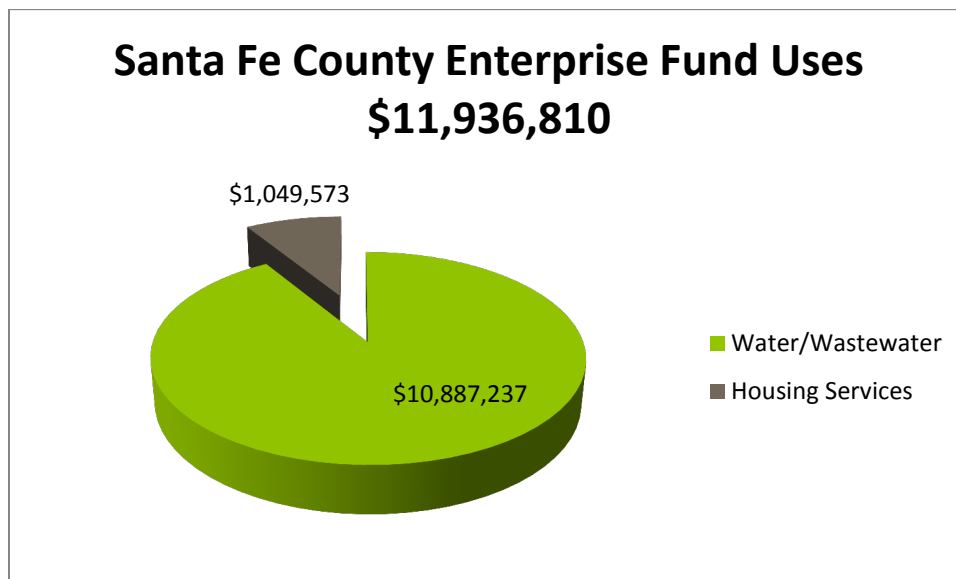


Figure XIII-2 Santa Fe County Enterprise Fund Use Pie Chart



Fiscal Year 2016 Budget

Chapter 5 **FUND LEVEL SUMMARY AND DETAIL**

FUND DESCRIPTION ACCOUNT NAME	FY 2014		FY 2015		FY 2016
	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET
<b>(517) HOUSING SERVICES ENTERPRISE FUND</b>					
This fund handles the funding and expense of the county's Public Housing Authority. Revenue for this fund is derived from housing rentals and Housing and Urban Development (HUD) grants and subsidies.					
<b>SOURCES</b>					
Tenant Rent Income	400,000	410,901	387,000	432,444	410,000
Administrative Fees					
Public Housing Repayment Agreement		5,411		5,587	11,000
Public Housing Fees		5,013	10,000	4,030	
Public Housing Work Orders		7,574		5,612	
Public Housing Vacated Rent		892		1,495	
Public Housing Violation Fees		718		896	
Utility Reimbursement		1,480		1,003	
<b>FEES AND CHARGES FOR SERVICES</b>	<b>400,000</b>	<b>431,989</b>	<b>397,000</b>	<b>451,067</b>	<b>421,000</b>
Miscellaneous Income		15,839		1,572	
Home Sales - Renovated Assets					
Investment Income		2,030		937	
<b>MISCELLANEOUS SALES AND REVENUES</b>	<b>0</b>	<b>17,869</b>	<b>0</b>	<b>2,509</b>	<b>0</b>
Federal (HUD Operations Subsidy)	580,975	524,444	481,000	526,652	554,000
<b>SUBSIDIES AND INTERGOVERNMENTAL</b>	<b>580,975</b>	<b>524,444</b>	<b>481,000</b>	<b>526,652</b>	<b>554,000</b>
Transfer In from General Fund (101)					
Transfer In from HUD (Section 8 Vouchers) (227)					
Transfer in from Alcohol Programs Fund (241)					
<b>OPERATING TRANSFERS IN</b>	<b>0</b>		<b>0</b>	<b>0</b>	<b>0</b>
<b>BUDGETED CASH</b>	<b>90,516</b>		<b>147,213</b>		<b>74,573</b>
<b>TOTAL HOUSING ENTERPRISE FUND SOURCES</b>	<b>1,071,491</b>	<b>974,302</b>	<b>1,025,213</b>	<b>980,228</b>	<b>1,049,573</b>
<b>USES</b>					
Public Housing	(1,071,491)	(972,884)	(1,025,213)	(909,290)	(1,049,573)
<b>COST CATEGORY EXPENSES</b>	<b>(1,071,491)</b>	<b>(972,884)</b>	<b>(1,025,213)</b>	<b>(909,290)</b>	<b>(1,049,573)</b>
<b>TOTAL HOUSING ENTERPRISE FUND USES</b>	<b>(1,071,491)</b>	<b>(972,884)</b>	<b>(1,025,213)</b>	<b>(909,290)</b>	<b>(1,049,573)</b>

Table XIII-4 Fund 517 Detail

Budget figures are original budget. Actual figures include outstanding encumbrances.



Fiscal Year 2016 Budget

Chapter 6 **DEBT OBLIGATION AND ANALYSIS**

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## Fiscal Year 2016 Budget

### Chapter 6 **DEBT OBLIGATION AND ANALYSIS**

#### **I. INTRODUCTION - USE OF DEBT FINANCING**

The County often uses bonds and other debt instruments for capital expenditures such as acquisition of land and water rights, construction of buildings, road improvements, water and wastewater systems, construction of open space, parks and trail systems and for fire protection and emergency medical apparatus. Annual recurring revenues are not sufficient for large capital expenditures; therefore, it is more efficient to issue bonds or other debt instruments for capital projects and large equipment purchases. Recurring revenues are generally used for operating expenditures as well as the payment of debt service and for replacement of capital equipment when annual revenues are sufficient.

The debt service payments on bonds and other instruments can be made using pledged annual revenues or property taxes. The County pledges only those revenues that are allowed under State law, by voter authorization, action of the governing body and other financing policies and regulations. Repayment of issued debt may be short (equipment loans), or may be long (large construction projects).



*Photo 1 Buckman Direct Diversion Solar Array*





Fiscal Year 2016 Budget

Chapter 6 DEBT OBLIGATION AND ANALYSIS

II. REVENUE BONDS

GRT Revenue Bonds	Rating*	Date of Issue	Original Amount	Outstanding On 6/30/15	Maturity Date
Series 1997 System/GRT Revenue Bond (ADF)	Aaa	2/1/97	30,000,000	18,905,000	2027
Series 1997A GRT Revenue Bond (Public Safety)	Aaa	2/1/97	6,000,000	3,555,000	2027
Series 2008 GRT Revenue Bond (Judicial Court Complex)	Aa2	9/10/08	30,000,000	26,075,000	2033
Series 2009 GRT Revenue Bond (Water Rights)	Aa2	10/29/09	12,090,000	9,510,000	2029
Series 2010A GRT Revenue Bond (BDD)	Aa2	3/24/10	21,215,000	17,470,000	2030
Series 2010B GRT Revenue Bonds (BDD)	Aa2	3/24/10	10,195,000	8,515,000	2030
NMFA/WTB Loan/Grant Agreements w/ City of Santa Fe – County Share #1-#2 (BDD)	n/a	8/30/10	500,000	348,404	2029

\*Rating at issuance.

Table II-1 Comprehensive Revenue Bond List

Bond Issuing Authority

Bonds are issued pursuant to Section 4-62-1 through 4-62-10 NMSA 1978, which authorizes counties to issue revenue bonds pledging specific recurring revenue sources of the County such as County Local Option Gross Receipts Tax Revenue, Environmental Gross Receipts Tax revenue and correctional system revenue. The issuance of revenue bonds does not require voter approval. Revenue bonds are issued by action (such as an ordinance or resolution) of the Board of County Commissioners.

Uses of Bond Proceeds

- ✧ The 1997A Gross Receipts Tax Revenue bond proceeds were for the construction of a Public Safety Complex and Detoxification Center.
- ✧ The 1997 Correctional System Revenue bond proceeds were for construction and equipping the Santa Fe County Adult Detention Facility.
- ✧ The 2008 Gross Receipts Tax Revenue bond proceeds were for the construction of the District Court Judicial Complex.
- ✧ The 2009 Gross Receipts Tax Revenue bond proceeds were for the purchase of water rights to improve and expand the water delivery infrastructure of Santa Fe County.





## Fiscal Year 2016 Budget

### Chapter 6 **DEBT OBLIGATION AND ANALYSIS**

- ✧ The 2010A and 2010B Gross Receipts Tax Revenue bond proceeds were for the County's commitment to the construction of the Buckman Direct Diversion water project which was a joint effort between Santa Fe County, the City of Santa Fe and the Las Campanas housing development.

### **III. GRT REVENUE BOND CAPACITY ANALYSIS**

#### **Gross Receipts Tax Revenue Requirements**

Before any additional bonds or other debt instruments are actually issued, it must be determined that the Gross Receipts Tax revenues and special revenues received by the County, pledged for the repayment of a bond or other debt instrument, meet the following criteria: for the twelve months immediately preceding the date of the issuance of additional bonds, revenues shall have been sufficient to pay an amount representing between one hundred forty percent (140%) to one hundred fifty percent (150%) (Series dependent), of the combined maximum annual principal and interest coming due in any subsequent fiscal year on the then-outstanding bonds or obligations payable from GRT Revenues plus the additional bonds proposed to be issued payable from Gross Receipts Tax Revenues (excluding amounts to be paid from any unexpended debt service reserve fund at maturity).



**Photo 2 First District Judicial Court**



Fiscal Year 2016 Budget

Chapter 6 DEBT OBLIGATION AND ANALYSIS

Analysis of Additional Bonds Test (ABT) Compliance for GRT Revenue Bonds

GENERAL FUND 1<sup>st</sup> & 3<sup>rd</sup> 1/8<sup>th</sup> and 1/16<sup>th</sup> Increments

Fiscal Year 2015 (7/1/14 to 6/30/15) General Fund, General Purpose GRT Revenues	\$ 12,057,070
<b>CURRENT PRINCIPAL AND INTEREST PAYMENTS</b>	
Fiscal Year 2016 (7/1/15 to 6/30/16) Debt Service	
1997 GRT Revenue Bond(Correctional Revenue System Bond)	\$ 2,248,100
1997-A Gross Receipts Tax Revenue Bond (through Debt Service Fund 406)	\$ 421,500
2008 Gross Receipts Tax Revenue Bond (through Debt Service Fund 406)	\$ 1,770,456
Total Principal and Interest Payments	\$ 4,440,056
Multiplied by 140% requirement	X 140%
<b>Requirement for Debt Service</b>	<b>\$ 6,216,078</b>
Difference (GRT less Requirement for Debt Service)	\$ 5,840,992
<b>BONDING CAPACITY AVAILABLE FOR FUTURE DEBT</b>	
Difference between Actual FY15 GRT and FY16 Debt Service Requirement	\$ 5,840,992
Divided by 140% requirement	/ 140%
<b>AVAILABLE BONDING CAPACITY IN FY16</b>	<b>\$ 4,172,136</b>

Table III-1 Series 1997, 1997-A, 2008 ABT Compliance

SERIES 2009 CAPITAL OUTLAY GRT REVENUE BONDS

Fiscal Year 2015 (7/1/14 to 6/30/15) Capital Outlay, County-Only Water Project Allocation 37.5% of 0.25% Capital Outlay GRT	\$ 3,613,182
<b>CURRENT PRINCIPAL AND INTEREST PAYMENTS</b>	
Fiscal Year 2016 (7/1/15 to 6/30/16) Debt Service	
2009 Gross Receipts Tax Revenue Bond (through Debt Service Fund 406)	\$ 895,431
Total Principal and Interest Payments	\$ 895,431
Multiplied by 150% requirement	X 150%
<b>Requirement for Debt Service</b>	<b>\$ 1,343,897</b>
Difference (GRT less Requirement for Debt Service)	\$ 2,217,542
<b>BONDING CAPACITY AVAILABLE FOR FUTURE DEBT</b>	
Difference between Actual FY15 GRT and FY16 Debt Service Requirement	\$ 2,217,542/
Divided by 150% requirement	150%
<b>AVAILABLE BONDING CAPACITY IN FY16</b>	<b>\$ 1,811,834</b>

Table III-2 Series 2009 ABT Compliance



Fiscal Year 2016 Budget

Chapter 6 DEBT OBLIGATION AND ANALYSIS

SERIES 2010A & 2010B CAPITAL OUTLAY GRT REVENUE BONDS

Fiscal Year 2015 (7/1/14 to 6/30/15) Capital Outlay, Joint Water Project Allocation 37.5% of 0.25% Capital Outlay GRT	\$ 3,613,182
<b>CURRENT PRINCIPAL AND INTEREST PAYMENTS</b>	
Fiscal Year 2016 (7/1/15 to 6/30/16) Debt Service	
2010A Gross Receipts Tax Revenue Bond (through Debt Service Fund 406)	\$ 1,624,706
2010B Gross Receipts Tax Revenue Bond (through Debt Service Fund 406)	\$ 725,281
Total Principal and Interest Payments	\$ 2,349,987
Multiplied by 150% requirement (ABT) <b>Requirement for Debt Service</b>	X 150% \$ <b>3,524,981</b>
Difference (GRT less Requirement for Debt Service)	\$ 88,202
BONDING CAPACITY AVAILABLE FOR FUTURE DEBT Difference between Actual FY13 GRT and FY14 Debt Service Requirement Divided by 150% requirement	\$ 88,202/ 150%
<b>AVAILABLE BONDING CAPACITY IN FY16</b>	<b>\$ 58,801</b>

Table III-3 Series 2010A & 2010B ABT Compliance

NMFA WATER TRUST BOARD - LOAN/GRANT AGREEMENT CAPITAL OUTLAY GRT REVENUE BONDS

Fiscal Year 2015 (7/1/14 to 6/30/15) Capital Outlay, Joint Water Project Allocation 37.5% of 0.25% Capital Outlay GRT	\$ 3,613,182
<b>CURRENT PRINCIPAL AND INTEREST PAYMENTS</b>	
Fiscal Year 2016 (7/1/15 to 6/30/16) Debt Service	
<b>Senior Obligations</b>	
2010A Gross Receipts Tax Revenue Bond (through Debt Service Fund 406)	\$ 1,624,706
2010B Gross Receipts Tax Revenue Bond (through Debt Service Fund 406)	\$ 725,281
<b>Super Subordinate Obligation</b>	
NMFA WTB, Loan/Grant Agreement – City of Santa Fe	\$ 26,094
Total Principal and Interest Payments	\$ 2,376,081
No additional bonds test requirement (ABT) – super subordinate <b>Requirement for Debt Service</b>	X NA

Table III-4 NMFA Water Trust Board ABT Compliance



Fiscal Year 2016 Budget

Chapter 6 DEBT OBLIGATION AND ANALYSIS

IV. GENERAL OBLIGATION (GO) BONDS

General Obligations Bonds	Rating*	Date of Issue	Original Amount	Outstanding On 6/30/15	Maturity Date
Series 2005 GO Bonds ('97 Refunding)	Aaa	8/18/05	8,490,000	2,030,000	2017
Series 2005A GO Bonds (PW, Water)	Aaa	12/6/05	20,000,000	750,000	2026
Series 2007A GO Bonds (Judicial)	Aaa	3/8/07	25,000,000	1,250,000	2027
Series 2007B GO Bonds (PW, Water)	Aaa	10/16/07	20,000,000	1,000,000	2028
Series 2008 GO Bonds (BDD)	Aa1	10/15/08	32,500,000	24,900,000	2025
Series 2009 GO Bonds (PW, Utilities, Fire, OS)	Aa1	4/15/09	17,000,000	11,250,000	2025
Series 2010 GO Bonds	Aa1	1/19/10	13,505,000	6,220,000	2019
Series 2011 GO Bonds (Roads, SW, Utilities, Fire and OS)	Aaa	5/18/11	17,500,000	12,275,000	2028
Series 2013 GO Bonds (Roads, Utilities, OS)	Aa+**	6/4/13	19,000,000	18,650,000	2028
Series 2015 GO Bonds (Refund Series 05A, 07A & 07B and New Money)	AA+	05/26/2015	47,220,000	47,220,000	2032

Table IV-1 Comprehensive General Obligation List

\*Rating at issuance. \*\*Standard & Poor's Rating. All other ratings are through Moody's Investor Service.

**Bond Issuing Authority**

Bonds are issued pursuant to Section 6-15-1 through 6-15-28 NMSA 1978, which authorizes counties to issue general obligation bonds payable from ad valorem taxes. Santa Fe County general obligation bonds are issued only after voters have authorized the issuance through an election for the specific purposes listed on the election ballot or "bond question". The bonds are then payable from ad valorem taxes, which shall be levied against all taxable property within Santa Fe County without limitation as to rate or amount.

Santa Fe County has a practice of putting forward bond questions every four years during the general election, and then issuing any approved bonds two and four years after voter approval. The debt service for those bond issuances is then structured in such a manner as to maintain fairly static general obligation debt service payments. This methodology serves the dual purpose of continuously maintaining funding for needed capital projects in the County, while ensuring that the property tax rates for debt service remain stable. Santa Fe County's debt service property tax rate was 1.974 mills for tax year 2015 (11/1/15 – 10/31/16).



## Fiscal Year 2016 Budget

### Chapter 6 **DEBT OBLIGATION AND ANALYSIS**

#### **Use of Bond Proceeds**

- ✧ Proceeds from the 10/14/2008 issue were used for the Buckman Direct Diversion Water project.
- ✧ Proceeds from the 4/15/2009 issue are to be used for various Public Works, Fire Department, Utilities, and Open Space projects.
- ✧ Proceeds from the 2/12/2010 refunding issue were used to refund the 5/23/01 issue and the 6/15/99 issue.
- ✧ Proceeds from the 5/18/2011 issue are to be used for various Public Works, Fire Department, Utilities and Open Space projects in addition to refunding the 2005 Series General Obligation Bond.
- ✧ Proceeds from the 6/4/2013 issue are to be used for Roads, Utilities and Open Space projects.
- ✧ Proceeds from the 5/26/2015 issue are for Refunding the 2005A, Advance refunding the 2007A & 2007B and new money for Roads, Utilities and Open Space

#### **V. BONDING CAPACITY FOR GENERAL OBLIGATION BONDS**

##### **Requirements for General Obligation Bonding**

Since General Obligation Bonds are repaid by property tax revenue, the taxable value of taxable property in Santa Fe County is the key to determining the bonding capacity of the County government. The official valuation of property, as certified annually by the County Assessor, multiplied by 4% is the maximum amount of outstanding debt principal allowed by the State of New Mexico. Santa Fe County has a written policy that is consistent with this requirement. Santa Fe County currently has 54.1% of its general obligation bonding capacity available.



Fiscal Year 2016 Budget

Chapter 6 **DEBT OBLIGATION AND ANALYSIS**

*Analysis of General Obligation Bonding Capacity*

2015 Taxable Value (official value 9/4/15 certification)	\$6,563,245,270
4% of assessed property value (rate that can be used for debt)	X 0.04
<b>LEGAL BONDING CAPACITY</b>	<b>\$262,529,811</b>
<b>SERIES</b>	<b>OUTSTANDING BALANCE 7/1/2015</b>
Series 2005A GO Bonds (PW, Water)	\$ 750,000
Series 2005 GO Bonds ('97 Refunding)	\$ 2,030,000
Series 2007A GO Bonds (Judicial)	\$ 1,250,000
Series 2007B GO Bonds (PW, Water)	\$ 1,000,000
Series 2008 (Buckman Direct Diversion Water Project)	\$ 24,900,000
Series 2009 (Public Works, Fire, Utilities, Open Space)	\$ 6,220,000
Series 2010 (1999 Advance Refunding and 2001 Refunding)	\$ 11,250,000
Series 2011 (Public Works, Fire, Utilities, Open Space and 2001A Refunding)	\$ 12,275,000
Series 2013 (Roads, Utilities, Open Space)	\$ 18,650,000
Series 2015 (Refunding, Roads, Utilities, Open Space)	\$ 47,220,000
<b>Total Outstanding Debt (principal)</b>	<b>\$ 125,545,000</b>
<b>MAXIMUM AVAILABLE BONDING CAPACITY</b>	<b>\$ 136,984,811</b>

Table V-1 General Obligation Bond Capacity Illustration



## Fiscal Year 2016 Budget

### Chapter 6 **DEBT OBLIGATION AND ANALYSIS**

#### **VI. LOAN/GRANT AGREEMENTS**

In fiscal year 2011 Santa Fe County made agreements with the City of Santa Fe to share in two New Mexico Finance Authority (NMFA) and Water Trust Board (WTB) loan/grants totaling \$5.0 million. The agreements were entered into between the City and NMFA-WTB for the Buckman Direct Diversion project. The terms of the agreements include a 20 year loan for 20% at 0% interest with a .25% admin fee. The remaining 80% is in the form of a grant from the NMFA-WTB.

Santa Fe County agreed to pay the City for 50% of its loan obligation to NMFA-WTB and received credit for 50% of the loan/grant amount against the County's commitment for the construction costs of the Buckman Direct Diversion. The total amount of the credit received by the County is \$2.5 million. A third loan/grant was received from the NMFA-WTB and a similar agreement was made between Santa Fe County and the City of Santa Fe. The first two loan/grants are on a 20-year amortization schedule and the third loan/grant was paid in full in late fiscal year 2012.

#### **VII. EXISTING DEBT LEVELS**

Santa Fe County's maximum legal debt capacity for general obligation indebtedness as of June 30, 2015, was \$262,529,811 of which \$125,545,000 has been obligated, or 47.8% of total General Obligation capacity. The property tax rate for servicing the general obligation bond debt is set by the State of New Mexico's Department of Finance and Administration (DFA). DFA reviews the County's general obligation debt schedule for the current fiscal year and the first six months of the following fiscal year to determine the mill rate. The property tax mill rate for debt service is reviewed and adjusted on an annual basis for each property tax year that runs from November 1<sup>st</sup> to October 31<sup>st</sup>.

The County's use of Gross Receipts Tax Revenue bonds is carefully considered as to not overburden GRT revenues with debt payments. As the previous analysis shows the County has been prudent in its use of GRT Revenue bonds to finance County assets while maintaining levels of service desired by the constituents of Santa Fe County.

The issuance of any bonds or other debt instruments is thoroughly explored and analyzed for its impact on taxes and other recurring revenues. Santa Fe County's Board of Commissioners, County Manager's Office, Finance Division, and Legal Department





## Fiscal Year 2016 Budget

### Chapter 6 **DEBT OBLIGATION AND ANALYSIS**

work closely with bond counsel, a Municipal Advisor and other government agency's when contemplating the use of bond financing.

#### **VIII. PER CAPITA DEBT AND DEBT SERVICE**

According to the 2014 American Community Survey the population estimate of Santa Fe County is 148,164 inhabitants. Given this estimate the per capital debt level is \$1,414 for all outstanding obligations. The General Obligation bonds and GRT Revenue bonds are \$847 and \$567, respectively, per capita. Total debt service per capita is \$118.01 for fiscal year 2016.





Fiscal Year 2016 Budget

Chapter 6 DEBT OBLIGATION AND ANALYSIS

IX. FISCAL YEAR 2016 DEBT SERVICE PAYMENTS

GENERAL OBLIGATION BONDS	FUND	REVENUE SOURCE	PAYMENT DATE	PRINCIPAL	INTEREST	ADMIN FEE & OTHER	TOTAL
GOB SERIES 2005A \$20 million @ 3.035% to 4.375% first payment 7/1/2006, matures 7/1/25. Public works and water projects	401	PROPERTY TAX	start bal	9,950,000	2,465,688	\$ -	12,415,688
			7/1/2015	750,000	15,000	\$ -	765,000
			1/1/2016	-	-	\$ -	-
			end bal	9,200,000	2,450,688	\$ -	11,650,688
GOB 2005 REFUNDING SERIES \$8.49 million @ 3.25% TO 4.192%, first payment 7/1/06, matures 7/1/26. Refund 1997 Series	401	PROPERTY TAX	start bal	2,030,000	85,200	\$ -	2,115,200
			7/1/2015	990,000	41,600	\$ -	1,031,600
			1/1/2016	-	21,800	\$ -	21,800
			end bal	1,040,000	21,800	\$ -	1,061,800
GOB 2007A JUDICIAL CENTER \$25 million @ 4% TO 5%, first payment 7/1/07, matures 7/1/2026 Construction of the new Judicial Court Complex.	401	PROPERTY TAX	start bal	19,800,000	7,750,374	\$ -	27,550,374
			7/1/2015	500,000	15,000	\$ -	515,000
			1/1/2016	-	15,000	\$ -	15,000
			end bal	19,300,000	7,720,374	\$ -	27,020,374
GOB 2007B PUBLIC WORKS AND WATER IMPROVEMENTS \$20 million @ 4% to 5.5%, first payment 7/1/08, matures 7/1/2027 Road and water improvements	401	PROPERTY TAX	start bal	15,300,000	5,077,969	\$ -	20,377,969
			7/1/2015	500,000	27,500	\$ -	527,500
			1/1/2016	-	13,750	\$ -	13,750
			end bal	14,800,000	5,036,719	\$ -	19,836,719
GOB 2008 BUCKMAN DIRECT DIVERSION \$32.5 million @ 3% to 4.25%, first payment 7/1/09, matures 7/1/24. Construction of the Buckman Direct Diversion water system.	401	PROPERTY TAX	start bal	24,900,000	5,882,750	\$ -	30,782,750
			7/1/2015	1,000,000	502,250	\$ -	1,502,250
			1/1/2016	-	484,750	\$ -	484,750
			end bal	23,900,000	4,895,750	\$ -	28,795,750
GOB 2009 PW, UTILITIES, FIRE, OPEN SPACE \$17 million @ 3% TO 4.3%, first payment 1/1/10, matures 7/1/2024 Various capital projects for Roads, Solid Waste, Fire Stations, Utilities and Open Space	401	PROPERTY TAX	start bal	11,250,000	2,434,125	\$ -	13,684,125
			7/1/2015	1,000,000	216,375	\$ -	1,216,375
			1/1/2016	-	201,375	\$ -	201,375
			end bal	10,250,000	2,016,375	\$ -	12,266,375
GOB 2010A BOND REFUNDING SERIES \$13.505 million @ 2% TO 3%, first payment 7/1/10, matures 7/1/2018 Refund the GOB 1999 Series and GOB 2001 Series bonds.	401	PROPERTY TAX	start bal	6,220,000	429,415	\$ -	6,649,415
			7/1/2015	950,000	84,372	\$ -	1,034,372
			1/1/2016	-	74,872	\$ -	74,872
			end bal	5,270,000	270,171	\$ -	5,540,171
GOB 2011 REFUNDING & PW, UTILITIES, FIRE, OS PURPOSE \$17.5 million @ 2.5% to 4%, first payment 1/1/2012, matures 7/1/2026 Refunding of GOB 2001A Series and various capital projects for Roads, Solid Waste, Fire Stations, Utilities and Open Space & Trails	401	PROPERTY TAX	start bal	12,275,000	2,527,438	\$ -	14,802,438
			7/1/2015	1,170,000	199,063	\$ -	1,369,063
			1/1/2016	-	184,438	\$ -	184,438
			end bal	11,105,000	2,143,938	\$ -	13,248,938
GOB 2013 ROADS, UTILITIES & OPEN SPACE \$19.0 million @ 2.0% to 4%, first payment 1/1/2014, matures 7/1/28. Roads, Utilities and Open Space	401	PROPERTY TAX	start bal	18,650,000	5,019,500	\$ -	23,669,500
			7/1/2015	275,000	269,750	\$ -	544,750
			1/1/2016	-	267,000	\$ -	267,000
			end bal	18,375,000	4,482,750	\$ -	22,857,750
GOB 2015 REFUNDING, ROADS, UTILITIES & OPEN SPACE \$47.22million @ 5.0% to 3.0%, first payment 7/1/2016, matures 7/1/28. Roads, Utilities and Open Space	401	PROPERTY TAX	start bal	47,220,000	15,063,069	\$ -	62,283,069
			7/1/2015	-	-	\$ -	-
			1/1/2016	-	1,172,482	\$ -	1,172,482
			end bal	47,220,000	13,890,587	\$ -	61,110,587
<b>TOTAL GENERAL OBLIGATION DEBT</b>			start bal	<b>120,375,000</b>	<b>31,672,459</b>	<b>\$ -</b>	<b>\$ 152,047,459</b>
			FY16 Total	<b>7,135,000</b>	<b>2,633,894</b>	<b>\$ -</b>	<b>\$ 9,768,894</b>
			end bal	<b>113,240,000</b>	<b>\$ 29,038,565</b>	<b>\$ -</b>	<b>\$ 142,278,565</b>

Table IX-1 FY16 General Obligation Debt Service Table

LOAN/GRANT SHARING AGREEMENT	FUND	REVENUE SOURCE	PAYMENT DATE	PRINCIPAL	INTEREST	ADMIN FEE & OTHER	TOTAL
CITY/COUNTY SHARED LOAN/GRANT AGREEMENTS \$1.0 M Loan/Grant Agreement shared equally by the City and County. The administrative fee for the agreements is 0.25%. Construction of the Buckman Direct Diversion water project.	414	TRANSFER IN FROM CO GRT	start bal	348,404	-	\$ 6,411	354,815
			6/1/2016	25,224	-	871	26,095
			end bal	323,181	-	5,540	328,720
<b>TOTAL LOAN/GRANT DEBT</b>			start bal	<b>348,404</b>	<b>-</b>	<b>6,411</b>	<b>354,815</b>
			FY14 Total	<b>25,224</b>	<b>-</b>	<b>871</b>	<b>26,095</b>
			end bal	<b>323,181</b>	<b>-</b>	<b>5,540</b>	<b>328,720</b>

Table IX-2 FY 16 NMFA Water Trust Board Debt Service Table



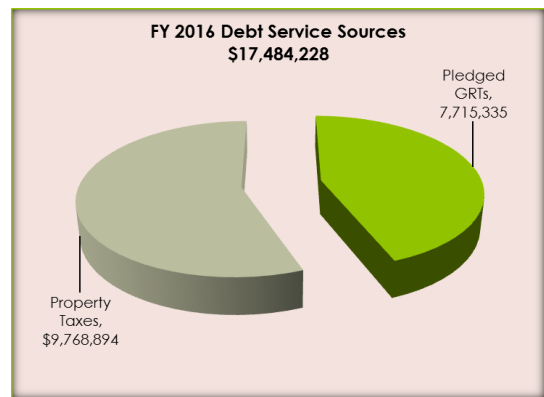
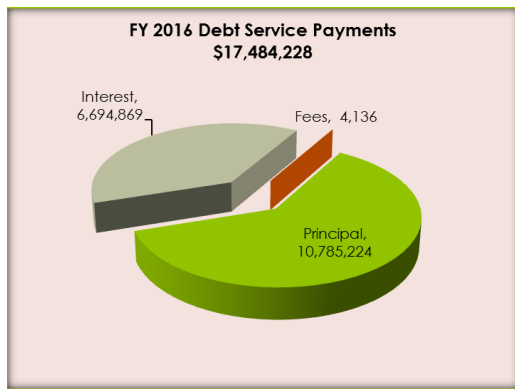
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REVENUE BONDS	FUND	REVENUE SOURCE	PAYMENT DATE	PRINCIPAL	INTEREST	ADMIN FEE & OTHER	TOTAL	
<b>CORRECTIONAL SYSTEM 1997</b> \$30 million @ 4.1% to 6.0%, first payment 2/1/1999, matures 2/1/2027 Constructing a Detention Facility and improving the Corrections services	405	TRANSFER IN	start bal	18,905,000	8,058,850	\$ 35,915.00	26,999,765	
			8/1/2015	-	549,050	-	549,050	
			2/1/2016	1,150,000	549,050	3,265	1,702,315	
			end bal	1,150,000	1,098,100	\$ 3,265	\$ 2,251,365	
				17,755,000	6,960,750	\$ 32,650	\$ 24,748,400	
<b>GRT REV. - SUBORDINATE 1997-A</b> \$6 million @ 4.1% to 6%, first payment 2/1/1998, matures 2/1/2027 Constructing a Sheriff's facility and associated improvements.	406	GROSS RECEIPTS TAX	start bal	3,555,000	1,516,150	\$ -	5,071,150	
			8/1/2015	-	103,250	-	103,250	
			2/1/2016	215,000	103,250	-	318,250	
			end bal	215,000	206,500	\$ -	\$ 421,500	
				3,340,000	1,309,650	\$ -	\$ 4,649,650	
<b>GRT REV. - 2008 SERIES - JUDICIAL COMPLEX</b> \$30 million @ 3.5% to 5%, first payment 12/1/08, matures 6/2/2033 Constructing a Judicial Court Complex	406	GROSS RECEIPTS TAX	start bal	26,075,000	15,321,869	\$ -	41,396,869	
			12/1/2015	-	627,728	-	627,728	
			6/1/2016	515,000	627,728	-	1,142,728	
			end bal	515,000	1,255,456	\$ -	\$ 1,770,456	
				25,560,000	14,066,413	\$ -	\$ 39,626,413	
<b>GRT REV. - 2009 SERIES - WATER RIGHTS</b> \$12.1 million @ 2% to 5%, first payment 6/1/10, matures 6/1/2029 To purchase water rights in connection with County water projects.	406	GROSS RECEIPTS TAX	start bal	9,510,000	3,041,944	\$ -	12,551,944	
			12/1/2015	-	190,466	-	190,466	
			6/1/2016	515,000	190,466	-	705,466	
			end bal	515,000	380,931	\$ -	\$ 895,931	
				8,995,000	2,661,013	\$ -	\$ 11,656,013	
<b>GRT REV. - 2010A SERIES - BUCKMAN DIRECT DIVERSION</b> \$21.2 million @ 2% to 5%, first payment 6/1/10, matures 6/1/2030 Construction of the Buckman Direct Diversion water project.	406	GROSS RECEIPTS TAX	start bal	17,470,000	6,859,526	\$ -	24,329,526	
			12/1/2015	-	387,353	-	387,353	
			6/1/2016	850,000	387,353	-	1,237,353	
			end bal	850,000	774,706	\$ -	\$ 1,624,706	
				16,620,000	6,084,820	\$ -	\$ 22,704,820	
<b>GRT REV. - 2010B SERIES - BUCKMAN DIRECT DIVERSION</b> \$10.2 million @ 2% to 4.25%, first payment 6/1/10, matures 6/1/2030 Construction of the Buckman Direct Diversion water project.	406	GROSS RECEIPTS TAX	start bal	8,515,000	3,266,026	\$ -	11,781,026	
			12/1/2015	-	172,641	-	172,641	
			6/1/2016	380,000	172,641	-	552,641	
			end bal	380,000	345,281	\$ -	\$ 725,281	
				8,135,000	2,920,745	\$ -	\$ 11,055,745	
<b>TOTAL REVENUE BOND DEBT</b>				start bal	84,030,000	38,064,365	35,915	122,130,280
				FY16 Total	3,625,000	4,060,975	\$ 3,265	7,689,240
				end bal	80,405,000	34,003,390	\$ 32,650	114,441,040

Table IX-3 FY 16 Revenue Bond Debt Service Table

<b>TOTAL ALL SANTA FE COUNTY DEBT FY 2016</b>	start bal	204,753,404	69,736,824	42,326	274,532,554
	FY16 Total	10,785,224	6,694,869	4,136	17,484,228
	end bal	193,968,181	63,041,955	38,190	257,048,326





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Chapter 6 DEBT OBLIGATION AND ANALYSIS

X. FISCAL YEAR 2017 DEBT SERVICE PAYMENTS

GENERAL OBLIGATION BONDS	FUND	REVENUE SOURCE	PAYMENT DATE	PRINCIPAL	INTEREST	ADMIN FEE & OTHER	TOTAL
<b>GOB SERIES 2005A</b> \$20 million @ 3.035% to 4.375% first payment 7/1/2006, matures 7/1/25. Public works and water projects	401	PROPERTY TAX	start bal	9,200,000	2,450,688	\$ -	11,650,688
			7/1/2016	Refunded	Refunded	\$ -	\$ -
			1/1/2017	-	-	\$ -	\$ -
			end bal	-	-	\$ -	\$ -
<b>GOB 2005 REFUNDING SERIES</b> \$8.49 million @ 3.25% TO 4.192%, first payment 7/1/06, matures 7/1/26. Refund 1997 Series	401	PROPERTY TAX	start bal	1,040,000	21,800	\$ -	1,061,800
			7/1/2016	1,040,000	21,800	\$ -	1,061,800
			1/1/2017	-	-	\$ -	\$ -
			end bal	1,040,000	21,800	\$ -	1,061,800
<b>GOB 2007A JUDICIAL CENTER</b> \$25 million @ 4% TO 5%, first payment 7/1/07, matures 7/1/2026 Construction of the new Judicial Court Complex.	401	PROPERTY TAX	start bal	19,300,000	7,720,374	\$ -	27,020,374
			7/1/2016	750,000	15,000	\$ -	765,000
			1/1/2017	-	-	\$ -	0
			end bal	750,000	15,000	\$ -	765,000
<b>GOB 2007B PUBLIC WORKS AND WATER IMPROVEMENTS</b> \$20 million @ 4% to 5.5%, first payment 7/1/08, matures 7/1/2027 Road and water improvements	401	PROPERTY TAX	start bal	14,800,000	5,036,719	\$ -	19,836,719
			7/1/2016	500,000	13,750	\$ -	513,750
			1/1/2017	-	-	\$ -	-
			end bal	500,000	13,750	\$ -	513,750
<b>GOB 2008 BUCKMAN DIRECT DIVERSION</b> \$32.5 million @ 3% to 4.25%, first payment 7/1/09, matures 7/1/24. Construction of the Buckman Direct Diversion water system.	401	PROPERTY TAX	start bal	23,900,000	4,895,750	\$ -	28,795,750
			7/1/2016	1,000,000	484,750	\$ -	1,484,750
			1/1/2017	-	467,250	\$ -	467,250
			end bal	1,000,000	952,000	\$ -	1,952,000
<b>GOB 2009 PW, UTILITIES, FIRE, OPEN SPACE</b> \$17 million @ 3% TO 4.3%, first payment 1/1/10, matures 7/1/2024 Various capital projects for Roads, Solid Waste, Fire Stations, Utilities and Open Space	401	PROPERTY TAX	start bal	10,250,000	2,016,375	\$ -	12,266,375
			7/1/2016	1,000,000	201,375	\$ -	1,201,375
			1/1/2017	-	185,125	\$ -	185,125
			end bal	1,000,000	386,500	\$ -	1,386,500
<b>GOB 2010A BOND REFUNDING SERIES</b> \$13.505 million @ 2% TO 3%, first payment 7/1/10, matures 7/1/2018 Refund the GOB 1999 Series and GOB 2001 Series bonds.	401	PROPERTY TAX	start bal	5,270,000	270,171	\$ -	5,540,171
			7/1/2016	955,000	74,872	\$ -	1,029,872
			1/1/2017	-	64,725	\$ -	64,725
			end bal	955,000	139,597	\$ -	1,094,597
<b>GOB 2011 REFUNDING &amp; PW, UTILITIES, FIRE, OS PURPOSE</b> \$17.5 million @ 2.5% to 4%, first payment 1/1/2012, matures 7/1/2026 Refunding of GOB 2001A Series and various capital projects for Roads, Solid Waste, Fire Stations, Utilities and Open Space & Trails	401	PROPERTY TAX	start bal	11,105,000	2,143,938	\$ -	13,248,938
			7/1/2016	1,175,000	184,438	\$ -	1,359,438
			1/1/2017	-	169,750	\$ -	169,750
			end bal	1,175,000	354,188	\$ -	1,529,188
<b>GOB 2013 ROADS, UTILITIES &amp; OPEN SPACE</b> \$19.0 million @ 2.0% to 4%, first payment 1/1/2014, matures 7/1/28. Roads, Utilities and Open Space	401	PROPERTY TAX	start bal	18,375,000	4,482,750	\$ -	22,857,750
			7/1/2016	650,000	267,000	\$ -	917,000
			1/1/2017	-	260,500	\$ -	260,500
			end bal	650,000	527,500	\$ -	1,177,500
<b>GOB 2015 REFUNDING, ROADS, UTILITIES &amp; OPEN SPACE</b> \$47.22million @ 5.0% to 3.0%, first payment 7/1/2016, matures 7/1/28. Roads, Utilities and Open Space	401	PROPERTY TAX	start bal	47,220,000	13,890,587	\$ -	61,110,587
			7/1/2016	695,000	981,613	\$ -	1,676,613
			1/1/2017	-	964,238	\$ -	964,238
			end bal	695,000	1,945,850	\$ -	2,640,850
<b>TOTAL GENERAL OBLIGATION DEBT</b>			start bal	113,240,000	29,038,565	\$ -	142,278,565
			FY16 Total	7,070,000	2,410,334	\$ -	9,480,334
			end bal	96,970,000	24,177,543	\$ -	121,147,543

Table X-1 FY17 General Obligation Debt Service Table

LOAN/GRANT SHARING AGREEMENT	FUND	REVENUE SOURCE	PAYMENT DATE	PRINCIPAL	INTEREST	ADMIN FEE & OTHER	TOTAL
<b>CITY/COUNTY SHARED LOAN/GRANT AGREEMENTS</b> \$1.0 M Loan/Grant Agreement shared equally by the City and County. The administrative fee for the agreements is 0.25%. Construction of the Buckman Direct Diversion water project.	414	TRANSFER IN FROM CO GRT	start bal	323,181	-	\$ 5,540	328,720
			6/1/2017	25,287	-	808	26,095
			end bal	25,287	-	808	26,095
			start bal	297,894	-	4,732	302,625
<b>TOTAL LOAN/GRANT DEBT</b>			start bal	323,181	-	5,540	328,720
			FY17 Total	25,287	-	808	26,095
			end bal	297,894	-	4,732	302,625

Table X-2 FY 17 NMFA Water Trust Board Debt Service Table



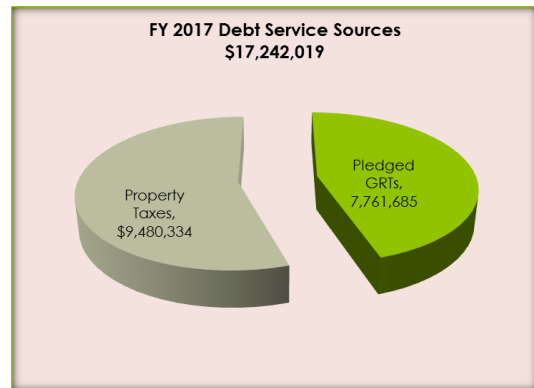
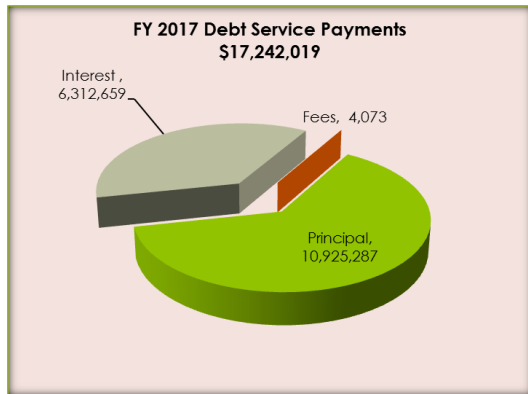
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REVENUE BONDS	FUND	REVENUE SOURCE	PAYMENT DATE	PRINCIPAL	INTEREST	ADMIN FEE & OTHER	TOTAL
<b>CORRECTIONAL SYSTEM 1997</b> \$30 million @ 4.1% to 6.0%, first payment 2/1/1999, matures 2/1/2027 Constructing a Detention Facility and improving the Corrections services	405	TRANSFER IN	start bal	17,755,000	8,058,890	\$ 35,915.00	25,849,765
			8/1/2016	-	520,300	-	520,300
			2/1/2017	1,205,000	520,300	3,265	1,728,565
			<b>end bal</b>	<b>1,205,000</b>	<b>1,040,600</b>	<b>\$ 3,265</b>	<b>\$ 2,248,865</b>
<b>GRT REV. - SUBORDINATE 1997-A</b> \$6 million @ 4.1% to 6%, first payment 2/1/1998, matures 2/1/2027 Constructing a Sheriff's facility and associated improvements.	406	GROSS RECEIPTS TAX	start bal	3,340,000	1,309,650	\$ -	4,649,650
			8/1/2016	-	97,875	-	97,875
			2/1/2017	225,000	97,875	-	322,875
			<b>end bal</b>	<b>225,000</b>	<b>195,750</b>	<b>\$ -</b>	<b>\$ 420,750</b>
<b>GRT REV. - 2008 SERIES - JUDICIAL COMPLEX</b> \$30 million @ 3.5% to 5%, first payment 12/1/08, matures 6/2/2033 Constructing a Judicial Court Complex	406	GROSS RECEIPTS TAX	start bal	25,560,000	14,066,413	\$ -	39,626,413
			12/1/2016	-	617,428	-	617,428
			6/1/2017	590,000	617,428	-	1,207,428
			<b>end bal</b>	<b>590,000</b>	<b>1,234,856</b>	<b>\$ -</b>	<b>\$ 1,824,856</b>
<b>GRT REV. - 2009 SERIES - WATER RIGHTS</b> \$12.1 million @ 2% to 5%, first payment 6/1/10, matures 6/1/2029 To purchase water rights in connection with County water projects.	406	GROSS RECEIPTS TAX	start bal	8,995,000	2,661,013	\$ -	11,656,013
			12/1/2016	-	180,166	-	180,166
			6/1/2017	535,000	180,166	-	715,166
			<b>end bal</b>	<b>535,000</b>	<b>360,331</b>	<b>\$ -</b>	<b>\$ 895,331</b>
<b>GRT REV. - 2010A SERIES - BUCKMAN DIRECT DIVERSION</b> \$21.2 million @ 2% to 5%, first payment 6/1/10, matures 6/1/2030 Construction of the Buckman Direct Diversion water project.	406	GROSS RECEIPTS TAX	start bal	16,620,000	6,084,820	\$ -	22,704,820
			12/1/2016	-	370,353	-	370,353
			6/1/2017	880,000	370,353	-	1,250,353
			<b>end bal</b>	<b>880,000</b>	<b>740,706</b>	<b>\$ -</b>	<b>\$ 1,620,706</b>
<b>GRT REV. - 2010B SERIES - BUCKMAN DIRECT DIVERSION</b> \$10.2 million @ 2% to 4.25%, first payment 6/1/10, matures 6/1/2030 Construction of the Buckman Direct Diversion water project.	406	GROSS RECEIPTS TAX	start bal	15,740,000	5,344,113	\$ -	21,084,113
			12/1/2016	8,135,000	2,920,745	-	11,055,745
			6/1/2017	-	165,041	-	165,041
			<b>end bal</b>	<b>395,000</b>	<b>165,041</b>	<b>\$ -</b>	<b>\$ 560,041</b>
<b>TOTAL REVENUE BOND DEBT</b>			<b>start bal</b>	<b>80,405,000</b>	<b>35,101,490</b>	<b>\$ 35,915</b>	<b>\$ 115,542,405</b>
			<b>FY17 Total</b>	<b>3,830,000</b>	<b>3,902,325</b>	<b>\$ 3,265</b>	<b>\$ 7,735,590</b>
			<b>end bal</b>	<b>76,575,000</b>	<b>31,199,165</b>	<b>\$ 32,650</b>	<b>\$ 107,806,815</b>

Table X-3 FY 17 Revenue Bond Debt Service Table

<b>TOTAL ALL SANTA FE COUNTY DEBT FY 2017</b>	<b>start bal</b>	<b>193,968,181</b>	<b>64,140,055</b>	<b>41,455</b>	<b>258,149,691</b>
	<b>FY17 Total</b>	<b>10,925,287</b>	<b>6,312,659</b>	<b>4,073</b>	<b>17,242,019</b>
	<b>end bal</b>	<b>173,842,894</b>	<b>55,376,708</b>	<b>37,382</b>	<b>229,256,983</b>





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Chapter 6 DEBT OBLIGATION AND ANALYSIS

XI. DETAIL DEBT SERVICE SCHEDULES

General Obligation Bond Debt Service Detail (Fund 401)

FY	Beginning of Fiscal Year Balance	GOB 2015 Series \$47.22 M @ 2.75% to 5.0% Refund GOB 2005A, 2007A & 2007B & Roads, Utilities & OS Projects			GOB 2013 Series \$19.0 M @ 2.0% to 4.0% Roads, Utilities & OS Projects			GOB 2011 Project & Refunding Series \$17.5 M @ 2.5% to 4.0% Refund GOB 2001A Series & Roads, Solid Waste, Utilities, Fire, OS		
		PRINCIPAL	INTEREST	TOTAL	PRINCIPAL	INTEREST	TOTAL	PRINCIPAL	INTEREST	TOTAL
2012	BALANCE							17,500,000	4,201,906	21,701,906
	PAYMENT							0	(327,531)	(327,531)
2013	BALANCE							17,500,000	3,874,375	21,374,375
	PAYMENT							(2,900,000)	(492,500)	(3,392,500)
2014	BALANCE				19,000,000	5,876,738	24,876,738	14,600,000	3,381,875	17,981,875
	PAYMENT				0	(314,238)	(314,238)	(1,160,000)	(441,750)	(1,601,750)
2015	BALANCE				19,000,000	5,562,500	24,562,500	13,440,000	2,940,125	16,380,125
	PAYMENT				(350,000)	(543,000)	(893,000)	(1,165,000)	(412,688)	(1,577,688)
2016	BALANCE	47,220,000	15,063,069	62,283,069	18,650,000	5,019,500	23,669,500	12,275,000	2,527,438	14,802,438
	PAYMENT	0	(1,172,482)	(1,172,482)	(275,000)	(536,750)	(811,750)	(1,170,000)	(383,500)	(1,553,500)
2017	BALANCE	47,220,000	13,890,588	61,110,588	18,375,000	4,482,750	22,857,750	11,105,000	2,143,938	13,248,938
	PAYMENT	(695,000)	(1,945,850)	(2,640,850)	(650,000)	(527,500)	(1,177,500)	(1,175,000)	(354,188)	(1,529,188)
2018	BALANCE	46,525,000	11,944,738	58,469,738	17,725,000	3,955,250	21,680,250	9,930,000	1,789,750	11,719,750
	PAYMENT	(1,875,000)	(1,881,600)	(3,756,600)	(400,000)	(517,000)	(917,000)	(1,180,000)	(324,750)	(1,504,750)
2019	BALANCE	44,650,000	10,063,138	54,713,138	17,325,000	3,438,250	20,763,250	8,750,000	1,465,000	10,215,000
	PAYMENT	(2,345,000)	(1,776,100)	(4,121,100)	(200,000)	(510,000)	(710,000)	(1,000,000)	(297,500)	(1,297,500)
2020	BALANCE	42,305,000	8,287,038	50,592,038	17,125,000	2,928,250	20,053,250	7,750,000	1,167,500	8,917,500
	PAYMENT	(2,625,000)	(1,651,850)	(4,276,850)	(1,000,000)	(492,000)	(1,492,000)	(1,000,000)	(270,000)	(1,270,000)
2021	BALANCE	39,680,000	6,635,188	46,315,188	16,125,000	2,436,250	18,561,250	6,750,000	897,500	7,647,500
	PAYMENT	(3,015,000)	(1,510,850)	(4,525,850)	(1,000,000)	(457,000)	(1,457,000)	(1,000,000)	(238,750)	(1,238,750)
2022	BALANCE	36,665,000	5,124,338	41,789,338	15,125,000	1,979,250	17,104,250	5,750,000	658,750	6,408,750
	PAYMENT	(3,570,000)	(1,346,225)	(4,916,225)	(1,000,000)	(417,000)	(1,417,000)	(1,000,000)	(205,000)	(1,205,000)
2023	BALANCE	33,095,000	3,778,113	36,873,113	14,125,000	1,562,250	15,687,250	4,750,000	453,750	5,203,750
	PAYMENT	(4,260,000)	(1,150,475)	(5,410,475)	(1,000,000)	(377,000)	(1,377,000)	(1,000,000)	(168,750)	(1,168,750)
2024	BALANCE	28,835,000	2,627,638	31,462,638	13,125,000	1,185,250	14,310,250	3,750,000	285,000	4,035,000
	PAYMENT	(4,225,000)	(938,350)	(5,163,350)	(1,000,000)	(337,000)	(1,337,000)	(1,000,000)	(130,000)	(1,130,000)
2025	BALANCE	24,610,000	1,689,288	26,299,288	12,125,000	848,250	12,973,250	2,750,000	155,000	2,905,000
	PAYMENT	(5,035,000)	(706,850)	(5,741,850)	(1,175,000)	(305,250)	(1,480,250)	(1,000,000)	(90,000)	(1,090,000)
2026	BALANCE	19,575,000	982,438	20,557,438	10,950,000	543,000	11,493,000	1,750,000	65,000	1,815,000
	PAYMENT	(4,510,000)	(518,963)	(5,028,963)	(5,000,000)	(233,500)	(5,233,500)	(1,000,000)	(50,000)	(1,050,000)
2027	BALANCE	15,065,000	463,475	15,528,475	5,950,000	309,500	6,259,500	750,000	15,000	765,000
	PAYMENT	(11,250,000)	(288,200)	(11,538,200)	(1,000,000)	(161,000)	(1,161,000)	(750,000)	(15,000)	(765,000)
2028	BALANCE	3,815,000	175,275	3,990,275	4,950,000	148,500	5,098,500	0	0	0
	PAYMENT	(1,880,000)	(91,250)	(1,971,250)	(2,475,000)	(111,375)	(2,586,375)			
2029	BALANCE	1,935,000	84,025	2,019,025	2,475,000	37,125	2,512,125			
	PAYMENT	(935,000)	(49,025)	(984,025)	(2,475,000)	(37,125)	(2,512,125)			
2030	BALANCE	1,000,000	35,000	1,035,000	0	0	0			
	PAYMENT	(500,000)	(26,250)	(526,250)						
2031	BALANCE	500,000	8,750	508,750						
	PAYMENT	(500,000)	(8,750)	(508,750)						
2032	BALANCE	0	0	0						

Table XI-1 Series 2015, 2013, 2011, GO, Debt Service Detail



Fiscal Year 2016 Budget

Chapter 6 DEBT OBLIGATION AND ANALYSIS

FY	Beginning of Fiscal Year Balance	GOB 2010 Refunding Series \$13.5 M @ 2% to 3% Refund GOB 2001 Series & Advance Refund GOB 1999 Series			GOB 2009 Series \$17 M @ 3% to 4.2% Roads, Solid Waste, Utilities, Fire, OS			GOB 2008 Series \$32.5 MM @ 3% to 4.25% Buckman Direct Diversion Water Proj.		
		PRINCIPAL	INTEREST	TOTAL	PRINCIPAL	INTEREST	TOTAL	PRINCIPAL	INTEREST	TOTAL
2010	BALANCE				17,000,000	5,399,525	22,399,525	32,500,000	12,755,368	45,255,368
	PAYMENT				0	(430,400)	(430,400)	(2,000,000)	(1,466,118)	(3,466,118)
2011	BALANCE	13,505,000	1,802,545	15,307,545	17,000,000	4,969,125	21,969,125	30,500,000	11,289,250	41,789,250
	PAYMENT	(935,000)	(353,904)	(1,288,904)	(750,000)	(594,000)	(1,344,000)	(1,600,000)	(1,148,500)	(2,748,500)
2012	BALANCE	12,570,000	1,448,641	14,018,641	16,250,000	4,375,125	20,625,125	28,900,000	10,140,750	39,040,750
	PAYMENT	(1,755,000)	(332,919)	(2,087,919)	(3,000,000)	(537,750)	(3,537,750)	(1,000,000)	(1,109,500)	(2,109,500)
2013	BALANCE	10,815,000	1,115,722	11,930,722	13,250,000	3,837,375	17,087,375	27,900,000	9,031,250	36,931,250
	PAYMENT	(1,810,000)	(279,444)	(2,089,444)	(500,000)	(485,250)	(985,250)	(1,000,000)	(1,079,500)	(2,079,500)
2014	BALANCE	9,005,000	836,278	9,841,278	12,750,000	3,352,125	16,102,125	26,900,000	7,951,750	34,851,750
	PAYMENT	(1,865,000)	(224,319)	(2,089,319)	(500,000)	(470,250)	(970,250)	(1,000,000)	(1,049,500)	(2,049,500)
2015	BALANCE	7,140,000	611,959	7,751,959	12,250,000	2,881,875	15,131,875	25,900,000	6,902,250	32,802,250
	PAYMENT	(920,000)	(182,544)	(1,102,544)	(1,000,000)	(447,750)	(1,447,750)	(1,000,000)	(1,019,500)	(2,019,500)
2016	BALANCE	6,220,000	429,416	6,649,416	11,250,000	2,434,125	13,684,125	24,900,000	5,882,750	30,782,750
	PAYMENT	(950,000)	(159,244)	(1,109,244)	(1,000,000)	(417,750)	(1,417,750)	(1,000,000)	(987,000)	(1,987,000)
2017	BALANCE	5,270,000	270,172	5,540,172	10,250,000	2,016,375	12,266,375	23,900,000	4,895,750	28,795,750
	PAYMENT	(955,000)	(139,597)	(1,094,597)	(1,000,000)	(386,500)	(1,386,500)	(1,000,000)	(952,000)	(1,952,000)
2018	BALANCE	4,315,000	130,575	4,445,575	9,250,000	1,629,875	10,879,875	22,900,000	3,943,750	26,843,750
	PAYMENT	(2,120,000)	(97,650)	(2,217,650)	(1,000,000)	(353,375)	(1,353,375)	(2,000,000)	(894,500)	(2,894,500)
2019	BALANCE	2,195,000	32,925	2,227,925	8,250,000	1,276,500	9,526,500	20,900,000	3,049,250	23,949,250
	PAYMENT	(2,195,000)	(32,925)	(2,227,925)	(1,000,000)	(316,500)	(1,316,500)	(2,500,000)	(804,500)	(3,304,500)
2020	BALANCE	0	(0)	0	7,250,000	960,000	8,210,000	18,400,000	2,244,750	20,644,750
	PAYMENT				(1,000,000)	(275,000)	(1,275,000)	(3,250,000)	(689,500)	(3,939,500)
2021	BALANCE				6,250,000	685,000	6,935,000	15,150,000	1,555,250	16,705,250
	PAYMENT				(1,000,000)	(234,500)	(1,234,500)	(3,250,000)	(559,500)	(3,809,500)
2022	BALANCE				5,250,000	450,500	5,700,500	11,900,000	995,750	12,895,750
	PAYMENT				(1,250,000)	(190,500)	(1,440,500)	(3,000,000)	(434,500)	(3,434,500)
2023	BALANCE				4,000,000	260,000	4,260,000	8,900,000	561,250	9,461,250
	PAYMENT				(1,250,000)	(139,875)	(1,389,875)	(3,000,000)	(312,625)	(3,312,625)
2024	BALANCE				2,750,000	120,125	2,870,125	5,900,000	248,625	6,148,625
	PAYMENT				(1,250,000)	(88,625)	(1,338,625)	(3,000,000)	(187,000)	(3,187,000)
2025	BALANCE				1,500,000	31,500	1,531,500	2,900,000	61,625	2,961,625
	PAYMENT				(1,500,000)	(31,500)	(1,531,500)	(2,900,000)	(61,625)	(2,961,625)
2026	BALANCE				0	0	0	0	0	0
	PAYMENT									
2027	BALANCE									
	PAYMENT									
2028	BALANCE									
	PAYMENT									
2029	BALANCE									
	PAYMENT									
2030	BALANCE									
	PAYMENT									
2031	BALANCE									
	PAYMENT									
2032	BALANCE									

Table XI-2 Series 2010, 2009, 2008, GO, Debt Service Detail



Fiscal Year 2016 Budget

Chapter 6 DEBT OBLIGATION AND ANALYSIS

FY	Beginning of Fiscal Year Balance	GOB 2007B SERIES \$20 MM @ 4% to 5.5% Road and Water Improvements			GOB 2007A SERIES \$25 MM @ 4% to 5% Judicial Center			2005 REFUNDING SERIES \$8.49 MM % 3.25% to 4.192% refund GOB 1997 Series		
		PRINCIPAL	INTEREST	TOTAL	PRINCIPAL	INTEREST	TOTAL	PRINCIPAL	INTEREST	TOTAL
2006	BALANCE							8,490,000	2,244,410	10,734,410
	PAYMENT								(117,478)	(117,478)
2007	BALANCE							8,490,000	2,126,932	10,616,932
	PAYMENT							(90,000)	(316,525)	(406,525)
2008	BALANCE				25,000,000	15,068,830	40,068,830	8,400,000	1,810,407	10,210,407
	PAYMENT				(400,000)	(893,705)	(1,293,705)	(450,000)	(307,750)	(757,750)
2009	BALANCE	20,000,000	10,385,982	30,385,982	24,600,000	14,175,125	38,775,125	7,950,000	1,502,657	9,452,657
	PAYMENT	(1,700,000)	(1,003,388)	(2,703,388)	(2,800,000)	(1,021,125)	(3,821,125)	(655,000)	(289,794)	(944,794)
2010	BALANCE	18,300,000	9,382,594	27,682,594	21,800,000	13,154,000	34,954,000	7,295,000	1,212,863	8,507,863
	PAYMENT	(500,000)	(769,938)	(1,269,938)	(500,000)	(939,875)	(1,439,875)	(815,000)	(265,906)	(1,080,906)
2011	BALANCE	17,800,000	8,612,656	26,412,656	21,300,000	12,214,125	33,514,125	6,480,000	946,957	7,426,957
	PAYMENT	(500,000)	(748,687)	(1,248,687)	(500,000)	(918,000)	(1,418,000)	(835,000)	(238,050)	(1,073,050)
2012	BALANCE	17,300,000	7,863,969	25,163,969	20,800,000	11,296,125	32,096,125	5,645,000	708,907	6,353,907
	PAYMENT	(500,000)	(728,063)	(1,228,063)	(250,000)	(902,063)	(1,152,063)	(860,000)	(207,313)	(1,067,313)
2013	BALANCE	16,800,000	7,135,906	23,935,906	20,550,000	10,394,062	30,944,062	4,785,000	501,594	5,286,594
	PAYMENT	(500,000)	(706,812)	(1,206,812)	(250,000)	(891,438)	(1,141,438)	(885,000)	(174,594)	(1,059,594)
2014	BALANCE	16,300,000	6,429,094	22,729,094	20,300,000	9,502,624	29,802,624	3,900,000	327,000	4,227,000
	PAYMENT	(500,000)	(685,563)	(1,185,563)	(250,000)	(881,125)	(1,131,125)	(920,000)	(139,600)	(1,059,600)
2015	BALANCE	15,800,000	5,743,531	21,543,531	20,050,000	8,621,499	28,671,499	2,980,000	187,400	3,167,400
	PAYMENT	(500,000)	(665,562)	(1,165,562)	(250,000)	(871,125)	(1,121,125)	(950,000)	(102,200)	(1,052,200)
2016	BALANCE	15,300,000	5,077,969	20,377,969	19,800,000	7,750,374	27,550,374	2,030,000	85,200	2,115,200
	PAYMENT	(500,000)	(641,812)	(1,141,812)	(500,000)	(856,125)	(1,356,125)	(990,000)	(63,400)	(1,053,400)
2017	BALANCE	14,800,000	4,436,157	19,236,157	19,300,000	6,894,249	26,194,249	1,040,000	21,800	1,061,800
	PAYMENT	(14,800,000)	(614,313)	(15,414,313)	(19,300,000)	(831,125)	(20,131,125)	(1,040,000)	(21,800)	(1,061,800)
2018	BALANCE	0	0	0	0	0	0	0	0	0
	PAYMENT									
2019	BALANCE									
	PAYMENT									
2020	BALANCE									
	PAYMENT									
2021	BALANCE									
	PAYMENT									
2022	BALANCE									
	PAYMENT									

Table XI-3 Series 2007B, 2007A, 2005, GO, Debt Service Detail





Fiscal Year 2016 Budget

Chapter 6 DEBT OBLIGATION AND ANALYSIS

FY	Beginning of Fiscal Year Balance	GOB 2005A SERIES \$20 MM @ 4% to 5.5% Public Works and Water Projects			TOTAL FUND 401 GOB DEBT SERVICE		
		PRINCIPAL	INTEREST	TOTAL	PRINCIPAL	INTEREST	TOTAL
2006	BALANCE				8,490,000	2,244,410	10,734,410
	PAYMENT				0	(117,478)	(117,478)
2007	BALANCE	20,000,000	7,185,379	27,185,379	28,490,000	9,312,311	37,802,311
	PAYMENT	(4,150,000)	(880,191)	(5,030,191)	(4,240,000)	(1,196,716)	(5,436,716)
2008	BALANCE	15,850,000	6,305,188	22,155,188	49,250,000	23,184,425	72,434,425
	PAYMENT	(3,400,000)	(608,000)	(4,008,000)	(4,250,000)	(1,809,455)	(6,059,455)
2009	BALANCE	12,450,000	5,697,188	18,147,188	65,000,000	31,760,952	96,760,952
	PAYMENT	(500,000)	(504,500)	(1,004,500)	(5,655,000)	(2,818,807)	(8,473,807)
2010	BALANCE	11,950,000	5,192,688	17,142,688	108,845,000	47,097,038	155,942,038
	PAYMENT	(500,000)	(484,500)	(984,500)	(4,315,000)	(4,356,737)	(8,671,737)
2011	BALANCE	11,450,000	4,708,188	16,158,188	118,035,000	44,542,846	162,577,846
	PAYMENT	(250,000)	(469,500)	(719,500)	(5,370,000)	(4,470,641)	(9,840,641)
2012	BALANCE	11,200,000	4,238,688	15,438,688	130,165,000	44,274,111	174,439,111
	PAYMENT	(250,000)	(459,500)	(709,500)	(7,615,000)	(4,604,639)	(12,219,639)
2013	BALANCE	10,950,000	3,779,188	14,729,188	122,550,000	39,669,472	162,219,472
	PAYMENT	(250,000)	(449,500)	(699,500)	(8,095,000)	(4,559,038)	(12,654,038)
2014	BALANCE	10,700,000	3,329,688	14,029,688	133,455,000	40,987,172	174,442,172
	PAYMENT	(250,000)	(439,500)	(689,500)	(6,445,000)	(4,645,845)	(11,090,845)
2015	BALANCE	10,450,000	2,890,188	13,340,188	127,010,000	36,341,327	163,351,327
	PAYMENT	(500,000)	(424,500)	(924,500)	(6,635,000)	(4,668,868)	(11,303,868)
2016	BALANCE	9,950,000	2,465,688	12,415,688	167,595,000	46,735,528	214,330,528
	PAYMENT	(9,950,000)	(399,500)	(10,349,500)	(16,335,000)	(5,617,562)	(21,952,562)
2017	BALANCE	0	0	0	151,260,000	39,051,778	190,311,778
	PAYMENT				(40,615,000)	(5,772,872)	(46,387,872)
2018	BALANCE				110,645,000	23,393,938	134,038,938
	PAYMENT				(8,575,000)	(4,068,875)	(12,643,875)
2019	BALANCE				102,070,000	19,325,063	121,395,063
	PAYMENT				(9,240,000)	(3,737,525)	(12,977,525)
2020	BALANCE				92,830,000	15,587,538	108,417,538
	PAYMENT				(8,875,000)	(3,378,350)	(12,253,350)
2021	BALANCE				83,955,000	12,209,188	96,164,188
	PAYMENT				(9,265,000)	(3,000,600)	(12,265,600)
2022	BALANCE				74,690,000	9,208,588	83,898,588
	PAYMENT				(9,820,000)	(2,593,225)	(12,413,225)
2023	BALANCE				64,870,000	6,615,363	71,485,363
	PAYMENT				(10,510,000)	(2,148,725)	(12,658,725)
2024	BALANCE				54,360,000	4,466,638	58,826,638
	PAYMENT				(10,475,000)	(1,680,975)	(12,155,975)
2025	BALANCE				43,885,000	2,785,663	46,670,663
	PAYMENT				(11,610,000)	(1,195,225)	(12,805,225)
2026	BALANCE				32,275,000	1,590,438	33,865,438
	PAYMENT				(10,510,000)	(802,463)	(11,312,463)
2027	BALANCE				21,765,000	787,975	22,552,975
	PAYMENT				(13,000,000)	(464,200)	(13,464,200)
2028	BALANCE				8,765,000	323,775	9,088,775
	PAYMENT				(4,355,000)	(202,625)	(4,557,625)
2029	BALANCE				4,410,000	121,150	4,531,150
	PAYMENT				(3,410,000)	(86,150)	(3,496,150)
2030	BALANCE				1,000,000	35,000	1,035,000
	PAYMENT				(500,000)	(26,250)	(526,250)
2031	BALANCE				500,000	8,750	508,750
	PAYMENT				(500,000)	(8,750)	(508,750)
2032	BALANCE				0	0	0

Table XI-4 Series 2005A Total, GO, Debt Service Detail



Fiscal Year 2016 Budget

Chapter 6 DEBT OBLIGATION AND ANALYSIS

Revenue Bond Debt Service Detail (Fund 406)

FY	Beginning of Fiscal Year Balance	GRT REVENUE Series 2010B 10.2 MM @2% to 4.25% Buckman Direct Diversion Project			GRT REVENUE Series 2010A \$21.2 MM @ 2% to 5% Buckman Direct Diversion Project			GRT REVENUE Series 2009 \$12.1 MM @ 2% to 5% Water Rights		
		PRINCIPAL	INTEREST	TOTAL	PRINCIPAL	INTEREST	TOTAL	PRINCIPAL	INTEREST	TOTAL
2009	BALANCE									
	PAYMENT									
2010	BALANCE	10,195,000	5,213,446	15,408,446	21,215,000	11,227,244	32,442,244	12,090,000	5,493,005	17,583,005
	PAYMENT	0	(72,515)	(72,515)	0	(162,588)	(162,588)	(265,000)	(282,505)	(547,505)
2011	BALANCE	10,195,000	5,140,931	15,335,931	21,215,000	11,064,656	32,279,656	11,825,000	5,210,500	17,035,500
	PAYMENT	(265,000)	(389,631)	(654,631)	(585,000)	(873,606)	(1,458,606)	(440,000)	(456,981)	(896,981)
2012	BALANCE	9,930,000	4,751,300	14,681,300	20,630,000	10,191,050	30,821,050	11,385,000	4,753,519	16,138,519
	PAYMENT	(340,000)	(384,331)	(724,331)	(760,000)	(861,906)	(1,621,906)	(450,000)	(445,981)	(895,981)
2013	BALANCE	9,590,000	4,366,969	13,956,969	19,870,000	9,329,144	29,199,144	10,935,000	4,307,538	15,242,538
	PAYMENT	(350,000)	(377,531)	(727,531)	(775,000)	(846,706)	(1,621,706)	(460,000)	(436,981)	(896,981)
2014	BALANCE	9,240,000	3,989,438	13,229,438	19,095,000	8,482,438	27,577,438	10,475,000	3,870,556	14,345,556
	PAYMENT	(355,000)	(367,031)	(722,031)	(800,000)	(823,456)	(1,623,456)	(475,000)	(423,181)	(898,181)
2015	BALANCE	8,885,000	3,622,406	12,507,406	18,295,000	7,658,981	25,953,981	10,000,000	3,447,375	13,447,375
	PAYMENT	(370,000)	(356,381)	(726,381)	(825,000)	(799,456)	(1,624,456)	(490,000)	(405,431)	(895,431)
2016	BALANCE	8,515,000	3,266,025	11,781,025	17,470,000	6,859,525	24,329,525	9,510,000	3,041,944	12,551,944
	PAYMENT	(380,000)	(345,281)	(725,281)	(850,000)	(774,706)	(1,624,706)	(515,000)	(380,931)	(895,931)
2017	BALANCE	8,135,000	2,920,744	11,055,744	16,620,000	6,084,819	22,704,819	8,995,000	2,661,013	11,656,013
	PAYMENT	(395,000)	(330,081)	(725,081)	(880,000)	(740,706)	(1,620,706)	(535,000)	(360,331)	(895,331)
2018	BALANCE	7,740,000	2,590,663	10,330,663	15,740,000	5,344,113	21,084,113	8,460,000	2,300,681	10,760,681
	PAYMENT	(415,000)	(314,281)	(729,281)	(915,000)	(705,506)	(1,620,506)	(555,000)	(338,931)	(893,931)
2019	BALANCE	7,325,000	2,276,381	9,601,381	14,825,000	4,638,606	19,463,606	7,905,000	1,961,750	9,866,750
	PAYMENT	(430,000)	(297,681)	(727,681)	(955,000)	(668,906)	(1,623,906)	(585,000)	(311,181)	(896,181)
2020	BALANCE	6,895,000	1,978,700	8,873,700	13,870,000	3,969,700	17,839,700	7,320,000	1,650,569	8,970,569
	PAYMENT	(445,000)	(280,481)	(725,481)	(990,000)	(630,706)	(1,620,706)	(615,000)	(281,931)	(896,931)
2021	BALANCE	6,450,000	1,698,219	8,148,219	12,880,000	3,338,994	16,218,994	6,705,000	1,368,638	8,073,638
	PAYMENT	(465,000)	(262,681)	(727,681)	(1,030,000)	(591,106)	(1,621,106)	(640,000)	(257,331)	(897,331)
2022	BALANCE	5,985,000	1,435,538	7,420,538	11,850,000	2,747,888	14,597,888	6,065,000	1,111,306	7,176,306
	PAYMENT	(480,000)	(244,081)	(724,081)	(1,085,000)	(539,606)	(1,624,606)	(665,000)	(231,731)	(896,731)
2023	BALANCE	5,505,000	1,191,456	6,696,456	10,765,000	2,208,281	12,973,281	5,400,000	879,575	6,279,575
	PAYMENT	(500,000)	(224,881)	(724,881)	(1,135,000)	(485,356)	(1,620,356)	(685,000)	(210,950)	(895,950)
2024	BALANCE	5,005,000	966,575	5,971,575	9,630,000	1,722,925	11,352,925	4,715,000	668,625	5,383,625
	PAYMENT	(520,000)	(204,881)	(724,881)	(1,195,000)	(428,606)	(1,623,606)	(710,000)	(186,438)	(896,438)
2025	BALANCE	4,485,000	761,694	5,246,694	8,435,000	1,294,319	9,729,319	4,005,000	482,188	4,487,188
	PAYMENT	(540,000)	(184,081)	(724,081)	(1,255,000)	(368,856)	(1,623,856)	(740,000)	(158,038)	(898,038)
2026	BALANCE	3,945,000	577,613	4,522,613	7,180,000	925,463	8,105,463	3,265,000	324,150	3,589,150
	PAYMENT	(560,000)	(162,481)	(722,481)	(1,315,000)	(306,106)	(1,621,106)	(770,000)	(128,438)	(898,438)
2027	BALANCE	3,385,000	415,131	3,800,131	5,865,000	619,356	6,484,356	2,495,000	195,713	2,690,713
	PAYMENT	(585,000)	(140,081)	(725,081)	(1,380,000)	(240,356)	(1,620,356)	(800,000)	(97,638)	(897,638)
2028	BALANCE	2,800,000	275,050	3,075,050	4,485,000	379,000	4,864,000	1,695,000	98,075	1,793,075
	PAYMENT	(610,000)	(116,681)	(726,681)	(1,435,000)	(185,156)	(1,620,156)	(830,000)	(65,638)	(895,638)
2029	BALANCE	2,190,000	158,369	2,348,369	3,050,000	193,844	3,243,844	865,000	32,438	897,438
	PAYMENT	(635,000)	(92,281)	(727,281)	(1,495,000)	(127,756)	(1,622,756)	(865,000)	(32,438)	(897,438)
2030	BALANCE	1,555,000	66,088	1,621,088	1,555,000	66,088	1,621,087	0	0	0
	PAYMENT	(1,555,000)	(66,088)	(1,621,088)	(1,555,000)	(66,088)	(1,621,088)			
2031	BALANCE	0	0	0	0	0	0			
	PAYMENT									
2032	BALANCE									
	PAYMENT									
2033	BALANCE									
	PAYMENT									
2033	BALANCE									

Table XI-5 Series 2010B, 2010A, 2009, GRT, Debt Service Detail



Fiscal Year 2016 Budget

Chapter 6 DEBT OBLIGATION AND ANALYSIS

FY	Beginning of Fiscal Year Balance	GRT REVENUE Series 2008 \$30 MM @ 3.5% to 5% Judicial Court Complex			GRT REVENUE SUBORDINATE 1997A \$6 MM @ 4.1% to 6% Sheriff's Facility			TOTAL FUND 406 GRT DEBT SERVICE		
		PRINCIPAL	INTEREST	TOTAL	PRINCIPAL	INTEREST	TOTAL	PRINCIPAL	INTEREST	TOTAL
1998	BALANCE				6,000,000	6,586,400	12,586,400	6,000,000	6,586,400	12,586,400
	PAYMENT				(0)	(325,130)	(325,130)	(0)	(325,130)	(325,130)
1999	BALANCE				6,000,000	6,261,270	12,261,270	6,000,000	6,261,270	12,261,270
	PAYMENT				(100,000)	(325,130)	(425,130)	(100,000)	(325,130)	(425,130)
2000	BALANCE				5,900,000	5,936,140	11,836,140	5,900,000	5,936,140	11,836,140
	PAYMENT				(100,000)	(321,030)	(421,030)	(100,000)	(321,030)	(421,030)
2001	BALANCE				5,800,000	5,615,110	11,415,110	5,800,000	5,615,110	11,415,110
	PAYMENT				(105,000)	(316,830)	(421,830)	(105,000)	(316,830)	(421,830)
2002	BALANCE				5,695,000	5,298,280	10,993,280	5,695,000	5,298,280	10,993,280
	PAYMENT				(110,000)	(312,315)	(422,315)	(110,000)	(312,315)	(422,315)
2003	BALANCE				5,585,000	4,985,965	10,570,965	5,585,000	4,985,965	10,570,965
	PAYMENT				(115,000)	(307,475)	(422,475)	(115,000)	(307,475)	(422,475)
2004	BALANCE				5,470,000	4,678,490	10,148,490	5,470,000	4,678,490	10,148,490
	PAYMENT				(120,000)	(302,300)	(422,300)	(120,000)	(302,300)	(422,300)
2005	BALANCE				5,350,000	4,376,190	9,726,190	5,350,000	4,376,190	9,726,190
	PAYMENT				(125,000)	(296,780)	(421,780)	(125,000)	(296,780)	(421,780)
2006	BALANCE				5,225,000	4,079,410	9,304,410	5,225,000	4,079,410	9,304,410
	PAYMENT				(135,000)	(290,905)	(425,905)	(135,000)	(290,905)	(425,905)
2007	BALANCE				5,090,000	3,788,505	8,878,505	5,090,000	3,788,505	8,878,505
	PAYMENT				(140,000)	(284,425)	(424,425)	(140,000)	(284,425)	(424,425)
2008	BALANCE				4,950,000	3,504,080	8,454,080	4,950,000	3,504,080	8,454,080
	PAYMENT				(145,000)	(277,425)	(422,425)	(145,000)	(277,425)	(422,425)
2009	BALANCE	30,000,000	24,176,757	54,176,757	4,805,000	3,226,655	8,031,655	34,805,000	27,403,412	62,208,412
	PAYMENT	(1,365,000)	(1,040,126)	(2,405,126)	(155,000)	(270,175)	(425,175)	(1,520,000)	(1,310,301)	(2,830,301)
2010	BALANCE	28,635,000	23,136,631	51,771,631	4,650,000	2,956,480	7,606,480	33,285,000	26,093,111	59,378,111
	PAYMENT	(1,275,000)	(1,366,406)	(2,641,406)	(160,000)	(262,270)	(422,270)	(1,700,000)	(2,146,284)	(3,846,284)
2011	BALANCE	27,360,000	21,770,225	49,130,225	4,490,000	2,694,210	7,184,210	31,585,000	23,946,827	55,531,827
	PAYMENT	(140,000)	(1,302,656)	(1,442,656)	(170,000)	(253,950)	(423,950)	(1,600,000)	(3,276,825)	(4,876,825)
2012	BALANCE	27,220,000	20,467,569	47,687,569	4,320,000	2,440,260	6,760,260	30,000,000	22,670,602	52,670,602
	PAYMENT	(170,000)	(1,297,756)	(1,467,756)	(180,000)	(245,110)	(425,110)	(1,900,000)	(3,235,085)	(5,135,085)
2013	BALANCE	27,050,000	19,169,812	46,219,812	4,140,000	2,195,150	6,335,150	28,100,000	20,435,717	48,535,717
	PAYMENT	(255,000)	(1,291,806)	(1,546,806)	(185,000)	(235,750)	(420,750)	(2,025,000)	(3,188,775)	(5,213,775)
2014	BALANCE	26,795,000	17,878,006	44,673,006	3,955,000	1,959,400	5,914,400	26,075,000	18,246,942	44,321,942
	PAYMENT	(275,000)	(1,282,881)	(1,557,881)	(195,000)	(226,500)	(421,500)	(2,100,000)	(3,123,050)	(5,223,050)
2015	BALANCE	26,520,000	16,595,125	43,115,125	3,760,000	1,732,900	5,492,900	24,000,000	16,123,842	40,123,842
	PAYMENT	(445,000)	(1,273,256)	(1,718,256)	(205,000)	(216,750)	(421,750)	(2,335,000)	(3,051,275)	(5,386,275)
2016	BALANCE	26,075,000	15,321,869	41,396,869	3,555,000	1,516,150	5,071,150	22,000,000	14,072,567	36,072,567
	PAYMENT	(515,000)	(1,255,456)	(1,770,456)	(215,000)	(206,500)	(421,500)	(2,475,000)	(2,962,875)	(5,437,875)
2017	BALANCE	25,560,000	14,066,412	39,626,412	3,340,000	1,309,650	4,649,650	20,000,000	12,109,692	32,109,692
	PAYMENT	(590,000)	(1,234,856)	(1,824,856)	(225,000)	(195,750)	(420,750)	(2,625,000)	(2,861,725)	(5,486,725)
2018	BALANCE	24,970,000	12,831,556	37,801,556	3,115,000	1,113,900	4,228,900	18,000,000	11,247,967	29,247,967
	PAYMENT	(665,000)	(1,211,256)	(1,876,256)	(240,000)	(184,500)	(424,500)	(2,790,000)	(3,044,475)	(5,834,475)
2019	BALANCE	24,305,000	11,620,300	35,925,300	2,875,000	929,400	3,804,400	16,000,000	9,203,562	25,203,562
	PAYMENT	(750,000)	(1,184,656)	(1,934,656)	(250,000)	(172,500)	(422,500)	(2,970,000)	(3,216,925)	(6,186,925)
2020	BALANCE	23,555,000	10,435,644	33,990,644	2,625,000	756,900	3,381,900	14,000,000	6,986,637	20,986,637
	PAYMENT	(835,000)	(1,154,656)	(1,989,656)	(265,000)	(157,500)	(422,500)	(3,150,000)	(2,505,275)	(5,655,275)
2021	BALANCE	22,720,000	9,280,987	32,000,987	2,360,000	599,400	2,959,400	12,000,000	5,481,362	17,481,362
	PAYMENT	(930,000)	(1,120,213)	(2,050,213)	(280,000)	(141,600)	(421,600)	(3,345,000)	(2,372,931)	(5,717,931)
2022	BALANCE	21,790,000	8,160,775	29,950,775	2,080,000	457,800	2,537,800	10,000,000	3,108,431	13,108,431
	PAYMENT	(1,025,000)	(1,080,688)	(2,105,688)	(300,000)	(124,800)	(424,800)	(3,555,000)	(2,220,906)	(5,775,906)
2023	BALANCE	20,765,000	7,080,087	27,845,087	1,780,000	333,000	2,113,000	8,000,000	2,887,525	10,887,525
	PAYMENT	(1,135,000)	(1,029,438)	(2,164,438)	(315,000)	(106,800)	(421,800)	(3,770,000)	(2,057,425)	(5,827,425)
2024	BALANCE	19,630,000	6,050,650	25,680,650	1,465,000	226,200	1,691,200	6,000,000	1,810,100	7,810,100
	PAYMENT	(1,265,000)	(972,688)	(2,237,688)	(335,000)	(87,900)	(422,900)	(4,025,000)	(1,880,513)	(5,905,513)
2025	BALANCE	18,365,000	5,077,962	23,442,962	1,130,000	138,300	1,268,300	5,000,000	7,221,587	6,221,587
	PAYMENT	(1,400,000)	(909,438)	(2,309,438)	(355,000)	(67,800)	(422,800)	(4,290,000)	(1,688,213)	(5,978,213)
2026	BALANCE	16,965,000	4,168,525	21,133,525	775,000	70,500	845,500	4,000,000	6,066,250	4,811,250
	PAYMENT	(1,535,000)	(839,438)	(2,374,438)	(375,000)	(46,500)	(421,500)	(4,555,000)	(1,482,963)	(6,037,963)
2027	BALANCE	15,430,000	3,329,087	18,759,087	400,000	24,000	424,000	3,000,000	4,583,287	3,583,287
	PAYMENT	(1,685,000)	(762,688)	(2,447,688)	(400,000)	(24,000)	(424,000)	(4,850,000)	(1,264,763)	(6,114,763)
2028	BALANCE	13,745,000	2,566,400	16,311,400	0	0	0	2,272,500	3,318,525	26,043,525
	PAYMENT	(1,840,000)	(682,650)	(2,522,650)				(4,715,000)	(1,050,125)	(5,765,125)
2029	BALANCE	11,905,000	1,883,750	13,788,750				18,010,000	2,268,400	20,278,400
	PAYMENT	(2,000,000)	(595,250)	(2,595,250)				(4,995,000)	(847,725)	(5,842,725)
2030	BALANCE	9,905,000	1,288,500	11,193,500				13,015,000	1,420,675	14,435,675
	PAYMENT	(2,180,000)	(495,250)	(2,675,250)				(5,290,000)	(627,425)	(5,917,425)
2031	BALANCE	7,725,000	793,250	8,518,250				7,725,000	793,250	8,518,250
	PAYMENT	(2,370,000)	(386,250)	(2,756,250)				(2,370,000)	(386,250)	(2,756,250)
2032	BALANCE	5,355,000	407,000	5,762,000				5,355,000	407,000	5,762,000
	PAYMENT	(2,570,000)	(267,750)	(2,837,750)				(2,570,000)	(267,750)	(2,837,750)
2033	BALANCE	2,785,000	139,250	2,924,250				2,785,000	139,250	2,924,250
	PAYMENT	(2,785,000)	(139,250)	(2,924,250)				(2,785,000)	(139,250)	(2,924,250)
2033	BALANCE	0	(0)	(0)				0	(0)	(0)

Table XI-6 Series 2008, 1997A, TOTAL, GRT, Debt Service Detail



Fiscal Year 2016 Budget

Chapter 6 DEBT OBLIGATION AND ANALYSIS

FY	Beginning of Fiscal Year Balance	CORRECTIONAL SYSTEM 1997 \$30 MM @ 4.1% to 6% Correctional Facility		
		PRINCIPAL	INTEREST	TOTAL
1998	BALANCE	30,000,000	34,569,520	64,569,520
	PAYMENT	(0)	(1,644,500)	(1,644,500)
1999	BALANCE	30,000,000	32,925,020	62,925,020
	PAYMENT	(280,000)	(1,644,500)	(1,924,500)
2000	BALANCE	29,720,000	31,280,520	61,000,520
	PAYMENT	(295,000)	(1,633,020)	(1,928,020)
2001	BALANCE	29,425,000	29,647,500	59,072,500
	PAYMENT	(310,000)	(1,620,630)	(1,930,630)
2002	BALANCE	29,115,000	28,026,870	57,141,870
	PAYMENT	(320,000)	(1,607,300)	(1,927,300)
2003	BALANCE	28,795,000	26,419,570	55,214,570
	PAYMENT	(335,000)	(1,593,220)	(1,928,220)
2004	BALANCE	28,460,000	24,826,350	53,286,350
	PAYMENT	(350,000)	(1,578,145)	(1,928,145)
2005	BALANCE	28,110,000	23,248,205	51,358,205
	PAYMENT	(365,000)	(1,562,045)	(1,927,045)
2006	BALANCE	27,745,000	21,686,160	49,431,160
	PAYMENT	(700,000)	(1,544,890)	(2,244,890)
2007	BALANCE	27,045,000	20,141,270	47,186,270
	PAYMENT	(735,000)	(1,511,290)	(2,246,290)
2008	BALANCE	26,310,000	18,629,980	44,939,980
	PAYMENT	(775,000)	(1,474,540)	(2,249,540)
2009	BALANCE	25,535,000	17,155,440	42,690,440
	PAYMENT	(810,000)	(1,435,790)	(2,245,790)
2010	BALANCE	24,725,000	15,719,650	40,444,650
	PAYMENT	(850,000)	(1,394,480)	(2,244,480)
2011	BALANCE	23,875,000	14,325,170	38,200,170
	PAYMENT	(895,000)	(1,350,280)	(2,245,280)
2012	BALANCE	22,980,000	12,974,890	35,954,890
	PAYMENT	(945,000)	(1,303,740)	(2,248,740)
2013	BALANCE	22,035,000	11,671,150	33,706,150
	PAYMENT	(995,000)	(1,254,600)	(2,249,600)
2014	BALANCE	21,040,000	10,416,550	31,456,550
	PAYMENT	(1,040,000)	(1,204,850)	(2,244,850)
2015	BALANCE	20,000,000	9,211,700	29,211,700
	PAYMENT	(1,095,000)	(1,152,850)	(2,247,850)
2016	BALANCE	18,905,000	8,058,850	26,963,850
	PAYMENT	(1,150,000)	(1,098,100)	(2,248,100)
2017	BALANCE	17,755,000	6,960,750	24,715,750
	PAYMENT	(1,205,000)	(1,040,600)	(2,245,600)
2018	BALANCE	16,550,000	5,920,150	22,470,150
	PAYMENT	(1,265,000)	(980,350)	(2,245,350)
2019	BALANCE	15,285,000	4,939,800	20,224,800
	PAYMENT	(1,330,000)	(917,100)	(2,247,100)
2020	BALANCE	13,955,000	4,022,700	17,977,700
	PAYMENT	(1,410,000)	(837,300)	(2,247,300)
2021	BALANCE	12,545,000	3,185,400	15,730,400
	PAYMENT	(1,495,000)	(752,700)	(2,247,700)
2022	BALANCE	11,050,000	2,432,700	13,482,700
	PAYMENT	(1,585,000)	(663,000)	(2,248,000)
2023	BALANCE	9,465,000	1,769,700	11,234,700
	PAYMENT	(1,680,000)	(567,900)	(2,247,900)
2024	BALANCE	7,785,000	1,201,800	8,986,800
	PAYMENT	(1,780,000)	(467,100)	(2,247,100)
2025	BALANCE	6,005,000	734,700	6,739,700
	PAYMENT	(1,885,000)	(360,300)	(2,245,300)
2026	BALANCE	4,120,000	374,400	4,494,400
	PAYMENT	(2,000,000)	(247,200)	(2,247,200)
2027	BALANCE	2,120,000	127,200	2,247,200
	PAYMENT	(2,120,000)	(127,200)	(2,247,200)
2028	BALANCE	0	0	0

Table XI-7 Series 1997 Correctional Debt Service Detail



Fiscal Year 2016 Budget

Chapter 6 DEBT OBLIGATION AND ANALYSIS

Loan/Grant Sharing Agreement Debt Service Detail (Fund 414)

FY	Beginning of Fiscal Year Balance	LOAN/GRANT SHARING AGREEMENT 1-2 \$500K Buckman Direct Diversion WTB-202			LOAN/GRANT SHARING AGREEMENT 3 \$400K Buckman Direct Diversion WTB-134			TOTAL LOAN/GRANT SHARING AGREEMENT \$900K		
		PRINCIPAL	ADMIN FEE	TOTAL	PRINCIPAL	ADMIN FEE	TOTAL	PRINCIPAL	ADMIN FEE	TOTAL
2012	BALANCE	500,000	13,504	513,504	400,000	5,000	405,000	900,000	18,504	918,504
	PAYMENT	(76,304)	(4,103)	(80,407)	(400,000)	(5,000)	(405,000)	(476,304)	(9,103)	(485,407)
2013	BALANCE	423,697	9,401	433,097	0	0	0	423,697	9,401	433,097
	PAYMENT	(25,035)	(1,059)	(26,094)				(25,035)	(1,059)	(26,094)
2014	BALANCE	398,662	8,342	407,004				398,662	8,342	407,004
	PAYMENT	(25,098)	(997)	(26,094)				(25,098)	(997)	(26,094)
2015	BALANCE	373,565	7,345	380,909				373,565	7,345	380,909
	PAYMENT	(25,161)	(934)	(26,094)				(25,161)	(934)	(26,094)
2016	BALANCE	348,404	6,411	354,815				348,404	6,411	354,815
	PAYMENT	(25,224)	(871)	(26,095)				(25,224)	(871)	(26,095)
2017	BALANCE	323,181	5,540	328,721				323,181	5,540	328,721
	PAYMENT	(25,287)	(808)	(26,094)				(25,287)	(808)	(26,094)
2018	BALANCE	297,894	4,732	302,626				297,894	4,732	302,626
	PAYMENT	(25,350)	(745)	(26,095)				(25,350)	(745)	(26,095)
2019	BALANCE	272,544	3,987	276,531				272,544	3,987	276,531
	PAYMENT	(25,414)	(681)	(26,095)				(25,414)	(681)	(26,095)
2020	BALANCE	247,130	3,306	250,436				247,130	3,306	250,436
	PAYMENT	(25,478)	(618)	(26,095)				(25,478)	(618)	(26,095)
2021	BALANCE	221,653	2,688	224,341				221,653	2,688	224,341
	PAYMENT	(25,541)	(554)	(26,095)				(25,541)	(554)	(26,095)
2022	BALANCE	196,112	2,134	198,246				196,112	2,134	198,246
	PAYMENT	(25,605)	(490)	(26,095)				(25,605)	(490)	(26,095)
2023	BALANCE	170,507	1,644	172,150				170,507	1,644	172,150
	PAYMENT	(25,670)	(426)	(26,096)				(25,670)	(426)	(26,096)
2024	BALANCE	144,837	1,217	146,054				144,837	1,217	146,054
	PAYMENT	(25,734)	(362)	(26,096)				(25,734)	(362)	(26,096)
2025	BALANCE	119,104	855	119,959				119,104	855	119,959
	PAYMENT	(25,798)	(298)	(26,096)				(25,798)	(298)	(26,096)
2026	BALANCE	93,306	558	93,863				93,306	558	93,863
	PAYMENT	(25,863)	(233)	(26,096)				(25,863)	(233)	(26,096)
2027	BALANCE	67,443	324	67,767				67,443	324	67,767
	PAYMENT	(25,928)	(169)	(26,096)				(25,928)	(169)	(26,096)
2028	BALANCE	41,515	156	41,671				41,515	156	41,671
	PAYMENT	(20,732)	(104)	(20,835)				(20,732)	(104)	(20,835)
2029	BALANCE	20,784	52	20,835				20,784	52	20,835
	PAYMENT	(20,784)	(52)	(20,835)				(20,784)	(52)	(20,835)
2030	BALANCE	0	(0)	0				0	(0)	(0)

Table XI-8 Loan/Grant Sharing Debt Service Detail



Fiscal Year 2016 Budget

Chapter 6 DEBT OBLIGATION AND ANALYSIS

Annual Debt Service Payments Current Year through Maturity

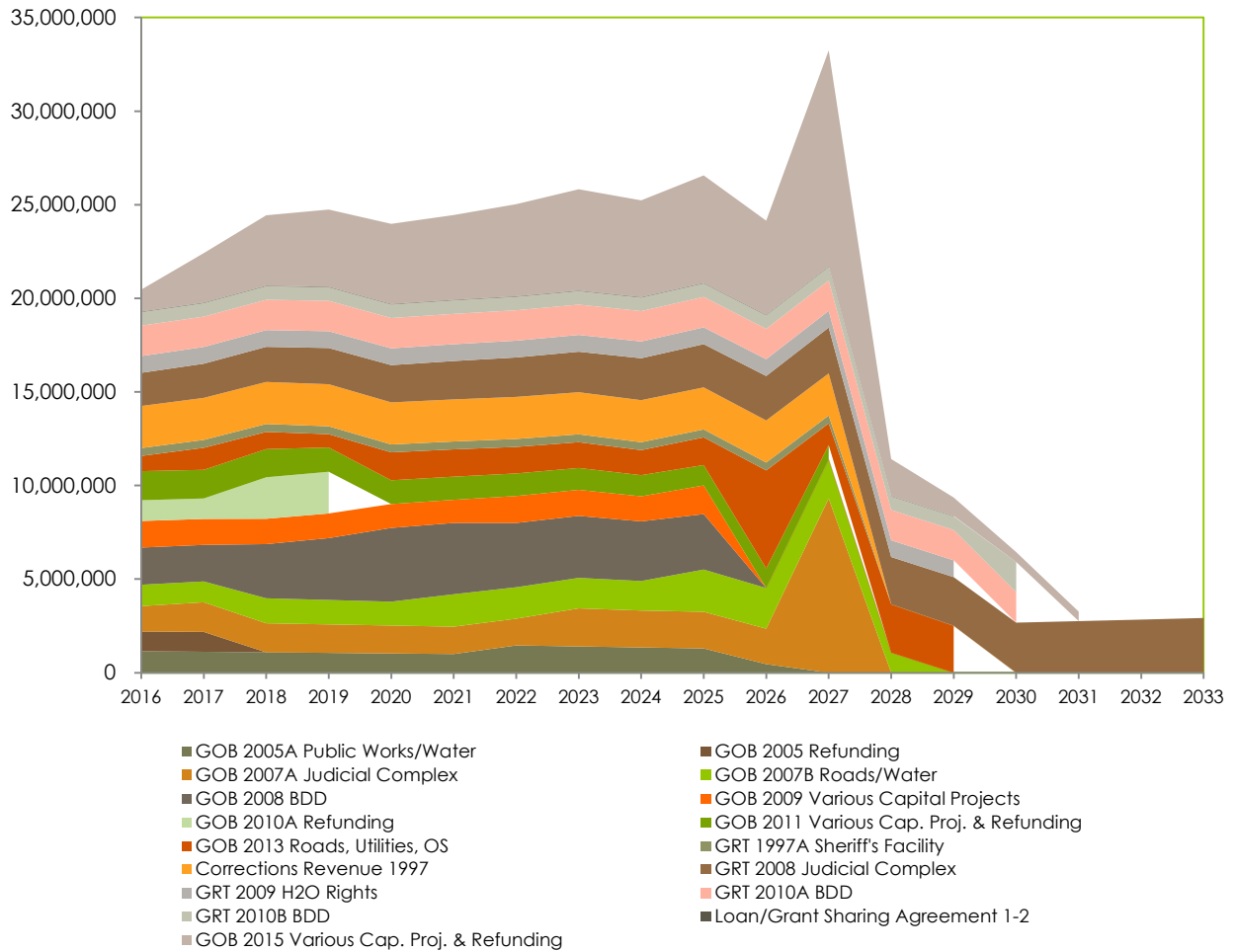


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## Fiscal Year 2016 Budget

### Chapter 7 **CAPITAL IMPROVEMENTS**

#### **I. INTRODUCTION**

##### *CAPITAL OUTLAY*

Capital expenditures are the result of capital asset purchases, both tangible (i.e. land, buildings, building improvements, vehicles, equipment, machinery and infrastructure) and intangible (i.e. easements, water rights).

The County defines capital assets as assets

with an initial individual cost of more than \$3,000 and an estimated useful life in excess of one year. Such assets are recorded at historical cost or estimated historical cost if purchased after construction. Donated capital assets are recorded at estimated fair market value at the date of donation. Capital projects are funded through a variety of sources including General Obligation Bonds, Revenue Bonds, the Capital Outlay Gross Receipts Tax and State legislative action.



##### *CAPITAL NEEDS AND FINANCING PLANS*

There were two significant differences in the preparation of the FY 2016 budget with regard to capital planning and budgeting: the Infrastructure Master Plan and the methodology of budgeting large capital projects.

In FY 2016, Santa Fe County will contract to develop a Master Plan for infrastructure in Sustainable Development Area 1 (SDA-1). SDA-1 is comprised of specified regions of Santa Fe County adjacent to the City of Santa Fe and the Town of Edgewood. The Sustainable Land Development Code that will be



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### Chapter 7 CAPITAL IMPROVEMENTS

adopted in FY 2016 imposes different conditions on development in SDA-1 and is intended to focus development in those regions. The Growth Management Department Planning Division and the Public Works Department will direct this infrastructure master planning effort to help to identify and prioritize the infrastructure planning and development that will best serve the growth areas of the County. Once this work has been completed, it will be used to help focus the development of infrastructure that will be funded by the County. This infrastructure includes roadways, water and wastewater utility infrastructure, fire stations, senior and community centers, parks, along with trails and open space.

The County's Capital Improvement Plan (CIP) is a list of unfunded needs throughout the County that have been identified through an annual public outreach process, as well as by input from County staff, management and elected officials. The projects are prioritized through comparison to various weighted factors including current status (shovel ready, design, pre-design, etc.), presence or absence of leveraged funding, Sustainable Development Area, asset lifecycle, qualification as economic development, whether required by law or regulation, etc.

The CIP is maintained by the Growth Management Department in coordination with the Public Works Department. It contains capital needs regardless of type (roads, water systems, open space, etc.) Projects are ranked and may be re-ranked as new needs arise. Because of this, the capital needs list is a "running list" of potential capital projects. The CIP can be sorted by type of project, Commission District, anticipated project cost and other factors. In this way, the CIP is used to plan and fund infrastructure projects as funding becomes available.

### ALLOCATION AND BUDGETING OF CAPITAL IMPROVEMENT PROJECTS

During FY 2015, Santa Fe County changed the way that capital improvement projects are budgeted. Because of their nature, many capital projects have multiple-year time schedules and they are not necessarily budgeted along with



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### Chapter 7 **CAPITAL IMPROVEMENTS**

the annual operating budget. The budget for capital projects is established soon after the Board of County Commissioners takes an action to fund a requirement. That approval of a project budget is termed an allocation. In general, an allocation is a policy commitment by the governing body to appropriate a certain amount to a project. County staff identifies the most appropriate source of the funding. Subsequent to the allocation, the entire project budget is usually then budgeted through a Budget Resolution approved by the Board. In previous fiscal years, the procedure was to budget portions of the project allocation as it was needed, resulting in multiple budgeting actions over the years of activity for each project.

The funding for not yet completed capital projects is rolled forward into the budget created for the next fiscal year. Because of this change in procedure, that is the budgeting the funds for an entire project at one time, there may appear to be a significant increase in the County's capital budget. A part of this apparent change is an artifact of this change in procedures.

### **MANAGEMENT OF CAPITAL IMPROVEMENT PROJECTS**

The County's capital improvement projects are managed by the Projects Division of the Public Works Department. The Division is working to better employ best practices for project development and construction. Project Managers are receiving additional training through Project Management International and have adopted PMI processes for establishing a comprehensive scope and budget management plan for each project. Communications, stakeholder and risk management plans are each addressed at the onset of each project and monitored throughout the life of the projects to improve communications and accountability for the efficient execution of County projects.

Preparation of the scope of work for a project is a crucial first step in any capital project. In order to determine the necessary project budget, a detailed scope of work that captures all of the programming requirements, as well as the archaeological and environmental impacts and any real property acquisitions must be developed. When possible, the County contracts for the creation of





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preliminary engineering reports (for horizontal projects) and feasibility studies (for vertical projects.) These reports allow the County to better understand the important matters of a project and to develop an improved scope of work and a more accurate project budget.

To better manage scope and budgets the Projects Division is dedicating more time and energy into the early planning phase of project development to ensure the goals of the project are clearly defined and the work is carefully analyzed. Initial Preliminary Engineering Reports look in depth at the requirements of each project and provide insights into the details of what may be required. Drainage and required easement issues are examined early for road improvement projects as the expense for remediating increased water runoff and acquiring right of way often add significant time and expense to projects that are not always apparent when a road improvement is conceptualized.

Capital expenditures relate to the planning, design and construction of the infrastructure and are funded up through the completion of the capital project. Once the capital project is completed and the asset is put into service, the funding needs for that asset change. The operation and maintenance (O&M) budgets for capital assets depend upon the nature of the project that has been completed. If the capital project is the acquisition of a passive open space then the O&M funding will be a lower percentage of the project's cost over its life cycle than the cost of additional roadway or construction of a new building. A new roadway must be plowed of snow, restriped, resurfaced and maintained over its useful life. Similarly, a new building that provides new County services will require O&M funding for maintenance and operation of the building. In addition, any new staff and program costs that result from the newly completed facility must be anticipated and budgeted. The project descriptions that follow project the O&M costs or savings that are attributable to the completion of the project.

In the pages that follow, individual project budgets are shown with a description of the project, the project's funding details and projected ongoing operating



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and maintenance expenses. This should give a first-order projection of the costs that are anticipated for the first ten years after the completion of the capital project.

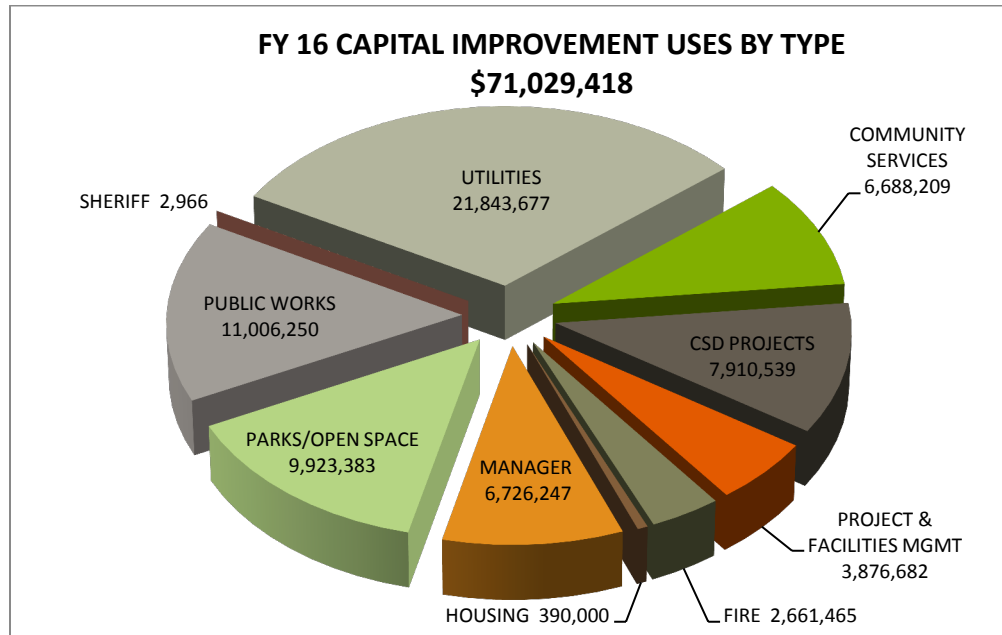


Figure I-1 Capital Improvement Uses by Type Pie Chart

This pie chart above outlines the capital improvement plan budget by type. After the funding source for the capital project is identified, Santa Fe County then budgets the project in its perspective type/cost center. Based on the project description, the type is generally allocated to the Division/Department of Santa Fe County. This allows for each capital project to be tracked accordingly in its respective Division/Department. The pie chart above illustrates how much of the \$71.1 million total capital budget is allocated for each type (Division/Department) for FY 2016.

Capital Improvement Funds are a variety of funds that are funded through various sources. In the pie chart below, you can see that in FY 2016 the total capital improvement budget was \$71.1 million. Of the \$71.1 million total capital budget, the two largest sources are funded through Capital Outlay Gross Receipts Tax and General Obligation Bonds. The Capital Outlay GRT is a 25% tax rate that was approved in 2001 by County voters. This GRT is to be used for



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water utility capital projects, open space land purchases, road projects and other capital projects designated by the Board of County Commissioners. Several large projects such as the \$6.7 million Old District Court Building, the \$3.4 million Stanley Cyclone Center, the \$3 million Phase 2A Road Annexation, and the \$2.5 million Sheriff Facility are just a few that are included in the pie chart above. The other main funding source for Santa Fe County is General Obligation Bonds. Debt financing through the sale of G.O. bonds finances construction projects, land acquisitions, water rights acquisitions and other infrastructure projects. Voter approval, which is valid for four years, is required in order for the County to issue G.O. bonds. The \$5.2 million Santa Fe River Greenway, \$2.7 million Quill Plant Improvements and the \$8.1 million Eldorado/Canoncito/SE Sector water line are just a few projects that are funded through GOB. The pie chart below represents all of the funding sources that make up the capital improvement plan budget for FY 2016.

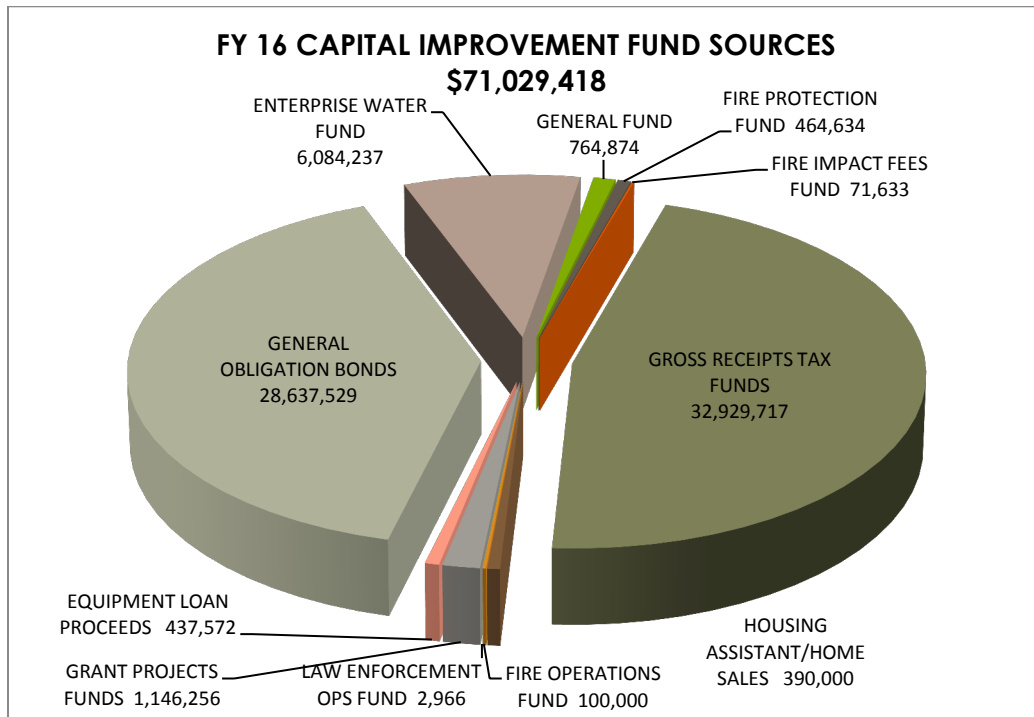


Figure I-2 Capital Improvement Fund Sources Pie Chart



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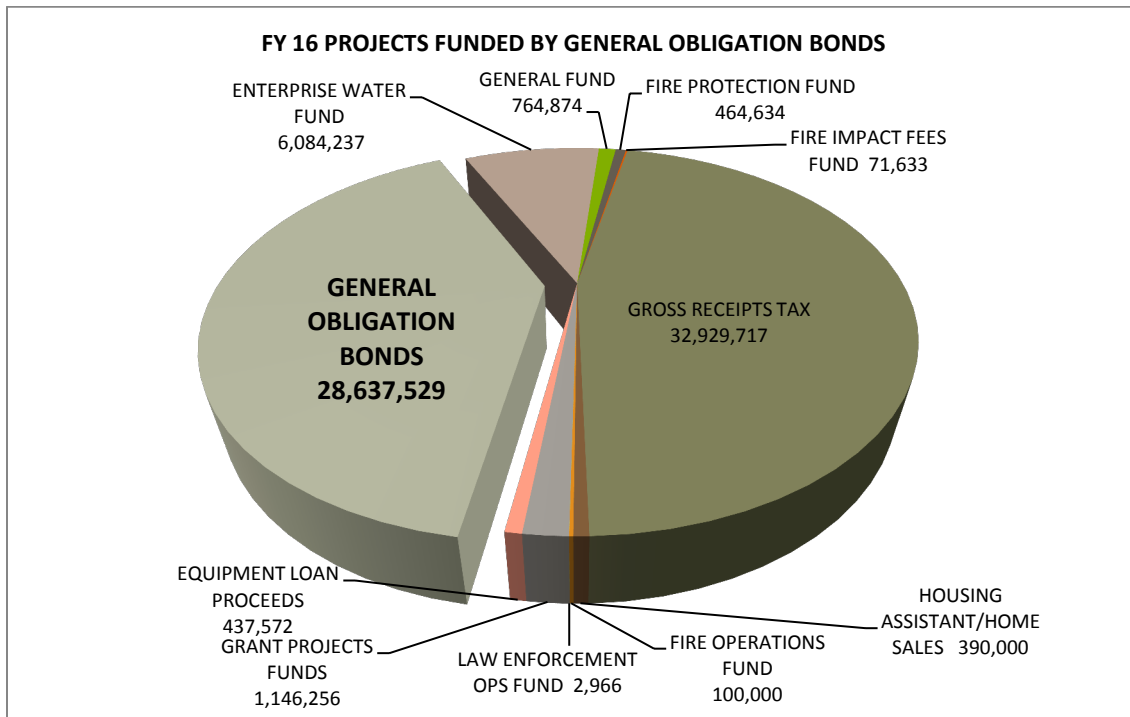


Figure I-3 FY16 Projects Funded by General Obligation Bonds

GENERAL OBLIGATION BONDS FUNDED PROJECTS			
NORTHERN NM TRANSFER STA.	\$ 288,647	VISTA REDONDA	\$ 600,000
ELDORADO/CANONCITO/SE SECTOR	\$ 8,135,366	COUNTY ROAD 89-C	\$ 551,196
ROMERO PARK IMPROVEMENT (AKA AGUA FRIA PARK)	\$ 53,026	COUNTY ROAD 84-D	\$ 37,237
GLORIETA FIRE SUBSTATION	\$ 655,235	SPRUCE STREET	\$ 217,277
SANTA FE RIVER GREENWAY	\$ 5,158,392	RACE TRACK SUBDIVISION	\$ 317,134
LA CIENEGA WATER LINE EXTENSION	\$ 46,754	RANCHO ALEGRE	\$ 264,335
TL2N WATER IMPROVEMENT	\$ 850,000	CALLE CANTANDO	\$ 118,500
CHUPADERO MDWCA	\$ 77,656	PASEO RINCON	\$ 59,500
CANONCITO MDWCA	\$ 50,000	CAMINO PACIFICO	\$ 192,000
HYDE PARK ESTATES MDWCA	\$ 15,000	PUYE RAOD	\$ 168,000
GREATER CHIMAYO MDWCA JPA	\$ 625,000	AVENIDA BUENA VENTURA	\$ 91,000
REG. CUATRO VILLAS/CHIMAYO	\$ 625,000	GLORIETA ESTATES ROAD	\$ 200,000
OLD SANTA FE TRAIL TANSIT	\$ 1,366,916	LA BARBARIA ROAD	\$ 500,000
THORNTON RANCH	\$ 55,047	QUILL PLANT IMPROVEMENTS	\$ 2,730,104
COUNTY ROAD 50-A	\$ 90,779	MASTER METERS	\$ 350,000
NE/SE CONNECTOR	\$ 1,402,615	MT. CHALCHIHUITL-C GRAVEL ACQUISITION	\$ 676,000
CR55A GENERAL GOODWIN RANCH	\$ 1,391,813	LOS PINOS ROAD	\$ 500,000
		COUNTY ROAD 89	\$ 178,000



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Chapter 7 CAPITAL IMPROVEMENTS

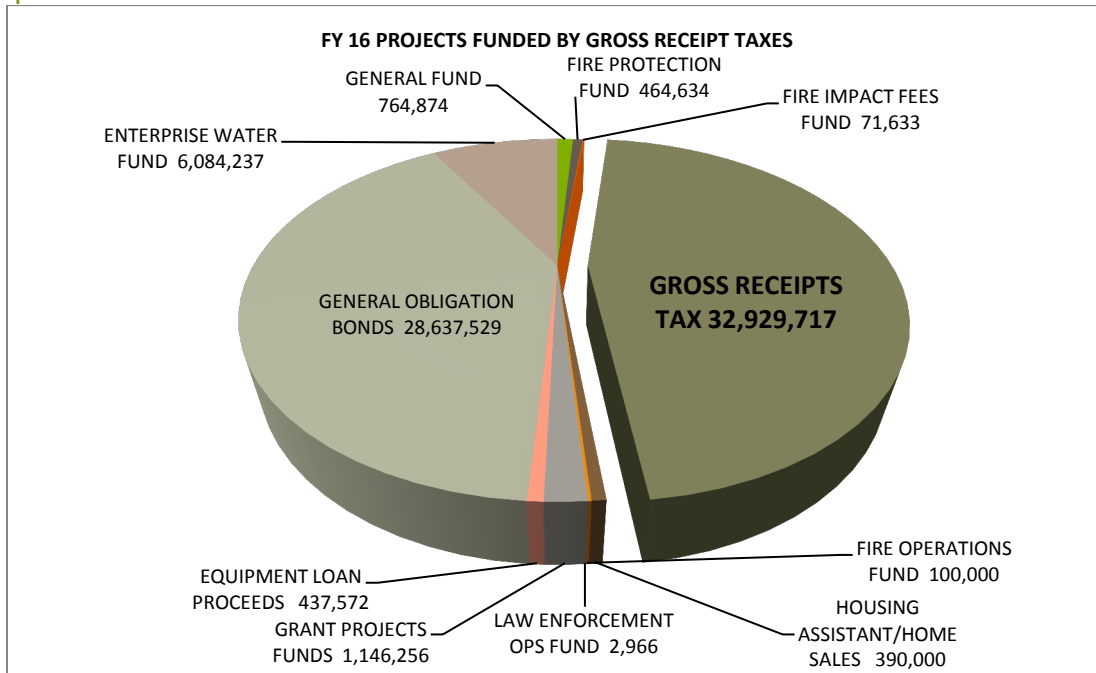


Figure I-4 FY16 Projects Funded by Gross Receipts Tax

GROSS RECEIPTS TAX FUNDED PROJECTS

GLORIETA FIRE SUBSTATION	\$ 100,000	DISTRICT 5 CAPITAL FUNDS	\$ 87,266
POJOAQUE MAIN STATION	\$ 1,938	SHERIFF FACILITY	\$2,455,478
AGUA FRIA FIRE FACILITY	\$ 302,429	ARROYO HONDO TRAIL PROJECT	\$ 28,048
GALISTEO (BAY ADDITION)	\$ 177,000	LOS POTREROS OPEN SPACE	\$ 310,195
POJOAQUE-JACONA SUBSTATION	\$ 75,000	MT. CHALCHIHUITL-C GRAVEL ACQUISITION	\$ 977,428
TURQUOISE TRAIL STATION	\$ 75,000	SANTA FE RAIL TRAIL	\$ 518,426
CHIMAYO FIRE (CHIMAYO WATER PROJECT)	\$ 15,000	SANTA FE RIVER GREENWAY	\$ 894,067
EDGEWOOD FIRE (MAIN STATION STAIRCASE)	\$ 20,000	THORNTON RANCH OS	\$ 314,952
OLD DISTRICT COURT BUILDING	\$6,688,209	SOUTH MEADOWS OPEN SPACE	\$ 221,899
ADULT FACILITY	\$ 292,224	NAMBE PARK	\$ 154,983
YOUTH DEVELOPMENT FACILITY	\$ 395,147	AGUA FRIA GATEWAY	\$ 1,570
STANLEY CYCLONE CENTER (AKA STANLEY WELLNESS CENTER)	\$3,360,674	EL CAMINO REAL TRAIL-FLAP	\$ 474,144
HWY 14 AREA SENIOR CENTER	\$2,072,489	ECIA TRAIL PROJECT	\$ 130,000
DISTRICT ATTORNEY COMPLEX	\$ 939,244	SANTA FE RIVER TRAIL	\$ 8,232
SOLARIZE OTHER COUNTY FACILITIES	\$ 250,000	NORTHERN NM TRANSFER STA.	\$ 2,313,562
NANCY RODRIGUEZ COMMUNITY CENTER	\$ 300,000	PW FACILITY-PHASE 2	\$ 1,150,000
ROMERO PARK IMPROVEMENT (AKA AGUA FRIA PARK)	\$ 93,136	LOS PINOS ROAD	\$ 281,000
POJOAQUE VALLEY RECREATION COMPLEX	\$ 295,034	NE/SE CONNECTOR	\$ 1,418
KEN & PATTY ADAMS SENIOR CENTER (AKA SOLARIZE GLORIETA/EL DORADO)	\$ 100,000	VISTA REDONDA	\$ 29,409
SANTA FE COUNTY FAIRGROUNDS	\$ 750,000	LA CIENEGA WATER LINE EXT.	\$ 167,900
GLORIETA FIRE SUBSTATION	\$ 421,596	LA CIENEGA/CIENEGILLA SPRING	\$ 6,544
PHASE 2A ROAD ANNEXATION	\$2,950,000	CHUPADERO MDWCA	\$ 305,000
DISTRICT 1 COMM. PRIORITIES	\$ 295,166	CANONCITO MDWCA	\$ 205,544
DISTRICT 2 CAPITAL FUNDS	\$ 124,445	HYDE PARK ESTATES MDWCA	\$ 100,000
DISTRICT 3 CAPITAL FUNDS	\$ 281,257	VISTA AURORA SEWER SYSTEM	\$ 32,000
DISTRICT 4 CAPITAL FUNDS	\$ 385,664	POJOAQUE BASIN REG WTR SYSTEM	\$ 1,000,000





Fiscal Year 2016 Budget

Chapter 7 **CAPITAL IMPROVEMENTS**

**II. PROJECT DETAIL BY DEPARTMENT**

The subsequent pages organize the Santa Fe County capital projects by department. Each project detail provides the following information:

- The project name, cost center and funding sources
- Project Manager
- Indication of recurring or non-recurring
- Project description
- Current FY 16 budget amount
- Estimated future budget amounts
- Operating description, when applicable
- Estimated operating and maintenance expenses





Fiscal Year 2016 Budget

Chapter 7 **CAPITAL IMPROVEMENTS**

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Fiscal Year 2016 Budget  
Chapter 7 CAPITAL IMPROVEMENTS

A. Community Services

<b>Project Name:</b>	Old District Court Building	<b>Project Manager:</b>	Brad Isaacson
<b>Cost Center:</b>	2219		
<b>Funding Source/s:</b>	313 - Capital Outlay GRT	<b>Recurring Project</b>	<input type="checkbox"/>
		<b>Non-Recurring Project</b>	<input checked="" type="checkbox"/>

**Project Description:** Program, design and construction of an administrative office complex on the site of the Judicial Complex that was vacated in 2013. A new building with adequate parking for County staff and citizen customers, the complex is intended to consolidate staff and allow convenient citizen access to services including the Assessor, Clerk, Treasurer and Land Use. The project feasibility study estimated the needed building size as 60,000 square feet and parking for 329 vehicles. An allocation was approved for the project construction which is anticipated to begin in FY17. The fund source is expected to be a revenue bond and the fund number will be determined in the future.

Fund	Capital Budget:	CURRENT	ESTIMATED BUDGET			
		FY 2016	FY 2017	FY 2018	FY 2019	FY's 20-25
313	Building & Structures	\$ 6,265,085				
313	Building Capitalized Contractual Service	\$ 423,124				
TBD	Building & Structures		\$ 25,000,000			
<b>TOTAL</b>		<u>\$ 6,688,209</u>	<u>\$ 25,000,000</u>	<u>\$ _____</u>	<u>\$ _____</u>	<u>\$ _____</u>

**Operating Description:** Once the building is completed, O&M will include utilities, security, routine maintenance and janitorial for approximately \$10 per square foot. In addition, annual costs to operate the parking garage are estimated at \$250 per parking space. Note that once complete, the County is planning to dispose of offices at 949 W Alameda (6,400 SF) and 2052 Galisteo (11,400 SF) so the O&M burden of those buildings will be eliminated. It is assumed that those buildings would be vacated one year after completion (and the associated operational savings are reflected below.)

Fund	Operating Costs:	FY 2016	FY 2017	FY 2018	FY 2019	FY's 20-25
				\$ 682,250	\$ 682,250	\$ 4,093,500
					\$ (178,000)	\$ (1,068,000)
<b>TOTAL</b>		<u>\$ _____</u>	<u>\$ _____</u>	<u>\$ 682,250</u>	<u>\$ 504,250</u>	<u>\$ 3,025,500</u>

Table A-1 Old District Court (2219)



Fiscal Year 2016 Budget

Chapter 7 CAPITAL IMPROVEMENTS

B. CSD Projects

<b>Project Name:</b>	Santa Fe River Scenic Byway	<b>Project Manager:</b>	Colleen Baker
<b>Cost Center:</b>	7120	<b>Recurring Project</b>	<input type="checkbox"/>
<b>Funding Source/s:</b>	305 - Capital Projects Federal	<b>Non-Recurring Project</b>	<input checked="" type="checkbox"/>

**Project Description:** This project is to fabricate and install El Camino Real National Historic Trail signage along the Santa Fe River Greenway. In October of 2012, the National Park Service dedicated the Santa Fe River Greenway as a retracement trail of the El Camino Real de Tierra Adentro National Historic Trail. Santa Fe County received a Challenge Cost Share Program grant from the US Department of Interior National Park Service to fabricate and install signage and interpretive wayside exhibits along the portion of the Santa Fe River Greenway from Frenchy's Field to Siler Road.

Fund	Capital Budget:	CURRENT	ESTIMATED BUDGET			
		FY 2016	FY 2017	FY 2018	FY 2019	FY's 20-25
305	Roadways (Bridge/Culvert)	\$ 8,443				
<b>TOTAL</b>		<u>\$ 8,443</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

**Operating Description:** There are not any significant operational expenses for these signs other than replacement of damaged or missing signs as necessary.

Fund	Operating Costs:	FY 2016	FY 2017	FY 2018	FY 2019	FY's 20-25
<b>TOTAL</b>		<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

Table B-1 Santa Fe River Scenic Byway (7120)



Fiscal Year 2016 Budget

Chapter 7 CAPITAL IMPROVEMENTS

<b>Project Name:</b>	Stanley Cyclone Center (AKA Stanley Wellness Center)	<b>Project Manager:</b>	David Padilla
<b>Cost Center:</b>	7121	<b>Recurring Project</b>	<input type="checkbox"/>
<b>Funding Source/s:</b>	313 - Capital Outlay GRT	<b>Non-Recurring Project</b>	<input checked="" type="checkbox"/>

**Project Description:** The Stanley Community Cyclone Center, Phase 2, is planned to be a community resource center for the residents of Stanley and surrounding areas in the southern portion of the County. The center will provide facilities for agricultural and youth events and programs and for community functions and meetings. It is envisioned that the center can be expanded in the future to provide additional services and programming for the southern region of the county. The project is anticipated to include a building for meetings and programming as well as an arena and ancillary facilities for agricultural and equestrian activities.

<b>Fund</b>	<b>Capital Budget:</b>		<b>CURRENT</b>	<b>ESTIMATED BUDGET</b>			
			<b>FY 2016</b>	<b>FY 2017</b>	<b>FY 2018</b>	<b>FY 2019</b>	<b>FY's 20-25</b>
313	Buildings & Structures		\$ 3,360,674				
		<b>TOTAL</b>	<u>\$ 3,360,674</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

**Operating Description:** The Community Services Department will be developing a Request for Proposals for contract management of the facility. This contractor will schedule the facility's use by the public, operate and maintain the facility. Although the procurement for this service has not yet been completed, it is estimated at approximately \$150,000 per year. In addition, \$5,000 is estimated and projected for annual utility costs.

<b>Fund</b>	<b>Operating Costs:</b>		<b>FY 2016</b>	<b>FY 2017</b>	<b>FY 2018</b>	<b>FY 2019</b>	<b>FY's 20-25</b>
101	Contractual Services			\$ 150,000	\$ 150,000	\$ 150,000	\$ 900,000
101	Operations & Maintenance			\$ 5,000	\$ 5,000	\$ 5,000	\$ 30,000
		<b>TOTAL</b>	<u>\$ -</u>	<u>\$ 155,000</u>	<u>\$ 155,000</u>	<u>\$ 155,000</u>	<u>\$ 930,000</u>

Table B-2 Stanley Cyclone Center (7121)



Fiscal Year 2016 Budget

Chapter 7 CAPITAL IMPROVEMENTS

<b>Project Name:</b>	Hwy 14 Area Senior Center	<b>Project Manager:</b>	Ron Sandoval
<b>Cost Center:</b>	7122	<b>Recurring Project</b>	<input type="checkbox"/>
<b>Funding Source/s:</b>	313 - Capital Outlay GRT	<b>Non-Recurring Project</b>	<input checked="" type="checkbox"/>

**Project Description:** Acquisition of property, design and construction of a Senior and Community Center situated to serve the communities of Cerrillos, Madrid, Golden, Galisteo and Lone Butte. In addition to providing a Community Center, the site will offer Senior services including activities and congregate meals and will support the cooking of home delivered meals for distribution in the area. The facility to be designed and constructed will be approximately 5,000 square feet with dining, activity and community center space and kitchen.

Fund	Capital Budget:	CURRENT	ESTIMATED BUDGET			
		FY 2016	FY 2017	FY 2018	FY 2019	FY's 20-25
313	Buildings & Structures	\$ 1,801,052				
313	Building Capitalized Contractual Service	\$ 150,000				
313	Land Acquisition	\$ 121,437				
<b>TOTAL</b>		\$ 2,072,489	\$ _____	\$ _____	\$ _____	\$ _____

**Operating Description:** The Community Services Department indicates that the center will require four staff; the site manager, activities coordinator and two cooks. The staffing costs for these four FTEs are estimated at \$20/hr (+40% benefits). Note that additional program costs above program staffing are not included herein. The facility is estimated to cost approximately \$10.00 per square foot for utilities, custodial services and maintenance beginning midway through FY17.

Fund	Operating Costs:	FY 2016	FY 2017	FY 2018	FY 2019	FY's 20-25
		101	Operations and Maintenance		\$ 25,000	\$ 50,000
101	Staffing		\$ 116,480	\$ 232,960	\$ 232,960	\$ 1,397,760
<b>TOTAL</b>		\$ _____	\$ 141,480	\$ 282,960	\$ 282,960	\$ 1,697,760

Table B-3 Highway 14 Area Senior Center (7122)



Fiscal Year 2016 Budget

Chapter 7 CAPITAL IMPROVEMENTS

<b>Project Name:</b>	District Attorney Complex	<b>Project Manager:</b>	Brad Isaacson
<b>Cost Center:</b>	7123		
<b>Funding Source/s:</b>	101 - General Fund	<b>Recurring Project</b>	<input type="checkbox"/>
	313 - Capital Outlay GRT	<b>Non-Recurring Project</b>	<input checked="" type="checkbox"/>

**Project Description:** Upgrades including exterior finishes, stucco and windows are required at the District Attorney's office building. Additionally, the building requires new entryway from the public plaza created by the new courthouse facility. Interior remodel, HVAC upgrades addressing energy efficiency. Electrical and security upgrades addressing public access and traffic flow.

Fund	Capital Budget:	CURRENT	ESTIMATED BUDGET			
		FY 2016	FY 2017	FY 2018	FY 2019	FY's 20-25
101	Roadway Capitalized Contractual Service	\$ 545,530				
313	Buildings & Structures	\$ 939,244				
<b>TOTAL</b>		\$ 1,484,774	\$ _____	\$ _____	\$ _____	\$ _____

**Operating Description:** This project will not increase the square footage of the facility. While there will be efficiency improvements to the facility, most of the HVAC improvements are designed to address facility comfort and so operational savings are negligible.

Fund	Operating Costs:	FY 2016	FY 2017	FY 2018	FY 2019	FY's 20-25
<b>TOTAL</b>		\$ _____	\$ _____	\$ _____	\$ _____	\$ _____

Table B-4 District Attorney Complex (7123)



Fiscal Year 2016 Budget

Chapter 7 CAPITAL IMPROVEMENTS

<b>Project Name:</b>	Solarize Other County Facilities	<b>Project Manager:</b>	Craig O'Hare
<b>Cost Center:</b>	7127		
<b>Funding Source/s:</b>	313 - Capital Outlay GRT	<b>Recurring Project</b>	<input checked="" type="checkbox"/>
		<b>Non-Recurring Project</b>	<input type="checkbox"/>

**Project Description:** The purpose of this project is to install photovoltaic (PV) solar electric generating systems at various County facilities. Generation of solar electricity will support County goals and result in reduced electricity purchase from the power utility. PV systems can be installed on building roofs, as ground mounted systems or as PV Parking shelters to also provide shade for parked vehicles. At \$3,500 per installed DC kW, approximately 70 kW of PV can be installed.

Fund	Capital Budget:		CURRENT	ESTIMATED BUDGET			
			FY 2016	FY 2017	FY 2018	FY 2019	FY's 20-25
313	Building & Structures		\$ 250,000				
		<b>TOTAL</b>	\$ 250,000	\$ -	\$ -	\$ -	\$ -

**Operating Description:** PV systems are solid state and have no moving parts. Any failures generally occur within the first few months, well within the warranty period. At current electricity rates, installation of 70 kW of PV systems will save the County approximately \$15,000 in deferred electricity expense per year for the next 20 years. The negative amounts shown below represent the projected savings in electricity costs.

Fund	Operating Costs:		FY 2016	FY 2017	FY 2018	FY 2019	FY's 20-25
			101	Utility Savings	\$ (7,500)	\$ (15,000)	\$ (15,000)
		<b>TOTAL</b>	\$ (7,500)	\$ (15,000)	\$ (15,000)	\$ (15,000)	\$ (90,000)

Table B-5 Solarize County Facilities (7127)



Fiscal Year 2016 Budget

Chapter 7 CAPITAL IMPROVEMENTS

C. Project & Facilities Management

<b>Project Name:</b>	Nancy Rodriguez Community Center	<b>Project Manager:</b>	Brad Isaacson
<b>Cost Center:</b>	0725	<b>Recurring Project</b>	<input type="checkbox"/>
<b>Funding Source/s:</b>	313 - Capital Outlay GRT	<b>Non-Recurring Project</b>	<input checked="" type="checkbox"/>

**Project Description:** The Nancy Rodriguez Community Center serves the Agua Fria Traditional Village and the surrounding area. It was originally designed with portals on either side of the building and additional parking. The facility currently provides 20 paved parking spaces in front of the facility while the Community Center often hosts groups of 70 or more for events. The funds will be used to construct the portal and provide additional parking, pave the driveway, re-align the entry drive per the master plan as well as improve the landscaping irrigation.

Fund	Capital Budget:		CURRENT	ESTIMATED BUDGET				
			FY 2016	FY 2017	FY 2018	FY 2019	FY's 20-25	
313	Building & Structures		\$ 300,000					
		<b>TOTAL</b>	\$ 300,000	\$ -	\$ -	\$ -	\$ -	\$ -

**Operating Description:** This project will not increase the square footage of the Community Center but will instead focus on improvements to the parking and exterior space. Because of this, the impact on operational expenses will be relatively small and centered on landscaping, snow plowing, etc.

Fund	Operating Costs:		FY 2016	FY 2017	FY 2018	FY 2019	FY's 20-25
			101	Operation and Maintenance		\$ 3,000	\$ 3,000
		<b>TOTAL</b>	\$ -	\$ 3,000	\$ 3,000	\$ 3,000	\$ 18,000

Table C-1 Nancy Rodriguez Community Center (0725)





Fiscal Year 2016 Budget

Chapter 7 CAPITAL IMPROVEMENTS

<b>Project Name:</b>	Romero Park Improvement (AKA Agua Fria Park)	<b>Project Manager:</b>	Colleen Baker
<b>Cost Center:</b>	0732	<b>Recurring Project</b>	<input type="checkbox"/>
<b>Funding Source/s:</b>	313 - Capital Outlay GRT 339 - GOB Series 2011 Imp/Refund	<b>Non-Recurring Project</b>	<input checked="" type="checkbox"/>

**Project Description:** Romero Park, formerly known as Agua Fria Park, is located off County Rd 62 in the historic Village of Agua Fria. Santa Fe County received a patent for the 70 acre park from the Bureau of Land Management under the Recreation and Public Purposes Act in 1971. The park was originally developed in the 1970s under the Federal Land Water and Conservation Fund Program which obligates the County to maintain the recreation facilities in perpetuity. In May of 2013 Santa Fe County hired a landscape architect, Design Office, to develop a master plan for the park and provide construction documents for an initial phase of park improvements. The Phase I improvements include a new community lawn, 5-12 year old playground, shade structure and family picnic area, new access drive and parking, connector trails and walkways, signage, landscaping and irrigation and incorporates select existing park facilities. The Phase I improvements cover approximately 12 acres.

Fund	Capital Budget:	CURRENT	ESTIMATED BUDGET			
		FY 2016	FY 2017	FY 2018	FY 2019	FY's 20-25
313	Roadways (Bridge/Culvert)	\$ 93,136				
339	Roadways (Bridge/Culvert)	\$ 53,026				
<b>TOTAL</b>		<u>\$ 146,162</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

**Operating Description:** There will be general operational and maintenance expenditures associated with this park. Using the \$7,000 / acre estimate from the Center for Urban Policy Research for O&M costs for parks, the County will require approximtely \$85,000 per year to operate.

Fund	Operating Costs:	FY 2016	FY 2017	FY 2018	FY 2019	FY's 20-25
101	Operations and Maintenance	\$ 85,000	\$ 85,000	\$ 85,000	\$ 85,000	\$ 510,000
<b>TOTAL</b>		<u>\$ 85,000</u>	<u>\$ 85,000</u>	<u>\$ 85,000</u>	<u>\$ 85,000</u>	<u>\$ 510,000</u>

Table C-2 Romero Park Improvement (0732)



Fiscal Year 2016 Budget

Chapter 7 CAPITAL IMPROVEMENTS

<b>Project Name:</b>	Pojoaque Valley Recreation Complex	<b>Project Manager:</b>	Colleen Baker
<b>Cost Center:</b>	0736	<b>Recurring Project</b>	<input type="checkbox"/>
<b>Funding Source/s:</b>	313 - Capital Outlay GRT	<b>Non-Recurring Project</b>	<input checked="" type="checkbox"/>

**Project Description:** In 2014 Santa Fe County purchased the Pojoaque Valley Recreation Complex from the Pojoaque Valley School District. The Pojoaque Valley School District received Land and Water Conservation Funds (LWCF) to develop the original recreational facility. The LWCF Act requires that properties that receive funding be maintained for recreational use in perpetuity. Santa Fe County entered into an MOA with the Pojoaque Valley School District to transfer the sponsorship of the Pojoaque Valley Recreation Complex to Santa Fe County. The Pojoaque Valley Recreation Complex is a 11.05 acre area of public land along the Rio Tesuque off Oweenge Road within Santa Fe County. It is an existing community park with two grass sports fields (one softball field and one multi-purpose field) with sports field amenities, sports lighting, a restroom/concessions building, utility building, storage building, and informal parking areas.

The Phase I improvements consist of replacing the existing grass multipurpose field with a new artificial turf multipurpose field, installing new field perimeter fencing and gates, improving and refurbishing the existing dugouts, concession/restroom and utility buildings, and developing a parking area. Phase II improvements include access, safety, utility improvements, site amenities and additional parking.

<b>Fund</b>	<b>Capital Budget:</b>		<b>CURRENT</b>	<b>ESTIMATED BUDGET</b>				
			<b>FY 2016</b>	<b>FY 2017</b>	<b>FY 2018</b>	<b>FY 2019</b>	<b>FY's 20-25</b>	
313	Buildings & Structures		\$ 295,034					
		<b>TOTAL</b>	\$ 295,034	\$ -	\$ -	\$ -	\$ -	\$ -

**Operating Description:** There will be general operational and maintenance expenditures associated with this park. Using the \$7,000 / acre estimate from the Center for Urban Policy Research for O&M costs for parks, the County will require approximately \$77,000 per year to operate.

<b>Fund</b>	<b>Operating Costs:</b>		<b>FY 2016</b>	<b>FY 2017</b>	<b>FY 2018</b>	<b>FY 2019</b>	<b>FY's 20-25</b>
101	Operations and Maintenance		\$ 77,000	\$ 77,000	\$ 77,000	\$ 77,000	\$ 462,000
		<b>TOTAL</b>	\$ 77,000	\$ 77,000	\$ 77,000	\$ 77,000	\$ 462,000

Table C-3 Pojoaque Valley Recreation Complex (0736)



Fiscal Year 2016 Budget

Chapter 7 CAPITAL IMPROVEMENTS

<b>Project Name:</b>	Edgewood Senior Center	<b>Project Manager:</b>	Joseph Martinez
<b>Cost Center:</b>	0737	<b>Recurring Project</b>	<input type="checkbox"/>
<b>Funding Source/s:</b>	318 - State Special Appropriation	<b>Non-Recurring Project</b>	<input checked="" type="checkbox"/>

**Project Description:** This state appropriation funding is to be used for upgrades to exterior lighting at the facility.

Fund	Capital Budget:	CURRENT	ESTIMATED BUDGET			
		FY 2016	FY 2017	FY 2018	FY 2019	FY's 20-25
318	Buildings & Structures	\$ 12,814				
<b>TOTAL</b>		<u>\$ 12,814</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

**Operating Description:** While more efficient fixtures will be installed, there is no anticipation of measurable reductions in utility expense; therefore, no operations and maintenance impacts are estimated.

Fund	Operating Costs:	FY 2016	FY 2017	FY 2018	FY 2019	FY's 20-25
<b>TOTAL</b>		<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

Table C-4 Edgewood Senior Center (0737)



Fiscal Year 2016 Budget

Chapter 7 CAPITAL IMPROVEMENTS

<b>Project Name:</b>	Eldorado Library	<b>Project Manager:</b>	Anna Bransford
<b>Cost Center:</b>	0739	<b>Recurring Project</b>	<input type="checkbox"/>
<b>Funding Source/s:</b>	318 - State Special Appropriation	<b>Non-Recurring Project</b>	<input checked="" type="checkbox"/>

**Project Description:** This state special appropriation is to equip the County-owned Vista Grande Public Library. It will be used for shades, tables and communication-related needs.

Fund	Capital Budget:		CURRENT	ESTIMATED BUDGET				
			FY 2016	FY 2017	FY 2018	FY 2019	FY's 20-25	
318	Buildings & Structures		\$ 10,000					
		<b>TOTAL</b>	\$ 10,000	\$ -	\$ -	\$ -	\$ -	\$ -

**Operating Description:** The acquisition of these assets will not have an impact on the operating budget.

Fund	Operating Costs:		FY 2016	FY 2017	FY 2018	FY 2019	FY's 20-25
		<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -

Table C-5 Eldorado Library (0739)



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Chapter 7 CAPITAL IMPROVEMENTS

<b>Project Name:</b>	Ken & Patty Adams Senior Center (AKA Solarize Glorieta/El Dorado)	<b>Project Manager:</b>	Craig O'Hare
<b>Cost Center:</b>	0753	<b>Recurring Project</b>	<input type="checkbox"/>
<b>Funding Source/s:</b>	313 - Capital Outlay GRT	<b>Non-Recurring Project</b>	<input checked="" type="checkbox"/>

**Project Description:** This project is to install a photovoltaic (PV) solar electric generating system at the Ken and Patty / Max Coll 285 Corridor Senior and Community Center. A system of approximately 25 kW DC will be installed as a carport in order to provide shade for parked vehicles at the center and the Vista Grande library.

Fund	Capital Budget:	CURRENT	ESTIMATED BUDGET			
		FY 2016	FY 2017	FY 2018	FY 2019	FY's 20-25
313	Buildings & Structures	\$ 100,000				
<b>TOTAL</b>		\$ 100,000	\$ -	\$ -	\$ -	\$ -

**Operating Description:** PV systems are solid state and have no moving parts. Failures are rare and they generally occur within the first few months while the system is under warranty. At current electricity rates, installation of 50 kW of PV systems will save the County approximately \$10,300 in deferred electricity expense per year for the next 20 years.

Fund	Operating Costs:	FY 2016	FY 2017	FY 2018	FY 2019	FY's 20-25
		101	Utility savings		\$ (6,000)	\$ (6,000)
<b>TOTAL</b>		\$ -	\$ (6,000)	\$ (6,000)	\$ (6,000)	\$ (36,000)

Table C-6 Ken & Patty Adams Senior Center



Fiscal Year 2016 Budget

Chapter 7 CAPITAL IMPROVEMENTS

<b>Project Name:</b>	Bennie J Chavez Community Center	<b>Project Manager:</b>	To Be Determined
<b>Cost Center:</b>	0755	<b>Recurring Project</b>	<input type="checkbox"/>
<b>Funding Source/s:</b>	318 - State Special Appropriation	<b>Non-Recurring Project</b>	<input checked="" type="checkbox"/>

**Project Description:** This project is to utilize a state appropriation to improve the liquid waste treatment at the Bennie J Chavez Senior and Community center. By adding a lift station / grinder pump and new leach field at the property, the frequent backups and required pumping will be eliminated.

Fund	Capital Budget:	CURRENT	ESTIMATED BUDGET			
		FY 2016	FY 2017	FY 2018	FY 2019	FY's 20-25
318	Roadways (Bridge/Culvert)	\$ 45,000				
	<b>TOTAL</b>	<u>\$ 45,000</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

**Operating Description:** Installation of this new system will eliminate the need for frequent pumping of the septic tank. The savings are projected to be \$2,500 per year.

Fund	Operating Costs:	FY 2016	FY 2017	FY 2018	FY 2019	FY's 20-25
				\$ (2,500)	\$ (2,500)	\$ (2,500)
	<b>TOTAL</b>	<u>\$ -</u>	<u>\$ (2,500)</u>	<u>\$ (2,500)</u>	<u>\$ (2,500)</u>	<u>\$ (150,000)</u>

Table C-7 Bennie Chavez Community Center (0755)



Fiscal Year 2016 Budget

Chapter 7 CAPITAL IMPROVEMENTS

<b>Project Name:</b>	Santa Fe County Fairgrounds	<b>Project Manager:</b>	Brad Isaacson
<b>Cost Center:</b>	0759	<b>Recurring Project</b>	<input type="checkbox"/>
<b>Funding Source/s:</b>	313 - Capital Outlay GRT 318 - State Special Appropriation	<b>Non-Recurring Project</b>	<input checked="" type="checkbox"/>

**Project Description:** Update master plan to include Extension Office upgrades and addition. This would allow for utility connections to the City of Santa Fe including water and wastewater as well as power upgrades to the site. Remainder of funds could be used for other site improvements or to supplement the new Extension Building.

Fund	Capital Budget:	CURRENT	ESTIMATED BUDGET			
		FY 2016	FY 2017	FY 2018	FY 2019	FY's 20-25
313	Building & Structures	\$ 750,000				
318	Building & Structures	\$ 610,500				
<b>TOTAL</b>		<u>\$ 1,360,500</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

**Operating Description:** This upgrade will add approximately 1,600 new square feet to the Extension office. We estimate the annual operational burden to be \$10.00 per square foot per year for utility, custodial and maintenance costs. This additional cost would be needed by FY18.

Fund	Operating Costs:	FY 2016	FY 2017	FY 2018	FY 2019	FY's 20-25
		101	Operation and Maintenance			\$ 16,000
<b>TOTAL</b>		<u>\$ -</u>	<u>\$ -</u>	<u>\$ 16,000</u>	<u>\$ 16,000</u>	<u>\$ 96,000</u>

Table C-8 Santa Fe County Fairgrounds (0759)



Fiscal Year 2016 Budget

Chapter 7 CAPITAL IMPROVEMENTS

<b>Project Name:</b>	Santa Fe Mountain Center	<b>Project Manager:</b>	Ron Sandoval
<b>Cost Center:</b>	0766	<b>Recurring Project</b>	<input checked="" type="checkbox"/>
<b>Funding Source/s:</b>	318 - State Special Appropriation	<b>Non-Recurring Project</b>	<input type="checkbox"/>

**Project Description:** This state appropriation is to "plan, design, construct, equip and furnish the urban adventure and training center in Santa Fe County." The non-profit Mountain Center (tenant) will work with staff to generate a specific scope of work for the project, probably focusing on an interior remodel to remove/move a wall within the facility.

Fund	Capital Budget:	CURRENT	ESTIMATED BUDGET			
		FY 2016	FY 2017	FY 2018	FY 2019	FY's 20-25
318	Inventory Exempt - Computer	\$ 75,000				
<b>TOTAL</b>		\$ 75,000	\$ -	\$ -	\$ -	\$ -

**Operating Description:** There will not be an increase in the square footage of the facility and the non-profit is responsible for the custodial services for the facility. For this reason, no additional operational or maintenance costs from this project are anticipated or projected below.

Fund	Operating Costs:	FY 2016	FY 2017	FY 2018	FY 2019	FY's 20-25
<b>TOTAL</b>		\$ -	\$ -	\$ -	\$ -	\$ -

Table C-9 Santa Fe Mountain Center (0766)





Fiscal Year 2016 Budget

Chapter 7 CAPITAL IMPROVEMENTS

<b>Project Name:</b>	Women's Health Service Center	<b>Project Manager:</b>	David Padilla
<b>Cost Center:</b>	0775	<b>Recurring Project</b>	<input type="checkbox"/>
<b>Funding Source/s:</b>	101 - General Fund 318 - State Special Appropriation	<b>Non-Recurring Project</b>	<input checked="" type="checkbox"/>

**Project Description:** The General fund portion of this capital project is to be used to improve a vacant portion of the Women's Health Center Building for use by Santa Fe County administrative and program staff. The State appropriation was granted to make improvements to the facility for the benefit of Women's Health Services, operated by Southwest Care Services. The precise use of the funding for building improvements will be determined with the input from the non-profit.

Fund	Capital Budget:	CURRENT	ESTIMATED BUDGET			
		FY 2016	FY 2017	FY 2018	FY 2019	FY's 20-25
101	Building & Structures	\$ 52,000				
318	Building & Structures	\$ 113,256				
<b>TOTAL</b>		\$ 165,256	\$ -	\$ -	\$ -	\$ -

**Operating Description:** The space for the additional County staff is approximately 4,000 square feet that is currently unimproved shell. Because of the (mostly interior) nature of the space that will be built from the shell, operational cost for custodial, maintenance and utilities is estimated at \$3.00 / square foot per year. The project will be completed midway through FY16. The state appropriation portion of the project will not result in any additional square footage and so no costs for that portion of the work are projected below.

Fund	Operating Costs:	FY 2016	FY 2017	FY 2018	FY 2019	FY's 20-25
		101	Operations & Maintenance	\$ 6,000	\$ 12,000	\$ 12,000
<b>TOTAL</b>		\$ 6,000	\$ 12,000	\$ 12,000	\$ 12,000	\$ 72,000

Table C-10 Women's Health Service Center (0775)



Fiscal Year 2016 Budget

Chapter 7 CAPITAL IMPROVEMENTS

<b>Project Name:</b>	Old Santa Fe Trail Transit	<b>Project Manager:</b>	Chuck Vigil
<b>Cost Center:</b>	0798	<b>Recurring Project</b>	<input type="checkbox"/>
<b>Funding Source/s:</b>	351 - GOB Series 2013 352 - GOB Series 2015	<b>Non-Recurring Project</b>	<input checked="" type="checkbox"/>

**Project Description:** Provide engineering and construction services to install five (5) foot wide asphalt shoulders along both sides of Old Santa Fe Trail from Mountain Cloud Zen Road at the City / County Border to the south end of El Gancho Way. The project extent is approximately 1.5 miles.

Fund	Capital Budget:	CURRENT	ESTIMATED BUDGET			
		FY 2016	FY 2017	FY 2018	FY 2019	FY's 20-25
351	Land Acquisitions	\$ 151,916				
352	Roadways (Bridge/Culvert)	\$ 1,215,000				
<b>TOTAL</b>		\$ 1,366,916	\$ -	\$ -	\$ -	\$ -

**Operating Description:** For the first ten years of the shoulders being in place, there will not be an operation and maintenance burden imposed by this project. County practice is to plow snow from the roadway and not to snowplow the shoulder surface. Because there will be minor loading of the shoulders, crack sealing and repaving are not expected.

Fund	Operating Costs:	FY 2016	FY 2017	FY 2018	FY 2019	FY's 20-25
<b>TOTAL</b>		\$ -	\$ -	\$ -	\$ -	\$ -

Table C-11 Old Santa Fe Trail Transit (0798)



Fiscal Year 2016 Budget  
Chapter 7 CAPITAL IMPROVEMENTS

D. Fire Department

<b>Project Name:</b>	Hondo Station 1	<b>Project Manager:</b>	Ron Sandoval
<b>Cost Center:</b>	8007	<b>Recurring Project</b>	<input type="checkbox"/>
<b>Funding Source/s:</b>	209 - Fire Protection	<b>Non-Recurring Project</b>	<input checked="" type="checkbox"/>

**Project Description:** The project consist of the design and construction of a 1,275 sq./ft. additional apparatus bay. The work will also include the replacement of existing lighting to LED lighting throughout the bays and the addition of a pitched pro-panel metal roof over the existing flat roof.

Fund	Capital Budget:	CURRENT	ESTIMATED BUDGET			
		FY 2016	FY 2017	FY 2018	FY 2019	FY's 20-25
209	Building & Structures	\$ 164,050				
<b>TOTAL</b>		<u>\$ 164,050</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

**Operating Description:** The operation and maintenance of the new building area is expected to be \$5.00 per square foot per year because of the type of additional space. This will cover utilities, custodial and maintenance activities.

Fund	Operating Costs:	FY 2016	FY 2017	FY 2018	FY 2019	FY's 20-25
244	Operation and Maintenance	\$ 6,375	\$ 6,375	\$ 6,375	\$ 6,375	\$ 38,250
<b>TOTAL</b>		<u>\$ 6,375</u>	<u>\$ 6,375</u>	<u>\$ 6,375</u>	<u>\$ 6,375</u>	<u>\$ 38,250</u>

Table D-1 Hondo Station 1



Fiscal Year 2016 Budget

Chapter 7 CAPITAL IMPROVEMENTS

<b>Project Name:</b>	La Cienega Fire #2/CC/Library	<b>Project Manager:</b>	Ron Sandoval
<b>Cost Center:</b>	8008	<b>Recurring Project</b>	<input type="checkbox"/>
<b>Funding Source/s:</b>	216 - Fire Impact Fees	<b>Non-Recurring Project</b>	<input checked="" type="checkbox"/>

**Project Description:** The project includes the installation of a playground structure, a set of swings, a bench, the installation of playground mulch and a fence along the perimeter of the play area.

Fund	Capital Budget:	CURRENT	ESTIMATED BUDGET			
		FY 2016	FY 2017	FY 2018	FY 2019	FY's 20-25
216	Building & Structures	\$ 16,805				
<b>TOTAL</b>		<u>\$ 16,805</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

**Operating Description:** This small playground will be included in routine needed cleanup and inspected routinely for possible safety hazards. The annual operations and maintenance burden will be primarily staff time and is anticipated at \$1,000.

Fund	Operating Costs:	FY 2016	FY 2017	FY 2018	FY 2019	FY's 20-25
		101	Operations and Maintenance	\$ 1,000	\$ 1,000	\$ 1,000
<b>TOTAL</b>		<u>\$ 1,000</u>	<u>\$ 1,000</u>	<u>\$ 1,000</u>	<u>\$ 1,000</u>	<u>\$ 6,000</u>

Table D-2 La Cienega Fire #2/ Community Center & Library



Fiscal Year 2016 Budget

Chapter 7 CAPITAL IMPROVEMENTS

<b>Project Name:</b>	Glorieta Fire Substation	<b>Project Manager:</b>	Ron Sandoval
<b>Cost Center:</b>	8009		
<b>Funding Source/s:</b>	209 - Fire Protection 216 - Fire Impact Fees 222 - Fire Tax 1/4% 313 - Capital Outlay GRT 339 - GOB Series 2011 Imp/Refund	<b>Recurring Project</b>	<input type="checkbox"/>
		<b>Non-Recurring Project</b>	<input checked="" type="checkbox"/>

**Project Description:** The project consists of the design and construction of a new 3,140 sq/ft volunteer (unmanned) fire station in the town of Glorieta. The facility will include an office space, a meeting room with a kitchenette, restrooms and three apparatus bays.

Fund	Capital Budget:	CURRENT	ESTIMATED BUDGET			
		FY 2016	FY 2017	FY 2018	FY 2019	FY's 20-25
209	Buildings & Structures	\$ 150,000				
216	Buildings & Structures	\$ 25,331				
222	Buildings & Structures	\$ 100,000				
313	Buildings & Structures	\$ 421,596				
339	Buildings & Structures	\$ 655,235				
<b>TOTAL</b>		<u>\$ 1,352,162</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

**Operating Description:** Operation and maintenance of this new facility is expected to cost \$5.00 per square foot for utilities, custodial services and ongoing maintenance. This estimate is representative of the building type and purpose.

Fund	Operating Costs:	FY 2016	FY 2017	FY 2018	FY 2019	FY's 20-25
244	Operation and Maintenance	\$ 15,700	\$ 15,700	\$ 15,700	\$ 15,700	\$ 94,200
<b>TOTAL</b>		<u>\$ 15,700</u>	<u>\$ 15,700</u>	<u>\$ 15,700</u>	<u>\$ 15,700</u>	<u>\$ 94,200</u>

Table D-3 Glorieta Fire Substation (8009)



Fiscal Year 2016 Budget

Chapter 7 CAPITAL IMPROVEMENTS

<b>Project Name:</b>	Pojoaque Main Station	<b>Project Manager:</b>	Ron Sandoval
<b>Cost Center:</b>	8010	<b>Recurring Project</b>	<input type="checkbox"/>
<b>Funding Source/s:</b>	209 - Fire Protection 222 - Fire Tax 1/4%	<b>Non-Recurring Project</b>	<input checked="" type="checkbox"/>

**Project Description:** The project consists of an interior remodel on the volunteer side of the fire station. The work will include: new flooring, ceiling tiles, painting, installation of a fire suppression system and an addition of a 740 SF exercise room. Existing light fixtures throughout the bays and volunteer side will be replaced with new LED light fixtures.

Fund	Capital Budget:	CURRENT	ESTIMATED BUDGET			
		FY 2016	FY 2017	FY 2018	FY 2019	FY's 20-25
209	Buildings & Structures	\$ 40,842				
222	Buildings & Structures	\$ 1,938				
<b>TOTAL</b>		\$ 42,780	\$ -	\$ -	\$ -	\$ -

**Operating Description:** Operation and maintenance of this new facility is expected to cost \$5.00 per square foot for utilities, custodial services and ongoing maintenance. This estimate is representative of the building type and purpose.

Fund	Operating Costs:	FY 2016	FY 2017	FY 2018	FY 2019	FY's 20-25
244	Operation and Maintenance	\$ 3,700	\$ 3,700	\$ 3,700	\$ 3,700	\$ 22,200
<b>TOTAL</b>		\$ 3,700	\$ 3,700	\$ 3,700	\$ 3,700	\$ 22,200

Table D-4 Pojoaque Main Station (8010)



Fiscal Year 2016 Budget

Chapter 7 CAPITAL IMPROVEMENTS

<b>Project Name:</b>	Solarizing Fire Stations	<b>Project Manager:</b>	Craig O'Hare
<b>Cost Center:</b>	8011	<b>Recurring Project</b>	<input checked="" type="checkbox"/>
<b>Funding Source/s:</b>	318 - State Special Appropriation	<b>Non-Recurring Project</b>	<input type="checkbox"/>

**Project Description:** This project is to install photovoltaic (PV) solar electric generating systems on fire stations throughout Santa Fe County. Generation of solar electricity will support County goals and result in reduced electricity purchase from the power utility. The current plan is to install systems on the Arroyo Hondo Main Station, the Pojoaque Main Station, the Turquoise Trail Volunteer Station, the Edgewood Main Station and the Agua Fria (La Tierra) Station. This appropriation will purchase approximately 50 installed DC kW.

<b>Fund</b>	<b>Capital Budget:</b>		<b>CURRENT</b>	<b>ESTIMATED BUDGET</b>			
			<b>FY 2016</b>	<b>FY 2017</b>	<b>FY 2018</b>	<b>FY 2019</b>	<b>FY's 20-25</b>
318	Buildings & Structures		\$ 182,000				
		<b>TOTAL</b>	<u>\$ 182,000</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

**Operating Description:** PV systems are solid state and have no moving parts. Failures are rare and they generally occur within the first few months while the system is under warranty. At current electricity rates, installation of 50 kW of PV systems will save the County approximately \$10,300 in deferred electricity expense per year for the next 20 years. Savings will begin to accrue as the systems are completed and are estimated for FY16 at a quarter of the total.

<b>Fund</b>	<b>Operating Costs:</b>		<b>FY 2016</b>	<b>FY 2017</b>	<b>FY 2018</b>	<b>FY 2019</b>	<b>FY's 20-25</b>
101	Electricity Savings		\$ (2,575)	\$ (10,300)	\$ (10,300)	\$ (10,300)	\$ (61,800)
		<b>TOTAL</b>	<u>\$ (2,575)</u>	<u>\$ (10,300)</u>	<u>\$ (10,300)</u>	<u>\$ (10,300)</u>	<u>\$ (61,800)</u>

Table D-5 Solarizing Fire Stations (8011)



Fiscal Year 2016 Budget

Chapter 7 CAPITAL IMPROVEMENTS

<b>Project Name:</b>	Agua Fria Fire Facility	<b>Project Manager:</b>	Ron Sandoval
<b>Cost Center:</b>	8012 / 0843	<b>Recurring Project</b>	<input type="checkbox"/>
<b>Funding Source/s:</b>	222 - Fire Tax 1/4% 244 - Fire Operations	<b>Non-Recurring Project</b>	<input checked="" type="checkbox"/>

**Project Description:** The project will consist of the erection of a modular training center mounted on permanent footings for fire fighting training. The facility is constructed of shipping containers with components demonstrating different types fire fighting activities. The structure will consist of three 8' X 40' shipping containers stacked. Approximately 12,000 sq./ft. of paving will be laid down around the perimeter of the training center. Extension of electricity and propane to the facility will be required.

Fund	Capital Budget:	CURRENT	ESTIMATED BUDGET			
		FY 2016	FY 2017	FY 2018	FY 2019	FY's 20-25
222	Buildings & Structures	\$ 277,429				
222	Building Capitalized Contractual Service	\$ 25,000				
244	Buildings & Structures	\$ 100,000				
<b>TOTAL</b>		\$ 402,429	\$ -	\$ -	\$ -	\$ -

**Operating Description:** The construction of this modular training center will result in operational savings with regard to the training of fire fighters that will offset the utility cost of the facility. Projected costs are assumed to be neutral and are not included below.

Fund	Operating Costs:	FY 2016	FY 2017	FY 2018	FY 2019	FY's 20-25
<b>TOTAL</b>		\$ -	\$ -	\$ -	\$ -	\$ -

Table D-6 Agua Fria Fire Facility (8012/0843)





Fiscal Year 2016 Budget

Chapter 7 CAPITAL IMPROVEMENTS

<b>Project Name:</b>	Galisteo	<b>Project Manager:</b>	Ron Sandoval
<b>Cost Center:</b>	8013 / 0844		
<b>Funding Source/s:</b>	216 - Fire Impact Fees	<b>Recurring Project</b>	<input checked="" type="checkbox"/>
	222 - Fire Tax 1/4%	<b>Non-Recurring Project</b>	<input type="checkbox"/>
	209 - Fire Protection		

**Project Description:** The project will consist of the design and construction of 1,260 sq./ft. additional space to the existing facility and will include: an apparatus bay, exercise room and storage room addition to the existing fire station. Once the construction drawings are complete a contractor will be hired to perform the construction of the facility.

Fund	Capital Budget:	CURRENT	ESTIMATED BUDGET			
		FY 2016	FY 2017	FY 2018	FY 2019	FY's 20-25
216	Buildings & Structures	\$ 29,497				
222	Buildings & Structures	\$ 177,000				
209	Buildings & Structures	\$ 89,742				
<b>TOTAL</b>		<u>\$ 296,239</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

**Operating Description:** Operation and maintenance of this new facility is expected to cost \$5.00 per square foot for utilities, custodial services and ongoing maintenance. This estimate is representative of the building type and purpose.

Fund	Operating Costs:	FY 2016	FY 2017	FY 2018	FY 2019	FY's 20-25
244	Operation and Maintenance	\$ 6,300	\$ 6,300	\$ 6,300	\$ 6,300	\$ 37,800
<b>TOTAL</b>		<u>\$ 6,300</u>	<u>\$ 6,300</u>	<u>\$ 6,300</u>	<u>\$ 6,300</u>	<u>\$ 37,800</u>

Table D-7 Galisteo Fire Station (8013/0844)



Fiscal Year 2016 Budget

Chapter 7 CAPITAL IMPROVEMENTS

<b>Project Name:</b>	Pojoaque - Jacona Substation	<b>Project Manager:</b>	Ron Sandoval
<b>Cost Center:</b>	8014	<b>Recurring Project</b>	<input checked="" type="checkbox"/>
<b>Funding Source/s:</b>	222 - Fire Tax 1/4%	<b>Non-Recurring Project</b>	<input type="checkbox"/>

**Project Description:** This project will design a 3 bays substation with office and training space for Pojoaque Fire District in the Jacona Land Grant area of Santa Fe County. Santa Fe County Fire Department is in the planning stages of this project with an estimated construction schedule of FY19. Because the project is not yet designed, future capital funding is not yet allocated or projected below.

Fund	Capital Budget:	CURRENT	ESTIMATED BUDGET			
		FY 2016	FY 2017	FY 2018	FY 2019	FY's 20-25
222	Buildings & Structures	\$ 75,000				
<b>TOTAL</b>		<u>\$ 75,000</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

**Operating Description:** Once the design has been completed, the operations and maintenance impacts will be determined and projected.

Fund	Operating Costs:	FY 2016	FY 2017	FY 2018	FY 2019	FY's 20-25
<b>TOTAL</b>		<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

Table D-8 Pojoaque - Jacona Substation (8014)



Fiscal Year 2016 Budget

Chapter 7 CAPITAL IMPROVEMENTS

<b>Project Name:</b>	Turquoise Trail Station	<b>Project Manager:</b>	Ron Sandoval
<b>Cost Center:</b>	8015	<b>Recurring Project</b>	<input checked="" type="checkbox"/>
<b>Funding Source/s:</b>	222 - Fire Tax 1/4%	<b>Non-Recurring Project</b>	<input type="checkbox"/>

**Project Description:** This project will design a 3 bays substation with office and training space for the Turquoise Trail Fire District in the Cerrillos, NM area. The current plan is to site the facility on a property being acquired for a County Senior and Community Center in the area. Santa Fe County Fire Department is in the planning stages of this project.

Fund	Capital Budget:		CURRENT	ESTIMATED BUDGET				
			FY 2016	FY 2017	FY 2018	FY 2019	FY's 20-25	
222	Buildings & Structures		\$ 75,000					
		<b>TOTAL</b>	<u>\$ 75,000</u>	<u>\$ _____</u>	<u>\$ _____</u>	<u>\$ _____</u>	<u>\$ _____</u>	<u>\$ _____</u>

**Operating Description:** Once the design has been completed, the operations and maintenance impacts will be determined and projected.

Fund	Operating Costs:		FY 2016	FY 2017	FY 2018	FY 2019	FY's 20-25
		<b>TOTAL</b>	<u>\$ _____</u>	<u>\$ _____</u>	<u>\$ _____</u>	<u>\$ _____</u>	<u>\$ _____</u>

Table D-9 Turquoise Trail Station (8015)



Fiscal Year 2016 Budget

Chapter 7 CAPITAL IMPROVEMENTS

<b>Project Name:</b>	Chimayo Fire (Water Project)	<b>Project Manager:</b>	Steve Moya
<b>Cost Center:</b>	0831	<b>Recurring Project</b>	<input type="checkbox"/>
<b>Funding Source/s:</b>	222 - Fire Tax 1/4%	<b>Non-Recurring Project</b>	<input checked="" type="checkbox"/>
<b>Project Description:</b>	This project will connect/hook up to the Greater Chimayo Mutual Domestic Water Community Association water line, due to the failing water system that is currently being used at the fire station.		

Fund	Capital Budget:	CURRENT	ESTIMATED BUDGET			
		FY 2016	FY 2017	FY 2018	FY 2019	FY's 20-25
222	Buildings & Structures	\$ 15,000				
<b>TOTAL</b>		<u>\$ 15,000</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

<b>Operating Description:</b>	The change from use of water from an onsite well to becoming a customer of the Greater Chimayo water system will eliminate the need for repairs to the well system but will accrue an ongoing water bill for the facility. The water use is projected to be low and estimated at \$25 per month, beginning midway through FY16.
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Fund	Operating Costs:	FY 2016	FY 2017	FY 2018	FY 2019	FY's 20-25
244	Deferred Repairs not needed	\$ (1,500)			\$ (3,000)	\$ (10,000)
244	Operations and Maintenance	\$ 150	\$ 300	\$ 300	\$ 300	\$ 1,800
<b>TOTAL</b>		<u>\$ (1,350)</u>	<u>\$ 300</u>	<u>\$ 300</u>	<u>\$ (2,700)</u>	<u>\$ (8,200)</u>

Table D-10 Chimayo Fire (0831)



Fiscal Year 2016 Budget

Chapter 7 CAPITAL IMPROVEMENTS

<b>Project Name:</b>	Eldorado Fire	<b>Project Manager:</b>	Steve Moya
<b>Cost Center:</b>	0832	<b>Recurring Project</b>	<input checked="" type="checkbox"/>
<b>Funding Source/s:</b>	209 - Fire Protection	<b>Non-Recurring Project</b>	<input type="checkbox"/>

**Project Description:** This project is to design an additional bay for Eldorado Station 1.

Fund	Capital Budget:		CURRENT	ESTIMATED BUDGET				
			FY 2016	FY 2017	FY 2018	FY 2019	FY's 20-25	
209	Buildings & Structures		\$ 20,000					
		<b>TOTAL</b>	\$ 20,000	\$ -	\$ -	\$ -	\$ -	\$ -

**Operating Description:** The project will not impose an operational burden until the facility is designed and constructed. Therefore, no operational costs are being projected for this project.

Fund	Operating Costs:		FY 2016	FY 2017	FY 2018	FY 2019	FY's 20-25
		<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -

Table D-11 Eldorado Fire (0832)



Fiscal Year 2016 Budget

Chapter 7 CAPITAL IMPROVEMENTS

<b>Project Name:</b>	Edgewood Fire (Main Station Staircase)	<b>Project Manager:</b>	Ron Sandoval
<b>Cost Center:</b>	0833	<b>Recurring Project</b>	<input type="checkbox"/>
<b>Funding Source/s:</b>	222 - Fire Tax 1/4%	<b>Non-Recurring Project</b>	<input checked="" type="checkbox"/>

**Project Description:** This project is to design and construct a stairway to allow better and safer access to a storage loft at the Edgewood Main Fire Station.

Fund	Capital Budget:	CURRENT	ESTIMATED BUDGET			
		FY 2016	FY 2017	FY 2018	FY 2019	FY's 20-25
222	Buildings & Structures	\$ 20,000				
<b>TOTAL</b>		\$ 20,000	\$ -	\$ -	\$ -	\$ -

**Operating Description:** There will be no operation or maintenance impact to the facility with this improvement.

Fund	Operating Costs:	FY 2016	FY 2017	FY 2018	FY 2019	FY's 20-25
<b>TOTAL</b>		\$ -	\$ -	\$ -	\$ -	\$ -

Table D-12 Edgewood Fire (0833)



Fiscal Year 2016 Budget

Chapter 7 CAPITAL IMPROVEMENTS

E. Housing

<b>Project Name:</b>	Housing Administration	<b>Project Manager:</b>	Victor Gonzales
<b>Cost Center:</b>	1930		
<b>Funding Source/s:</b>	229 - Housing Assistance/Home Sales	<b>Recurring Project</b>	<input type="checkbox"/>
		<b>Non-Recurring Project</b>	<input checked="" type="checkbox"/>

**Project Description:** This project will design and construct a sewer line extension to serve public housing residents in the southern half of the Camino Jacobo housing project. This project is expected to be completed next year.

Fund	Capital Budget:	CURRENT	ESTIMATED BUDGET			
		FY 2016	FY 2017	FY 2018	FY 2019	FY's 20-25
229	Roadways (Bridge/Culvert)	\$ 390,000				
	<b>TOTAL</b>	<u>\$ 390,000</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

**Operating Description:** Once the project is complete, there will be no operating costs for this project.

Fund	Operating Costs:	FY 2016	FY 2017	FY 2018	FY 2019	FY's 20-25
	<b>TOTAL</b>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

Table E-1 Housing Administration (1930)



Fiscal Year 2016 Budget

Chapter 7 CAPITAL IMPROVEMENTS

F. Manager

<b>Project Name:</b>	Phase 2A Road Annexation	<b>Project Manager:</b>	Chuck Vigil
<b>Cost Center:</b>	0182	<b>Recurring Project</b>	<input type="checkbox"/>
<b>Funding Source/s:</b>	313 - Capital Outlay GRT	<b>Non-Recurring Project</b>	<input checked="" type="checkbox"/>

**Project Description:** Certain areas of the County have been recently annexed by the City of Santa Fe. A part of the settlement agreement establishing terms of annexation required improvements to County Roads before transfer to the City. There have been multiple annual phases of these projects. Phase 2A Road Annexation projects were completed in summer of 2014, 2B for 2015, etc. These road projects consist of road surface improvements that include base course, mill and inlay asphalt and total reconstruction (ie: reclaiming, surface preparation and asphalt overlay).The roads to be improved in FY16 are a combination of double-penetration chip seal, hot mix asphalt and base course and total 3.07 miles.

Fund	Capital Budget:	CURRENT	ESTIMATED BUDGET			
		FY 2016	FY 2017	FY 2018	FY 2019	FY's 20-25
313	Roadways (Bridge/Culvert)	\$ 2,950,000				
<b>TOTAL</b>		\$ 2,950,000	\$ _____	\$ _____	\$ _____	\$ _____

**Operating Description:** As roadways are upgraded they are removed from the County inventory and operation and maintenance responsibilities are transferred to the City of Santa Fe along with the roadway. Because they are located closer to the urban core, these roadways have more traffic and are subject to a higher O&M burden than the County-wide average. Annual snow plowing, year 3 fog seal, year 7 crack and chip seal savings are projected below.

Fund	Operating Costs:	FY 2016	FY 2017	FY 2018	FY 2019	FY's 20-25
		101	Operation and Maintenance	\$ (4,800)	\$ (4,800)	\$ (12,300)
<b>TOTAL</b>		\$ (4,800)	\$ (4,800)	\$ (12,300)	\$ (4,800)	\$ (40,800)

Table F-1 Phase 2A Road Annexation (0182)





Fiscal Year 2016 Budget

Chapter 7 CAPITAL IMPROVEMENTS

<b>Project Name:</b>	Sheriff Facility	<b>Project Manager:</b>	David Madrid
<b>Cost Center:</b>	0150	<b>Recurring Project</b>	<input type="checkbox"/>
<b>Funding Source/s:</b>	313 - Capital Outlay GRT	<b>Non-Recurring Project</b>	<input checked="" type="checkbox"/>

**Project Description:** This project is to address additional space needs at the Public Safety Complex that houses the Sheriff's Office, Fire Department and Regional Emergency Communications Center (RECC.) Design and construction will increase the size of the facility.

Fund	Capital Budget:		CURRENT	ESTIMATED BUDGET				
			FY 2016	FY 2017	FY 2018	FY 2019	FY's 20-25	
313	Building & Structures		\$ 2,455,478					
		<b>TOTAL</b>	\$ 2,455,478	\$ -	\$ -	\$ -	\$ -	\$ -

**Operating Description:** The design is not yet completed for this project so the ongoing operational costs have not yet been projected. There will be an increase to the operational needs of the facility but they will be better projected once the size and purpose of the improvement is clearly defined.

Fund	Operating Costs:		FY 2016	FY 2017	FY 2018	FY 2019	FY's 20-25
		<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -

Table F-2 Sheriff Facility (0150)



Fiscal Year 2016 Budget

Chapter 7 **CAPITAL IMPROVEMENTS**

**G. Parks/Open Space**





Fiscal Year 2016 Budget

Chapter 7 CAPITAL IMPROVEMENTS

<b>Project Name:</b>	Arroyo Hondo Trail Project	<b>Project Manager:</b>	Colleen Baker
<b>Cost Center:</b>	7701	<b>Recurring Project</b>	<input type="checkbox"/>
<b>Funding Source/s:</b>	313 - Capital Outlay GRT	<b>Non-Recurring Project</b>	<input checked="" type="checkbox"/>

**Project Description:** The purpose of the project is to provide a viable alternative transportation route to connect the NM Rail Runner Station at NM 599 to the Santa Fe Community College and to neighboring subdivisions, schools and businesses. The primary segment of the trail runs parallel to Rancho Viejo Blvd. and Avenida del Sur; these roads do not have adequate shoulders to accommodate safe bicycle and pedestrian traffic. The Arroyo Hondo Trail will provide multi-modal transportation as well as recreational opportunities. The project includes construction of approximately 6 miles of multi-use, ADA accessible, paved or other suitable surface, 10ft wide trail between I-25 at the NM Rail Runner Station and Richard's Avenue, approximately 5 miles of natural surface pedestrian and equestrian trails, and a trailhead. The project is currently under contract for design.

Fund	Capital Budget:	CURRENT	ESTIMATED BUDGET			
		FY 2016	FY 2017	FY 2018	FY 2019	FY's 20-25
313	Roadways (Bridge/Culvert)	\$ 28,048				
<b>TOTAL</b>		\$ 28,048	\$ -	\$ -	\$ -	\$ -

**Operating Description:** Once the design has been completed, the needed property acquired and the trail constructed, the paved portion of the trail will cost approximately \$8,000 / year for O&M and the crusher fines portion approximately half that. This 11 mile addition to the county's trail network will impose an annual O&M burden of approximately \$68,000. Because construction funding has not yet been allocated, these costs will probably occur in out years and are not reflected in the table below.

Fund	Operating Costs:	FY 2016	FY 2017	FY 2018	FY 2019	FY's 20-25
<b>TOTAL</b>		\$ -	\$ -	\$ -	\$ -	\$ -

Table G-1 Arroyo Hondo Trail Project (7701)



Fiscal Year 2016 Budget

Chapter 7 CAPITAL IMPROVEMENTS

<b>Project Name:</b>	Los Potreros Open Space	<b>Project Manager:</b>	Colleen Baker
<b>Cost Center:</b>	7705	<b>Recurring Project</b>	<input type="checkbox"/>
<b>Funding Source/s:</b>	313 - Capital Outlay GRT	<b>Non-Recurring Project</b>	<input checked="" type="checkbox"/>

**Project Description:** Santa Fe County owns and manages approximately 36 acres at the confluence of the Rio Santa Cruz and the Rio Quemado under the Open Space and Trails Program, known as Los Potreros Open Space. Los Potreros are the historic pastures surrounding the Santuario de Chimayo in Chimayo, New Mexico. Los Potreros are the visual backdrop and the cultural context for the Santuario. Santa Fe County purchased Los Potreros at the request of the Chimayo community to maintain the historic landscape and to preserve local cultural traditions associated with acequia agriculture. The Chimayo Community recently initiated a community planning process with the Santa Fe County Land Use Department. The Santuario has been designated as a National Historic Landmark. The community is considering adopting a Historic Overlay District for the area surrounding the Santuario. This project is intended to enhance natural stream functions and improve the watershed conditions in the vicinity of the Santuario and Los Potreros in support of the community's preservation efforts. In 2012 Santa Fe County received a grant from the New Mexico Finance Authority (NMFA) Water Trust Board (WTB) for planning, designing and implementing a watershed restoration project on the Rio Quemado, a tributary of the Rio Santa Cruz, below Santa Cruz Reservoir located in Chimayo, New Mexico. In 2013 Santa Fe County contracted with William J. Miller Engineers to provide stream restoration designs for the Rio Quemado and the Rio Santa Cruz in the proximity of the County's El Potrero Open Space in fulfillment of the grant. Engineering services included completing an assessment of the existing stream conditions and based on the results of the assessment, designing restoration structures to stabilize the streams and improve stream functions where stream degradation is interfering with historic acequia diversions and access to the pastures. The engineer completed designs for stream stabilization structures on the Rio Santa Cruz at the Las Cuevas and Manuel Vigil acequia diversions that irrigate El Potrero Open Space, and on the Rio Quemado at the Senora Epitacio DeAguerdo acequia diversion and the at-grade stream crossing maintenance access to El Potrero Open Space. The project is currently under construction.

Fund	Capital Budget:	CURRENT	ESTIMATED BUDGET			
		FY 2016	FY 2017	FY 2018	FY 2019	FY's 20-25
313	Roadways (Bridge/Culvert)	\$ 310,195				
<b>TOTAL</b>		<u>\$ 310,195</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

**Operating Description:** The watershed restoration will improve the bank stability, and will not require any additional maintenance and there will not be future budgetary impacts.

Fund	Operating Costs:	FY 2016	FY 2017	FY 2018	FY 2019	FY's 20-25
<b>TOTAL</b>		<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

Table G-2 Los Potreros Open Space (7705)



Fiscal Year 2016 Budget

Chapter 7 CAPITAL IMPROVEMENTS

<b>Project Name:</b>	Mt. Chalchihuitl-C Gravel Acquisition	<b>Project Manager:</b>	Colleen Baker
<b>Cost Center:</b>	7706	<b>Recurring Project</b>	<input type="checkbox"/>
<b>Funding Source/s:</b>	313 - Capital Outlay GRT 352 - GOB Series 2015	<b>Non-Recurring Project</b>	<input checked="" type="checkbox"/>

**Project Description:** This project is the acquisition and environmental remediation of the Mt. Chalchihuitl property. The remediation involves consolidating and capping the lead bearing mine tailings from the Cash Entry Mine. The remediation project will make it possible to open the property to the public. The Mt. Chalchihuitl property offers a unique opportunity to tell the story of the settlement and economic development of New Mexico. The turquoise mine at Mt Chalchihuitl is the largest and most significant of the early turquoise mines in North America. The mine is listed on the New Mexico State Register of Cultural Properties. The Bureau of Land Management has added Mt. Chalchihuitl to the list of sites being considered for addition to the Galisteo Basin Archaeological Sites Protection Act. Next to the Mt. Chalchihuitl turquoise mine is another historically important mine, the Cash Entry Mine. The Cash Entry Mine was the source of the most significant "galena" lode in New Mexico.

Fund	Capital Budget:	CURRENT	ESTIMATED BUDGET			
		FY 2016	FY 2017	FY 2018	FY 2019	FY's 20-25
313	Land Acquisition	\$ 877,428				
313	Roadway Capitalized Contractual Service	\$ 100,000				
352	Roadway Capitalized Contractual Service	\$ 676,000				
<b>TOTAL</b>		<u>\$ 1,653,428</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

**Operating Description:** Once the property is acquired and remediated, the disposition of the remediated property will be determined. Some of the possible options are to partner with the State Parks Division of the NM Energy, Minerals and Natural Resources Department. Expected operational costs in the near term are environmental monitoring of the remediation status and compliance with applicable environmental requirements. Those costs are estimated below.

Fund	Operating Costs:	FY 2016	FY 2017	FY 2018	FY 2019	FY's 20-25
101	Contractual Services			\$ 9,000	\$ 9,000	\$ 54,000
<b>TOTAL</b>		<u>\$ -</u>	<u>\$ -</u>	<u>\$ 9,000</u>	<u>\$ 9,000</u>	<u>\$ 54,000</u>

Table G-3 Mt. Chalchihuitl - C Gravel Acquisition (7706)



Fiscal Year 2016 Budget

Chapter 7 CAPITAL IMPROVEMENTS

<b>Project Name:</b>	Santa Fe Rail Trail	<b>Project Manager:</b>	Colleen Baker
<b>Cost Center:</b>	7707	<b>Recurring Project</b>	<input checked="" type="checkbox"/>
<b>Funding Source/s:</b>	313 - Capital Outlay GRT	<b>Non-Recurring Project</b>	<input type="checkbox"/>

**Project Description:** The Santa Fe Rail Trail is a regional, multi-modal trail that runs along the historic Atchison, Topeka, Santa Fe Railway from the depot in Santa Fe, NM to Lamy, NM. Santa Fe County manages the portion of the trail from I-25 to NM 285. Until recently the unimproved, two track, maintenance road for the railway served as a trail. Santa Fe County hired Loris and Associates, Inc. to design improvements to the trail in order to 1) comply with federal setback requirements for a trail along an active railroad; 2) correct drainage and erosion problems along the trail corridor; and 3) make the trail more accessible to a wider range of users as primary multi-modal recreational trail. The trail provides both recreational and bike transportation opportunities. The trail is unusual in that it shares the right-of-way of an active railroad. The Santa Fe Southern Railway is a popular tourist train that operates along the historic Atchison, Topeka and Santa Fe Railway. Visitors often ride the trail from Santa Fe to Lamy and then catch the train back to Santa Fe. The trail is a unique amenity for Santa Fe offering amazing views of the Galisteo Basin and an uncommon experience of the historic railway. The trail is recognized nationally by the Rails to Trail Conservancy. Loris and Associates completed the design of the trail in 2011. The design was broken into 6 Segments to provide flexibility in funding the construction. The County has completed construction of Segment 1-3 of the trail from Rabbit Road to Avenida Vista Grande. Construction of Segment 4, from Avenida Vista Grande to Avenida Eldorado, is approximately 1.6 miles and will be bid and constructed in FY16.

Fund	Capital Budget:	CURRENT	ESTIMATED BUDGET			
		FY 2016	FY 2017	FY 2018	FY 2019	FY's 20-25
313	Roadways (Bridge/Culvert)	\$ 518,426				
	<b>TOTAL</b>	<u>\$ 518,426</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

**Operating Description:** At \$4,000 per mile in anticipated O&M costs, the additional 1.6 miles of trail will cost \$6,400 per year.

Fund	Operating Costs:	FY 2016	FY 2017	FY 2018	FY 2019	FY's 20-25
		101	Operation and Maintenance		\$ 6,400	\$ 6,400
	<b>TOTAL</b>	<u>\$ -</u>	<u>\$ 6,400</u>	<u>\$ 6,400</u>	<u>\$ 6,400</u>	<u>\$ 38,400</u>

Table G-4 Santa Fe Rail Trail (7707)



Fiscal Year 2016 Budget

Chapter 7 CAPITAL IMPROVEMENTS

<b>Project Name:</b>	Santa Fe River Greenway	<b>Project Manager:</b>	Scott Kaseman
<b>Cost Center:</b>	7708	<b>Recurring Project</b>	<input checked="" type="checkbox"/>
<b>Funding Source/s:</b>	313 - Capital Outlay GRT	<b>Non-Recurring Project</b>	<input type="checkbox"/>
	339 - GOB Series 2011 Imp/Refund		
	351 - GOB Series 2013		
	352 - GOB Series 2015		

**Project Description:** The purpose of the Santa Fe River Greenway Project is to revive the Santa Fe River's traditional role as a focal point of the community. Through the Greenway Project Santa Fe County is reconstructing the river channel and restoring as much of the natural function of the river as possible as well as developing, recreational trails and a bikeway along the river. The project will reestablish the river as a community space and help realize the community's vision of the Santa Fe River as the heart of the community once again. The project is being developed in phases. This phase of the project involves reconstruction and stabilization of approximately 1 mile of the Santa Fe River channel and construction of a 10 foot wide, paved, multi-purpose trail between Frenchy's Field and Siler Rd.

Fund	Capital Budget:	CURRENT	ESTIMATED BUDGET			
		FY 2016	FY 2017	FY 2018	FY 2019	FY's 20-25
313	Roadways (Bridge/Culvert)	\$ 894,067				
339	Land Acquisition	\$ 1,197,773				
351	Roadways (Bridge/Culvert)	\$ 2,636,619				
352	Roadways (Bridge/Culvert)	\$ 1,324,000				
<b>TOTAL</b>		<u>\$ 6,052,459</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

**Operating Description:** Paved trails are estimated to cost approximately \$8,000 per mile to maintain. This segment of the trail is completely within City of Santa Fe jurisdiction. When the trail is completed, the City will assume O&M responsibilities for the trail. Therefore, no Santa Fe County O&M costs will be projected.

Fund	Operating Costs:	FY 2016	FY 2017	FY 2018	FY 2019	FY's 20-25
101	Operations and Maintenance					
<b>TOTAL</b>		<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

Table G-5 Santa Fe River Greenway (7708)



Fiscal Year 2016 Budget

Chapter 7 CAPITAL IMPROVEMENTS

<b>Project Name:</b>	Thornton Ranch OS	<b>Project Manager:</b>	Colleen Baker
<b>Cost Center:</b>	7711	<b>Recurring Project</b>	<input type="checkbox"/>
<b>Funding Source/s:</b>	313 - Capital Outlay GRT	<b>Non-Recurring Project</b>	<input checked="" type="checkbox"/>

**Project Description:** Thornton Ranch Open Space is Santa Fe County's largest open space property at 1,904 acres. The property was formerly part of a 17,000 acre cattle ranch owned by the Thornton family. The property is in the center of the Galisteo Basin on the north side of the Galisteo Creek near Galisteo, NM. The Galisteo Basin is one of the most significant cultural landscapes in the Southwest. The property is bordered on the south by the Burlington Northern Santa Fe Railway (BNSF) and on the northeast by County Rd. 42. The most distinctive landmark on the property is "Petroglyph Hill". "Petroglyph Hill" is an ancestral Pueblo site that features close to 2,000 petroglyphs ranging in age from the Archaic (1000 B.C.) to the present. The images are a record of the changing cultural landscape in the Galisteo Basin. The site is listed in the Galisteo Basin Archaeological Sites Protection Act. Santa Fe County purchased the property to preserve this important cultural site and to provide public access and interpretation of the history and ecology of the Galisteo Basin. The County is managing the Thornton Ranch Open Space in the context of the Galisteo Basin and is collaborating with the Bureau of Land Management and other landowners to conserve this unique landscape. In addition, an adjacent property is under lease from the State Land Office. Santa Fe County is in the process of developing a Master Plan for the Thornton Ranch Open Space. This plan will result in a phased development plan that will require additional capital funding support. Because the plan is not yet complete, no estimated capital budget is included in the table below.

Fund	Capital Budget:	CURRENT	ESTIMATED BUDGET			
		FY 2016	FY 2017	FY 2018	FY 2019	FY's 20-25
313	Roadways (Bridge/Culvert)	\$ 314,952				
351	Roadway Capitalized Contractual Service	\$ 55,047				
<b>TOTAL</b>		<u>\$ 369,999</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

**Operating Description:** The estimated lease cost for the adjacent property is \$10,000 and is included in the table below. In addition, the best practice for management of this sort of passive open space is \$150 / acre per year. This would support all costs for two full time rangers and other needed operational cost. While the County has never been at this staffing level, the best practice would be to budget that amount. This cost will be used for projected needs until additional development plans have been completed.

Fund	Operating Costs:	FY 2016	FY 2017	FY 2018	FY 2019	FY's 20-25
		101	Operations & Maintenance	\$ 295,600	\$ 295,000	\$ 295,000
<b>TOTAL</b>		<u>\$ 295,600</u>	<u>\$ 295,000</u>	<u>\$ 295,000</u>	<u>\$ 295,000</u>	<u>\$ 1,773,600</u>

Table G-6 Thornton Ranch Open Space (7711)





Fiscal Year 2016 Budget

Chapter 7 CAPITAL IMPROVEMENTS

<b>Project Name:</b>	South Meadows Open Space	<b>Project Manager:</b>	Colleen Baker
<b>Cost Center:</b>	7716	<b>Recurring Project</b>	<input type="checkbox"/>
<b>Funding Source/s:</b>	313 - Capital Outlay GRT	<b>Non-Recurring Project</b>	<input checked="" type="checkbox"/>

**Project Description:** The South Meadows Open Space is a 22 acre parcel in the rapidly developing area southwest of the City of Santa Fe. The County purchased the property in 2001 under its Open Space and Trails Program. It is surrounded by high density residential development. The park will provide recreational facilities as well as a natural area for an underserved and urbanizing part of the community. The Master Plan includes ADA accessible and natural surface trails, parking lot, school bus parking/drop off, picnic areas, sitting areas, shaded outdoor classroom areas, educational and play equipment, restroom facilities, drinking fountains, dog park, community garden, landscaping, signage, lighting and fencing. The construction of the park has been phased. The County completed a design for Phase I. The estimated construction cost of the phase I improvements is \$780,000. The park is within the area recently annexed by the City of Santa Fe.

Fund	Capital Budget:	CURRENT	ESTIMATED BUDGET			
		FY 2016	FY 2017	FY 2018	FY 2019	FY's 20-25
313	Roadways (Bridge/Culvert)	\$ 221,899				
<b>TOTAL</b>		\$ 221,899	\$ -	\$ -	\$ -	\$ -

**Operating Description:** The budgeted funding for the Phase I improvements to the park is far less than is needed. In addition, the park has been recently annexed and is now within the City of Santa Fe. Because of these situations, ongoing O&M expenses cannot reasonably be anticipated in the next ten years.

Fund	Operating Costs:	FY 2016	FY 2017	FY 2018	FY 2019	FY's 20-25
<b>TOTAL</b>		\$ -	\$ -	\$ -	\$ -	\$ -

Table G-7 South Meadows Open Space (7716)



Fiscal Year 2016 Budget

Chapter 7 CAPITAL IMPROVEMENTS

<b>Project Name:</b>	Nambe Park	<b>Project Manager:</b>	Colleen Baker
<b>Cost Center:</b>	7723	<b>Recurring Project</b>	<input type="checkbox"/>
<b>Funding Source/s:</b>	313 - Capital Outlay GRT	<b>Non-Recurring Project</b>	<input checked="" type="checkbox"/>

**Project Description:** This is the balance remaining from the Nambe Park Phase II. The precise scope of work is to be determined with input from the Manager's Office. There are some drainage improvements that need to be designed and constructed to reduce localized erosional problems.

Fund	Capital Budget:	CURRENT	ESTIMATED BUDGET			
		FY 2016	FY 2017	FY 2018	FY 2019	FY's 20-25
313	Buildings & Structures	\$ 154,983				
<b>TOTAL</b>		\$ 154,983	\$ -	\$ -	\$ -	\$ -

**Operating Description:** These improvements would not increase the operational expenses at the Nambe Park and Community Center.

Fund	Operating Costs:	FY 2016	FY 2017	FY 2018	FY 2019	FY's 20-25
<b>TOTAL</b>		\$ -	\$ -	\$ -	\$ -	\$ -

Table G-8 Nambe Park (7723)



Fiscal Year 2016 Budget

Chapter 7 CAPITAL IMPROVEMENTS

<b>Project Name:</b>	Agua Fria Gateway	<b>Project Manager:</b>	Colleen Baker
<b>Cost Center:</b>	7732	<b>Recurring Project</b>	<input checked="" type="checkbox"/>
<b>Funding Source/s:</b>	313 - Capital Outlay GRT	<b>Non-Recurring Project</b>	<input type="checkbox"/>

**Project Description:** In 2012 Santa Fe County partnered with the National Park Service National Trails Office to develop conceptual designs for gateway entrances to the Historic Village of Agua Fria. The gateways will be located on Agua Fria Street, the original route of El Camino Real de Tierra Adentro, a federally designated National Historic Trail by the U.S. Congress. This project was initiated by the Village of Agua Fria during the planning process to develop the Agua Fria Community Plan adopted in July of 2008. The County has worked closely with the Village of Agua Fria to develop the gateway entrances. The goal of the gateway entrances is to communicate to travelers that they are entering a historic village on El Camino Real. The gateways will capture the special character of Agua Fria Village. A secondary goal of the gateways is to calm and slow traffic as it enters the Village. In May of 2012 Santa Fe County hired a landscape architect to design the gateway entrances on Agua Fria Street. Construction of the gateway at the eastern end of the village has been completed. Funding has not been identified for construction of the gateway on the western end.

<b>Fund</b>	<b>Capital Budget:</b>	<b>CURRENT</b>	<b>ESTIMATED BUDGET</b>			
		<b>FY 2016</b>	<b>FY 2017</b>	<b>FY 2018</b>	<b>FY 2019</b>	<b>FY's 20-25</b>
313	Roadways (Bridge/Culvert)	\$ 1,570				
	<b>TOTAL</b>	\$ 1,570	\$ -	\$ -	\$ -	\$ -

**Operating Description:** The gateway sign is low maintenance and any ongoing cost would be for minor repairs, graffiti removal and other small expenses.

<b>Fund</b>	<b>Operating Costs:</b>	<b>FY 2016</b>	<b>FY 2017</b>	<b>FY 2018</b>	<b>FY 2019</b>	<b>FY's 20-25</b>
101	Operations and Maintenance	\$ 300	\$ 300	\$ 300	\$ 300	\$ 1,800
	<b>TOTAL</b>	\$ 300	\$ 300	\$ 300	\$ 300	\$ 1,800

Table G-9 Agua Fria Gateway (7732)



Fiscal Year 2016 Budget

Chapter 7 CAPITAL IMPROVEMENTS

<b>Project Name:</b>	El Camino Real Trail - FLAP	<b>Project Manager:</b>	Colleen Baker
<b>Cost Center:</b>	7733	<b>Recurring Project</b>	<input type="checkbox"/>
<b>Funding Source/s:</b>	313 - Capital Outlay GRT	<b>Non-Recurring Project</b>	<input checked="" type="checkbox"/>

**Project Description:** This project involves the development of approximately 15 mile trail following a portion of El Camino Real de Tierra Adentro National Historic Trail referred to as the "Buckman Road Segment" through Santa Fe County. The project is a multi-partner collaboration among the National park Service, the US Forest Service, the Bureau of Land Management (BLM), the City of Santa Fe, Santa Fe Metropolitan Planning Organization (MPO) and Santa Fe County. The ultimate goal of the project is to develop a trail retracing the oldest segment of El Camino Real along Old Buckman Road and connecting the Santa Fe River Greenway at El Camino Real Park to Diablo Canyon. The City of Santa Fe will contribute \$150,000 toward this project and the Federal Lands Access Program (FLAP) is contributing approximately \$3,500,000 and is performing the management of the project. Because Santa Fe County will reimburse the FLAP program for its share of expenses, those non-SFC amounts are not included in the capital budget table below.

Fund	Capital Budget:	CURRENT	ESTIMATED BUDGET			
		FY 2016	FY 2017	FY 2018	FY 2019	FY's 20-25
313	Roadways (Bridge/Culvert)	\$ 474,144				
<b>TOTAL</b>		\$ 474,144	\$ -	\$ -	\$ -	\$ -

**Operating Description:** Once the trail is completed, both Santa Fe County and the City of Santa Fe will be responsible for trail operation and maintenance. The city will be responsible for approximately 2 miles of paved trail and 1 mile of natural surface trail and the County will be responsible for the remainder, 3 miles of paved and 9 miles of natural surface trail. Using national estimates for O&M of \$4,000/mile (crusher fines) and \$8,000 (paved), the SFC annual O&M burden will be approximately \$60,000.

Fund	Operating Costs:	FY 2016	FY 2017	FY 2018	FY 2019	FY's 20-25
		101	Operation and Maintenance		\$ 60,000	\$ 60,000
<b>TOTAL</b>		\$ -	\$ 60,000	\$ 60,000	\$ 60,000	\$ 360,000

Table G-10 El Camino Real Trail (7733)



Fiscal Year 2016 Budget

Chapter 7 CAPITAL IMPROVEMENTS

<b>Project Name:</b>	ECIA Trail Project	<b>Project Manager:</b>	David Padilla
<b>Cost Center:</b>	7734	<b>Recurring Project</b>	<input type="checkbox"/>
<b>Funding Source/s:</b>	313 - Capital Outlay GRT	<b>Non-Recurring Project</b>	<input checked="" type="checkbox"/>

**Project Description:** Segment #1 Monte Alto From Tasa Lane to Vista Grande from Monte Alto To Chusco (2800 linear feet) Contractor scope subgrade preparation to reclaiming of surface-process place and compact - 2 inches of 2" hot mix asphalt superpave IV

Fund	Capital Budget:	CURRENT	ESTIMATED BUDGET			
		FY 2016	FY 2017	FY 2018	FY 2019	FY's 20-25
313	Roadways (Bridge/Culvert)	\$ 130,000				
<b>TOTAL</b>		\$ 130,000	\$ -	\$ -	\$ -	\$ -

**Operating Description:** Santa Fe County is responsible for the construction of the trails. The Eldorado Community Improvement Association (ECIA) is responsible for the maintenance of the trails through a Memorandum of Understanding.

Fund	Operating Costs:	FY 2016	FY 2017	FY 2018	FY 2019	FY's 20-25
<b>TOTAL</b>		\$ -	\$ -	\$ -	\$ -	\$ -

Table G-11 El Dorado Community Improvement Assoc. (ECIA) Trail Project (7734)



Fiscal Year 2016 Budget

Chapter 7 CAPITAL IMPROVEMENTS

H. Public Works

<b>Project Name:</b>	Northern NM Transfer Station	<b>Project Manager:</b>	Joseph Martinez
<b>Cost Center:</b>	6201		
<b>Funding Source/s:</b>	313 - Capital Outlay GRT 335 - GOB Series 2009	<b>Recurring Project</b>	<input type="checkbox"/>
		<b>Non-Recurring Project</b>	<input checked="" type="checkbox"/>

**Project Description:** This project is for design and construction of a new Solid Waste and Recycling Collection Center on land leased from the Jacona Land Grant. The project includes a new building of roughly 6,700 square feet and it will replace another waste convenience center in the area. Importantly, the new facility will allow for the use of compacting trailers for recycling and larger trailers for solid waste disposal. This newer, larger equipment will allow for fewer trips to the landfill.

Fund	Capital Budget:	CURRENT	ESTIMATED BUDGET			
		FY 2016	FY 2017	FY 2018	FY 2019	FY's 20-25
313	Buildings & Structures	\$ 2,313,562				
335	Leasehold Land Acquisition	\$ 95,149				
	<b>TOTAL</b>	<u>\$ 2,408,711</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

**Operating Description:** The project is located on land leased from the Jacona Land Grant. The lease is for \$40,000 per year and it escalates at 2.8% / year. Operation of the new facility instead of the existing facility is expected to reduce the number of trips needed because recycling can be compacted, larger trailers can be used for refuse transfer and access for waste dropoff will be better controlled. These factors will result in an estimate of 420 trailer pulls. At a cost of \$250 per pull, the savings are reflected below under operational savings because of reductions in equipment operator time, fuel cost and equipment maintenance.

Fund	Operating Costs:	FY 2016	FY 2017	FY 2018	FY 2019	FY's 20-25
		101	Property lease	\$ 40,000	\$ 41,120	\$ 42,271
101	Operational Savings		\$ (105,000)	\$ (105,000)	\$ (105,000)	\$ (630,000)
	<b>TOTAL</b>	<u>\$ 40,000</u>	<u>\$ (63,880)</u>	<u>\$ (62,729)</u>	<u>\$ (61,545)</u>	<u>\$ (342,492)</u>

Table H-1 Northern NM Transfer Station (6201)



Fiscal Year 2016 Budget

Chapter 7 CAPITAL IMPROVEMENTS

<b>Project Name:</b>	Public Works Facility - Phase 2	<b>Project Manager:</b>	Brad Isaacson
<b>Cost Center:</b>	6208	<b>Recurring Project</b>	<input type="checkbox"/>
<b>Funding Source/s:</b>	101 - General Fund 313 - Capital Outlay GRT	<b>Non-Recurring Project</b>	<input checked="" type="checkbox"/>

**Project Description:** Design, build and furnish new Public Works - Property control / O&M facility to include offices, warehouse, and maintenance shops. Approximately 9,000 square feet. To replace the old building at the Galisteo Road facility.

Fund	Capital Budget:	CURRENT	ESTIMATED BUDGET			
		FY 2016	FY 2017	FY 2018	FY 2019	FY's 20-25
101	Roadways (Bridge/Culvert)	\$ 20,373				
313	Building Capitalized Contractual Service	\$ 1,150,000				
<b>TOTAL</b>		\$ 1,170,373	\$ _____	\$ _____	\$ _____	\$ _____

**Operating Description:** This O&M estimate is based upon an \$8.00 / SF / yr projection of O&M expenditures. It includes utility costs, custodial and maintenance activities. Actual net expenses will be somewhat lower as the Property Control offices at 2600 Galisteo will be vacated.

Fund	Operating Costs:	FY 2016	FY 2017	FY 2018	FY 2019	FY's 20-25
101	Operation and Maintenance		\$ 72,000	\$ 72,000	\$ 72,000	\$ 432,000
<b>TOTAL</b>		\$ _____	\$ 72,000	\$ 72,000	\$ 72,000	\$ 432,000

Table H-2 Public Works Facility - Phase 2 (6208)



Fiscal Year 2016 Budget

Chapter 7 CAPITAL IMPROVEMENTS

<b>Project Name:</b>	County Road 50-A	<b>Project Manager:</b>	Chuck Vigil
<b>Cost Center:</b>	6159	<b>Recurring Project</b>	<input type="checkbox"/>
<b>Funding Source/s:</b>	351 - GOB Series 2013	<b>Non-Recurring Project</b>	<input checked="" type="checkbox"/>

**Project Description:** Provide Engineering services to develop a Priority Plan based on a completed drainage analysis to segment CR50A and identify right-of-way and drainage easement requirements/issues. Priority plan should identify what segment of CR50A can be improved within the project budget.

Fund	Capital Budget:	CURRENT	ESTIMATED BUDGET			
		FY 2016	FY 2017	FY 2018	FY 2019	FY's 20-25
351	Roadways (Bridge/Culvert)	\$ 90,779				
<b>TOTAL</b>		\$ 90,779	\$ -	\$ -	\$ -	\$ -

**Operating Description:** The scope of the improvements and operational impact will be developed as a part of the design. No operational costs or benefits are projected and included below.

Fund	Operating Costs:	FY 2016	FY 2017	FY 2018	FY 2019	FY's 20-25
<b>TOTAL</b>		\$ -	\$ -	\$ -	\$ -	\$ -

Table H-3 County Road 50-A





Fiscal Year 2016 Budget

Chapter 7 CAPITAL IMPROVEMENTS

<b>Project Name:</b>	Los Pinos Road	<b>Project Manager:</b>	Chuck Vigil
<b>Cost Center:</b>	6167	<b>Recurring Project</b>	<input checked="" type="checkbox"/>
<b>Funding Source/s:</b>	313 - Capital Outlay GRT 352 - GOB Series 2015	<b>Non-Recurring Project</b>	<input type="checkbox"/>

**Project Description:** Provide services to design and construct an all weather crossing on Los Pinos Road where it intersects the Arroyo de los Chamisos. This project is deemed a recurring project because there are a large number of low water crossings on County maintained throughout the County.

Fund	Capital Budget:	CURRENT	ESTIMATED BUDGET			
		FY 2016	FY 2017	FY 2018	FY 2019	FY's 20-25
313	Roadways (Bridge/Culvert)	\$ 281,000				
352	Roadways (Bridge/Culvert)	\$ 500,000				
<b>TOTAL</b>		\$ 781,000	\$ -	\$ -	\$ -	\$ -

**Operating Description:** The all weather crossing would improve access for residents during storm events but would not require any more maintenance than the road clearing currently needed after storms.

Fund	Operating Costs:	FY 2016	FY 2017	FY 2018	FY 2019	FY's 20-25
<b>TOTAL</b>		\$ -	\$ -	\$ -	\$ -	\$ -

Table H-4 Los Pinos Road (6167)



Fiscal Year 2016 Budget

Chapter 7 CAPITAL IMPROVEMENTS

<b>Project Name:</b>	NE/SE Connector	<b>Project Manager:</b>	Chuck Vigil
<b>Cost Center:</b>	6181	<b>Recurring Project</b>	<input type="checkbox"/>
<b>Funding Source/s:</b>	311 - Road Projects	<b>Non-Recurring Project</b>	<input checked="" type="checkbox"/>
	313 - Capital Outlay GRT		
	351 - GOB Series 2013		
	352 - GOB Series 2015		

**Project Description:** Procure Engineering services to develop a Corridor and Alignment Study for the Northeast and Southeast Connector roads. Obtain Engineering services to design, provide right-of-way alignment, obtain right-of-way acquisition and construction services. The funding for construction of the 1.5 mile NE Connector will be provided by the New Mexico Department of Transportation (NMDOT) in FY18. An allocation for construction of the 4.3 mile SE Connector has been approved by the Board of County Commissioners and the precise funding source will be identified in the future.

Fund	Capital Budget:	CURRENT	ESTIMATED BUDGET			
		FY 2016	FY 2017	FY 2018	FY 2019	FY's 20-25
311	Roadways (Bridge/Culvert)	\$ 42,455				
313	Roadways Capitalized Contractual Service	\$ 1,418				
351	Roadways (Bridge/Culvert)	\$ 602,615				
352	Roadways (Bridge/Culvert)	\$ 800,000				
TBD	Roadways (Bridge/Culvert)		\$ 5,597,000			
<b>TOTAL</b>		<b>\$ 1,446,488</b>	<b>\$ 5,597,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**Operating Description:** It is expected that both the NE and SE Connectors will be constructed and operational in FY18. Even though NMDOT will provide the funding for the NE Connector, both roadways will be maintained by Santa Fe County. Because they will be newly constructed major arterials, there will be little O&M cost except snow removal for the first 8 years of operation. Snow removal costs average \$1,600 per mile.

Fund	Operating Costs:	FY 2016	FY 2017	FY 2018	FY 2019	FY's 20-25
101	Operations & Maintenance			\$ 9,280	\$ 9,280	\$ 55,680
<b>TOTAL</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ 9,280</b>	<b>\$ 9,280</b>	<b>\$ 55,680</b>

Table H-5 NE/SE Connector (6181)



Fiscal Year 2016 Budget

Chapter 7 CAPITAL IMPROVEMENTS

<b>Project Name:</b>	CR 55A General Goodwin Ranch	<b>Project Manager:</b>	Chuck Vigil
<b>Cost Center:</b>	6182	<b>Recurring Project</b>	<input type="checkbox"/>
<b>Funding Source/s:</b>	351 - GOB Series 2013	<b>Non-Recurring Project</b>	<input checked="" type="checkbox"/>

**Project Description:** Provide Engineer services to design and construct drainage and road surface improvements for CR55A. This roadway has been subject to extensive flooding that completely isolates residents during flooding events.

Fund	Capital Budget:	CURRENT	ESTIMATED BUDGET			
		FY 2016	FY 2017	FY 2018	FY 2019	FY's 20-25
351	Roadway Capitalized Contractual Service	\$ 1,391,813				
<b>TOTAL</b>		\$ 1,391,813	\$ -	\$ -	\$ -	\$ -

**Operating Description:** The analysis and design is currently underway. The intention is to reduce the routine grading and maintenance repairs needed after flood events. This will lessen the operational costs associated with flooding events. Because the project design is still underway, savings for future fiscal years are not yet estimated.

Fund	Operating Costs:	FY 2016	FY 2017	FY 2018	FY 2019	FY's 20-25
<b>TOTAL</b>		\$ -	\$ -	\$ -	\$ -	\$ -

Table H-6 CR 55A General Goodwin Ranch (6182)



Fiscal Year 2016 Budget

Chapter 7 CAPITAL IMPROVEMENTS

<b>Project Name:</b>	Vista Redonda	<b>Project Manager:</b>	Chuck Vigil
<b>Cost Center:</b>	6197	<b>Recurring Project</b>	<input checked="" type="checkbox"/>
<b>Funding Source/s:</b>	313 - Capital Outlay 351 - GOB Series 2013	<b>Non-Recurring Project</b>	<input type="checkbox"/>

**Project Description:** Provide Engineering services to design and construct drainage and road surface improvements for Vista Redonda and Paseo Encantado SW. The project will improve approximately 0.42 miles from a dirt to paved surface, and will improve the drainage on the roadway with drainage and retaining wall improvements.

Fund	Capital Budget:	CURRENT	ESTIMATED BUDGET			
		FY 2016	FY 2017	FY 2018	FY 2019	FY's 20-25
313	Roadway Capitalized Contractual Service	\$ 29,409				
351	Roadways (Bridge/Culvert)	\$ 600,000				
<b>TOTAL</b>		<u>\$ 629,409</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

**Operating Description:** The project is projected to have a neutral operational burden as the costs of pavement maintenance will be offset by the elination of the frequent grading required by the dirt roadway. Therefore there are no projected increased costs for this improvement.

Fund	Operating Costs:	FY 2016	FY 2017	FY 2018	FY 2019	FY's 20-25
<b>TOTAL</b>		<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

Table H-7 Vista Redonda (6197)



Fiscal Year 2016 Budget

Chapter 7 CAPITAL IMPROVEMENTS

<b>Project Name:</b>	County Road 89	<b>Project Manager:</b>	Chuck Vigil
<b>Cost Center:</b>	6198	<b>Recurring Project</b>	<input checked="" type="checkbox"/>
<b>Funding Source/s:</b>	352 - GOB Series 2015	<b>Non-Recurring Project</b>	<input type="checkbox"/>

**Project Description:** Provide Engineering services to design and construct drainage and road surfacing improvements for CR89. Pueblo of Pojoaque easements will be required.

Fund	Capital Budget:	CURRENT	ESTIMATED BUDGET			
		FY 2016	FY 2017	FY 2018	FY 2019	FY's 20-25
352	Roadways (Bridge/Culvert)	\$ 178,000				
<b>TOTAL</b>		\$ 178,000	\$ -	\$ -	\$ -	\$ -

**Operating Description:** The project is intended to reduce maintenance expenses for the roadway associated with repair of storm-caused damage. While wildly variable with the occurrence of storm events, this is estimated at approximately \$1,500 a year.

Fund	Operating Costs:	FY 2016	FY 2017	FY 2018	FY 2019	FY's 20-25
		204	Operation and Maintenance		\$ (1,500)	\$ (1,500)
<b>TOTAL</b>		\$ -	\$ (1,500)	\$ (1,500)	\$ (1,500)	\$ (9,000)

Table H-8 County Road 89 (6198)



Fiscal Year 2016 Budget

Chapter 7 CAPITAL IMPROVEMENTS

<b>Project Name:</b>	County Road 89-C	<b>Project Manager:</b>	Chuck Vigil
<b>Cost Center:</b>	6199	<b>Recurring Project</b>	<input checked="" type="checkbox"/>
<b>Funding Source/s:</b>	351 - GOB Series 2013 352 - GOB Series 2015	<b>Non-Recurring Project</b>	<input type="checkbox"/>

**Project Description:** Provide Engineering services to design and construct drainage and road surfacing improvements for CR89C. The project will result in a repaved surface of 0.19 miles with improved structures for directing surface drainage. Land acquisitions will be required.

Fund	Capital Budget:	CURRENT	ESTIMATED BUDGET			
		FY 2016	FY 2017	FY 2018	FY 2019	FY's 20-25
351	Roadways (Bridge/Culvert)	\$ 329,196				
352	Roadways (Bridge/Culvert)	\$ 222,000				
<b>TOTAL</b>		<u>\$ 551,196</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

**Operating Description:** This project will not require an additional operational and maintenance burden. Instead, the project will address reducing offsite property damage during storm events. No operational costs are projected below.

Fund	Operating Costs:	FY 2016	FY 2017	FY 2018	FY 2019	FY's 20-25
<b>TOTAL</b>		<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

Table H-9 County Road 89-C



Fiscal Year 2016 Budget

Chapter 7 CAPITAL IMPROVEMENTS

<b>Project Name:</b>	County Road 84-D	<b>Project Manager:</b>	Chuck Vigil
<b>Cost Center:</b>	6202	<b>Recurring Project</b>	<input checked="" type="checkbox"/>
<b>Funding Source/s:</b>	351 - GOB Series 2013	<b>Non-Recurring Project</b>	<input type="checkbox"/>

**Project Description:** Provide a drainage analysis study to develop a Priority Plan for future planning of drainage and road surfacing improvements for a 0.44 mile segment of CR84D to mitigate flooding along this segment of the road. Drainage easements will be required.

Fund	Capital Budget:	CURRENT	ESTIMATED BUDGET			
		FY 2016	FY 2017	FY 2018	FY 2019	FY's 20-25
351	Roadway Capitalized Contractual Service	\$ 37,237				
<b>TOTAL</b>		\$ 37,237	\$ -	\$ -	\$ -	\$ -

**Operating Description:** The priority plan will result in the identification of future roadway improvements. As such, there will be no direct operational and maintenance cost implications of this phase of the project and no costs are projected below.

Fund	Operating Costs:	FY 2016	FY 2017	FY 2018	FY 2019	FY's 20-25
<b>TOTAL</b>		\$ -	\$ -	\$ -	\$ -	\$ -

Table H-10 County Road 84-D



Fiscal Year 2016 Budget

Chapter 7 CAPITAL IMPROVEMENTS

<b>Project Name:</b>	Spruce Street	<b>Project Manager:</b>	Chuck Vigil
<b>Cost Center:</b>	6206	<b>Recurring Project</b>	<input checked="" type="checkbox"/>
<b>Funding Source/s:</b>	351 - GOB Series 2013	<b>Non-Recurring Project</b>	<input type="checkbox"/>

**Project Description:** Provide construction services for drainage and road surface improvements to Spruce Road.

Fund	Capital Budget:	CURRENT	ESTIMATED BUDGET			
		FY 2016	FY 2017	FY 2018	FY 2019	FY's 20-25
351	Roadways (Bridge/Culvert)	\$ 217,277				
	<b>TOTAL</b>	\$ 217,277	\$ -	\$ -	\$ -	\$ -

**Operating Description:** This chip seal project will improve approximately .81 miles of road surface. The annual O&M for this road, based upon a 20-year lifetime is estimated at \$5,700. However, those O&M needs are not evenly spaced throughout the 20 years. Snow removal is estimated at \$1,296, Year 3 fog seal at \$1,971, Year 7 crack and chip seal - \$32,428, year 12 chip seal at \$25,948, year 15 fog seal at \$1,971, year 18 chip seal at \$25,948.

Fund	Operating Costs:	FY 2016	FY 2017	FY 2018	FY 2019	FY's 20-25
		204	Operating and Maintenance	\$ 1,300	\$ 1,300	\$ 1,300
	<b>TOTAL</b>	\$ 1,300	\$ 1,300	\$ 1,300	\$ 3,270	\$ 40,228

Table H-11 Spruce Street (6206)





Fiscal Year 2016 Budget

Chapter 7 CAPITAL IMPROVEMENTS

<b>Project Name:</b>	Race Track Subdivision	<b>Project Manager:</b>	Chuck Vigil
<b>Cost Center:</b>	6207	<b>Recurring Project</b>	<input checked="" type="checkbox"/>
<b>Funding Source/s:</b>	351 - GOB Series 2013	<b>Non-Recurring Project</b>	<input type="checkbox"/>

**Project Description:** Provide engineering services to develop a drainage analysis of the Race Track Subdivision in order to determine the impacts of the proposed drainage and road surface improvements and identify drainage easements required. Analysis will result in the improvement of up to 0.74 miles of road surface, improving roadway from a dirt road to a double penetration chip seal surface. Construct drainage and road surface improvements within project budget. Approximately eight drainage easements will be required.

Fund	Capital Budget:	CURRENT	ESTIMATED BUDGET			
		FY 2016	FY 2017	FY 2018	FY 2019	FY's 20-25
351	Roadways (Bridge/Culvert)	\$ 317,134				
<b>TOTAL</b>		<u>\$ 317,134</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

**Operating Description:** The operational and maintenance burden of the project is estimated to be neutral. While there will be up to 0.73 miles of paved roadway to maintain, it is projected that the burden of pavement maintenance will be offset by the frequent repairs and grading of this flood prone roadway. Therefore, no O&M costs are projected below.

Fund	Operating Costs:	FY 2016	FY 2017	FY 2018	FY 2019	FY's 20-25
<b>TOTAL</b>		<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

Table H-12 Race Track Subdivision (6207)



Fiscal Year 2016 Budget

Chapter 7 CAPITAL IMPROVEMENTS

<b>Project Name:</b>	Rancho Alegre	<b>Project Manager:</b>	Chuck Vigil
<b>Cost Center:</b>	6209	<b>Recurring Project</b>	<input checked="" type="checkbox"/>
<b>Funding Source/s:</b>	351 - GOB Series 2013	<b>Non-Recurring Project</b>	<input type="checkbox"/>

**Project Description:** Procure construction services for Rancho Alegre for a double chip seal road surface. Project will improve approximately 1.4 miles of existing dirt road surface to a double penetration chipseal surface.

Fund	Capital Budget:	CURRENT	ESTIMATED BUDGET			
		FY 2016	FY 2017	FY 2018	FY 2019	FY's 20-25
351	Roadways (Bridge/Culvert)	\$ 264,335				
<b>TOTAL</b>		<u>\$ 264,335</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

**Operating Description:** This chip seal project will improve approximately 1.4 miles of road surface. The annual O&M for this road, based upon a 20-year lifetime is estimated at \$9,850. However, those O&M needs are not evenly spaced throughout the 20 years. Snow removal is estimated at \$2,240, Year 3 fog seal at \$3,400, Year 7 crack and chip seal - \$56,000, year 12 chip seal at \$44,800, year 15 fog seal at \$3,400, year 18 chip seal at \$44,800.

Fund	Operating Costs:	FY 2016	FY 2017	FY 2018	FY 2019	FY's 20-25
		204	Operations & Maintenance	\$ 2,240	\$ 2,240	\$ 5,640
<b>TOTAL</b>		<u>\$ 2,240</u>	<u>\$ 2,240</u>	<u>\$ 5,640</u>	<u>\$ 2,240</u>	<u>\$ 69,440</u>

Table H-13 Rancho Alegre (6209)



Fiscal Year 2016 Budget

Chapter 7 CAPITAL IMPROVEMENTS

<b>Project Name:</b>	Calle Cantando	<b>Project Manager:</b>	Chuck Vigil
<b>Cost Center:</b>	6210	<b>Recurring Project</b>	<input checked="" type="checkbox"/>
<b>Funding Source/s:</b>	351 - GOB Series 2013	<b>Non-Recurring Project</b>	<input type="checkbox"/>

**Project Description:** Procure constuction services for Calle Cantando to improve 0.66 miles of an existing dirt road surface and improve roadway to a double penetration chip seal road surface.

Fund	Capital Budget:	CURRENT	ESTIMATED BUDGET			
		FY 2016	FY 2017	FY 2018	FY 2019	FY's 20-25
351	Roadways (Bridge/Culvert)	\$ 118,500				
<b>TOTAL</b>		\$ 118,500	\$ -	\$ -	\$ -	\$ -

**Operating Description:** This chip seal project will improve approximately 0.66 miles of road surface. The annual O&M for this road, based upon a 20-year lifetime is estimated at \$4,650. However, those O&M needs are not evenly spaced throughout the 20 years. Snow removal is estimated at \$1,050, Year 3 fog seal at \$1,600, Year 7 crack and chip seal - \$26,400, year 12 chip seal at \$21,100, year 15 fog seal at \$1,600, year 18 chip seal at \$21,000.

Fund	Operating Costs:	FY 2016	FY 2017	FY 2018	FY 2019	FY's 20-25
		204	Operations & Maintenance		\$ 1,050	\$ 1,050
<b>TOTAL</b>		\$ -	\$ 1,050	\$ 1,050	\$ 2,650	\$ 32,700

Table H-14 Calle Cantando (6210)



Fiscal Year 2016 Budget

Chapter 7 CAPITAL IMPROVEMENTS

<b>Project Name:</b>	Paseo Rincon	<b>Project Manager:</b>	Chuck Vigil
<b>Cost Center:</b>	6211	<b>Recurring Project</b>	<input checked="" type="checkbox"/>
<b>Funding Source/s:</b>	351 - GOB Series 2013	<b>Non-Recurring Project</b>	<input type="checkbox"/>

**Project Description:** Procure constuction services for Paseo de Rincon to improve 0.28 miles of dirt roadway to a double penetration chip seal road surface.

Fund	Capital Budget:	CURRENT	ESTIMATED BUDGET			
		FY 2016	FY 2017	FY 2018	FY 2019	FY's 20-25
351	Roadways (Bridge/Culvert)	\$ 59,500				
<b>TOTAL</b>		\$ 59,500	\$ -	\$ -	\$ -	\$ -

**Operating Description:** This chip seal project will improve approximately 0.28 miles of road surface. The annual O&M for this road, based upon a 20-year lifetime is estimated at \$1,975. However, those O&M needs are not evenly spaced throughout the 20 years. Snow removal is estimated at \$450, Year 3 fog seal at \$675, Year 7 crack and chip seal - \$11,200, year 12 chip seal at \$8,900, year 15 fog seal at \$675, year 18 chip seal at \$8,900.

Fund	Operating Costs:	FY 2016	FY 2017	FY 2018	FY 2019	FY's 20-25
		204	Operations & Maintenance		\$ 450	\$ 450
<b>TOTAL</b>		\$ -	\$ 450	\$ 450	\$ 1,125	\$ 13,900

Table H-15 Paseo Rincon (6211)



Fiscal Year 2016 Budget

Chapter 7 CAPITAL IMPROVEMENTS

<b>Project Name:</b>	Camino Pacifico	<b>Project Manager:</b>	Chuck Vigil
<b>Cost Center:</b>	6212	<b>Recurring Project</b>	<input type="checkbox"/>
<b>Funding Source/s:</b>	351 - GOB Series 2013	<b>Non-Recurring Project</b>	<input checked="" type="checkbox"/>

**Project Description:** Camino Pacifico is within the Sunlit Hills Subdivision. This road currently has an unpaved surface and due to the amount of rock in the road base it is impossible to blade. The scope of the projects entails a chip seal surface on Camino Pacifico, beginning at Paseo del Pinon and ending at Nine Mile Road a distance of 0.96 miles.

Fund	Capital Budget:	CURRENT	ESTIMATED BUDGET			
		FY 2016	FY 2017	FY 2018	FY 2019	FY's 20-25
351	Roadways (Bridge/Culvert)	\$ 192,000				
<b>TOTAL</b>		<u>\$ 192,000</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

**Operating Description:** The O & M projection for this road is an average of \$6,766/year based on a 20 year life expectancy based on the following applications: Snow removal - \$1,536 each year, Year 3/fog seal- \$2,336, Year 7/crack seal & chip seal - \$38,433, Year 12/chip seal- \$30,753, Year 15/fog seal- \$2,336 Year 18/chip seal- \$30,753.

Fund	Operating Costs:	FY 2016	FY 2017	FY 2018	FY 2019	FY's 20-25
		204	Operations and Maintenance	\$ 1,536	\$ 1,536	\$ 3,872
<b>TOTAL</b>		<u>\$ 1,536</u>	<u>\$ 1,536</u>	<u>\$ 3,872</u>	<u>\$ 1,536</u>	<u>\$ 47,649</u>

Table H-16 Camino Pacifico (6212)



Fiscal Year 2016 Budget

Chapter 7 CAPITAL IMPROVEMENTS

<b>Project Name:</b>	Puye Road	<b>Project Manager:</b>	Chuck Vigil
<b>Cost Center:</b>	6213	<b>Recurring Project</b>	<input checked="" type="checkbox"/>
<b>Funding Source/s:</b>	351 - GOB Series 2013	<b>Non-Recurring Project</b>	<input type="checkbox"/>

**Project Description:** Procure constuction service to improve 0.98 miles of an existing dirt roadway to a double penetration chipseal road surface.

Fund	Capital Budget:	CURRENT	ESTIMATED BUDGET			
		FY 2016	FY 2017	FY 2018	FY 2019	FY's 20-25
351	Roadways (Bridge/Culvert)	\$ 168,000				
	<b>TOTAL</b>	\$ 168,000	\$ -	\$ -	\$ -	\$ -

**Operating Description:** The O & M projection for this road is an average of \$6,800/year based on a 20 year life expectancy based on the following applications: Snow removal - \$1,550 each year, Year 3/fog seal- \$2,500, Year 7/crack seal & chip seal - \$39,000, Year 12/chip seal- \$31,000, Year 15/fog seal-\$2,400 Year 18/chip seal- \$31,000.

Fund	Operating Costs:	FY 2016	FY 2017	FY 2018	FY 2019	FY's 20-25
204	Operations and Maintenance		\$ 1,550	\$ 1,550	\$ 4,050	\$ 48,300
	<b>TOTAL</b>	\$ -	\$ 1,550	\$ 1,550	\$ 4,050	\$ 48,300

Table H-17 Puye Road (6213)



Fiscal Year 2016 Budget

Chapter 7 CAPITAL IMPROVEMENTS

<b>Project Name:</b>	Avenida Buena Ventura	<b>Project Manager:</b>	Chuck Vigil
<b>Cost Center:</b>	6214	<b>Recurring Project</b>	<input checked="" type="checkbox"/>
<b>Funding Source/s:</b>	351 - GOB Series 2013	<b>Non-Recurring Project</b>	<input type="checkbox"/>

**Project Description:** Procure construction services to improve 0.23 miles of existing dirt roadway to a double penetration chipseal paved surface.

Fund	Capital Budget:	CURRENT	ESTIMATED BUDGET			
		FY 2016	FY 2017	FY 2018	FY 2019	FY's 20-25
351	Roadways (Bridge/Culvert)	\$ 91,000				
	<b>TOTAL</b>	<u>\$ 91,000</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

**Operating Description:** This chip seal project will improve approximately 0.28 miles of road surface. The annual O&M for this road, based upon a 20-year lifetime is estimated at \$1,600. However, those O&M needs are not evenly spaced throughout the 20 years. Snow removal is estimated at \$370, Year 3 fog seal at \$550, Year 7 crack and chip seal - \$9,200, year 12 chip seal at \$7,300, year 15 fog seal at \$550, year 18 chip seal at \$7,300.

Fund	Operating Costs:	FY 2016	FY 2017	FY 2018	FY 2019	FY's 20-25
		204	Operations & Maintenance		\$ 370	\$ 370
	<b>TOTAL</b>	<u>\$ -</u>	<u>\$ 370</u>	<u>\$ 370</u>	<u>\$ 920</u>	<u>\$ 9,520</u>

Table H-18 Avenida Buena Ventura (6214)



Fiscal Year 2016 Budget

Chapter 7 CAPITAL IMPROVEMENTS

<b>Project Name:</b>	Glorieta Estates Roads	<b>Project Manager:</b>	Chuck Vigil
<b>Cost Center:</b>	6215	<b>Recurring Project</b>	<input checked="" type="checkbox"/>
<b>Funding Source/s:</b>	351 - GOB Series 2013	<b>Non-Recurring Project</b>	<input type="checkbox"/>

**Project Description:** Procure construction services to improve Pine Haven Drive, Raven Tree Road and Pop Challee from a dirt roadway to a paved, double penetration chipseal road surface. These roads total 1.26 miles.

Fund	Capital Budget:	CURRENT	ESTIMATED BUDGET			
		FY 2016	FY 2017	FY 2018	FY 2019	FY's 20-25
351	Roadways (Bridge/Culvert)	\$ 200,000				
<b>TOTAL</b>		<u>\$ 200,000</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

**Operating Description:** The O & M projection for this road is an average of \$8,600/year based on a 20 year life expectancy based on the following applications: Snow removal - \$1,950 each year, Year 3/fog seal- \$3,050, Year 7/crack seal & chip seal - \$49,000, Year 12/chip seal- \$39,000, Year 15/fog seal- \$3,050 Year 18/chip seal- \$39,000.

Fund	Operating Costs:	FY 2016	FY 2017	FY 2018	FY 2019	FY's 20-25
		204	Operations & Maintenance		\$ 1,950	\$ 1,950
<b>TOTAL</b>		<u>\$ -</u>	<u>\$ 1,950</u>	<u>\$ 1,950</u>	<u>\$ 5,000</u>	<u>\$ 60,700</u>

Table H-19 Glorieta Estates Roads (6215)





Fiscal Year 2016 Budget

Chapter 7 CAPITAL IMPROVEMENTS

<b>Project Name:</b>	La Barbara Road	<b>Project Manager:</b>	Chuck Vigil
<b>Cost Center:</b>	0692	<b>Recurring Project</b>	<input checked="" type="checkbox"/>
<b>Funding Source/s:</b>	351 - GOB Series 2013	<b>Non-Recurring Project</b>	<input type="checkbox"/>

**Project Description:** Provide Engineering services to develop a Priority Plan based on a completed drainage analysis, to provide future planing of CR67F, La Barbara Road. Provide Engineering services for a project drainage and road surfacing design and construct drainage and road surfacing improvements within the provided budget. Improvement of 0.26 miles of roadway from existing dirt and rock surface to a paved road surface with improvements to currently undersized drainage structures.

Fund	Capital Budget:	CURRENT	ESTIMATED BUDGET			
		FY 2016	FY 2017	FY 2018	FY 2019	FY's 20-25
351	Roadways (Bridge/Culvert)	\$ 500,000				
<b>TOTAL</b>		<u>\$ 500,000</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

**Operating Description:** This chip seal project will improve approximately 0.26 miles of road surface. The annual O&M for this road, based upon a 20-year lifetime is estimated at \$1,975. However, those O&M needs are not evenly spaced throughout the 20 years. Snow removal is estimated at \$450, Year 3 fog seal at \$675, Year 7 crack and chip seal - \$11,200, year 12 chip seal at \$8,900, year 15 fog seal at \$675, year 18 chip seal at \$8,900.

Fund	Operating Costs:	FY 2016	FY 2017	FY 2018	FY 2019	FY's 20-25
		204	Operations & Maintenance		\$ 1,975	\$ 1,975
<b>TOTAL</b>		<u>\$ -</u>	<u>\$ 1,975</u>	<u>\$ 1,975</u>	<u>\$ 2,650</u>	<u>\$ 23,050</u>

Table H-20 La Barbara Road (0692)



Fiscal Year 2016 Budget

Chapter 7 CAPITAL IMPROVEMENTS

I. Utilities

<b>Project Name:</b>	Agua Fria Utilities Plan	<b>Project Manager:</b>	David Madrid
<b>Cost Center:</b>	1444	<b>Recurring Project</b>	<input checked="" type="checkbox"/>
<b>Funding Source/s:</b>	505 - Enterprise - Water Fund	<b>Non-Recurring Project</b>	<input type="checkbox"/>

**Project Description:** Expansion of water and sewer service in the Historic Village of Agua Fria will ensure a safe, reliable and adequate supply of drinking water, expand fire protection and prevent septic tank contamination of ground water resources. The Santa Fe County Utilities (SFCU) Division of the Public Works Department is seeking to plan, design and construct water and sewer line extensions within the Historic Village to increase the number of residents served by public water and wastewater utilities.

Fund	Capital Budget:	CURRENT	ESTIMATED BUDGET			
		FY 2016	FY 2017	FY 2018	FY 2019	FY's 20-25
505	Roadway Capitalized Contractual Service	\$ 80,000				
<b>TOTAL</b>		<u>\$ 80,000</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

**Operating Description:** This project is the first phase of improving water and wastewater utility service in the Agua Fria traditional historic community. Subsequent phases will determine precisely what infrastructure is constructed and O&M projections will be determined at that time.

Fund	Operating Costs:	FY 2016	FY 2017	FY 2018	FY 2019	FY's 20-25
<b>TOTAL</b>		<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

Table I-1 Agua Fria Utilities Plan (1444)



Fiscal Year 2016 Budget

Chapter 7 CAPITAL IMPROVEMENTS

<b>Project Name:</b>	La Cienega Water Line Extension	<b>Project Manager:</b>	David Madrid
<b>Cost Center:</b>	1457		
<b>Funding Source/s:</b>	313 - Capital Outlay GRT	<b>Recurring Project</b>	<input type="checkbox"/>
	339 - GOB Series 2011 Imp/Refund	<b>Non-Recurring Project</b>	<input checked="" type="checkbox"/>
	340 - Equipment Loan Proceeds		

**Project Description:** Construction of an 8-inch water line loop in La Cienega at the end of Paseo C. de Baca. This extension of the Santa Fe County's utility service area will serve three roads, La Lomita, La Loma and Cielo de Oeste.

Fund	Capital Budget:	CURRENT	ESTIMATED BUDGET			
		FY 2016	FY 2017	FY 2018	FY 2019	FY's 20-25
313	Roadways (Bridge/Culvert)	\$ 167,900				
339	Roadways (Bridge/Culvert)	\$ 46,754				
340	Roadways (Bridge/Culvert)	\$ 306,762				
<b>TOTAL</b>		<u>\$ 521,416</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

**Operating Description:** Operational costs are projected to be low during the first decade of the project lifetime so now are projected. The cost and revenue of this water service extension will depend upon the number of utility customers who opt to connect to the service. Those revenues are not projected herein.

Fund	Operating Costs:	FY 2016	FY 2017	FY 2018	FY 2019	FY's 20-25
<b>TOTAL</b>		<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

Table I-2 La Cienega Water Line Extension (1457)



Fiscal Year 2016 Budget

Chapter 7 CAPITAL IMPROVEMENTS

<b>Project Name:</b>	La Cienega/Cienegilla Springs	<b>Project Manager:</b>	Jerry Schoeppner
<b>Cost Center:</b>	1458	<b>Recurring Project</b>	<input type="checkbox"/>
<b>Funding Source/s:</b>	313 - Capital Outlay GRT	<b>Non-Recurring Project</b>	<input checked="" type="checkbox"/>
	340 - Equipment Loan Proceeds		

**Project Description:** This grant from the Water Trust Board is to fund a project to better understand the hydrology of the Cienegilla Springs area of La Cienega. The project will include the design and construction of a springs monitoring station for the area.

Fund	Capital Budget:	CURRENT	ESTIMATED BUDGET			
		FY 2016	FY 2017	FY 2018	FY 2019	FY's 20-25
313	Roadways (Bridge/Culvert)	\$ 6,544				
340	Roadways (Bridge/Culvert)	\$ 130,810				
<b>TOTAL</b>		\$ 137,354	\$ -	\$ -	\$ -	\$ -

**Operating Description:** Minor anticipated maintenance expenses for this station are anticipated in the first 10 years of the project lifetime.

Fund	Operating Costs:	FY 2016	FY 2017	FY 2018	FY 2019	FY's 20-25
<b>TOTAL</b>		\$ -	\$ -	\$ -	\$ -	\$ -

Table I-3 La Cienega/Cienegilla Springs (1458)



Fiscal Year 2016 Budget

Chapter 7 CAPITAL IMPROVEMENTS

<b>Project Name:</b>	Quill Plant Improvements	<b>Project Manager:</b>	David Madrid
<b>Cost Center:</b>	1473	<b>Recurring Project</b>	<input checked="" type="checkbox"/>
<b>Funding Source/s:</b>	351 - GOB Series 2013 352 - GOB Series 2015	<b>Non-Recurring Project</b>	<input type="checkbox"/>

**Project Description:** Entails updating this 30 year old facility to convert it into a regional facility that will serve SDA-1 south and east of I-25, plus a portion of the SW quadrant of the intersection of I-25 and NM 599. Includes the renovation of the primary and secondary aeration systems; improvements to the entrance works for better removal and classification of floating solids; staff quarters, complete with break room, work stations; additional operations for enhanced treated effluent quality. Facility is strategically located to make raw water available to use by industry in SDA-1 effluent System and location have a great potential for making this a strategically located facility that will generate raw water that could be used in the near future in industrial processes or alternative energy generation. Providing the New Mexico State Penitentiary with wastewater services is the equivalent of having between 200 and 250 new residential customers, which added to the 325 currently served would mean a 75% increase.

Fund	Capital Budget:	CURRENT	ESTIMATED BUDGET			
		FY 2016	FY 2017	FY 2018	FY 2019	FY's 20-25
351	Leasehold Infrastructure Improvements	\$ 2,480,104				
352	Leasehold Infrastructure Improvements	\$ 250,000				
<b>TOTAL</b>		<u>\$ 2,730,104</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

**Operating Description:** These projects will help to reduce operational expenses at the wastewater treatment plant and the additional burden for the newly installed equipment is projected to be approximately equally offset by the repairs to the equipment that is being replaced.

Fund	Operating Costs:	FY 2016	FY 2017	FY 2018	FY 2019	FY's 20-25
<b>TOTAL</b>		<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

Table I-4 Quill Plant Improvements (1473)



Fiscal Year 2016 Budget

Chapter 7 CAPITAL IMPROVEMENTS

<b>Project Name:</b>	TL2N Waterline Improvement	<b>Project Manager:</b>	David Madrid
<b>Cost Center:</b>	1474	<b>Recurring Project</b>	<input checked="" type="checkbox"/>
<b>Funding Source/s:</b>	339 - GOB Series 2011 Imp/Refund	<b>Non-Recurring Project</b>	<input type="checkbox"/>

**Project Description:** This project involves extending water service along the Old Santa Fe Trail from Mt. Cloud Zen Road at the City limits to the southern end of El Gancho Way. The pipeline extension is a combination of 12 and 8 inch pipe and is approximately 1.6 miles in length.

<u>Fund</u> <u>Capital Budget:</u>	CURRENT	ESTIMATED BUDGET			
	FY 2016	FY 2017	FY 2018	FY 2019	FY's 20-25
339 Roadways (Bridge/Culvert)	\$ 250,000				
<b>TOTAL</b>	<u>\$ 250,000</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

**Operating Description:** There are not expected operational costs for this waterline in the first 10 years of the project life.

<u>Fund</u> <u>Operating Costs:</u>	FY 2016	FY 2017	FY 2018	FY 2019	FY's 20-25
<b>TOTAL</b>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

Table I-5 TL2N Waterline Improvement (1474)



Fiscal Year 2016 Budget

Chapter 7 CAPITAL IMPROVEMENTS

<b>Project Name:</b>	Chupadero MDWCA	<b>Project Manager:</b>	David Madrid
<b>Cost Center:</b>	1477		
<b>Funding Source/s:</b>	313 - Capital Outlay GRT	<b>Recurring Project</b>	<input checked="" type="checkbox"/>
	339 - GOB Series 2011 Imp/Refund	<b>Non-Recurring Project</b>	<input type="checkbox"/>
	505 - Enterprise - Water		

**Project Description:** Santa Fe County is working with the Chupadero Water and Sewerage Corporation, a Mutual Domestic Water Consumer's Association, to improve and acquire the Chupadero water system. The capital project includes locating a new source of supply for the system, installing water meters to determine usage by customers and improvements to the system's storage and distribution infrastructure.

Fund	Capital Budget:	CURRENT	ESTIMATED BUDGET			
		FY 2016	FY 2017	FY 2018	FY 2019	FY's 20-25
313	Roadway Capitalized Contractual Service	\$ 305,000				
339	Roadway Capitalized Contractual Service	\$ 77,656				
505	Roadway Capitalized Contractual Service	\$ 100,000				
<b>TOTAL</b>		<u>\$ 482,656</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

**Operating Description:** The acquisition of the system will incorporate the 50-60 customers into the Santa Fe County Utility. This will add to operational cost and also increase revenue. Because the improvements to the system have not yet been designed, the O&M (and revenue) impacts have not yet been projected.

Fund	Operating Costs:	FY 2016	FY 2017	FY 2018	FY 2019	FY's 20-25
<b>TOTAL</b>		<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

Table I-6 Chupadero MDWCA (1477)



Fiscal Year 2016 Budget

Chapter 7 CAPITAL IMPROVEMENTS

<b>Project Name:</b>	Canoncito MDWCA	<b>Project Manager:</b>	David Madrid
<b>Cost Center:</b>	1484		
<b>Funding Source/s:</b>	313 - Capital Outlay GRT	<b>Recurring Project</b>	<input checked="" type="checkbox"/>
	339 - GOB Series 2011 Imp/Refund	<b>Non-Recurring Project</b>	<input type="checkbox"/>

**Project Description:** Santa Fe County is working with the Canoncito Mutual Domestic Water Consumer's Association, to improve and acquire the Canoncito water system. The capital project includes locating a new source of supply for the system, installing water meters to determine usage by customers and improvements to the system's storage and distribution infrastructure.

Fund	Capital Budget:	CURRENT	ESTIMATED BUDGET			
		FY 2016	FY 2017	FY 2018	FY 2019	FY's 20-25
313	Roadways (Bridge/Culvert)	\$ 20,000				
313	Roadway Capitalized Contractual Service	\$ 185,544				
339	Roadway Capitalized Contractual Service	\$ 50,000				
	<b>TOTAL</b>	<u>\$ 255,544</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

**Operating Description:** The acquisition of the system will incorporate additional customers into the Santa Fe County Utility. This will add to operational cost and also increase revenue. Because the improvements to the system have not yet been designed, the O&M (and revenue) impacts have not yet been projected.

Fund	Operating Costs:	FY 2016	FY 2017	FY 2018	FY 2019	FY's 20-25
	<b>TOTAL</b>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

Table I-7 Canoncito MDWCA (1484)





Fiscal Year 2016 Budget

Chapter 7 CAPITAL IMPROVEMENTS

<b>Project Name:</b>	Hyde Park Estates MDWCA	<b>Project Manager:</b>	Erik Aaboe
<b>Cost Center:</b>	1485	<b>Recurring Project</b>	<input checked="" type="checkbox"/>
<b>Funding Source/s:</b>	313 - Capital Outlay GRT	<b>Non-Recurring Project</b>	<input type="checkbox"/>
	339 - GOB Series 2011 Imp/Refund		

**Project Description:** This project is to make improvements necessary to incorporate the Hyde Park Estates water system into the Santa Fe County Utility. The project elements are to verify validity of easements, upgrade meter registers so that they can be read by County staff and design and make improvements to the source of supply to automate operations. When completed, all Hyde Park Estates customers will become customers of the utility.

Fund	Capital Budget:	CURRENT	ESTIMATED BUDGET			
		FY 2016	FY 2017	FY 2018	FY 2019	FY's 20-25
313	Roadway Capitalized Contractual Service	\$ 100,000				
339	Roadway Capitalized Contractual Service	\$ 15,000				
<b>TOTAL</b>		<u>\$ 115,000</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

**Operating Description:** This project will allow the customers of the Hyde park Estates system to become customers of the SFC Utility. Future operations and maintenance expenses specific to these customers will become part of the utility-wide rate base and water rates will be set to collect adequate revenue for the Utility's expenses.

Fund	Operating Costs:	FY 2016	FY 2017	FY 2018	FY 2019	FY's 20-25
		<b>TOTAL</b>		<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

Table I-8 Hyde Park Estates MDWCA (1485)



Fiscal Year 2016 Budget

Chapter 7 CAPITAL IMPROVEMENTS

<b>Project Name:</b>	Vista Aurora Sewer System	<b>Project Manager:</b>	David Madrid
<b>Cost Center:</b>	1489	<b>Recurring Project</b>	<input checked="" type="checkbox"/>
<b>Funding Source/s:</b>	313 - Capital Outlay GRT 505 - Enterprise - Water	<b>Non-Recurring Project</b>	<input type="checkbox"/>

**Project Description:** Design and implement a solution for the failing wastewater lift station in the Vista Aurora subdivision of the Agua Fria Traditional Historic Community. The planning and design will determine if a gravity sewer solution is possible for some or all of the community. If the elevations do not allow that option, a more robust lift station will be designed and constructed.

Fund	Capital Budget:	CURRENT	ESTIMATED BUDGET			
		FY 2016	FY 2017	FY 2018	FY 2019	FY's 20-25
313	Roadway Capitalized Contractual Service	\$ 32,000				
505	Roadway Capitalized Contractual Service	\$ 70,000				
<b>TOTAL</b>		<u>\$ 102,000</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

**Operating Description:** The operational expenses will be determined and projected once the project design is completed.

Fund	Operating Costs:	FY 2016	FY 2017	FY 2018	FY 2019	FY's 20-25
<b>TOTAL</b>		<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

Table I-9 Vista Aurora Sewer System (1489)



Fiscal Year 2016 Budget

Chapter 7 CAPITAL IMPROVEMENTS

<b>Project Name:</b>	Pojoaque Basin Regional Water System	<b>Project Manager:</b>	Sandra Ely
<b>Cost Center:</b>	1416		
<b>Funding Source/s:</b>	313 - Capital Outlay GRT	<b>Recurring Project</b>	<input checked="" type="checkbox"/>
	505 - Enterprise Water	<b>Non-Recurring Project</b>	<input type="checkbox"/>

**Project Description:** Santa Fe County, the Pueblos of Nambe, Pojoaque, San Ildefonso and Tesuque, the State of New Mexico, the United States, and the City of Santa Fe ("Settling Parties") have entered into a Settlement Agreement, which if adopted by the Federal Court, will determine the water rights of the four Pueblos in the Aamodt adjudication within the Nambe Pojoaque Tesuque basin. The goal of the Settlement Agreement is to resolve the Pueblos' water rights claims while preserving existing non-Pueblo water uses. This goal is achieved, in part, by bringing more water into the Pojoaque Basin through the construction of a regional water system for both Pueblo and non-Pueblo water users. Approximately 60% of the cost of constructing the system will be paid by the federal government, 28% by the State, and the rest will be paid by the County. The amount budgeted in FY16 is an installment on the total project estimate needed. The County share of the construction costs is estimated at \$23,000,000 and the project is scheduled for completion in 2024. There will be additional capital budget needs for the Regional Water System as the design and construction progress. Because County management and the Board of County Commissioners have not yet finalized the financing plan, the details of the future capital needs are not projected below. However, this project is designated as a recurring project in recognition of that ongoing near-term need.

Fund	Capital Budget:	CURRENT	ESTIMATED BUDGET			
		FY 2016	FY 2017	FY 2018	FY 2019	FY's 20-25
313	Roadways (Bridge/Culvert)	\$ 1,000,000				
505	Roadways (Bridge/Culvert)	\$ 5,760,000				
<b>TOTAL</b>		\$ 6,760,000	\$ -	\$ -	\$ -	\$ -

**Operating Description:** While the construction of the regional water system is being supported by multiple parties, the operation and maintenance of the completed system will initially be the responsibility of the Federal Bureau of Reclamation. There are no Operation & Maintenance costs projected herein.

Fund	Operating Costs:	FY 2016	FY 2017	FY 2018	FY 2019	FY's 20-25
<b>TOTAL</b>		\$ -	\$ -	\$ -	\$ -	\$ -

Table I-10 Pojoaque Basin Regional Water System (1416)



Fiscal Year 2016 Budget

Chapter 7 CAPITAL IMPROVEMENTS

<b>Project Name:</b>	Eldorado/Canoncito/SE Sector Waterline	<b>Project Manager:</b>	David Madrid
<b>Cost Center:</b>	1449		
<b>Funding Source/s:</b>	335 - GOB Series 2009	<b>Recurring Project</b>	<input type="checkbox"/>
	339 - GOB Series 2011 Imp/Refund	<b>Non-Recurring Project</b>	<input checked="" type="checkbox"/>
	351 - GOB Series 2013		
	352 - GOB Series 2015		

**Project Description:** This project is to extend a waterline for the Santa Fe County Utility from Rancho Viejo to the southeast. This will allow for the delivery of sustainably sourced surface water from the BDD to be delivered to residents the Canoncito area. This source of supply could be extended to serve communities that have experienced water supply shortages in the past.

Fund	Capital Budget:	CURRENT	ESTIMATED BUDGET			
		FY 2016	FY 2017	FY 2018	FY 2019	FY's 20-25
335	Roadways (Bridge/Culvert)	\$ 86,586				
339	Roadways (Bridge/Culvert)	\$ 4,057,273				
351	Roadways (Bridge/Culvert)	\$ 2,500,000				
352	Roadways (Bridge/Culvert)	\$ 1,491,507				
<b>TOTAL</b>		<u>\$ 8,135,366</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

**Operating Description:** Operations and maintenance is estimated at \$33,000 per year (1/2 FTE plus \$10,000 per year in pumping costs plus \$5,000 / year for repairs and pump replacement in 20 years.) The revenue estimates for establishing this connection to various communities are difficult to accurately estimate and are not included herein.

Fund	Operating Costs:	FY 2016	FY 2017	FY 2018	FY 2019	FY's 20-25
505	Operations and Maintenance		\$ 33,000	\$ 33,000	\$ 33,000	\$ 200,000
<b>TOTAL</b>		<u>\$ -</u>	<u>\$ 33,000</u>	<u>\$ 33,000</u>	<u>\$ 33,000</u>	<u>\$ 200,000</u>

Table I-11 Eldorado/Canoncito/SE Sector Waterline (1449)



Fiscal Year 2016 Budget

Chapter 7 CAPITAL IMPROVEMENTS

<b>Project Name:</b>	Greater Chimayo MDWCA	<b>Project Manager:</b>	Erik Aaboe
<b>Cost Center:</b>	1464	<b>Recurring Project</b>	<input type="checkbox"/>
<b>Funding Source/s:</b>	339 - GOB Series 2011 Imp/Refund	<b>Non-Recurring Project</b>	<input checked="" type="checkbox"/>

**Project Description:** This project is to utilize general obligation bond funding to support the capital needs of the Greater Chimayo Mutual Domestic Water Consumers Association. The precise scope of the project is being developed at this time and the project will allow for the more robust provision of services to the Association's customers.

Fund	Capital Budget:	CURRENT	ESTIMATED BUDGET			
		FY 2016	FY 2017	FY 2018	FY 2019	FY's 20-25
339	Non-Santa Fe County Asset	\$ 625,000				
	<b>TOTAL</b>	<u>\$ 625,000</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

**Operating Description:** The assets developed will be maintained by the Association. The County will only be involved in review of the project's construction and the approval of reimbursement requests. As a result, there are no out year operating costs.

Fund	Operating Costs:	FY 2016	FY 2017	FY 2018	FY 2019	FY's 20-25
	<b>TOTAL</b>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

Table I-12 Greater Chimayo MDWCA (1464)



Fiscal Year 2016 Budget

Chapter 7 CAPITAL IMPROVEMENTS

<b>Project Name:</b>	Reg. Cuatro Villas/Chimayo	<b>Project Manager:</b>	Erik Aaboe
<b>Cost Center:</b>	1468	<b>Recurring Project</b>	<input type="checkbox"/>
<b>Funding Source/s:</b>	339 - GOB Series 2011 Imp/Refund	<b>Non-Recurring Project</b>	<input checked="" type="checkbox"/>

**Project Description:** This project is to utilize general obligation bond funding to support the capital needs of the Cuatro Villas Mutual Domestic Water Consumers Association. The precise scope of the project is being developed at this time and the project will allow for the more robust provision of services to the Association's customers.

Fund	Capital Budget:	CURRENT	ESTIMATED BUDGET			
		FY 2016	FY 2017	FY 2018	FY 2019	FY's 20-25
339	Non-Santa Fe County Asset	\$ 625,000				
<b>TOTAL</b>		\$ 625,000	\$ -	\$ -	\$ -	\$ -

**Operating Description:** The assets developed will be maintained by the Association. The County will only be involved in review of the project's construction and the approval of reimbursement requests. As a result, there are no out year operating costs.

Fund	Operating Costs:	FY 2016	FY 2017	FY 2018	FY 2019	FY's 20-25
<b>TOTAL</b>		\$ -	\$ -	\$ -	\$ -	\$ -

Table I-13 Cuatro Villas (1468)



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Chapter 8 **ORGANIZATION BUDGETS, OBJECTIVES AND PERFORMANCE**

**I. INTRODUCTION**

Santa Fe County is a political subdivision of the State of New Mexico and utilizes the Commission/Manager form of government. The Citizens of Santa Fe County elect: the five seats on the Board of County Commissioners (BCC) which is the governing body, as well as the Assessor, the Clerk, the Probate Judge, the Sheriff and Treasurer. The BCC is charged with hiring a County Manager who is responsible for the day to day operations of the County with the exception of the other Elected Officials legal responsibilities. **Figure I-1 Organization Chart on page 9, illustrates the organizational structure.**

For fiscal year 2016 the departments worked diligently to further refine the County’s goals and objectives. As a result, the staff distilled four Population Goals from what was previously known as the seven key areas of focus. The Population Goals for Santa Fe County are: Provide a Safe Community, Support a Healthy Community, Promote a Sustainable Community, and Be a Proficient, Transparent and Accessible County Government. Working from this lens the departments worked to develop cross departmental strategies for the 2016 budget.

<b>Population Goal: <u>A Safe Community</u></b>	
<b>Objectives</b>	<b>Strategies</b>
Proved Reliable and Responsive Emergency Services	<ul style="list-style-type: none"> <li>a) Develop water systems to ensure fire suppression needs are met within Santa Fe County.</li> <li>b) Create and maintain GIS service layers for emergency response.</li> <li>c) Create an emergency management system to ensure emergency and evacuation protocols are effectively carried out.</li> </ul>



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<p>Ensure Adequate, Safe Mobility and Accessibility</p>	<p>a) Prioritize upgrades to county facility and infrastructures for code and ADA compliance.</p> <p>b) Improve and maintain the Santa Fe County transportation system.</p>
<p>Enhance Safe Communities by Prevention, Education and Intervention Programs and Services</p>	<p>a) Create an all hazard mitigation plan to include flooding and wildfires.</p> <p>b) Establish a community communication plan and notification process.</p> <p>c) Increase programming to reduce risks that jeopardize safe communities.</p> <p>d) Enhance programs to promote dialogue between offenders, families, staff and the community-at-large.</p>
<p>Provide Compliant and Reliable Enforcement Programs and Services</p>	<p>a) Enhance internal audits to ensure compliance with various industry best practices and accreditation standards.</p> <p>b) Enhance enforcement of legal mandates as well as County Codes and Ordinances.</p>

<p><b>Population Goal: <u>A Healthy Community</u></b></p>	
<p><b>Objectives</b></p>	<p><b>Strategies</b></p>
<p>Improve Health of Santa Fe County Residents</p>	<p>a) Enhance the First Responder Opiate Overdose reversal initiative.</p> <p>b) Support expansion and availability of access to healthy local food and local farmers markets.</p> <p>c) Implement Official Map to preserve potential sites of an open</p>



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	<p>space system of trails, parks, open spaces, environmentally sensitive areas and recreational areas.</p> <p>d) Implement the priorities identified in the Santa Fe County Health Action Plan.</p>
Reduce Poverty in Santa Fe County	<p>a) Develop programs and policies to improve access to high wage jobs in Santa Fe County.</p> <p>b) Enhance programs to increase availability of affordable housing for seniors and to increase low income residents.</p>
Enhance Senior and Youth Programs	<p>a) Create programs to teach and improve job skills of youth.</p> <p>b) Plan expanded youth and senior facilities through analysis of geographic and demographic data.</p> <p>c) Expand services to seniors in Santa Fe County.</p>

<b>Population Goal: <u>A Sustainable Community</u></b>	
<b>Objectives</b>	<b>Strategies</b>
Plan and Provide for Our Next Generation while Addressing Current Needs	<p>a) Establish water rate schedules to encourage water conservation.</p> <p>b) Establish program and policies to protect our natural resources.</p> <p>c) Implement existing community plans through the SLDC and allow additional communities to establish planning areas.</p> <p>d) Develop programming and policies which support business retention and expansion for Santa Fe County businesses.</p> <p>e) Provide for affordable and self-sustaining solid waste service.</p>



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<p>Increase Clean Energy Programs</p>	<ul style="list-style-type: none"> <li>a) Create a fuel-efficient vehicle fleet through better acquisition processes.</li> <li>b) Implement clean energy and energy efficiency policies and practices in Santa Fe County facilities.</li> <li>c) Establish development codes and policies to conservation of natural resources.</li> </ul>
<p>Investment by the Community in the Community</p>	<ul style="list-style-type: none"> <li>a) Promote volunteerism and giving back to your friends, neighbors, and community.</li> <li>b) Enhance community participation through the establishments of Community Organization (CO) and Registered Organization (RO) to improve public participation process to meet community needs.</li> </ul>
<p>Adopt and Implement Policies, Procedures and Programs that Promote Planned Growth and Development</p>	<ul style="list-style-type: none"> <li>a) Establish infrastructure expansion plans that conform to County growth management policies and adequate public facilities policies.</li> <li>b) Develop clear internal procedures to promote expediency for code development and review requirements.</li> <li>c) Enhance inspection programs for facilities and infrastructures.</li> </ul>
<p>Promote a Sense of Community by Developing Cultural and Traditional Activities and Programs to Environmentally Sustain and Preserve our Heritage</p>	<ul style="list-style-type: none"> <li>a) Preserve and improve rural water systems.</li> <li>b) Protect the County’s archaeological, historical, cultural, community and scenic resources through preservation, operational and maintenance practices.</li> </ul>



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<b>Population Goal: a Proficient Transparent, and Accessible County Government</b>	
<b>Objectives</b>	<b>Strategies</b>
Provide a Safe Work Environment	<p>a) Increase programs and expand policies to ensure safe facilities, operating practices and equipment.</p> <p>b) Enhance inspection program and emergency procedures to ensure a safe workplace.</p>
Improve County Communication Processes and Systems	<p>a) Provide and maintain easy-to-use work order management systems for internal and external users.</p> <p>b) Develop a process to improve tracking roads, facilities and infrastructure acquisition, improvements and disposal.</p> <p>c) Improve efficiencies through use of information technology.</p>
Enhance Employee Development Opportunities to Assist in Maintaining a Quality Workforce	<p>a) Increase job related education and training to ensure a skilled workforce.</p> <p>b) Promote and provide leadership and supervisory training to all staff members to encourage growth and personal success.</p>
Ensure Fiscal Accountability and Responsibility	<p>a) Develop an objective and strategic long-range planning and budget process.</p> <p>b) Incorporate life-cycle cost analysis and cost benefit analysis into decision making.</p> <p>c) Improve electronic reporting capabilities of County functions.</p>



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Ensure Policies, Procedures, and Processes are Designed to Accomplish County Goals	<p>a) Update departmental Standard Operating Procedures (SOPs) and other policies and procedures.</p> <p>b) Implement a process by which all internal stakeholders are involved in procurement planning to include four countywide goals.</p>
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When the County made the decision to learn and transition to a Priority-Based budget process, the BCC invited the other elected officials to participate on a voluntary basis. Consistently the Sheriff's office has participated in the development of goals, objectives and performance measurements. In the preceding pages, the reader will find the individual strategies and performance measures for the departments and applicable elected officials.

Santa Fe County recognizes the transition to Priority – Based Budgeting takes consistent commitment and is a multi-year process. One of our major accomplishments this year was to develop the aforementioned cross-department Population Goals, Objectives and Strategies. While performance measures are a part of the current framework, staff and management intend place additional energy to this critical aspect of Priority Based Budgeting. As of this writing, a significant portion of staff have received additional training in the Results Based Accountability (RBA) framework. One integral part of RBA is learning to develop performance measures that ask the following questions: How much did we do? How well did we do it? Is anyone better off?

Additionally, the County adopted the Population Goals by Resolution in September of 2016. The Resolution also required all of the elected officials to learn and implement Priority-Based Budgeting. In an effort add greater legitimacy the County is also adding the qualitative characteristic aspects required by the Governmental Accounting Standards Board (GASB) for Service Efforts and Accomplishments Reporting. The qualitative aspects are: relevance, understandability, comparability, timeliness, consistency and reliability. The qualitative characteristics will be incorporated into the indicators that reflect the County's direction toward achieving its stated objectives.



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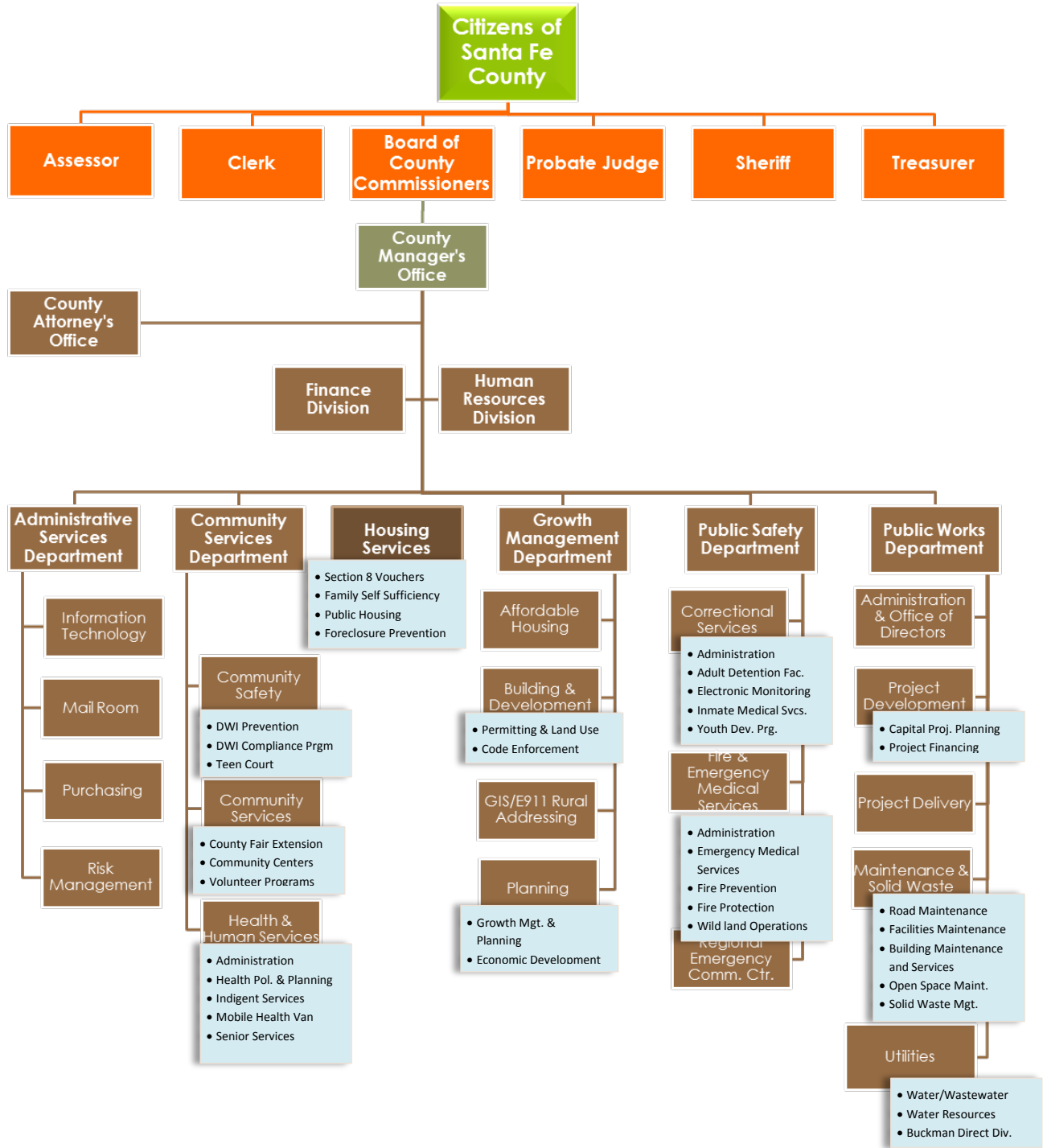


Figure I-1 Organization Chart



Fiscal Year 2016 Budget

Chapter 8 ORGANIZATION BUDGETS, OBJECTIVES AND PERFORMANCE

Staffing Summary by Department

DEPARTMENT	TOTAL BUDGETED FTEs			VARIANCE	
	FY 2014	FY 2015	FY 2016	FY16 vs FY15	
Manager	53.00	54.00	55.00	1.00	1
Administrative Services	36.00	40.00	40.00	0.00	
Community Services	50.30	51.80	52.80	1.00	2
Housing	15.00	15.00	15.00	0.00	
Growth Management	37.00	38.00	38.00	0.00	
Public Works	170.50	166.35	163.70	-2.65	3
Public Safety	433.00	391.00	395.00	4.00	4
County Clerk	32.00	32.50	32.50	0.00	
County Treasurer	13.00	14.00	14.60	0.60	5
County Assessor	44.00	44.00	43.00	-1.00	6
County Sheriff	124.00	127.00	126.00	-1.00	7
Probate Judge	1.00	1.00	1.00	0.00	
<b>TOTALS</b>	<b>1,008.80</b>	<b>974.65</b>	<b>976.60</b>	<b>1.95</b>	

1. New FTE for FY 2016 - Human Resources Administrator (1.0 FTE)
2. New FTE for FY 2016 - Administrative Manager (1.0 FTE)  
 FY 2015 - Change part-time Driver/Cook's Assistant to full-time (.5 FTE)  
 FY 2015 - Change part-time Cook's Assistant to full-time (.5 FTE)  
 FY 2015 - Reclassify part-time Senior Companion Program Coord. to Driver and change to full-time (.5 FTE)
3. FY 2016 - change full-time Solid Waste Maintenance Worker to (2) part-time SWMW (0.2 FTE)  
 FY 2015 - eliminated frozen Utility System Operator positions (-2.85 FTE)
4. New FTEs for FY 2016 - Registered Nurse (3.0 FTE)  
 New FTEs for FY 2016 - Firefighter Cadet Basic EMT (2.0 FTE)  
 FY 2015 - Eliminated Frozen Compliance Assistant Manager (-1.0 FTE)
5. New FTE for FY 2016 - Part-time Tax Cashier I (0.6 FTE)
6. FY 2016 - Eliminated Assessment Specialist to fund C.A.M.A. Specialist (-1.0 FTE)
7. FY 2015 - Grant funding for term Region III Program Coordinator was eliminated (-1.0 FTE)

**NOTE:** Major change from FY14 to FY15 was the elimination of frozen FTEs

Table I-1 Staff Summary by Department - Actual, Budget & Variance





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Chapter 8 **ORGANIZATION BUDGETS, OBJECTIVES AND PERFORMANCE**

**Staffing Summary by Fund**

Fund / Department	TOTAL BUDGETED FTEs		
	FY 2014	FY 2015	FY 2016
<b>General Fund</b>			
Manager	53.00	54.00	55.00
Administrative Services	36.00	40.00	40.00
Community Services	29.84	31.34	32.34
Growth Management	36.00	37.00	37.00
Public Works	104.00	97.56	97.76
County Clerk	32.00	32.50	32.50
County Treasurer	13.00	14.00	14.60
County Assessor	30.00	30.00	29.50
Probate Judge	1.00	1.00	1.00
<b>Total General Fund</b>	<b>334.84</b>	<b>337.40</b>	<b>339.70</b>
<b>Other Funds</b>			
Property Valuation Fund	14.00	14.00	13.50
Road Fund	39.00	42.00	42.00
Indigent Services Fund	3.83	3.83	3.83
Economic Development Fund	1.00	1.00	1.00
Housing Linkages Fund	0.12	-	-
Housing Section 8 Fund	3.40	3.50	3.50
EMS Healthcare Fund	5.63	5.63	5.63
Alcohol Programs Fund	11.00	11.00	11.00
Fire Operations Fund	102.50	106.50	108.50
Emergency Communications Operations Fund	48.50	48.50	48.50
Law Enforcement Operations Fund	124.00	127.00	126.00
Corrections Operations Fund	282.00	236.00	238.00
Housing Capital Improvement Fund	0.64	0.64	0.95
General Obligation Bond Funds	2.00	2.00	2.00
Water Enterprise Fund	25.50	24.80	21.95
Housing Enterprise Fund	10.84	10.86	10.55
<b>Total Other Funds</b>	<b>673.96</b>	<b>637.26</b>	<b>636.91</b>
<b>Total All Funds</b>	<b>1,008.80</b>	<b>974.65</b>	<b>976.60</b>



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Chapter 8 ORGANIZATION BUDGETS, OBJECTIVES AND PERFORMANCE

Table I-2 Staff Summary by Fund - Actual & Budget

II. COUNTY MANAGER

Main Physical Location: 102 Grant Ave, Santa Fe, NM

Main Telephone Number: (505) 986-6200

Budget Summary

	FY 2014 ACTUALS	FY 2015 ACTUALS	FY 2016 BUDGET
<b>Revenues</b>			
Property Taxes	\$ -	\$ -	\$ -
Gross Receipts Taxes	-	-	-
Other Taxes and Assessments	424,717	435,110	250,000
Licences, Permits & Fees	-	-	-
Charges for Services	-	-	-
Fines & Forfeitures	297,367	324,350	275,000
Interest Earnings	-	-	-
Grants	675	721	650
Other	5,216	2,553	-
Intergovernmental	-	-	-
<b>Subtotal</b>	<b>\$ 727,975</b>	<b>\$ 762,734</b>	<b>\$ 525,650</b>
Transfers from Other Funds	35,000	37,350	37,350
<b>Total Sources for County Manager</b>	<b>\$ 762,975</b>	<b>\$ 800,084</b>	<b>\$ 563,000</b>
<b>Expenditures by Category</b>			
Salaries & Benefits	\$ 3,801,891	\$ 4,193,746	\$ 5,140,509
Operating Costs	1,840,376	2,127,447	3,442,124
Capital	31,052	87,610	
<b>Total for County Manager</b>	<b>\$ 5,673,319</b>	<b>\$ 6,408,803</b>	<b>\$ 8,582,633</b>
<b>Expenditures by Division</b>			
Administration	\$ 965,122	\$ 1,201,248	\$ 1,048,482
Commission	605,673	606,762	690,706
Intergovernmental Summit	2,079	4,548	25,030
Human Resources	1,122,511	1,421,419	2,663,710
Finance	2,386,640	2,545,658	2,994,355
Public Information Office *	-	-	456,000
Lodger's Tax	366,294	381,168	421,350
Farm & Range	5,000	8,000	8,000
<b>Subtotal</b>	<b>\$ 5,453,319</b>	<b>\$ 6,168,803</b>	<b>\$ 8,307,633</b>
Transfers to Other Funds	220,000	240,000	275,000
<b>Total for County Manager</b>	<b>\$ 5,673,319</b>	<b>\$ 6,408,803</b>	<b>\$ 8,582,633</b>
<b>Total FTEs</b>	<b>53</b>	<b>54</b>	<b>55</b>

\* Included with Administration in FY2014 and FY2015



## Fiscal Year 2016 Budget

### Chapter 8 ORGANIZATION BUDGETS, OBJECTIVES AND PERFORMANCE

Table II-1 County Manager Budget Summary

#### Description of Services

**Human Resources:** the Human Resources Division for Santa Fe County is committed to providing quality services in recruitment, retention, employee development and wellness, employee/labor relations, benefits, classification and compensation, and human resources operations with integrity and responsiveness to support departments and elected offices so they can deliver quality services to the constituents and visitors of Santa Fe County. Santa Fe County recognizes that employees are our most valuable asset, as employees are critical in providing quality services to our constituents and visitors. The Human Resources Division strives to create an environment where employees feel valued, respected and empowered.

**Finance Division:** The Finance Division provides professional support services to County Departments and Elected Offices in the fields of budget, accounting, accounts payable and receivable, fixed assets management, payroll, and capital financing as well as providing financial analysis and information to the BCC and County Manager to assist them in making decisions regarding programs and services. This Division has its finger on the pulse of every department, division and elected office. The Finance Division is responsible for ensuring compliance with State law and County ordinance with respect to budgeting, auditing and financial reporting. Additionally, it is a key component to the County's transparency initiatives and compliance with the Code of Ethics ordinance. Most recently the Finance Division has been tasked with the phased implementation of performance budgeting and performance management.



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TOTAL FTEs BY CLASSIFICATION				
DEPARTMENT/DIVISION	FUND		FTE	CLASSIFICATION
<b>COUNTY MANAGER</b>				
ADMINISTRATION	101	GENERAL	1.00	COUNTY MANAGER
ADMINISTRATION	101	GENERAL	1.00	DEPUTY COUNTY MANAGER
ADMINISTRATION	101	GENERAL	1.00	ASSISTANT COUNTY MANAGER
ADMINISTRATION	101	GENERAL	1.00	EXECUTIVE ADMINISTRATOR
ADMINISTRATION	101	GENERAL	1.00	INTERGOVERNMENTAL OUTRCH COORD
ADMINISTRATION	101	GENERAL	1.00	OFFICE MANAGER
ADMINISTRATION	101	GENERAL	1.00	ADMINISTRATIVE ASSISTANT
ADMINISTRATION	101	GENERAL	1.00	LEGISLATIVE LIAISON PROJ MAN
COMMISSION	101	GENERAL	5.00	COUNTY COMMISSIONER
COMMISSION	101	GENERAL	5.00	CONSTITUENT SERVICES LIAISON
PUBLIC INFORMATION OFFICE	101	GENERAL	1.00	COMMUNICATIONS COORDINATOR
HUMAN RESOURCES	101	GENERAL	1.00	HUMAN RESOURCES DIVISION DIR
HUMAN RESOURCES	101	GENERAL	1.00	EMPLOYEE BENEFITS MANAGER
HUMAN RESOURCES	101	GENERAL	1.00	EMPLOYEE DEV. PROG. SPECIALIST
HUMAN RESOURCES	101	GENERAL	2.00	HR ADMINISTRATOR
HUMAN RESOURCES	101	GENERAL	2.00	HR ADMINISTRATOR SENIOR
HUMAN RESOURCES	101	GENERAL	3.00	HR ASSISTANT
HUMAN RESOURCES	101	GENERAL	2.00	HUMAN RESOURCES SUPERVISOR
FINANCE	101	GENERAL	1.00	FINANCE DIVISION DIRECTOR
FINANCE	101	GENERAL	3.00	ACCOUNTANT
FINANCE	101	GENERAL	4.00	ACCOUNTANT SENIOR
FINANCE/FIRE	244	FIRE OPERATIONS	1.00	ACCOUNTANT SENIOR
FINANCE/HOUSING	227	SEC. 8 VOUCHER	0.40	ACCOUNTANT SENIOR
FINANCE/HOUSING	517	HOUSING OPERATIONS	0.60	ACCOUNTANT SENIOR
FINANCE	101	GENERAL	1.00	ACCOUNTING & FIN REPORTING MAN
FINANCE	101	GENERAL	1.00	ACCOUNTING SUPERVISOR
FINANCE	101	GENERAL	2.00	ACCOUNTING TECH. SENIOR
FINANCE	101	GENERAL	1.00	ACCOUNTING TECHNICIAN
FINANCE	101	GENERAL	1.00	ACCOUNTS PAYABLE SUPERVISOR
FINANCE	101	GENERAL	1.00	ADMINISTRATIVE ASSISTANT
FINANCE	101	GENERAL	1.00	BUDGET ADMINISTRATOR
FINANCE	101	GENERAL	2.00	BUDGET ANALYST
FINANCE	101	GENERAL	1.00	PAYROLL SPECIALIST
FINANCE	101	GENERAL	1.00	PAYROLL SPECIALIST LEAD
FINANCE	101	GENERAL	1.00	PAYROLL SUPERVISOR
FINANCE/CORRECTIONS	247	CORRECTIONS OPERATIONS	1.00	BUSINESS FINANCE MANAGER
<b>TOTAL COUNTY MANAGER</b>			<b>55.00</b>	

Table II-2 County Manager FTE's by Classification



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Chapter 8 ORGANIZATION BUDGETS, OBJECTIVES AND PERFORMANCE

III. COMMUNITY SERVICES DEPARTMENT

Main Physical Location: 2520 Galisteo, Santa Fe, NM

Main Telephone Number: (505) 992-9842

**Budget Summary**

	FY 2014 ACTUALS	FY 2015 ACTUALS	FY 2016 BUDGET
<b>Revenues</b>			
Property Taxes	\$ -	\$ -	\$ -
Gross Receipts Taxes	9,532,081	9,645,658	9,094,400
Other Taxes and Assessments	-	-	-
Licences, Permits & Fees	-	-	-
Charges for Services	633,929	544,968	623,508
Fines & Forfeitures	50,434	106,408	66,900
Interest Earnings	-	-	-
Grants	1,888,868	1,295,093	1,718,455
Other	78,154	51,531	-
Intergovernmental	100,000	60,000	100,000
<b>Subtotal</b>	<b>\$ 12,283,466</b>	<b>\$ 11,703,658</b>	<b>\$ 11,603,263</b>
Transfers from Other Funds	2,578,512	2,758,422	2,680,150
<b>Total Sources for CSD</b>	<b>\$ 14,861,978</b>	<b>\$ 14,462,080</b>	<b>\$ 14,283,413</b>
<b>Expenditures by Category</b>			
Salaries & Benefits	\$ 2,538,905	\$ 2,873,841	\$ 3,268,540
Operating Costs	12,888,739	12,766,858	13,949,520
Capital	46,386	64,103	13,000
<b>Total for CSD</b>	<b>\$ 15,474,030</b>	<b>\$ 15,704,802</b>	<b>\$ 17,231,060</b>
<b>Expenditures by Division</b>			
Community Centers, County Fair	\$ 277,956	\$ 298,202	\$ 530,289
Administration, Libraries	393,259	379,488	522,017
Senior Services	1,539,527	1,795,319	1,927,500
DWI	1,458,760	1,334,707	1,625,355
Teen Court, Youth Programs	321,301	365,001	440,000
Indigent	4,161,138	4,293,336	4,715,023
EMS Healthcare	462,521	586,069	624,775
Mobile Health Van	198,807	251,658	277,292
<b>Subtotal</b>	<b>\$ 8,813,269</b>	<b>\$ 9,303,780</b>	<b>\$ 10,662,251</b>
Transfers to Other Funds	6,660,761	6,401,022	6,568,809
<b>Total for CSD</b>	<b>\$ 15,474,030</b>	<b>\$ 15,704,802</b>	<b>\$ 17,231,060</b>
<b>Total FTEs</b>	<b>50.3</b>	<b>51.8</b>	<b>52.8</b>

Table III-1 Community Services Budget Summary



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## Fiscal Year 2016 Budget

### Chapter 8 ORGANIZATION BUDGETS, OBJECTIVES AND PERFORMANCE

#### **Description of Services**

The Community Services Department (CSD) has responsibility for programs that have a direct impact on the health and welfare of Santa Fe County citizen. CSD operates a large variety of programs. Senior Services, Health Programs and Indigent Health Programs comprise the Health and Human Services Division. The main goal of the Health and Human Services Division is to effectively and efficiently coordinate and distribute health care and other human services resources to the public.

**Community Safety:** The Community Services Department oversees the DWI and Teen Court programs in Santa Fe County. Funded primarily from the State of New Mexico, the DWI program works to reduce death and injury due to DWI in Santa Fe County. The program develops and implements programs in the areas of prevention, compliance monitoring, public awareness, education, and enforcement. In 2014 the DWI program completed a Needs Assessment and Strategic Plan that have guided the development of programs. The program developed and implemented a new urine testing program for convicted offenders, implemented a new fee for compliance monitoring, and introduced two new large- scale public awareness campaigns (Think Safe and Two Too Many). In the upcoming year the program is looking to expand the urine testing program and also to increase Screening and Brief Intervention and Treatment for DWI convicted offenders. The DWI team will also roll out two new public awareness campaigns in FY16.

**Teen Court** is a first-time offender program with alternative sentencing for misdemeanor sentencing and Traffic Court. Teen Court is run for teens by teens. The teens are referred to Santa Fe County from Municipal and Magistrate Courts, by the Juvenile Probation and Parole Office and the Santa Fe Public Schools. Last year Teen Court served 581 youth and families; they also completed a beautiful mural at La Familia. Teen Court also contracted to complete an outcome evaluation. In the upcoming year the Teen Court program is expecting to increase murals, fund youth programs and complete the outcome evaluation.



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### Chapter 8 ORGANIZATION BUDGETS, OBJECTIVES AND PERFORMANCE

**Health Services:** The Health Services Division oversees a variety of programs to increase the public health of our citizens. Services include the Health Care Assistance Program (HCAP) which provides support for indigent health care. The County also oversees the Mobile Health Van, which provides preventative care countywide. Health Services manages contractual dollars which fund programs like La Familia to reduce drug abuse amongst pregnant women and to fund activities related to health care reform. The program also oversees such activities as flu shot clinics and Drug Take Back. In 2014 Health Services finalized the Santa Fe County Health

Action Plan revamped the Health Care Assistance Program and moved forward with RFP's for specialized projects to meet the goals of the Plan. We implemented a public awareness campaign to increase enrollment in health insurance, and fully staffed and enhanced services and programming provided by our Mobile Health Van.

**Community Operations:** The Community Operations Division manages the Satellite Offices (Pojoaque, Edgewood, and Eldorado) and the Community Centers (Nancy Rodriguez, Rio En Medio, Cundiyo, Chimayo, El Rancho, Nambe and La Cienega) and library services funding. In addition, the Open Space Volunteer Program and Imagination Library are overseen by the Community Operations Division. This year's budget includes a funding request for the Stanley Cyclone Center, the Eldorado Community Center and Pojoaque Ball Fields. Accomplishments for 2015 include; the release of funds for Imagination Library, the development of the Adopt an Open Space Program, and the re-drafting of the Community Center Resolution.

**Senior Services:** The Santa Fe County Board of County Commissioners has prioritized services to senior citizens in our community. Currently the Senior Services Division operates six Senior Centers located in Eldorado, Rio en Medio, El Rancho, Santa Cruz, Edgewood and Chimayo. The program provides congregate and home delivered meals to senior residents, as well as transportation for those seniors who need a reliable and affordable mode of transportation for health appointments, grocery shopping and miscellaneous





## Fiscal Year 2016 Budget

### Chapter 8 **ORGANIZATION BUDGETS, OBJECTIVES AND PERFORMANCE**

errands. Activities provided at the centers include ceramics, yoga, weaving, and jewelry making art classes, creative writing and more. In 2014 Senior Services increased services delivery in all major areas, implemented the Senior Voice newsletter and began the process of strategic planning.







Fiscal Year 2016 Budget

Chapter 8 ORGANIZATION BUDGETS, OBJECTIVES AND PERFORMANCE

TOTAL FTEs BY CLASSIFICATION				
DEPARTMENT/DIVISION	FUND		FTE	CLASSIFICATION
<b>COMMUNITY SERVICES</b>				
ADMINISTRATION	101	GENERAL	0.34	COMMUNITY SERVICES DIRECTOR
INDIGENT	232	INDIGENT SERVICES	0.33	COMMUNITY SERVICES DIRECTOR
HEALTH ADMINISTRATION	232	EMS-HEALTHCARE	0.33	COMMUNITY SERVICES DIRECTOR
SENIOR SERVICES/ADMIN.	101	GENERAL	1.00	SRN SERV ADMIN PROGRAM MANAGER
SENIOR SERVICES/ADMIN.	101	GENERAL	1.00	ACCOUNTANT
SENIOR SERVICES/ADMIN.	101	GENERAL	4.00	ACTIVITY PROGRAM COORDINATOR
SENIOR SERVICES/ADMIN.	101	GENERAL	1.00	NUTRITION COORDINATOR
SENIOR SERVICES/ADMIN.	101	GENERAL	1.00	NUTRITION INVENTORY SPECIALIST
SENIOR SERVICES/ADMIN.	101	GENERAL	1.00	SECRETARY SENIOR
SENIOR SERVICES/ADMIN.	101	GENERAL	1.00	TRANSPORTATION COORDINATOR
SENIOR SERVICES/ADMIN.	101	GENERAL	1.00	DEPARTMENT ADMINISTRATOR
SENIOR SERVICES/ADMIN.	101	GENERAL	0.25	COOK
SENIOR SERVICES/ADMIN.	101	GENERAL	0.25	COOK
SENIOR SERVICES/ADMIN.	101	GENERAL	0.25	COOK
SENIOR SERVICES/ADMIN.	101	GENERAL	0.25	COOK
SENIOR SERVICES/CONGREGATE	101	GENERAL	0.70	COOK
SENIOR SERVICES/CONGREGATE	101	GENERAL	0.60	COOK
SENIOR SERVICES/CONGREGATE	101	GENERAL	0.60	COOK
SENIOR SERVICES/CONGREGATE	101	GENERAL	0.50	COOK
SENIOR SERVICES/CONGREGATE	101	GENERAL	0.60	COOK
SENIOR SERVICES/CONGREGATE	101	GENERAL	0.10	COOK
SENIOR SERVICES/CONGREGATE	101	GENERAL	0.30	COOK
SENIOR SERVICES/HOME DELIV.	101	GENERAL	0.30	COOK
SENIOR SERVICES/HOME DELIV.	101	GENERAL	0.40	COOK
SENIOR SERVICES/HOME DELIV.	101	GENERAL	0.15	COOK
SENIOR SERVICES/HOME DELIV.	101	GENERAL	0.25	COOK
SENIOR SERVICES/HOME DELIV.	101	GENERAL	0.15	COOK
SENIOR SERVICES/HOME DELIV.	101	GENERAL	0.65	COOK
SENIOR SERVICES/HOME DELIV.	101	GENERAL	0.70	COOK
SENIOR SERVICES/CONGREGATE	101	GENERAL	0.60	COOK'S ASSISTANT
SENIOR SERVICES/HOME DELIV.	101	GENERAL	0.40	COOK'S ASSISTANT
SENIOR SERVICES/CONGREGATE	101	GENERAL	0.60	DRIVER/COOK'S ASSISTANT
SENIOR SERVICES/CONGREGATE	101	GENERAL	0.20	DRIVER/COOK'S ASSISTANT
SENIOR SERVICES/HOME DELIV.	101	GENERAL	0.40	DRIVER/COOK'S ASSISTANT
SENIOR SERVICES/HOME DELIV.	101	GENERAL	0.50	DRIVER/COOK'S ASSISTANT
SENIOR SERVICES/HOME DELIV.	101	GENERAL	0.50	DRIVER/COOK'S ASSISTANT
SENIOR SERVICES/HOME DELIV.	101	GENERAL	0.50	DRIVER/COOK'S ASSISTANT
SENIOR SERVICES/HOME DELIV.	101	GENERAL	0.50	DRIVER/COOK'S ASSISTANT
SENIOR SERVICES/HOME DELIV.	101	GENERAL	0.50	DRIVER/COOK'S ASSISTANT
SENIOR SERVICES/HOME DELIV.	101	GENERAL	0.50	DRIVER/COOK'S ASSISTANT
SENIOR SERVICES/HOME DELIV.	101	GENERAL	0.50	DRIVER/COOK'S ASSISTANT
SENIOR SERVICES/HOME DELIV.	101	GENERAL	0.40	DRIVER/COOK'S ASSISTANT



Fiscal Year 2016 Budget

Chapter 8 ORGANIZATION BUDGETS, OBJECTIVES AND PERFORMANCE

Table III-2 Community Services FTE's by Classification

TOTAL FTEs BY CLASSIFICATION				
DEPARTMENT/DIVISION	FUND	FTE	CLASSIFICATION	
<b>COMMUNITY SERVICES (cont'd)</b>				
SENIOR SERVICES/TRANSPORT.	101	GENERAL	0.50	DRIVER/COOK'S ASSISTANT
SENIOR SERVICES/TRANSPORT.	101	GENERAL	0.50	DRIVER/COOK'S ASSISTANT
SENIOR SERVICES/TRANSPORT.	101	GENERAL	0.50	DRIVER/COOK'S ASSISTANT
SENIOR SERVICES/TRANSPORT.	101	GENERAL	0.50	DRIVER/COOK'S ASSISTANT
SENIOR SERVICES/TRANSPORT.	101	GENERAL	0.50	DRIVER/COOK'S ASSISTANT
SENIOR SERVICES/TRANSPORT.	101	GENERAL	0.50	DRIVER/COOK'S ASSISTANT
SENIOR SERVICES/TRANSPORT.	101	GENERAL	0.50	DRIVER/COOK'S ASSISTANT
SENIOR SERVICES/TRANSPORT.	101	GENERAL	0.40	DRIVER/COOK'S ASSISTANT
ADMINISTRATION	101	GENERAL	1.00	ADMINISTRATIVE MANAGER
ADMINISTRATION	101	GENERAL	1.00	PROGRAM MANAGER
ADMINISTRATION	101	GENERAL	1.00	SECRETARY SENIOR
ADMINISTRATION	101	GENERAL	1.00	VOLUNTEER COORDINATOR
INDIGENT	223	INDIGENT SERVICES	2.00	INDIGENT CLAIMS INVESTIGATOR
INDIGENT	223	INDIGENT SERVICES	1.00	PROGRAM MANAGER
INDIGENT	223	INDIGENT SERVICES	0.50	HEALTH & HUMAN SERV DIV DIR
HEALTH ADMINISTRATION	232	EMS-HEALTHCARE	0.50	HEALTH & HUMAN SERV DIV DIR
HEALTH ADMINISTRATION	232	EMS-HEALTHCARE	1.00	ADMINISTRATIVE ASSISTANT
HEALTH ADMINISTRATION	232	EMS-HEALTHCARE	1.00	SECRETARY
MOBILE HEALTH VAN	232	EMS-HEALTHCARE	0.40	COMM HEALTH NURSE/MOBILE VAN
MOBILE HEALTH VAN	232	EMS-HEALTHCARE	1.00	MOBILE HEALTH VAN DRIVER/ASST.
MOBILE HEALTH VAN	232	EMS-HEALTHCARE	0.40	MOBILE HEALTH VAN DRIVER/ASST.
MOBILE HEALTH VAN	232	EMS-HEALTHCARE	1.00	REGISTERED NURSE
DWI	241	ALCOHOL PROGRAMS	1.00	ACCOUNTANT
DWI	241	ALCOHOL PROGRAMS	1.00	DWI COMPLIANCE MONITOR SUPER
DWI	241	ALCOHOL PROGRAMS	1.00	DWI PLANNING COUNCIL COORD.
DWI	241	ALCOHOL PROGRAMS	2.00	DWI PREVENTION SPECIALIST
DWI	241	ALCOHOL PROGRAMS	2.30	DWI COMPLIANCE MONITOR
DWI/SCREENING	241	ALCOHOL PROGRAMS	0.70	DWI COMPLIANCE MONITOR
TEEN COURT	241	ALCOHOL PROGRAMS	1.00	ADMINISTRATIVE ASSISTANT
TEEN COURT	241	ALCOHOL PROGRAMS	1.00	TEEN COURT COORDINATOR
TEEN COURT	241	ALCOHOL PROGRAMS	1.00	TEEN COURT MANAGER
<b>TOTAL COMMUNITY SERVICES</b>			<b>52.80</b>	

Table III-3 Community Services FTE's by Classification



Fiscal Year 2016 Budget

Chapter 8 ORGANIZATION BUDGETS, OBJECTIVES AND PERFORMANCE

IV. GROWTH MANAGEMENT DEPARTMENT

Main Physical Location: 102 Grant Ave, Santa Fe, NM 87501

Main Telephone Number: (505) 986-6225

**Budget Summary**

	FY 2014 ACTUALS	FY 2015 ACTUALS	FY 2016 BUDGET
<b>Revenues</b>			
Property Taxes	\$ -	\$ -	\$ -
Gross Receipts Taxes	4,233,049	4,295,081	5,150,000
Other Taxes and Assessments	-	-	-
Licences, Permits & Fees	600,004	606,734	351,219
Charges for Services	11,148	8,724	9,550
Fines & Forfeitures	-	-	-
Interest Earnings	-	-	-
Grants	27,366	255,000	70,000
Other	524,000	-	-
Intergovernmental	-	-	-
<b>Subtotal</b>	<b>\$ 5,395,567</b>	<b>\$ 5,165,539</b>	<b>\$ 5,580,769</b>
Transfers from Other Funds	500,000	460,261	502,553
<b>Total Sources for Growth Mgmt</b>	<b>\$ 5,895,567</b>	<b>\$ 5,625,800</b>	<b>\$ 6,083,322</b>
<b>Expenditures by Category</b>			
Salaries & Benefits	\$ 2,601,620	\$ 2,691,254	\$ 2,960,414
Operating Costs	4,771,569	5,641,689	7,732,463
Capital	681,026	896,047	-
<b>Total for Growth Management</b>	<b>\$ 8,054,215</b>	<b>\$ 9,228,990</b>	<b>\$ 10,692,877</b>
<b>Expenditures by Division</b>			
Administration	\$ 308,111	\$ 350,538	\$ 378,518
Planning	606,403	818,735	823,981
Growth Management Plan	113,351	160,099	210,500
GIS	1,294,395	1,624,134	835,057
Building & Development	1,021,269	1,098,582	1,127,547
Affordable Housing	367,006	329,624	794,721
Economic Development	110,631	552,197	1,372,553
Regional Transit District	4,233,049	4,295,081	5,150,000
<b>Subtotal</b>	<b>8,054,215</b>	<b>9,228,990</b>	<b>10,692,877</b>
Transfers to Other Funds	-	-	-
<b>Total for Growth Management</b>	<b>\$ 8,054,215</b>	<b>\$ 9,228,990</b>	<b>\$ 10,692,877</b>
<b>Total FTEs</b>	<b>37</b>	<b>38</b>	<b>38</b>

Table IV-1 Growth Management Budget Summary



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## Fiscal Year 2016 Budget

### Chapter 8 ORGANIZATION BUDGETS, OBJECTIVES AND PERFORMANCE

#### **Description of Services**

The primary goal of the Growth Management Department (GMD) is to guide future growth and development within Santa Fe County through effective planning, zoning, permitting and enforcement. This is critical to making meaningful choices in terms of alternative living environments and life styles, preserving resources for future generations, and addressing the needs and concerns of the citizens while ensuring their quality of life. Growth Management Division consists of: Administration, Building and Development Services Division, Planning Division, Economic Development and the Geographical Information Systems (GIS) Division.

**Administration:** The Administration Division provides administrative support and department direction for all of the Growth Management Department.

**Building and Development Services:** The Building and Development Services Division provides services such as zoning, subdivisions, lot splits, development permits for construction, business registrations, code enforcement, terrain management reviews, special-use permits, and utility authorizations to County citizens.

**Economic Development:** The Economic Development Division's primary responsibility is in implementing the Economic Development Plan, adopted by Ordinance (2014-7) on June 10, 2014. The Economic Development Plan focuses on 5 primary target industries: Agriculture, Arts/Culture, Film/Digital Media, Green Economy, Outdoor Recreation/Ecotourism, with an additional target industry of Health/Wellness added as a result of community input.

**Planning:** The Planning Division is responsible for updates to the County Sustainable Growth Management Plan (SGMP) including area, district and community plans, and long range planning activities to include the implementation of the SGMP. Planning Division primary duties include Community Planning, Affordable Housing, Transportation, Open Space and Trails, and internal GIS support.



Fiscal Year 2016 Budget

Chapter 8 **ORGANIZATION BUDGETS, OBJECTIVES AND PERFORMANCE**

**Geographic Information Systems (GIS):** The Geographic Information Systems (GIS) Division acquires, manages, interprets, analyzes and maps geographic data to ensure the county and the public can make better decisions based on accurate and up-to-date data.

TOTAL FTEs BY CLASSIFICATION				
DEPARTMENT/DIVISION	FUND	FUND	FTE	CLASSIFICATION
<b>GROWTH MANAGEMENT</b>				
ADMINISTRATION	101	GENERAL	1.00	GROWTH MANAGEMENT DEP DIRECTOR
ADMINISTRATION	101	GENERAL	3.00	ADMINISTRATIVE ASSISTANT
GIS	101	GENERAL	1.00	ADMINISTRATIVE ASSISTANT
PLANNING	101	GENERAL	1.00	PLANNING PROJECTS MANAGER
PLANNING	101	GENERAL	1.00	PLANNING MANAGER
PLANNING	101	GENERAL	2.00	COMMUNITY PLANNER
PLANNING	101	GENERAL	4.00	SENIOR PLANNER
GIS	101	GENERAL	1.00	DATA INTEGRATION ADMINISTRATOR
GIS	101	GENERAL	1.00	DATABASE ADMINISTRATOR
GIS	101	GENERAL	2.00	G.I.S. ANALYST
GIS	101	GENERAL	1.00	G.I.S. COORDINATOR
GIS	101	GENERAL	1.00	G.I.S. TECHNICIAN
GIS	101	GENERAL	2.00	G.P.S. TECHNICIAN
AFFORDABLE HOUSING	101	GENERAL	1.00	AFFORDABLE HOUSING SPECIALIST
BUILDING & DEVELOPMENT	101	GENERAL	1.00	BUILDING & DEVELOPMENT MANAGER
BUILDING & DEVELOPMENT	101	GENERAL	1.00	BLDG & DEVELOPMENT SUPERVISOR
BUILDING & DEVELOPMENT	101	GENERAL	2.00	CODE ENFORCEMENT INSPECTOR
BUILDING & DEVELOPMENT	101	GENERAL	2.00	CODE ENFORCEMENT INSPECTOR SR
BUILDING & DEVELOPMENT	101	GENERAL	4.00	DEVELOPMENT REVIEW SPEC SR
BUILDING & DEVELOPMENT	101	GENERAL	3.00	DEVELOPMENT REVIEW SPECIALIST
BUILDING & DEVELOPMENT	101	GENERAL	2.00	DEVELOPMENT REVIEW TEAM LEADER
ECONOMIC DEVELOPMENT	224	ECONOMIC DEVELOPMENT	1.00	ECONOMIC DEVELOPMENT MANAGER
<b>TOTAL GROWTH MANAGEMENT</b>			<b>38.00</b>	

Table IV-2 Growth Management FTE's by Classification



Fiscal Year 2016 Budget

Chapter 8 ORGANIZATION BUDGETS, OBJECTIVES AND PERFORMANCE

V. PUBLIC WORKS DEPARTMENT

Main Physical Location: 424 NM 599, Santa Fe, NM

Main Telephone Number: (505) 992-3010

**Budget Summary**

	FY 2014 ACTUALS	FY 2015 ACTUALS	FY 2016 BUDGET
<b>Revenues</b>			
Property Taxes	\$ -	\$ -	\$ -
Gross Receipts Taxes	-	-	-
Other Taxes and Assessments	597,718	538,848	601,850
Licences, Permits & Fees	8,607	7,217	6,000
Charges for Services	3,976,640	4,627,763	4,834,452
Fines & Forfeitures	-	-	-
Interest Earnings	-	-	-
Grants	64,268	16,451	-
Other	5,474,686	228,209	1,260
Intergovernmental	-	-	170,000
<b>Subtotal</b>	<b>\$ 10,121,919</b>	<b>\$ 5,418,488</b>	<b>\$ 5,613,562</b>
Transfers from Other Funds	5,458,341	4,872,585	5,262,976
<b>Total Sources for County Manager</b>	<b>\$ 15,580,260</b>	<b>\$ 10,291,073</b>	<b>\$ 10,876,538</b>
<b>Expenditures by Category</b>			
Salaries & Benefits	\$ 8,793,699	\$ 8,928,849	\$ 10,379,795
Operating Costs	10,467,291	10,884,158	12,609,679
Capital	2,426,762	1,480,718	724,957
<b>Total for Public Works</b>	<b>\$ 21,687,752</b>	<b>\$ 21,293,725</b>	<b>\$ 23,714,431</b>
<b>Expenditures by Division</b>			
Administration	\$ 2,105,907	\$ 1,387,662	\$ 1,555,361
Fleet Service	846,244	970,140	958,784
Traffic	923,162	811,261	841,798
Solid Waste	2,071,150	2,338,124	2,213,875
Property Control	1,610,995	1,648,186	1,530,492
Building Services	799,776	810,966	887,905
Project Development	836,004	1,060,204	963,173
Building Space Needs	962,026	963,419	1,115,365
Open Space	284,189	405,687	617,158
Energy Programs	12,138	16,122	512,000
Road Maintenance	5,932,316	5,254,784	5,870,826
Utilities	1,983,464	2,311,374	3,082,737
BDD Operations	1,762,500	1,597,540	1,794,500
<b>Subtotal</b>	<b>\$ 20,129,871</b>	<b>\$ 19,575,469</b>	<b>\$ 21,943,974</b>
Transfers to Other Funds	1,557,881	1,718,256	1,770,457
<b>Total for Public Works</b>	<b>\$ 21,687,752</b>	<b>\$ 21,293,725</b>	<b>\$ 23,714,431</b>
<b>Total FTEs</b>	<b>170.5</b>	<b>166.35</b>	<b>163.7</b>

Table V-1 Public Works Budget Summary



## Fiscal Year 2016 Budget

### Chapter 8 **ORGANIZATION BUDGETS, OBJECTIVES AND PERFORMANCE**

The Public Works Department has primary responsibility for the construction, preservation, operations and/or maintenance of:

- Roads
- Water and Wastewater Utilities
- Solid Waste and Recycling
- Parks, Open Space, and Trails Facilities
- County Buildings and Other Facilities
- County Vehicle and Heavy Equipment Fleet

In addition, the Department implements a Renewable Energy and Energy Efficiency Program for both County facilities and the general public.

#### **Description of Services**

**Capital Projects Planning and Construction Management:** Conducts long range capital project planning for buildings, roads, parks, water, and wastewater facilities.

- Responsible for managing Capital funding, grants and leases.
- Implements the design and construction of County infrastructure including roads, buildings, parks, and water and wastewater facilities.
- Improve and maintain the County transportation system. Ensure adequate, safe mobility and accessibility. Adopt and implement policies, procedures and programs that promote planned growth and development.

#### **Road Maintenance:**

- Maintains and upgrades the existing County paved and unpaved road network.
- Provides road grading, paving, signage, lighting, striping, etc.
- Provides snow removal.
- Resolves drainage issues and provides erosion control.
- Ensure adequate, safe mobility and accessibility.



## Fiscal Year 2016 Budget

### Chapter 8 **ORGANIZATION BUDGETS, OBJECTIVES AND PERFORMANCE**

#### **Water and Wastewater Utilities:**

- Operates and maintains the County's potable water utility.
- Operates and maintains wastewater treatment facilities.
- Conducts County-wide water management planning and technical investigations.
- Provides water conservation assistance to the public.
- Provide reliable and responsive emergency services.

#### **Solid Waste and Recycling:**

- Operates eight convenience centers for trash disposal and materials recycling.
- Enforces the Solid Waste Ordinance to ensure public safety, promote recycling and reduce litter and illegal dumping.
- Conducts public outreach educational programs.
- Holds special clean-up programs and collection events.
- Plan and provide for our next generation while addressing current needs.

#### **Parks, Open Space and Trails:**

- Operates and maintains the County's existing parks, open space area and trail network.
- Plans and recommends new County Open Space initiatives.
- Ensure adequate, safe mobility and accessibility. Promote a sense of community by developing cultural and traditional activities and programs to environmentally sustain and preserve our heritage.

#### **County Buildings and Other Facilities:**

- Maintain and repair over 90 County buildings and facilities.
- Provide custodial services to 28 buildings used by staff and accessible to the public.
- Ensure adequate, safe mobility and accessibility.

#### **Vehicle and Heavy Equipment Fleet:**

- Maintain, repair and repaint passenger vehicles and all heavy equipment.
- Outfit all Sheriff's vehicles with additional safety and lighting equipment.
- Increase clean energy programs.





## Fiscal Year 2016 Budget

### Chapter 8 **ORGANIZATION BUDGETS, OBJECTIVES AND PERFORMANCE**

#### **Renewable Energy and Energy Efficiency:**

- Implement cost-effective renewable energy and energy efficiency improvements for County facilities and operations.
- Provide outreach, education and technical assistance to the commercial and residential sectors.



Fiscal Year 2016 Budget

Chapter 8 ORGANIZATION BUDGETS, OBJECTIVES AND PERFORMANCE

TOTAL FTEs BY CLASSIFICATION				
DEPARTMENT/DIVISION	FUND	FTE	CLASSIFICATION	
<b>PUBLIC WORKS</b>				
ADMINISTRATION	101	GENERAL	1.00	PUBLIC WORKS DEPT DIRECTOR
ADMINISTRATION	101	GENERAL	1.00	TRANSPORTATION-SW DIV DIRECTOR
ADMINISTRATION	101	GENERAL	1.00	PROJECT & FACILITIES DIV DIR
ADMINISTRATION	101	GENERAL	2.00	ADMINISTRATIVE ASSISTANT
ADMINISTRATION	101	GENERAL	1.00	ADMINISTRATIVE MANAGER
ADMINISTRATION	101	GENERAL	1.00	BUSINESS FINANCE MANAGER
ADMINISTRATION	101	GENERAL	1.00	CLERICAL ASSISTANT
ADMINISTRATION	101	GENERAL	2.00	DEPARTMENT ADMINISTRATOR
ADMINISTRATION	101	GENERAL	1.00	ENERGY SPECIALIST
ADMINISTRATION	101	GENERAL	1.00	PROJECT SPECIALIST
ADMINISTRATION	101	GENERAL	1.00	PRODUCTION CONTROLLER
PROPERTY CONTROL	101	GENERAL	1.00	PRODUCTION CONTROLLER
ADMINISTRATION	101	GENERAL	0.43	HYDROGEOLOGIST
WATER	505	WATER ENTERPRISE	0.425	HYDROGEOLOGIST
AAMODT	505	WATER ENTERPRISE	0.070	HYDROGEOLOGIST
WASTEWATER	505	WATER ENTERPRISE	0.075	HYDROGEOLOGIST
FLEET SERVICE	101	GENERAL	1.00	FLEET SERVICE MANAGER
FLEET SERVICE	101	GENERAL	1.00	AUTOMOBILE BODY REPAIRER
FLEET SERVICE	101	GENERAL	1.00	FLEET PROGRAM SPECIALIST
FLEET SERVICE	101	GENERAL	1.00	EQUIPMENT SERVICE WORKER
FLEET SERVICE	101	GENERAL	2.00	HEAVY EQUIPMENT MECHANIC SR.
FLEET SERVICE	101	GENERAL	1.00	PARTS MANAGER
FLEET SERVICE	101	GENERAL	1.00	VEHICLE MECHANIC
FLEET SERVICE	101	GENERAL	1.00	VEHICLE MECHANIC LEAD
TRAFFIC ENGINEERING	101	GENERAL	1.00	TRAFFIC MANAGER
TRAFFIC ENGINEERING	101	GENERAL	1.00	SIGN TECHNICIAN
TRAFFIC ENGINEERING	101	GENERAL	2.00	SIGN TECHNICIAN SENIOR
TRAFFIC ENGINEERING	101	GENERAL	1.00	G.I.S. TECHNICIAN
TRAFFIC ENGINEERING	101	GENERAL	1.00	TRAFFIC ENGINEER TECHNICIAN
TRAFFIC ENGINEERING	101	GENERAL	1.00	TRAFFIC MOBILITY TECHNICIAN
SOLID WASTE	101	GENERAL	1.00	SOLID WASTE UTILITIES MANAGER
SOLID WASTE	101	GENERAL	1.00	SOLID WASTE SUPERINTENDENT
SOLID WASTE	101	GENERAL	1.00	SOLID WASTE TRANS FOREMAN
SOLID WASTE	101	GENERAL	1.00	SOLID WASTE COMPLIANCE OFFICER
SOLID WASTE	101	GENERAL	1.00	ADOPT-A-ROAD COORDINATOR
SOLID WASTE	101	GENERAL	1.00	TRANSFER STAT.MAINT.FOREMAN
SOLID WASTE	101	GENERAL	1.00	TRUCK DRIVER I
SOLID WASTE	101	GENERAL	2.00	TRUCK DRIVER II
SOLID WASTE	101	GENERAL	1.00	HEAVY EQUIPMENT OPERATOR
SOLID WASTE	101	GENERAL	1.00	EQUIPMENT OPERATOR
SOLID WASTE	101	GENERAL	4.00	COLLECTION CENTER CARETAKER
SOLID WASTE	101	GENERAL	7.20	SOLID WASTE MAINTENANCE WORKER

Table V-2 Public Works FTE's by Classification



Fiscal Year 2016 Budget

Chapter 8 ORGANIZATION BUDGETS, OBJECTIVES AND PERFORMANCE

TOTAL FTEs BY CLASSIFICATION				
DEPARTMENT/DIVISION	FUND		FTE	CLASSIFICATION
<b>PUBLIC WORKS (cont'd)</b>				
PROPERTY CONTROL	101	GENERAL	1.00	FACILITY OPS MAINTENANCE MGR
PROPERTY CONTROL	101	GENERAL	1.00	PROPERTY CONTROL SECTION SUPV.
PROPERTY CONTROL	101	GENERAL	2.00	ELECTRICIAN
PROPERTY CONTROL	101	GENERAL	1.00	HVAC TECHNICIAN LEAD
PROPERTY CONTROL	101	GENERAL	2.00	MAINTENANCE FOREMAN
OPEN SPACE	101	GENERAL	1.00	MAINTENANCE FOREMAN
PROPERTY CONTROL	101	GENERAL	4.00	MAINTENANCE TECHNICIAN
BUILDING SERVICES	101	GENERAL	2.00	MAINTENANCE TECHNICIAN
OPEN SPACE	101	GENERAL	4.00	MAINTENANCE TECHNICIAN
PROPERTY CONTROL	101	GENERAL	3.00	MAINTENANCE TECHNICIAN SENIOR
BUILDING SERVICES	101	GENERAL	1.00	BUILDING SVCS. SEC. SUPERVISOR
BUILDING SERVICES	101	GENERAL	9.50	CUSTODIAN
BUILDING SERVICES	101	GENERAL	4.00	CUSTODIAN LEAD
BUILDING SERVICES	101	GENERAL	1.00	GRAFFITI PREVENT&REMOVAL SPEC
PROJECTS	101	GENERAL	1.00	ROADS PROJECT MANAGER
PROJECTS	101	GENERAL	2.00	PROJECT MANAGER I
PROJECTS	101	GENERAL	4.00	PROJECT MANAGER II
PROJECTS	339	GOB SERIES 2011	1.00	PROJECT MANAGER II
PROJECTS	351	GOB SERIES 2013	1.00	PROJECT MANAGER II
PROJECTS	101	GENERAL	1.625	PROJECT MANAGER III
WATER	505	WATER ENTERPRISE	0.38	PROJECT MANAGER III
WATER	505	WATER ENTERPRISE	0.30	PROJECT MANAGER III
AAMODT	505	WATER ENTERPRISE	0.65	PROJECT MANAGER III
WASTEWATER	505	WATER ENTERPRISE	0.05	PROJECT MANAGER III
ROAD MAINTENANCE	204	ROAD	1.00	ROAD MAINTENANCE MANAGER
ROAD MAINTENANCE	204	ROAD	1.00	ROAD MAINT. SUPERINTENDENT
ROAD MAINTENANCE	204	ROAD	8.00	EQUIPMENT OPERATOR
ROAD MAINTENANCE	204	ROAD	15.00	HEAVY EQUIPMENT OPERATOR
ROAD MAINTENANCE	204	ROAD	6.00	HEAVY EQUIPMENT OPERATOR LEAD
ROAD MAINTENANCE	204	ROAD	7.00	ROAD MAINTENANCE FOREMAN
ROAD MAINTENANCE	204	ROAD	2.00	ROAD MAINTENANCE WORKER
ROAD MAINTENANCE	204	ROAD	1.00	SOILS LAB TECHNICIAN
ROAD MAINTENANCE	204	ROAD	1.00	WORKZONE COORDINATOR
WATER	505	WATER ENTERPRISE	0.85	UTILITIES DIVISION DIRECTOR
WASTEWATER	505	WATER ENTERPRISE	0.15	UTILITIES DIVISION DIRECTOR
WATER	505	WATER ENTERPRISE	0.85	ACCOUNTANT
WASTEWATER	505	WATER ENTERPRISE	0.15	ACCOUNTANT
WATER	505	WATER ENTERPRISE	0.85	ACCOUNTANT SENIOR
WASTEWATER	505	WATER ENTERPRISE	0.15	ACCOUNTANT SENIOR
WATER	505	WATER ENTERPRISE	0.85	CLERICAL ASSISTANT
WASTEWATER	505	WATER ENTERPRISE	0.15	CLERICAL ASSISTANT

Table V-3 Public Works FTE's by Classification



Fiscal Year 2016 Budget

Chapter 8 ORGANIZATION BUDGETS, OBJECTIVES AND PERFORMANCE

TOTAL FTEs BY CLASSIFICATION				
DEPARTMENT/DIVISION	FUND		FTE	CLASSIFICATION
<b>PUBLIC WORKS (cont'd)</b>				
WATER	505	WATER ENTERPRISE	0.85	SECRETARY SENIOR
WASTEWATER	505	WATER ENTERPRISE	0.15	SECRETARY SENIOR
WATER	505	WATER ENTERPRISE	0.85	UTILITIES ENGINEERING ASSOCIAT
WASTEWATER	505	WATER ENTERPRISE	0.15	UTILITIES ENGINEERING ASSOCIAT
WATER	505	WATER ENTERPRISE	0.85	UTILITIES INFRASTRUCTURE MGR
WASTEWATER	505	WATER ENTERPRISE	0.15	UTILITIES INFRASTRUCTURE MGR
WATER	505	WATER ENTERPRISE	4.25	UTILITIES MAINTENANCE WORKER
WASTEWATER	505	WATER ENTERPRISE	0.75	UTILITIES MAINTENANCE WORKER
WATER	505	WATER ENTERPRISE	0.85	UTILITIES OPER SUPERVISOR
WASTEWATER	505	WATER ENTERPRISE	0.15	UTILITIES OPER SUPERVISOR
WATER	505	WATER ENTERPRISE	2.55	UTILITY SYSTEMS OPERATOR I
WASTEWATER	505	WATER ENTERPRISE	0.45	UTILITY SYSTEMS OPERATOR I
WATER	505	WATER ENTERPRISE	2.55	UTILITY SYSTEMS OPERATOR II
WASTEWATER	505	WATER ENTERPRISE	0.45	UTILITY SYSTEMS OPERATOR II
WATER	505	WATER ENTERPRISE	0.85	WATER OPERATIONS FOREMAN
WASTEWATER	505	WATER ENTERPRISE	0.15	WATER OPERATIONS FOREMAN
<b>TOTAL PUBLIC WORKS</b>			<b>163.70</b>	

Table V-4 Public Works FTE's by Classification



Fiscal Year 2016 Budget

Chapter 8 ORGANIZATION BUDGETS, OBJECTIVES AND PERFORMANCE

VI. ADMINISTRATIVE SERVICES DEPARTMENT

Main Physical Location: 949 W. Alameda, Santa Fe, NM 87501

Main Telephone Number: (505) 992-6747

**Budget Summary**

	FY 2014 ACTUALS	FY 2015 ACTUALS	FY 2016 BUDGET
<b>Revenues</b>			
Property Taxes	\$ -	\$ -	\$ -
Gross Receipts Taxes	-	-	-
Other Taxes and Assessments	-	-	-
Licences, Permits & Fees	-	-	-
Charges for Services	-	-	-
Fines & Forfeitures	-	-	-
Interest Earnings	-	-	-
Grants	-	-	-
Other	350	140	-
Intergovernmental	-	-	-
<b>Subtotal</b>	<b>\$ 350</b>	<b>\$ 140</b>	<b>\$ -</b>
Transfers from Other Funds	-	-	-
<b>Total Sources for ASD</b>	<b>\$ 350</b>	<b>\$ 140</b>	<b>\$ -</b>
<b>Expenditures by Category</b>			
Salaries & Benefits	\$ 2,695,746	\$ 3,104,077	\$ 3,515,943
Operating Costs	2,112,822	2,190,932	2,305,596
Capital	380,473	243,160	-
<b>Total for County ASD</b>	<b>\$ 5,189,042</b>	<b>\$ 5,538,168</b>	<b>\$ 5,821,539</b>
<b>Expenditures by Division</b>			
Administration	\$ 193,794	\$ 369,190	\$ 388,074
Legal	1,213,166	1,223,338	1,359,511
Information Technology	2,148,309	2,421,114	2,480,653
Purchasing	521,176	491,351	527,391
Mail Room	112,528	121,619	129,349
Risk Management	1,000,069	911,556	936,561
<b>Subtotal</b>	<b>\$ 5,189,042</b>	<b>\$ 5,538,168</b>	<b>\$ 5,821,539</b>
Transfers to Other Funds	-	-	-
<b>Total ASD</b>	<b>\$ 5,189,042</b>	<b>\$ 5,538,168</b>	<b>\$ 5,821,539</b>
<b>Total FTEs</b>	<b>36</b>	<b>40</b>	<b>40</b>

Table VI-1 Administrative Services Budget Summary



## Fiscal Year 2016 Budget

### Chapter 8 ORGANIZATION BUDGETS, OBJECTIVES AND PERFORMANCE

#### **Description of Services**

The Administrative Services Department (ASD) is a leader in advancing quality support systems for the effective and efficient delivery of Legal Service, Information Technology, Procurement and Risk & Safety Management. ASD implements a continuous performance and customer-based enhancement program. The aim of the program is encourage improvements to information technology systems which support the County's financial and human resource operations.

ASD will play a critical role in the County achieving virtually all of its Goals, Objectives, and Strategies in Fiscal Year 2016.

**Risk Management:** Risk Management is instrumental in creating a safe environment for the public and county employees as well as managing and reducing the County's liability through insurance and loss prevention. Risk Management services are generally described as follows:

- *Insurance and Claims and Litigation Management.* Risk Management, in conjunction with Legal, maintains the County's comprehensive insurance programs and provides litigation support to insurers. Assists legal to successfully defend and prosecute litigation.
- *Loss Prevention and Risk Reduction.* Risk Management reduces the County risk through comprehensive risk reduction and safety programs, ensures that facilities and programs meet regulatory compliance standards, seeks to ensure the safety of County employees and the public, and thereby protect County assets.

These efforts reduce the cost of the County's liability and workers' compensation insurance programs and, in turn, reduce the amount of funds required to perform this essential function, relieving taxpayers of an additional financial burden. In addition, all the County's risk management and legal efforts significantly reduce the County's exposure to catastrophic financial loss, ensuring that the taxpayers, by extension, are not exposed to such risks by anticipating and eliminating risks, and working efficiently to manage and properly defend claims that do arise.



## Fiscal Year 2016 Budget

### Chapter 8 ORGANIZATION BUDGETS, OBJECTIVES AND PERFORMANCE

**Legal:** Legal supports all County departments and most County functions. Legal represents and advises the County, the Board of County Commissioners, County management, and, given the limits of attorney-client privilege, the Rules of Professional Conduct, and other factors, the County Assessor, County Clerk, County Sheriff, and County Treasurer as well as certain boards and commissions. Legal services are generally characterized as follows:

- *Land Use.* Legal plays an instrumental role in the County's ongoing efforts to enact and implement the Sustainable Land Development Code. Legal also assists Land Use staff in evaluating applications as well as the development of staff reports and orders.
- *Personnel and Labor Relations.* Legal helps negotiate, draft, and advises regarding compliance with collective bargaining agreements. Legal advises on employee disciplines, and represent the County in arbitrations and before the Public Employees Labor Relations Board. Through this work, the Attorney's Office seeks to ensure legal compliance, reduce risk, and ensure that personnel actions are well-considered and defensible.
- *Contracts and Other Transactional Documents.* Legal reviews and drafts most of the County's contracts, Joint Powers Agreements, and MOU's. In doing so, Legal seeks to ensure that contractual relationships comply with law, are enforceable, and minimize liability. Reducing liability through effective contracting serves the public interest by reducing costs of government and ensuring a positive governmental image.
- *Litigation.* Legal engages in direct litigation, directs the work of outside litigation firms assigned the defense of County claims, and works with the County's insurers to ensure proper claims handling and maximization of insurance coverage. Legal seeks to anticipate claims and prevent claims, as well as keep up to date on new emerging legal doctrines that create risks for local government.
- *Ordinances, Resolutions, and Other Policy Documents.* Legal reviews or drafts all ordinances and resolutions and helps develop other policy documents.
- *General Advice.* On a daily basis, Legal offers advice to Elected Officials, County management, and departments concerning County operations, which often raise novel issues of law.



## Fiscal Year 2016 Budget

### Chapter 8 ORGANIZATION BUDGETS, OBJECTIVES AND PERFORMANCE

- *Public Records.* Legal also provides a customer function by ensuring timely and accurate production of public records to increase transparency, comply with the Inspection of Public Records Act, and ensure proper screening of public records subject to inspection.

**Information Technology:** IT is responsible for the backbone of the County, the hardware and software comprising the County's Information Technology Systems. IT implements and supports critical information technology systems including SharePoint, email systems, internet service, and phone systems. Other systems IT supports are the financial systems (Sungard HTE), KRONOS, RO Writer, CartoGraph, as well as many others across Santa Fe County. IT also supports all PCs, laptops, printers, networks, servers, and desktop applications. IT provides support across all departments within Santa Fe County and helps the departments meet their goals and objectives to better serve the constituents of Santa Fe County.

**Purchasing Division:** The Purchasing Division is involved in every purchase of goods and services made by the County. Its services are generally described as follows:

- *Fair, Open, and Competitive Procurement.* The Purchasing Division's efforts in this regard help to ensure that the County receives the best value and best quality goods and services. These efforts also help ensure that vendors feel as if they are treated fairly, which encourages them to compete for County business in the future. They also help increase and maintain public confidence in how taxpayer dollars are expended.
- *Ensuring Every Purchase is Legally Compliant.* The Purchasing Division issues every purchase order for every purchase that occurs within the County. It is a requirement that all purchases are consistent with State Procurement Statutes and County Procurement Regulations and Procedures.
- *Budget and Contractual Compliance; Record Maintenance.* Purchasing coordinates all procurements with the County Attorney's Office to meet contractual legal form and the Finance Division to assure budget sufficiency. All contracts and agreements that legally bind the County





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## Fiscal Year 2016 Budget

### Chapter 8 **ORGANIZATION BUDGETS, OBJECTIVES AND PERFORMANCE**

are maintained in an Access database and on file with the Purchasing Division.

**Records Management:** The Records Management Program is instrumental in creating and maintaining a transparent government through the identification, cataloging, storage, retrieval, and ultimate disposal of public records. The Records Management Program was established to fulfill the County's legal obligation to maintain and dispose of public records in accordance with established retention schedules. The County inventory currently numbers over 5,000 boxes of public records. The County Records Manager works closely with County Records Liaisons who have been appointed to coordinate the record management within their respective offices. A strategy for the upcoming year is to reduce the number of boxes stored at an offsite storage/archiving facility through determining documents that have met retention requirements, by removing duplicate materials, and also by withdrawing materials that are not required to be stored.

**Mailroom:** The Mailroom plays an instrumental role in public meetings of the Board of County Commissioners in preparing packets for the Board, County staff, and the public. In addition, the Mailroom distributes and delivers mail timely to and from all County Department/Offices, thereby helping to ensure that the County runs efficiently and effectively.



Fiscal Year 2016 Budget

Chapter 8 ORGANIZATION BUDGETS, OBJECTIVES AND PERFORMANCE

TOTAL FTEs BY CLASSIFICATION			
DEPARTMENT/DIVISION	FUND	FTE	CLASSIFICATION
<b>ADMINISTRATIVE SERVICES</b>			
LEGAL	101 GENERAL	1.00	COUNTY ATTORNEY
LEGAL	101 GENERAL	1.00	DEPUTY COUNTY ATTORNEY
LEGAL	101 GENERAL	4.00	ASSISTANT COUNTY ATTORNEY
LEGAL	101 GENERAL	1.00	ADMINISTRATIVE ASSISTANT
LEGAL	101 GENERAL	1.00	LEGAL& PUBLIC RECORDS ADMINIS
LEGAL	101 GENERAL	1.00	PARALEGAL
ADMINISTRATION	101 GENERAL	1.00	ADMINISTRATIVE ASSISTANT
ADMINISTRATION	101 GENERAL	1.00	COUNTY RECORDS MANAGER
ADMINISTRATION	101 GENERAL	1.00	DIRECTOR OF LEGAL DEPT & ADMIN
INFORMATION TECHNOLOGY	101 GENERAL	3.00	IT DESKTOP SUPPORT SPEC.
INFORMATION TECHNOLOGY	101 GENERAL	3.00	IT DESKTOP SUPPORT SPEC. SR.
INFORMATION TECHNOLOGY	101 GENERAL	1.00	IT DIVISION DIRECTOR
INFORMATION TECHNOLOGY	101 GENERAL	1.00	SYSTEMS ADMIN SUPERVISOR
INFORMATION TECHNOLOGY	101 GENERAL	3.00	SYSTEMS ADMINISTRATOR
INFORMATION TECHNOLOGY	101 GENERAL	3.00	SYSTEMS ANALYST
INFORMATION TECHNOLOGY	101 GENERAL	2.00	SYSTEMS ANALYST SENIOR
INFORMATION TECHNOLOGY	101 GENERAL	1.00	SYSTEMS ANALYST SUPERVISOR
PURCHASING	101 GENERAL	1.00	CONTRACT MANAGER
PURCHASING	101 GENERAL	1.00	PROCUREMENT MANAGER
PURCHASING	101 GENERAL	2.00	PROCUREMENT SPECIALIST
PURCHASING	101 GENERAL	3.00	PROCUREMENT SPECIALIST SENIOR
MAIL ROOM	101 GENERAL	1.00	MAIL CLERK
RISK MANAGEMENT	101 GENERAL	1.00	RISK MANAGER
RISK MANAGEMENT	101 GENERAL	2.00	SAFETY COORDINATOR
<b>TOTAL ADMINSTRATIVE SERVICES</b>		<b>40.00</b>	

Table VI-2 Administrative Services FTE's by Classification



Fiscal Year 2016 Budget

Chapter 8 ORGANIZATION BUDGETS, OBJECTIVES AND PERFORMANCE

VII. PUBLIC SAFETY DEPARTMENT

Main Physical Location: 35 Camino Justicia, Santa Fe, NM 87508

**Budget Summary**

	FY 2014 ACTUALS	FY 2015 ACTUALS	FY 2016 BUDGET
<b>Revenues</b>			
Property Taxes	\$ -	\$ -	\$ -
Gross Receipts Taxes	9,646,122	10,011,675	9,410,240
Other Taxes and Assessments	-	-	-
Licences, Permits & Fees	36,736	32,965	30,000
Charges for Services	7,654,707	5,771,399	5,198,580
Fines & Forfeitures	-	-	-
Interest Earnings	142,661	95,018	150,000
Grants	2,569,861	3,178,614	2,384,671
Other	227,168	121,622	50,000
Intergovernmental	517,854	520,116	5,149,965
<b>Subtotal</b>	<b>\$ 20,795,109</b>	<b>\$ 19,731,409</b>	<b>\$ 22,373,456</b>
Transfers from Other Funds	22,423,315	23,037,298	25,181,445
<b>Total Sources for Public Safety</b>	<b>\$ 43,218,424</b>	<b>\$ 42,768,707</b>	<b>\$ 47,554,901</b>
<b>Expenditures by Category</b>			
Salaries & Benefits	\$ 24,493,059	\$ 25,548,350	\$ 29,088,904
Operating Costs	14,257,178	14,146,376	15,791,418
Capital	1,987,556	2,400,264	2,664,579
<b>Total Expenditures for Public Safety</b>	<b>\$ 40,737,793</b>	<b>\$ 42,094,990</b>	<b>\$ 47,544,901</b>
<b>Expenditures by Division</b>			
Fire	\$ 12,339,700	\$ 13,721,922	\$ 15,133,803
Corrections	19,481,553	19,396,909	23,207,290
RECC	3,258,904	3,299,058	3,532,104
<b>Subtotal</b>	<b>\$ 35,080,157</b>	<b>\$ 36,417,889</b>	<b>\$ 41,873,197</b>
Transfers to Other Funds	5,657,636	5,677,101	5,671,704
<b>Total Public Safety</b>	<b>\$ 40,737,793</b>	<b>\$ 42,094,990</b>	<b>\$ 47,544,901</b>
<b>Total FTEs</b>	<b>433</b>	<b>391</b>	<b>395</b>

Table VII-1 Public Safety Budget Summary

The mission of the Santa Fe County Public Safety Department is to provide expedient, courteous and quality service in partnership with the community to create a safe environment for all the citizens of Santa Fe County. The Public Safety Department is committed to serving with integrity, cooperation and



## Fiscal Year 2016 Budget

### Chapter 8 ORGANIZATION BUDGETS, OBJECTIVES AND PERFORMANCE

concern for the welfare of others. Its standard is excellence and its model of success is teamwork. Each function and responsibility of the divisions within Public Safety, which include Corrections, Fire and the Regional Emergency Communication Center, correspond and overlap with one another as well as tie to Citizen and BCC priorities.

#### **CORRECTIONAL SERVICES DIVISION**

The Correctional Services Division works closely with law enforcement agencies, the Courts, the Public Defender's Office, the District Attorney's Office, the New Mexico Department of Children, Youth and Families, and the community to provide a range of services to meet the needs of Santa Fe's incarcerated population. The Division is committed to providing a safe, secure, and humane environment with a variety of services to assist those in detention.

#### **Description of Services**

**Adult Detention Facility (ADF):** The mission of the Santa Fe County Adult Detention Facility is to provide quality and professional detention and rehabilitative services. The facility staff strives to promote human dignity, expects mutual accountability, and balances risk against rewards. Offenders housed at ADF are offered a variety of services to develop skills that can be used upon release such as Adult Basic Education (ABE), adult literacy/library services, English as a Second Language (ESL), General Educational Development (GED), reasoning and rehabilitation, shaken baby syndrome education and parenting skills, substance abuse education and counseling. These services are an important part of rehabilitation and will ultimately lead to a decrease in the number of individuals who choose to re-offend.

**Youth Development Program (YDP):** The Youth Development Program is dedicated to changing the lives of the youth housed in the facility by providing a safe, structured, caring and learning environment. Through meaningful interaction and role modeling, facility staff strives to develop such character traits of honesty, respect, and accountability. The ultimate goal of YDP is to develop the residents of the facility into productive members of society. In



## Fiscal Year 2016 Budget

### Chapter 8 ORGANIZATION BUDGETS, OBJECTIVES AND PERFORMANCE

addition to role modeling, this is accomplished through a variety of services including education (public schools, GED, community college), vocational training, counseling, life skills training (e.g. anger management, conflict resolution), independent living skills, Native American Programming (e.g. Inipi/sweat lodge), and religious services.

**Electronic Monitoring Program:** Electronic Monitoring provides a less expensive and non-intrusive alternative to traditional sentencing and incarceration by monitoring offenders utilizing electronic tracking technology. This program serves juvenile and adult offenders who have demonstrated to the Courts that they require a lower level of supervision than incarceration. It allows them to live at home and continue to work or attend school on an approved schedule which is monitored electronically by a bracelet attached to their ankle. Clients who are on the electronic monitoring system are also frequently required to submit to drug and/or alcohol tests. Their progress is evaluated by case managers and progress is reported to the Courts.

**Inmate Medical Services:** Medical and dental services are provided to inmates at both the Adult Detention Facility and the Youth Development Program by on-staff, on-site medical personnel as well as by doctors and nurses contracted to provide inmate care. Inmates are medically and psychiatrically evaluated and any care deemed necessary is provided. Services include medical, dental, substance abuse detoxification and mental health services.

#### **FIRE AND EMERGENCY MEDICAL SERVICES (EMS) DIVISION**

The Fire and EMS Division of the Public Safety Department responds to all fire and emergency medical calls within Santa Fe County and is responsible for the County's emergency preparedness. It is comprised of a combination of both paid staff and dedicated volunteers. The Division maintains 32 fire stations countywide including five staffed regional stations and one staffed substation, as well as an extensive inventory of vehicles including fire and emergency medical services response apparatus and command and support vehicles. Formed in 1997 from the consolidation of 15 volunteer fire districts and the former Office of the County Fire Marshal, the Division protects approximately



## Fiscal Year 2016 Budget

### Chapter 8 ORGANIZATION BUDGETS, OBJECTIVES AND PERFORMANCE

1900 square miles of unincorporated area as well as the incorporated Town of Edgewood. Within these borders, the Division provides protection to approximately 76,000 residents living in 27,500 occupied housing units, as well as several million square feet of commercial development. Santa Fe County is also home to four Pueblos – Nambe, Pojoaque, Tesuque, and San Ildefonso - which rely on the Fire and Emergency Medical Services Division for service.

#### **Description of Services**

**Field Operations:** Field Operations encompasses fire suppression activities as well as emergency medical response. The goal of the field operations personnel is to provide compassionate, high quality emergency services to the people of Santa Fe County. These services are provided more than 6,000 times annually and are provided over diverse terrain and under extremely variable circumstances.

**Fire Prevention:** The goal of the Fire Prevention operation is to prevent loss of life and damage to environment, property and other resources in Santa Fe County by establishing community partnerships, public education and disseminating information, code development and enforcement, planning, review and active involvement in our communities.

**Wildland Fire Operations:** Wildland Fire Operations has responsibility for wildland fire suppression, readiness and response includes coordinating the Wildland Strike Team, conducting wildland training, overseeing the equipment cache, managing the Wildland Operations Plan and the Resource Mobilization Plan among others. Reducing the threat of a catastrophic wildland fire in the Wildland Urban Interface (WUI) is also a critical component to this operation and is done through prevention efforts like public education and hazardous fuels mitigation.

**Emergency Management:** The Office of Emergency Management works to prepare various groups and communities within Santa Fe County for all-hazard disaster response through training of personnel and the acquisition of necessary equipment and apparatus. The Office is responsible for organizing and



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Chapter 8 **ORGANIZATION BUDGETS, OBJECTIVES AND PERFORMANCE**

maintaining the County Emergency Operations Center located in the Public Safety Complex and implements and assures compliance with National Homeland Security directives and mandates. This is accomplished through ensuring the operational readiness of first responders and creating cooperation with other emergency service agencies, law enforcement agencies, tribal officials, community service organizations, schools and other City, County, State and National agencies and organizations.

**REGIONAL EMERGENCY COMMUNICATIONS CENTER (RECC)**

The Santa Fe Regional Emergency Communications Center operates under a "Joint Powers Agreement" between the City of Santa Fe and Santa Fe County to provide 911 emergency call response to the residents of the City and County of Santa Fe, as well as accurate and timely dispatch services to all law enforcement, fire and emergency medical service client agencies. Internal services are provided by administrative staff in support of the dispatch/call-taking employees in accomplishing the tasks of fielding 911 calls from the public and providing communications and dispatch services to client agencies.

**Description of Services**

The functions performed by the Center relate directly to public safety, which is a priority of both the citizens of the City and the County of Santa Fe, as well as the Board of County Commissioners. The public relies on the RECC services in that residents who dial 911 are doing so to request immediate emergency law enforcement, fire, and/or emergency medical response. RECC client agencies rely on the Center for communications and support services ensuring efficient, accurate, and timely response to public emergency needs, while also ensuring the safety and security of all client agency personnel.



Fiscal Year 2016 Budget

Chapter 8 ORGANIZATION BUDGETS, OBJECTIVES AND PERFORMANCE

TOTAL FTEs BY CLASSIFICATION				
DEPARTMENT/DIVISION	FUND		FTE	CLASSIFICATION
<b>PUBLIC SAFETY - FIRE</b>				
FIRE/ADMINISTRATION	244	FIRE OPERATIONS	0.25	PUBLIC SAFETY DEPT DIRECTOR
FIRE/ADMINISTRATION	244	FIRE OPERATIONS	1.00	FIRE CHIEF
FIRE/ADMINISTRATION	244	FIRE OPERATIONS	1.00	ACCOUNTANT
FIRE/ADMINISTRATION	244	FIRE OPERATIONS	1.00	ACCOUNTING TECH. SENIOR
FIRE/ADMINISTRATION	244	FIRE OPERATIONS	1.00	ADMINISTRATIVE ASSISTANT
FIRE/ADMINISTRATION	244	FIRE OPERATIONS	3.00	BATTALION CHIEF
FIRE/ADMINISTRATION	244	FIRE OPERATIONS	0.25	DEPARTMENT ADMINISTRATOR
FIRE/ADMINISTRATION	244	FIRE OPERATIONS	3.00	EMERGENCY VEHICLE TECHNICIAN
FIRE/ADMINISTRATION	244	FIRE OPERATIONS	2.00	FIRE CAPTAIN
FIRE/ADMINISTRATION	244	FIRE OPERATIONS	1.00	FIRE MARSHAL
FIRE/ADMINISTRATION	244	FIRE OPERATIONS	2.00	FIRE PROTECTION SPEC. I
FIRE/ADMINISTRATION	244	FIRE OPERATIONS	1.00	FIRE PROTECTION SPEC. II
FIRE/ADMINISTRATION	244	FIRE OPERATIONS	3.00	FIRE-ASSISTANT CHIEF
FIRE/ADMINISTRATION	244	FIRE OPERATIONS	1.00	FLEET SERVICE MANAGER
FIRE/ADMINISTRATION	244	FIRE OPERATIONS	2.00	MEDICAL BILLING CLERK
FIRE/ADMINISTRATION	244	FIRE OPERATIONS	1.00	SECRETARY
FIRE/ADMINISTRATION	244	FIRE OPERATIONS	1.00	SECRETARY SENIOR
FIRE/ADMINISTRATION	244	FIRE OPERATIONS	1.00	SPECIAL PROJECTS ADMINISTRATOR
FIRE/ADMINISTRATION	244	FIRE OPERATIONS	1.00	VOL REC & RET COORD CAPTAIN
FIRE/ADMINISTRATION	244	FIRE OPERATIONS	1.00	WILDLAND CAPTAIN
FIRE/ADMINISTRATION	244	FIRE OPERATIONS	1.00	EMERGENCY MANAGEMENT COORDINAT
FIRE/ADMINISTRATION	244	FIRE OPERATIONS	1.00	FIRE LIEUTENANT
FIRE REGIONS	244	FIRE OPERATIONS	13.00	FIRE LIEUTENANT
FIRE REGIONS	244	FIRE OPERATIONS	2.00	FIREFIGHTER/EMT I CADET
FIRE REGIONS	244	FIRE OPERATIONS	14.00	FIREFIGHTER/EMT-B
FIRE REGIONS	244	FIRE OPERATIONS	4.00	FIREFIGHTER/EMT-BASIC CADET
FIRE REGIONS	244	FIRE OPERATIONS	23.00	FIREFIGHTER/EMT-I
FIRE REGIONS	244	FIRE OPERATIONS	19.00	FIREFIGHTER/PARAMEDIC
FIRE REGIONS	244	FIRE OPERATIONS	1.00	FIREFIGHTER/PARAMEDIC CADET
WILDLAND PROGRAMS			2.00	FIRE PREV.SPEC.URBAN WILDLAND
WILDLAND PROGRAMS			1.00	WILDLAND URBAN INTERFACE SPEC
<b>TOTAL FIRE</b>			<b>108.50</b>	

Table VII-2 Public Safety FTE's by Classification





Fiscal Year 2016 Budget

Chapter 8 ORGANIZATION BUDGETS, OBJECTIVES AND PERFORMANCE

TOTAL FTEs BY CLASSIFICATION				
DEPARTMENT/DIVISION	FUND		FTE	CLASSIFICATION
<b>PUBLIC SAFETY - RECC</b>				
ADMINISTRATION	245	EMERGENCY COMM. OPERATIONS	0.25	PUBLIC SAFETY DEPT DIRECTOR
ADMINISTRATION	245	EMERGENCY COMM. OPERATIONS	1.00	RECC-DIRECTOR
ADMINISTRATION	245	EMERGENCY COMM. OPERATIONS	1.00	ADMINISTRATIVE ASSISTANT
ADMINISTRATION	245	EMERGENCY COMM. OPERATIONS	1.00	COMMUNICATIONS CENTER MANAGER
ADMINISTRATION	245	EMERGENCY COMM. OPERATIONS	4.00	COMMUNICATIONS TEAM LEADER
ADMINISTRATION	245	EMERGENCY COMM. OPERATIONS	1.00	DATA ENTRY SPECIALIST
ADMINISTRATION	245	EMERGENCY COMM. OPERATIONS	0.25	DEPARTMENT ADMINISTRATOR
ADMINISTRATION	245	EMERGENCY COMM. OPERATIONS	7.00	EMERGENCY COMM SPEC I
ADMINISTRATION	245	EMERGENCY COMM. OPERATIONS	2.00	EMERGENCY COMM SPEC II
ADMINISTRATION	245	EMERGENCY COMM. OPERATIONS	14.00	EMERGENCY COMM SPEC III
ADMINISTRATION	245	EMERGENCY COMM. OPERATIONS	9.00	EMERGENCY COMM SPEC TRAINEE
ADMINISTRATION	245	EMERGENCY COMM. OPERATIONS	4.00	EMG COMMUNICATIONS CALL TAKER
ADMINISTRATION	245	EMERGENCY COMM. OPERATIONS	1.00	NCIC COORDINATOR
ADMINISTRATION	245	EMERGENCY COMM. OPERATIONS	1.00	QUALITY ASSURANCE SPECIALIST
ADMINISTRATION	245	EMERGENCY COMM. OPERATIONS	1.00	SYSTEMS ANALYST SENIOR
ADMINISTRATION	245	EMERGENCY COMM. OPERATIONS	1.00	TRAINING COORDINATOR
<b>TOTAL RECC</b>			<b>48.50</b>	

Table VII-3 Public Safety FTE's by Classification



Fiscal Year 2016 Budget

Chapter 8 ORGANIZATION BUDGETS, OBJECTIVES AND PERFORMANCE

TOTAL FTEs BY CLASSIFICATION				
DEPARTMENT/DIVISION	FUND	FTE	CLASSIFICATION	
<b>PUBLIC SAFETY - CORRECTIONS</b>				
CORRECTIONS / ADMINISTRATION	247	CORRECTIONS OPERATIONS	0.50	PUBLIC SAFETY DEPT DIRECTOR
CORRECTIONS / ADMINISTRATION	247	CORRECTIONS OPERATIONS	1.00	CORRECTIONS CHIEF INVESTIGATOR
CORRECTIONS / ADMINISTRATION	247	CORRECTIONS OPERATIONS	1.00	ADMINISTRATIVE MANAGER
CORRECTIONS / ADMINISTRATION	247	CORRECTIONS OPERATIONS	1.00	AUDITING COMPLIANCE MANAGER
CORRECTIONS / ADMINISTRATION	247	CORRECTIONS OPERATIONS	1.00	DEPARTMENT ADMINISTRATOR
CORRECTIONS / ADMINISTRATION	247	CORRECTIONS OPERATIONS	0.50	DEPARTMENT ADMINISTRATOR
CORRECTIONS / ADMINISTRATION	247	CORRECTIONS OPERATIONS	1.00	INVESTIGATOR-ADULT JAIL
CORRECTIONS / ADULT	247	CORRECTIONS OPERATIONS	1.00	WARDEN
CORRECTIONS / ADULT	247	CORRECTIONS OPERATIONS	1.00	DEPUTY WARDEN
CORRECTIONS / ADULT	247	CORRECTIONS OPERATIONS	2.00	ACCOUNTANT
CORRECTIONS / ADULT	247	CORRECTIONS OPERATIONS	1.00	ACCOUNTANT SENIOR
CORRECTIONS / ADULT	247	CORRECTIONS OPERATIONS	1.00	ACCOUNTING TECHNICIAN
CORRECTIONS / ADULT	247	CORRECTIONS OPERATIONS	2.00	ADMINISTRATIVE ASSISTANT
CORRECTIONS / ADULT	247	CORRECTIONS OPERATIONS	2.00	ADULT DET FAC OFFICER CAPTAIN
CORRECTIONS / ADULT	247	CORRECTIONS OPERATIONS	15.00	ADULT DET OFFICER FAC CORPORAL
CORRECTIONS / ADULT	247	CORRECTIONS OPERATIONS	6.00	ADULT DET OFFICER LIEUTENANT
CORRECTIONS / ADULT	247	CORRECTIONS OPERATIONS	1.00	ADULT DET OFFICER MAJOR
CORRECTIONS / ADULT	247	CORRECTIONS OPERATIONS	14.00	ADULT DET OFFICER SERGEANT
CORRECTIONS / ADULT	247	CORRECTIONS OPERATIONS	8.00	BOOKING CLERK
CORRECTIONS / ADULT	247	CORRECTIONS OPERATIONS	1.00	BOOKING MANAGER
CORRECTIONS / ADULT	247	CORRECTIONS OPERATIONS	7.00	CASE MANAGER
CORRECTIONS / ADULT	247	CORRECTIONS OPERATIONS	1.00	CLASSIFICATION SUPERVISOR
CORRECTIONS / ADULT	247	CORRECTIONS OPERATIONS	1.00	CLERICAL ASSISTANT
CORRECTIONS / ADULT	247	CORRECTIONS OPERATIONS	1.00	CONTINUOUS QUALITY IMP COORD
CORRECTIONS / ADULT	247	CORRECTIONS OPERATIONS	1.00	CORRECTIONS PROGRAM MANAGER
CORRECTIONS / ADULT	247	CORRECTIONS OPERATIONS	82.00	DETENTION OFFICER
CORRECTIONS / ADULT	247	CORRECTIONS OPERATIONS	1.00	DETENTION RECORDS CLERK
CORRECTIONS / ADULT	247	CORRECTIONS OPERATIONS	1.00	DISCIPLINARY HEARING OFFICER
CORRECTIONS / ADULT	247	CORRECTIONS OPERATIONS	1.00	MAIL ASSISTANT
CORRECTIONS / ADULT	247	CORRECTIONS OPERATIONS	2.00	SECRETARY SENIOR
CORRECTIONS / ADULT	247	CORRECTIONS OPERATIONS	1.00	TEACHER
CORRECTIONS / ADULT	247	CORRECTIONS OPERATIONS	1.00	TRAINING COORDINATOR
CORRECTIONS / ADULT	247	CORRECTIONS OPERATIONS	1.00	VOLUNTEER SVCS. PROGRAM COORD.
CORRECTIONS / ADULT	247	CORRECTIONS OPERATIONS	1.00	RE-ENTRY SPECIALIST
CORRECTIONS / MAINTENANCE	247	CORRECTIONS OPERATIONS	1.00	ELECTRICIAN SUPERVISOR
CORRECTIONS / MAINTENANCE	247	CORRECTIONS OPERATIONS	1.00	MAINTENANCE SUPERVISOR
CORRECTIONS / MAINTENANCE	247	CORRECTIONS OPERATIONS	4.00	MAINTENANCE TECHNICIAN
CORRECTIONS / MAINTENANCE	247	CORRECTIONS OPERATIONS	1.00	MAINTENANCE TECHNICIAN SENIOR
CORRECTIONS / MEDICAL	247	CORRECTIONS OPERATIONS	1.00	MEDICAL DIVISION DIRECTOR
CORRECTIONS / MEDICAL	247	CORRECTIONS OPERATIONS	1.00	PSYCHIATRIST
CORRECTIONS / MEDICAL	247	CORRECTIONS OPERATIONS	1.00	CLINICAL NURSE SPECIALIST
CORRECTIONS / MEDICAL	247	CORRECTIONS OPERATIONS	6.00	LPN

Table VII-4 Public Safety FTE's by Classification



Fiscal Year 2016 Budget

Chapter 8 ORGANIZATION BUDGETS, OBJECTIVES AND PERFORMANCE

TOTAL FTEs BY CLASSIFICATION				
DEPARTMENT/DIVISION	FUND		FTE	CLASSIFICATION
<b>PUBLIC SAFETY - CORRECTIONS (cont'd)</b>				
CORRECTIONS / MEDICAL	247	CORRECTIONS OPERATIONS	1.00	MEDICAL RECORDS TECHNICIAN
CORRECTIONS / MEDICAL	247	CORRECTIONS OPERATIONS	1.00	MENTAL HEALTH MANAGER
CORRECTIONS / MEDICAL	247	CORRECTIONS OPERATIONS	1.00	NURSE PRACTITIONER
CORRECTIONS / MEDICAL	247	CORRECTIONS OPERATIONS	1.00	PHARMACY TECHNICIAN
CORRECTIONS / MEDICAL	247	CORRECTIONS OPERATIONS	9.00	REGISTERED NURSE
CORRECTIONS / MEDICAL	247	CORRECTIONS OPERATIONS	1.00	REGISTERED NURSE ADMINISTRATOR
CORRECTIONS / MEDICAL	247	CORRECTIONS OPERATIONS	6.00	THERAPIST
CORRECTIONS / ELEC. MONITOR.	247	CORRECTIONS OPERATIONS	7.00	CASE MANAGER EM/BAIL BONDS
CORRECTIONS / ELEC. MONITOR.	247	CORRECTIONS OPERATIONS	1.00	CASE MANAGER EM/BAIL BONDS SR.
CORRECTIONS / ELEC. MONITOR.	247	CORRECTIONS OPERATIONS	1.00	CORRECTIONS PROGRAM MANAGER
CORRECTIONS / ELEC. MONITOR.	247	CORRECTIONS OPERATIONS	1.00	SECRETARY SENIOR
CORRECTIONS / YOUTH	247	CORRECTIONS OPERATIONS	1.00	YOUTH SERVICES ADMINISTRATOR
CORRECTIONS / YOUTH	247	CORRECTIONS OPERATIONS	1.00	CASE MANAGER
CORRECTIONS / YOUTH	247	CORRECTIONS OPERATIONS	1.00	DAY REPORTING SUPERVISOR
CORRECTIONS / YOUTH	247	CORRECTIONS OPERATIONS	14.00	LIFE SKILLS WORKER I
CORRECTIONS / YOUTH	247	CORRECTIONS OPERATIONS	4.00	LIFE SKILLS WORKER II
CORRECTIONS / YOUTH	247	CORRECTIONS OPERATIONS	5.00	YDP ASSISTANT SHIFT SUPERVISOR
CORRECTIONS / YOUTH	247	CORRECTIONS OPERATIONS	3.00	YDP SHIFT SUPERVISOR
<b>TOTAL CORRECTIONS</b>			<b>238.00</b>	

Table VII-5 Public Safety FTE's by Classification



Fiscal Year 2016 Budget

Chapter 8 ORGANIZATION BUDGETS, OBJECTIVES AND PERFORMANCE

VIII. HOUSING SERVICES DEPARTMENT

Main Physical Location: 52 Camino De Jacobo, Santa Fe, NM

Main Telephone Number: (505) 992-3060

**Budget Summary**

	FY 2014 ACTUALS	FY 2015 ACTUALS	FY 2016 BUDGET
<b>Revenues</b>			
Property Taxes	\$ -	\$ -	\$ -
Gross Receipts Taxes	-	-	-
Other Taxes and Assessments	-	-	-
Licences, Permits & Fees	-	-	-
Charges for Services	597,472	661,358	574,000
Fines & Forfeitures	-	-	-
Interest Earnings	-	-	-
Grants	227,832	156,280	363,433
Other	415,674	8,640	130,000
Intergovernmental	2,724,272	2,201,071	3,108,113
<b>Subtotal</b>	<b>\$ 3,965,250</b>	<b>\$ 3,027,349</b>	<b>\$ 4,175,546</b>
Transfers from Other Funds	-	-	-
<b>Total Sources for Housing</b>	<b>3,965,250</b>	<b>3,027,349</b>	<b>4,175,546</b>
<b>Expenditures by Category</b>			
Salaries & Benefits	\$ 920,027	\$ 876,913	\$ 1,044,603
Operating Costs	2,646,690	2,519,642	2,740,943
Capital	46,301	54,485	390,000
<b>Total for Housing</b>	<b>\$ 3,613,018</b>	<b>\$ 3,451,040</b>	<b>\$ 4,175,546</b>
<b>Expenditures by Division</b>			
Boy's & Girls Club	\$ 115,000	\$ 130,000	\$ 130,000
Administration	\$ 944,190	\$ 865,277	\$ 1,002,057
Section 8	2,344,139	2,266,168	2,277,556
Housing Assistance/Home Sales	10,949	56,557	402,500
Capital Improvement Grants	198,740	133,038	363,433
<b>Subtotal</b>	<b>\$ 3,613,018</b>	<b>\$ 3,451,040</b>	<b>\$ 4,175,546</b>
Transfers to Other Funds	-	-	-
<b>Total for Housing</b>	<b>\$ 3,613,018</b>	<b>\$ 3,451,040</b>	<b>\$ 4,175,546</b>
<b>Total FTEs</b>	<b>15</b>	<b>15</b>	<b>15</b>

Table VIII-1 Housing Budget Summary

**Description of Services**

The Santa Fe County Housing Authority provides safe, decent and affordable rental housing to individuals and families living in Santa Fe County. Housing is provided through two different programs: the Public Housing Program and the Housing Choice Voucher Program.



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## Fiscal Year 2016 Budget

### Chapter 8 **ORGANIZATION BUDGETS, OBJECTIVES AND PERFORMANCE**

The Public Housing Program administers and maintains a total of one hundred and ninety-nine (199) apartments from one to four bedroom sizes located at three separate sites. One housing site is within the city limits, another site is located along Highway 14 just past the city limits and the third location is in the community of Santa Cruz in the northern part of the County.

The Housing Choice Voucher Program administers two hundred and eighty-four (284) vouchers issued to qualified candidates that are used to help pay for rental housing throughout Santa Fe County. Qualified candidates for each program are selected from a waiting list administered by the Housing Authority.

Within these two main programs are three special assistance programs: the Family Self Sufficiency Program (FSS), the Veterans Affairs Supportive Housing Program (VASH) and the Home Ownership Program.

The FSS program enables families to increase their earned income and reduce their dependency on welfare assistance and rental subsidies. Under the FSS Program, low income families are provided opportunities for education, job training, counseling and other forms of social service assistance, while living in assisted housing, so they can obtain skills necessary to achieve self-sufficiency.

The HUD-Veterans Affairs Supportive Housing Program (VASH) combines Housing Choice Voucher (HCV) rental assistance for homeless veterans with case management and clinical services provided by the Department of Veterans Affairs (VA). VA provides these services for participating Veterans at VA Medical Centers (VAMCs) and community-based outreach clinics.

The Home Ownership Program offers an opportunity for families to be provided assistance in purchasing a home. This can include information and referrals to local housing assistance agencies as well as down payment assistance from the County for the purchase of a home.



Fiscal Year 2016 Budget

Chapter 8 ORGANIZATION BUDGETS, OBJECTIVES AND PERFORMANCE

TOTAL FTEs BY CLASSIFICATION				
DEPARTMENT/DIVISION	FUND		FTE	CLASSIFICATION
<b>HOUSING</b>				
SECTION 8	227	SECTION 8 VOUCHER	0.40	EXEC DIR/HOUSING OPERATIONS
ADMINISTRATION	517	HOUSING ENTERPRISE	0.60	EXEC DIR/HOUSING OPERATIONS
SECTION 8	227	SECTION 8 VOUCHER	0.30	ACCOUNTING TECH. SENIOR
ADMINISTRATION	517	HOUSING ENTERPRISE	0.70	ACCOUNTING TECH. SENIOR
SECTION 8	227	SECTION 8 VOUCHER	0.40	CLERICAL SPECIALIST
ADMINISTRATION	517	HOUSING ENTERPRISE	0.60	CLERICAL SPECIALIST
SECTION 8	227	SECTION 8 VOUCHER	0.50	DEPARTMENT ADMINISTRATOR
ADMINISTRATION	517	HOUSING ENTERPRISE	0.50	DEPARTMENT ADMINISTRATOR
SECTION 8	227	SECTION 8 VOUCHER	0.50	HOUSING INSPECTOR
ADMINISTRATION	517	HOUSING ENTERPRISE	0.50	HOUSING INSPECTOR
SECTION 8	227	SECTION 8 VOUCHER	1.00	HOUSING SPECIALIST
SECTION 8	227	SECTION 8 VOUCHER	0.40	HOUS. & SELF.SUFF.SPECIALIST
ADMINISTRATION	517	HOUSING ENTERPRISE	0.60	HOUS. & SELF.SUFF.SPECIALIST
ADMINISTRATION	517	HOUSING ENTERPRISE	1.00	HOUS. & SELF.SUFF.SPECIALIST
ADMINISTRATION	517	HOUSING ENTERPRISE	1.00	HOUSING SPECIALIST SUPERVISOR
ADMINISTRATION	517	HOUSING ENTERPRISE	1.00	MAINTENANCE SUPERVISOR
ADMINISTRATION	517	HOUSING ENTERPRISE	2.00	MAINTENANCE TECHNICIAN
ADMINISTRATION	517	HOUSING ENTERPRISE	2.00	MAINTENANCE TECHNICIAN SENIOR
ADMINISTRATION	517	HOUSING ENTERPRISE	0.05	PROJECT MANAGER
CFP	301	HOUSING CAPITAL IMPROVEMENT	0.95	PROJECT MANAGER
<b>TOTAL HOUSING</b>			<b>15.00</b>	

Table VIII-2 Housing FTE's by Classification



Fiscal Year 2016 Budget

Chapter 8 ORGANIZATION BUDGETS, OBJECTIVES AND PERFORMANCE

IX. COUNTY CLERK

Main Physical Location: 102 Grant Ave, Santa Fe, NM 87501

Main Telephone Number: (505) 986-6280

Budget Summary

	FY 2014 ACTUALS	FY 2015 ACTUALS	FY 2016 BUDGET
<b>Revenues</b>			
Property Taxes	\$ -	\$ -	\$ -
Gross Receipts Taxes	-	-	-
Other Taxes and Assessments	-	-	-
Licences, Permits & Fees	-	-	-
Charges for Services	791,254	736,400	700,000
Fines & Forfeitures	-	-	-
Interest Earnings	-	-	-
Grants	-	-	-
Other	-	-	-
Intergovernmental	-	-	-
<b>Subtotal</b>	<b>\$ 791,254</b>	<b>\$ 736,400</b>	<b>\$ 700,000</b>
Transfers from Other Funds	-	-	-
<b>Total Sources for County Clerk</b>	<b>\$ 791,254</b>	<b>\$ 736,400</b>	<b>\$ 700,000</b>
<b>Expenditures by Category</b>			
Salaries & Benefits	\$ 1,507,741	\$ 1,611,767	\$ 1,955,428
Operating Costs	341,939	394,220	519,317
Capital	24,872	54,451	26,693
<b>Total for County Clerk</b>	<b>\$ 1,874,552</b>	<b>\$ 2,060,438</b>	<b>\$ 2,501,438</b>
<b>Expenditures by Division</b>			
Recording	\$ 880,903	\$ 948,929	\$ 1,140,635
Bureau of Elections	829,830	941,000	1,152,285
Clerk Recording Fees	163,819	170,509	208,518
<b>Subtotal</b>	<b>\$ 1,874,552</b>	<b>\$ 2,060,438</b>	<b>\$ 2,501,438</b>
Transfers to Other Funds	-	-	-
<b>Total for County Clerk</b>	<b>\$ 1,874,552</b>	<b>\$ 2,060,438</b>	<b>\$ 2,501,438</b>
<b>Total FTEs</b>	<b>32</b>	<b>32.5</b>	<b>32.5</b>

Table IX-1 County Clerk Budget Summary

Description of Services

The Clerk is the official record keeper for Santa Fe County. The County Clerk has significant recording, filing and indexing duties required by law to be filed of record in the Clerk's Office. All documents pertaining to Santa Fe County land are recorded in the Clerk's Office; deeds, mortgages, liens, power of attorneys,



## Fiscal Year 2016 Budget

### Chapter 8 **ORGANIZATION BUDGETS, OBJECTIVES AND PERFORMANCE**

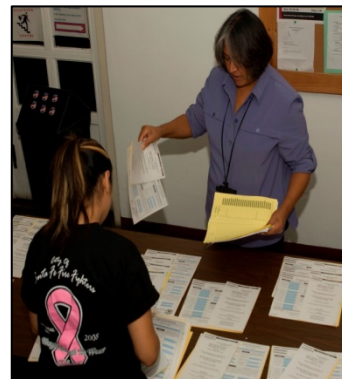
stipulations, and agreements. In addition, Uniform Commercial Code documents, discharges from military service, and copies of past and current County newspapers are on file.

The Clerk's Office issues marriage licenses. Licenses issued in Santa Fe County may be used anywhere in the State of New Mexico but the record of the license and marriage are maintained in this office. The Clerk's Office collects Santa Fe County Lodger's Tax payments. The Clerk is also the Ex-officio Probate Clerk to the County Probate Judge and maintains all probate proceedings executed by the Probate Judge.

The County Clerk is the Chief Election Officer for Santa Fe County. The County Clerk serves as the arm of the state with regard to the administration of elections in the county. All federal, state, school, and special elections are conducted and canvassed by the County Clerk's Office. Voter registration files are entered and updated and all records pertaining to elections are maintained. The County Clerk is also responsible for the recruitment and training of all poll officials and ensuring a uniform application of the Election Code within the County.

The Clerk is the ex-officio Clerk of the County Commission. The preservation and recording of Commission proceedings such as minutes, ordinances and resolutions is the responsibility of the Clerk's Office. By State law all records in the Clerk's Office, with the exception of privacy protected voter data and records, are permanent and available to the public.

"County Clerk; duty as recorder. It is the duty of the County Clerk to maintain permanently all documents that by law should be recorded." (NMSA 1978 §§ 14-8-2) for the public's interest.







Fiscal Year 2016 Budget

Chapter 8 ORGANIZATION BUDGETS, OBJECTIVES AND PERFORMANCE

TOTAL FTEs BY CLASSIFICATION				
DEPARTMENT/DIVISION	FUND		FTE	CLASSIFICATION
<b>COUNTY CLERK</b>				
RECORDING	101	GENERAL	1.00	COUNTY CLERK
RECORDING	101	GENERAL	1.00	CHIEF DEPUTY CLERK
RECORDING	101	GENERAL	1.00	ACCOUNTING TECHNICIAN
RECORDING	101	GENERAL	2.00	ADMINISTRATIVE ASSISTANT
RECORDING	101	GENERAL	1.00	ADMINISTRATIVE MANAGER
RECORDING	101	GENERAL	1.00	PROBATE ASST/RECORDING CLERK
RECORDING	101	GENERAL	7.00	RECORDING CLERK
RECORDING	101	GENERAL	3.00	RECORDING CLERK SENIOR
RECORDING	101	GENERAL	1.00	RECORDS MANAGER
RECORDING	101	GENERAL	2.00	SCANNING & INDEXING TECHNICIAN
BUREAU OF ELECTIONS	101	GENERAL	1.00	CHIEF DEPUTY BUR OF ELECTIONS
BUREAU OF ELECTIONS	101	GENERAL	2.00	ELECTION ADMIN SPECIALIST
BUREAU OF ELECTIONS	101	GENERAL	2.00	ELECTION ADMIN SPECIALIST SR
BUREAU OF ELECTIONS	101	GENERAL	1.00	ELECTION TECH. ADMINISTRATOR
BUREAU OF ELECTIONS	101	GENERAL	1.00	ELECTION WRK & OUTREACH COORD
BUREAU OF ELECTIONS	101	GENERAL	1.00	ELECTIONS ADMINISTRATION SUP
BUREAU OF ELECTIONS	101	GENERAL	2.00	VOTER INFORMATION SPECIALIST
BUREAU OF ELECTIONS	101	GENERAL	1.50	VOTER REGISTRATION CLERK
BUREAU OF ELECTIONS	101	GENERAL	1.00	VOTING SYSTEMS ADMINISTRATOR
<b>TOTAL COUNTY CLERK</b>			<b>32.50</b>	

Table IX-2 County Clerk FTE's by Classification





Fiscal Year 2016 Budget

Chapter 8 ORGANIZATION BUDGETS, OBJECTIVES AND PERFORMANCE

X. COUNTY TREASURER

Main Physical Location: 102 Grant Ave, Santa Fe, NM 87501

Main Telephone Number: (505) 986-6245

**Budget Summary**

	FY 2014 ACTUALS	FY 2015 ACTUALS	FY 2016 BUDGET
<b>Revenues</b>			
Property Taxes	\$ -	\$ -	\$ -
Gross Receipts Taxes	-	-	-
Other Taxes and Assessments	-	-	-
Licences, Permits & Fees	96,960	96,477	-
Charges for Services	1,210	1,890	1,600
Fines & Forfeitures	-	-	-
Interest Earnings	-	-	-
Grants	-	-	-
Other	-	-	-
Intergovernmental	-	-	-
<b>Subtotal</b>	<b>\$ 98,170</b>	<b>\$ 98,367</b>	<b>\$ 1,600</b>
Transfers from Other Funds	-	-	-
<b>Total Sources for County Treasurer</b>	<b>\$ 98,170</b>	<b>\$ 98,367</b>	<b>\$ 1,600</b>
<b>Expenditures by Category</b>			
Salaries & Benefits	\$ 754,271	\$ 807,380	\$ 856,243
Operating Costs	219,001	177,391	231,400
Capital	6,888	11,941	-
<b>Total for County Treasurer</b>	<b>\$ 980,160</b>	<b>\$ 996,712</b>	<b>\$ 1,087,643</b>
<b>Expenditures by Division</b>			
Administration	\$ 980,160	\$ 996,712	\$ 1,087,643
<b>Subtotal</b>	<b>\$ 980,160</b>	<b>\$ 996,712</b>	<b>\$ 1,087,643</b>
Transfers to Other Funds	-	-	-
<b>Total for County Treasurer</b>	<b>\$ 980,160</b>	<b>\$ 996,712</b>	<b>\$ 1,087,643</b>
<b>Total FTEs</b>	<b>13</b>	<b>14</b>	<b>14.6</b>

Table X-1 County Treasurer Budget Summary

**Description of Services**

The Santa Fe County Treasurer's Office is responsible for the tax collection of real and personal property taxes (including mobile homes) in all of Santa Fe County. The responsibility includes the preparation of the statutorily required annual tax



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## Fiscal Year 2016 Budget

### Chapter 8 **ORGANIZATION BUDGETS, OBJECTIVES AND PERFORMANCE**

bill that has to be mailed by statutory requirement to the taxpayer on November 1 of every year. The Treasurer's Office also sends out two delinquent tax notices semi-annually to all delinquent taxpayers; and develops policies and procedures using state statutes, County Resolutions and Regulations, and good accounting practices to administer the daily operations of the Treasurer's Office.

Another important function of the Treasurer's Office is to make monthly distribution of property taxes of all statutorily required beneficiaries that include; Santa Fe Public Schools, Santa Fe Charter Schools, Pojoaque Schools, Espanola Schools, Moriarty Schools, Santa Fe Community College, State Bonded Debt, Town of Edgewood, and other property taxing authorities.

The Treasurer's Office serves as the County's Bank and is responsible for depositing and accounting for all funds received by Santa Fe County within 24 hours; this includes, property tax receipts, utilities, solid waste permits, recording fees, rental fees, building permits, business licenses, and all other departmental deposits.

The County Treasurer is the Investment Officer for Santa Fe County. The County Treasurer invests excess County funds in safe, liquid, and diversified fixed income bonds, treasurer bills, and certificates of deposits. The Treasurer is Registrar and Paying Agent for all GRT and GOB Bonds issued by the County.

In addition, the Treasurer's Office is responsible for the collection of delinquent property taxes; during FY 15, the Treasurer's Office collected approximately \$4.6 million dollars in delinquent property taxes. During FY 15, the Treasurer's Office began to "red-tag" delinquent Mobile homes and collected approximately \$200,000.00 from this effort.

The Treasurer's Office facilitates the Monthly Property Tax Installment Plan; this program enables tax-payers of Santa Fe County to pre-pay property taxes in ten equal installments. The program is expected to service over 1,100 constituents in FY 2016.



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Chapter 8 **ORGANIZATION BUDGETS, OBJECTIVES AND PERFORMANCE**

The Treasurer’s Office is responsible for the processing of business and liquor licenses for business owners in Santa Fe County. In FY15, the Treasurer’s Office processed approximately 2000-3000 licenses.

This past fiscal year the Treasurer’s Office has implemented the Property Tax Outreach Program. In FY2015, during the first half property tax collection, the Property Tax Outreach program serviced approximately 290 accounts, and collected approximately \$220,000.00.

TOTAL FTEs BY CLASSIFICATION				
DEPARTMENT/DIVISION	FUND		FTE	CLASSIFICATION
<b>COUNTY TREASURER</b>				
TREASURER	101	GENERAL	1.00	COUNTY TREASURER
TREASURER	101	GENERAL	1.00	CHIEF DEPUTY TREASURER
TREASURER	101	GENERAL	1.00	ACCOUNTANT
TREASURER	101	GENERAL	1.00	ACCOUNTING TECHNICIAN
TREASURER	101	GENERAL	1.00	ADMINISTRATIVE ASSISTANT
TREASURER	101	GENERAL	1.00	DELINQUENT TAX SPECIALIST
TREASURER	101	GENERAL	2.00	DELINQUENT TAX SYSTEM SPEC
TREASURER	101	GENERAL	1.00	DEPARTMENT ADMINISTRATOR
TREASURER	101	GENERAL	1.00	TAX ASSESSMENT SPECIALIST
TREASURER	101	GENERAL	2.60	TAX CASHIER I
TREASURER	101	GENERAL	1.00	TAX CASHIER II
TREASURER	101	GENERAL	1.00	TAX CLERK
<b>TOTAL COUNTY TREASURER</b>			<b>14.60</b>	

Table X-2 County Treasurer FTE's by Classification



Fiscal Year 2016 Budget

Chapter 8 ORGANIZATION BUDGETS, OBJECTIVES AND PERFORMANCE

XI. COUNTY ASSESSOR

Main Physical Location: 102 Grant Ave., Santa Fe

Main Telephone Number: 505-986-6300

**Budget Summary**

	FY 2014 ACTUALS	FY 2015 ACTUALS	FY 2016 BUDGET
<b>Revenues</b>			
Property Taxes	\$ 1,299,751	\$ 1,372,897	\$ 1,275,000
Gross Receipts Taxes	-	-	-
Other Taxes and Assessments	-	-	-
Licences, Permits & Fees	-	-	-
Charges for Services	-	-	-
Fines & Forfeitures	-	-	-
Interest Earnings	-	-	-
Grants	-	-	-
Other	-	-	-
Intergovernmental	-	-	210,101
<b>Subtotal</b>	<b>\$ 1,299,751</b>	<b>\$ 1,372,897</b>	<b>\$ 1,485,101</b>
Transfers from Other Funds	97,874	-	-
<b>Total Sources for County Assessor</b>	<b>1,397,625</b>	<b>1,372,897</b>	<b>1,485,101</b>
<b>Expenditures by Category</b>			
Salaries & Benefits	\$ 2,603,572	\$ 2,488,574	\$ 2,899,298
Operating Costs	465,133	465,991	632,670
Capital	19,077	368,320	31,823
<b>Total for County Assessor</b>	<b>\$ 3,087,782</b>	<b>\$ 3,322,885</b>	<b>\$ 3,563,791</b>
<b>Expenditures by Division</b>			
Administration	\$ 1,985,975	\$ 2,123,685	\$ 2,090,403
Property Valuation	1,101,807	1,199,200	1,473,388
<b>Subtotal</b>	<b>\$ 3,087,782</b>	<b>\$ 3,322,885</b>	<b>\$ 3,563,791</b>
Transfers to Other Funds	-	-	-
<b>Total for County Assessor</b>	<b>\$ 3,087,782</b>	<b>\$ 3,322,885</b>	<b>\$ 3,563,791</b>
<b>Total FTEs</b>	<b>44</b>	<b>44</b>	<b>43</b>

Table XI-1 County Assessor Budget Summary



## Fiscal Year 2016 Budget

### Chapter 8 ORGANIZATION BUDGETS, OBJECTIVES AND PERFORMANCE

#### **Description of Services**

**General Duties:** The office of County Assessor is prescribed by law in § 4-39-2 through § 4-39-6 NMSA.

The duties of Assessor are primarily set forth in Articles 35 through 38 of chapter 7 of the NMSA, referred to as the “Property Tax Code”. In general, the Office of the Santa Fe County Assessor is statutorily and independently responsible for valuing all real property, manufactured homes, business personal property, and livestock. Additionally, the office is responsible for the generation of a fair and equitable tax roll which is used by other elected and appointed officials to levy and collect taxes based on the value of property on that tax roll. The tax roll must be in compliance with the Property Tax Code, its rules and regulations, and also the professional standards of the International Association of Assessing Officers.

The County Assessor also has a duty to ensure that all taxable properties that are valued by the State Assessment Bureau of the Taxation and Revenue Department such as railroads, utilities, and mineral properties are also comprehensively, fairly and equitably included in the tax roll yearly to ensure the lowest possible tax rate for all property taxpayers.

**Supervisory Authority:** The New Mexico Taxation and Revenue Department, Property Tax Division is the only entity who has general supervisory authority over county assessors for purposes of implementation and compliance with the New Mexico Property Tax Code, regulations, orders, rulings and instructions of the department. The NM PTD conducts and provides an annual evaluation and feedback regarding the assessor’s valuation activities. For budget purposes, to aid the BCC in determining whether the Assessor is operating an efficient program, the Assessor must submit a written report accompanying annual budget requests, which sets forth all the activities associated with maintenance procedures (7-36-16).

**Developing Budgets:** The Assessor’s Office has two budget sources that fund its operation. First is the General Fund (101) which is directly funded from the



## Fiscal Year 2016 Budget

### Chapter 8 ORGANIZATION BUDGETS, OBJECTIVES AND PERFORMANCE

County's general revenue. In addition, Assessors have a "1% Re-Valuation Fund" (203). In essence all entities that collect a property tax levy help share the cost of re-appraisal and assessment of parcels within their jurisdiction by contributing 1% of their property tax revenue to this fund, with the exception of any higher education entities.

In order to maintain statutory compliance the Assessor must obtain approval from the Board of County Commission for the necessary budget and other resources needed to determine a comprehensive, fair and equitable tax roll while ensuring accountable and efficient use of resources. These budgets should also include adequate resources to promote, motivate, and generate a professional staff by encouraging and allowing for their participation and attendance at professional education classes, conferences and meetings and assist them in acquiring professional designations that will help render professional appraisals and the ability to defend those values as a professional and expert witness in a court of law.

The Assessor's Office is the only County office that can protest the budget that is set by BCC. The Department of Finance and Administration shall not approve the operating budget of any County in which there is not an adequate allocation of funds to the County Assessor, for the purpose of fulfilling the responsibilities for property valuation maintenance.

**Professional and Public Interaction:** The Office of the Santa Fe County Assessor must also interact with and professionally address all inquiries from the public, attorneys, government agencies, legislature and news media and ensure that all correct information not bound by the confidentiality statute is available to the public.

**Mapping and Ownership Data:** A vital function of the office is a requirement to track all property ownership data that is filed through the County Clerk's Office. Deeds and other real estate documents must be reviewed and processed so that a current and accurate ownership record of every parcel of land within Santa Fe County is maintained. In addition, the Assessor's Office must map all





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## Fiscal Year 2016 Budget

### Chapter 8 ORGANIZATION BUDGETS, OBJECTIVES AND PERFORMANCE

parcels of real property within the County, including all parcels that have been split or combined.

**Valuation of Property:** The primary function of the Office of the Assessor is to determine values of property for property taxation purposes in accordance with the Property Tax Code and the regulations, orders, rulings and instructions of the department, except as limited in Section 7-36-21.2 NMSA 1978, known as the limitation on increases in valuation, or “value cap law”. The Assessor also has the sole responsibility and authority at the county level for property valuation maintenance that is subject only to the general supervisory powers of the property tax director.

The value of property for property taxation purposes shall be its market value as determined by application of the sales of comparable property, income or cost methods of valuation or any combination of these methods unless an exception or special method of valuation is authorized in statute. In using any of the methods of valuation authorized, the Assessor’s staff applies generally accepted appraisal techniques and methodology.

**Re-Appraisal of Taxable Property:** All residential, commercial, vacant land, business personal property, mobile home, exempt properties and the special method of value for agricultural properties must be re-appraised and statistically reviewed yearly and physically inspected every five years in accordance with professional standards, directives of the Taxation and Revenue Department and the Property Tax Code.

**Notices of Value:** Assessors are mandated to mail all notices of net taxable value of the property to all property owners by April 1 of each tax year (§ 7-38-20 NMSA), unless an extension has been granted by the NM Property Tax Director. A significant amount of expense is associated with this requirement. These notices apprise each property owner of her/his property valuation as determined by the Assessor for property tax purposes. It also affords the property owner the right to “protest” the valuation, and file for taxpayer benefits such as exemptions.





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## Fiscal Year 2016 Budget

### Chapter 8 ORGANIZATION BUDGETS, OBJECTIVES AND PERFORMANCE

**Certifying Net Taxable Values:** No later than June 15 of each year, the Assessor shall certify to the PTD the net taxable values for all property allocated to governmental units in the county and subject to property taxation. The Assessor's certification includes a statement of all property valuations that are the subject of a pending protest, whether protested locally or to the department, and a statement of the uncontroverted valuation in the pending protests.

**Valuation Protests by Taxpayers:** Several valuation protests are filed each year with the Assessor's Office and constitute the majority of the workload by staff for the calendar year. Protests are typically filed in the month of April of each year. In 2014 the Assessor's Office processed approximately 1,875 protests. The total is comprised of 461 commercial/ multi-family protests and 1,414 residential properties. Last year protests were resolved between April and September. During that time period the Assessor's Office scheduled six weeks of formal protest hearings.

Protests filed by the taxpayer, or her/his agent, as well as District Court, Court of Appeals and State Supreme Court actions must be addressed effectively and professionally by staff by defending and preserving the integrity of the tax roll in compliance with the Property Tax Code.

**Preparation of Property Tax Schedule:** After receipt of the rate-setting order and the order imposing the tax, but no later than October 1 of each tax year, the County Assessor is mandated to prepare and deliver a property tax schedule to the County Treasurer of all property subject to property taxation in the County. This schedule is provided electronically to the Treasurer.

**Professional Development:** In order to accurately and professionally accomplish the mandated duties of the office, the Assessor must employ educated and experienced individuals and provide continuous training and continuing education in the field of real and personal property appraisal. Having well trained and professional individuals in other facets of the duties of the office is equally important and essential to the function of the Assessor's Office.



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Fiscal Year 2016 Budget

Chapter 8 **ORGANIZATION BUDGETS, OBJECTIVES AND PERFORMANCE**

Under § NMSA 4-39-2, the issuance of certificates and incentive pay is authorized upon completion of a series of four one week long courses taught by our professional organization called the International Association of Assessing Officers. An Assessor, Deputy Assessor or appraiser can earn the designation of "Certified Property Appraiser" issued by New Mexico Property Tax Division. Recently, a continuing education program was self-imposed by the New Mexico Association of Counties Assessor's Affiliate and endorsed by PTD.

The Assessor is the sole County elected official who may receive additional compensation above the statutory amount for the successful completion of certain appraisal courses offered by IAAO and approved by the Property Tax Division per § 4-39-4 NMSA.

Additionally, the NM EDGE County College, in collaboration with the NM Assessors Affiliate has developed a certification curriculum specific to NM County Assessor Offices for a "NM Certified Public Assessing Official" designation. Additional nationally recognized designations are also available through membership in the IAAO. Several Santa Fe County appraisers are working towards one of these designations to ensure the highest professional qualifications available for appraisal staff.



Fiscal Year 2016 Budget

Chapter 8 ORGANIZATION BUDGETS, OBJECTIVES AND PERFORMANCE

TOTAL FTEs BY CLASSIFICATION				
DEPARTMENT/DIVISION	FUND		FTE	CLASSIFICATION
<b>COUNTY ASSESSOR</b>				
ADMINISTRATION	101	GENERAL	1.00	COUNTY ASSESSOR
ADMINISTRATION	101	GENERAL	1.00	CHIEF DEPUTY ASSESSOR
ADMINISTRATION	101	GENERAL	1.00	APPRAISAL ASSESSMENT MANAGER
ADMINISTRATION	101	GENERAL	1.00	DEPARTMENT ADMINISTRATOR
ADMINISTRATION	101	GENERAL	2.00	APPRAISER CHIEF
ADMINISTRATION	101	GENERAL	6.00	APPRAISER
VALUATION	203	PROPERTY VALUATION	5.00	APPRAISER
ADMINISTRATION	101	GENERAL	2.00	APPRAISER SENIOR
VALUATION	203	PROPERTY VALUATION	5.00	APPRAISER SENIOR
VALUATION	203	PROPERTY VALUATION	1.00	ASSESSMENT SPECIALIST I
ADMINISTRATION	101	GENERAL	3.00	ASSESSMENT SPECIALIST II
ADMINISTRATION	101	GENERAL	1.00	ASSESSOR SYSTEMS PROGRAMMER
ADMINISTRATION	101	GENERAL	3.00	AUTO DRAFTING TECHNICIAN
ADMINISTRATION	101	GENERAL	0.50	C.A.M.A. SPECIALIST
VALUATION	203	PROPERTY VALUATION	0.50	C.A.M.A. SPECIALIST
ADMINISTRATION	101	GENERAL	1.00	FIELD AUDITOR
VALUATION	203	PROPERTY VALUATION	2.00	FIELD AUDITOR
ADMINISTRATION	101	GENERAL	1.00	GIS SPECIALIST
ADMINISTRATION	101	GENERAL	1.00	MANUFACTURED HOUSING AUDITOR
ADMINISTRATION	101	GENERAL	2.00	QUALITY CONTROL ASSESS SPECIAL
ADMINISTRATION	101	GENERAL	1.00	QUALITY CONTROL MANAGER
ADMINISTRATION	101	GENERAL	1.00	SPECIAL PROJECTS ADMINISTRATOR
ADMINISTRATION	101	GENERAL	1.00	TITLE EXAMINER
<b>COUNTY ASSESSOR</b>			<b>43.00</b>	

Table XI-2 County Assessor FTE's by Classification



Fiscal Year 2016 Budget

Chapter 8 ORGANIZATION BUDGETS, OBJECTIVES AND PERFORMANCE

XII. COUNTY SHERIFF

Main Physical Location: 35 Camino Justicia, Santa Fe, NM 87508

Main Telephone Number: (505) 986-2455

**Budget Summary**

	FY 2014 ACTUALS	FY 2015 ACTUALS	FY 2016 BUDGET
<b>Revenues</b>			
Property Taxes	\$ -	\$ -	\$ -
Gross Receipts Taxes	-	-	-
Other Taxes and Assessments	-	-	-
Licences, Permits & Fees	-	-	-
Charges for Services	42,562	75,696	65,500
Fines & Forfeitures	59,737	85,756	-
Interest Earnings	-	-	-
Grants	600,062	620,534	504,866
Other	90,482	86,578	29,556
Intergovernmental	15,309	36,668	78,508
<b>Subtotal</b>	<b>\$ 808,152</b>	<b>\$ 905,232</b>	<b>\$ 678,430</b>
Transfers from Other Funds	12,084,677	12,175,000	12,858,596
<b>Total Sources for County Sheriff</b>	<b>\$ 12,892,829</b>	<b>\$ 13,080,232</b>	<b>\$ 13,537,026</b>
<b>Expenditures by Category</b>			
Salaries & Benefits	\$ 8,685,302	\$ 8,965,685	\$ 9,779,347
Operating Costs	2,526,213	2,393,864	2,873,778
Capital	1,386,131	979,425	883,901
<b>Total County Sheriff</b>	<b>\$ 12,597,646</b>	<b>\$ 12,338,974</b>	<b>\$ 13,537,026</b>
<b>Expenditures by Division</b>			
Law Enforcement Protection	\$ 72,541	\$ 88,093	\$ 78,000
Administration	11,870,486	11,647,022	12,845,154
DWI Seizure	53,298	94,919	118,942
Region III	345,960	179,933	239,917
HIDTA	255,361	329,007	255,013
<b>Subtotal</b>	<b>12,597,646</b>	<b>12,338,974</b>	<b>\$ 13,537,026</b>
Transfers to Other Funds	-	-	-
<b>Total County Sheriff</b>	<b>\$ 12,597,646</b>	<b>\$ 12,338,974</b>	<b>\$ 13,537,026</b>
<b>Total FTEs</b>	<b>122</b>	<b>125</b>	<b>124</b>

Table XII-1 Sheriff's Office Budget Summary



## Fiscal Year 2016 Budget

### Chapter 8 ORGANIZATION BUDGETS, OBJECTIVES AND PERFORMANCE

The Santa Fe County Sheriff's Office exists to serve the community and safeguard the lives and property of its residents. Courage, commitment, and teamwork are the core values employed in providing service to the citizens of Santa Fe County.

#### **Description of Services**

**Region III Drug Enforcement Task Force:** The Region is a multi-jurisdictional drug task force responsible for enforcing the drug laws within its jurisdictional boundaries. Region III is the only task force within the County and City of Santa Fe enforcing drug laws. Operations are also conducted in Rio Arriba and Taos Counties. Investigations are accomplished through the gathering of intelligence information and conducting covert operations. Region III consists of agents assigned from Santa Fe County Sheriff's Office, Santa Fe City Police Department, New Mexico State Police, Rio Arriba County Sheriff's Office, and a full-time Special Agent from HSI, Homeland Security Investigations Office.

The Region also works very closely with DEA and FBI when pursuing major investigations, which can lead to Organized Crime Drug Enforcement Task Force (OCDETF) operations. These cases are always prosecuted through the United States Attorney's Office and at times result in the seizures of assets, which are also pursued through the US Attorney's Office.

**Patrol Division:** The Patrol Division performs a diverse range of enforcement activities. The deputies in the Patrol Division are typically the first line of enforcement and will conduct the initial investigation of crimes. The Patrol Division deputies respond to dispatched calls for service and patrol the streets and neighborhoods of the County to identify violators of traffic or criminal laws. They may also be called upon to preserve the peace, provide traffic control, provide security for visiting dignitaries, and secure crime scenes prior to the admittance of emergency fire and medical personnel.

**Warrants Division:** The Warrants Division is responsible for processing and serving warrants for arrest issued by the Courts. The Division also serves writs of



## Fiscal Year 2016 Budget

### Chapter 8 ORGANIZATION BUDGETS, OBJECTIVES AND PERFORMANCE

execution to obtain money owed to a creditor by the party served and will serve notice on certain civil matters such as evictions and civil law suits.

**Criminal Investigations Bureau:** The Criminal Investigations Bureau investigates felony crimes. This includes violent crimes (e.g. homicide and sex crimes) as well as so-called “white collar” crimes like fraud and embezzlement. These investigations are often long and painstaking undertakings which must be performed by personnel who have been specifically trained to conduct in-depth investigations in the particular type of crime involved. The Criminal Investigations Bureau also conducts sex offender registrations and registry follow-up contacts.

**Community Support Services:** The Community Support Services deputies and staff coordinate required on-going training of deputies as required by law, and also provide education, training and outreach to the citizens on a variety of topics. Community Support Services deputies will speak to school children, conduct outreach activities at health fairs and other public events about DWI and drug or alcohol abuse, and educate the public on law enforcement activities.

**Narcotics Division:** The Narcotics Division investigates felony drug crimes within Santa Fe County, often doing so “under cover.” This is a specialized and particularly dangerous special duty assignment. The deputies in this Division work closely with agents from the Region III Drug Enforcement Task Force to ensure a coordinated effort in the local “war on drugs” with officers, agents, and deputies from other jurisdictions in Northern New Mexico.

**Accident Investigation and Reconstruction Division:** Accident investigation and reconstruction is a highly specialized law enforcement activity. As such, the deputies who perform this activity are trained to investigate the most complex crash scenes to determine what crime, if any, was committed, and what took place in the moments prior to, during and immediately following a crash. Based on data obtained during the investigation the deputy then must determine the cause of the crash as well as any contributing factors or mitigating circumstances prior to determining if the crash resulted from any criminal action.



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## Fiscal Year 2016 Budget

### Chapter 8 ORGANIZATION BUDGETS, OBJECTIVES AND PERFORMANCE

Deputies in this unit are called upon as expert witnesses in prosecution of crash related crimes.

**DUI/DRE Unit:** The DUI/DRE Unit is a specialized unit to investigate impaired driving and other crimes where the perpetrator is suspected of being impaired by alcohol or other substances. The drug recognition expert (DRE) is trained to identify signs of intoxication and/or impairment and what type of substance is causing the impairment. Although alcohol is certainly one such substance, the DRE can identify impairment by various illegal drugs, prescription drugs and over-the-counter drugs. These are expert witnesses for prosecuting crimes involving drug or alcohol impairment.

**Court Security Services:** The deputies and officers in the Court Security Services operation provide security services to judges, attorneys and members of the public who enter the district courthouse. These deputies and officers also provide transport services between the detention facilities and the courthouse to ensure the safe and secure transport of prisoners when they are called to Court. Security services include screening individuals who enter the courthouse and monitoring courtrooms when Court is in session. This operation expanded significantly with the opening of the new Judge Steve Herrera Judicial Complex in June, 2013. The new courthouse poses new challenges and has enhanced security features which require additional court security personnel to monitor.

**Animal Control:** Animal Control officers are responsible for enforcing the County's animal ordinances and for ensuring the safety of the public from dangerous animals or dangerous conditions caused by animals (e.g. livestock on the roadway). Animal Control captures stray or unattended animals and delivers them to the Animal Shelter where their owners are identified or the animal is placed for adoption. Animal Control also takes reports pertaining to vicious animals and animal bites.



Fiscal Year 2016 Budget

Chapter 8 **ORGANIZATION BUDGETS, OBJECTIVES AND PERFORMANCE**

TOTAL FTEs BY CLASSIFICATION				
DEPARTMENT/DIVISION		FUND	FTE	CLASSIFICATION
<b>COUNTY SHERIFF</b>				
ADMINISTRATION	246	LAW ENFORCEMENT OPERATIONS	1.00	COUNTY SHERIFF
ADMINISTRATION	246	LAW ENFORCEMENT OPERATIONS	1.00	UNDERSHERIFF
ADMINISTRATION	246	LAW ENFORCEMENT OPERATIONS	1.00	EXECUTIVE ASSISTANT
ADMINISTRATION	246	LAW ENFORCEMENT OPERATIONS	1.00	ACCOUNTANT SENIOR
ADMINISTRATION	246	LAW ENFORCEMENT OPERATIONS	6.00	ANIMAL CONTROL OFFICER
ADMINISTRATION	246	LAW ENFORCEMENT OPERATIONS	1.00	ANIMAL CONTROL SUPERVISOR
ADMINISTRATION	246	LAW ENFORCEMENT OPERATIONS	1.00	EVIDENCE & PROPERTY SPECIALIST
ADMINISTRATION	246	LAW ENFORCEMENT OPERATIONS	1.00	FLEET SPECIALIST
ADMINISTRATION	246	LAW ENFORCEMENT OPERATIONS	1.00	PROPERTY CONTROL TECHNICIAN
ADMINISTRATION	246	LAW ENFORCEMENT OPERATIONS	1.00	PUBLIC RELATIONS MEDIA COOR
ADMINISTRATION	246	LAW ENFORCEMENT OPERATIONS	2.00	SECRETARY
ADMINISTRATION	246	LAW ENFORCEMENT OPERATIONS	4.00	SECRETARY SENIOR
ADMINISTRATION	246	LAW ENFORCEMENT OPERATIONS	1.00	SHERIFF MAJOR
ADMINISTRATION	246	LAW ENFORCEMENT OPERATIONS	1.00	SHERIFF CAPTAIN
ADMINISTRATION	246	LAW ENFORCEMENT OPERATIONS	4.00	SHERIFF LIEUTENANT
ADMINISTRATION	246	LAW ENFORCEMENT OPERATIONS	5.00	SHERIFF SERGEANT
ADMINISTRATION	246	LAW ENFORCEMENT OPERATIONS	9.00	SHERIFF CORPORAL
ADMINISTRATION	246	LAW ENFORCEMENT OPERATIONS	9.00	SHERIFF DEPUTY CADET
ADMINISTRATION	246	LAW ENFORCEMENT OPERATIONS	4.00	SHERIFF DEPUTY I
ADMINISTRATION	246	LAW ENFORCEMENT OPERATIONS	39.00	SHERIFF DEPUTY II
ADMINISTRATION	246	LAW ENFORCEMENT OPERATIONS	20.00	SHERIFF DEPUTY III
ADMINISTRATION	246	LAW ENFORCEMENT OPERATIONS	4.00	SHERIFF RECORDS CLERK
ADMINISTRATION	246	LAW ENFORCEMENT OPERATIONS	1.00	SHERIFF RECORDS CLERK LEAD
ADMINISTRATION	246	LAW ENFORCEMENT OPERATIONS	1.00	SHERIFF RECORDS SUPERVISOR
ADMINISTRATION	246	LAW ENFORCEMENT OPERATIONS	1.00	SHERIFF'S OFFICE COMPUTER SPEC
ADMINISTRATION	246	LAW ENFORCEMENT OPERATIONS	1.00	ADMINISTRATIVE ASSISTANT
HIDTA	246	LAW ENFORCEMENT OPERATIONS	1.00	ADMINISTRATIVE ASSISTANT
REGION III	246	LAW ENFORCEMENT OPERATIONS	1.00	ADMINISTRATIVE ASSISTANT
DWI SEIZURE	246	LAW ENFORCEMENT OPERATIONS	1.00	ADMINISTRATIVE ASSISTANT
<b>TOTAL COUNTY SHERIFF</b>			<b>124.00</b>	

Table XII-2 Sheriff's Office FTE's by Classification





Fiscal Year 2016 Budget

Chapter 8 ORGANIZATION BUDGETS, OBJECTIVES AND PERFORMANCE

XIII. PROBATE JUDGE

Main Physical Location: 102 Grant Ave, Santa Fe, NM 87501

Main Telephone Number: (505) 992-1636

**Budget Summary**

	FY 2014 ACTUALS	FY 2015 ACTUALS	FY 2016 BUDGET
<b>Revenues</b>			
Property Taxes	\$ -	\$ -	\$ -
Gross Receipts Taxes	-	-	-
Other Taxes and Assessments	-	-	-
Licences, Permits & Fees	-	-	-
Charges for Services	-	-	-
Fines & Forfeitures	-	-	-
Interest Earnings	-	-	-
Grants	-	-	-
Other	-	-	-
Intergovernmental	-	-	-
<b>Subtotal</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
Transfers from Other Funds	-	-	-
<b>Total Sources for Probate Judge</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Expenditures by Category</b>			
Salaries & Benefits	\$ 50,361	\$ 54,362	\$ 56,962
Operating Costs	968	2,201	4,200
Capital	-	-	-
<b>Total for Probate Judge</b>	<b>\$ 51,330</b>	<b>\$ 56,563</b>	<b>\$ 61,162</b>
<b>Expenditures by Division</b>			
County Probate	\$ 51,330	\$ 56,563	\$ 61,162
<b>Total for Probate Judge</b>	<b>\$ 51,330</b>	<b>\$ 56,563</b>	<b>\$ 61,162</b>
<b>Total FTEs</b>	<b>1</b>	<b>1</b>	<b>1</b>

Table XIII-1 Probate Judge Budget Summary

**Description of Services**

The Probate Judge's office considers and processes informal, uncontested probate proceedings filed on behalf of deceased citizens of Santa Fe County. These proceedings are necessary to address creditors' claims and pass title to real estate and other assets owned by the decedents to their heirs or devisees. The judge also participates in community outreach to better educate Santa Fe County citizens regarding the probate process. The Probate Judge also routinely officiates of civil wedding ceremonies.



Fiscal Year 2016 Budget

Chapter 8 ORGANIZATION BUDGETS, OBJECTIVES AND PERFORMANCE

TOTAL FTEs BY CLASSIFICATION				
DEPARTMENT/DIVISION	FUND		FTE	CLASSIFICATION
PROBATE JUDGE				
PROBATE	101	GENERAL	1	PROBATE JUDGE
TOTAL PROBATE JUDGE			1	

Table XIII-2 Probate Judge FTE's by Classification





Fiscal Year 2016 Budget

Chapter 8 **ORGANIZATION BUDGETS, OBJECTIVES AND PERFORMANCE**

**XIV. PERFORMANCE MEASURES**

**A. COMMUNITY SERVICES DEPARTMENT**

<b>GOAL:</b> Safe Community	<b>OBJECTIVE:</b> Enhance Safe Communities by prevention, education and intervention programs and services
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**SECTION A**

<b>Strategy:</b> Increase programming to reduce risks that jeopardize safe communities.
<b>Describe what your department or office will do to implement this strategy:</b> The DWI Program will take the following steps next year to implement the strategy:  <ol style="list-style-type: none"> <li>1. Expansion of random urine testing program for convicted DWI offenders.</li> <li>2. Increase the number of DWI offenders receiving SBIRT (Right Turns) programming.</li> <li>3. Work with the Health Services Division to increase funding for inpatient substance abuse treatment.</li> <li>4. Increase level of supervision for DWI offenders.</li> <li>5. Develop a compliance monitoring program for Teen Court.</li> <li>6. Increase the number of murals created by Teen Court participants.</li> </ol>
<b>Does this Strategy Involve New or Increased Services?</b> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>

**SECTION B**

**Effectiveness of Departmental Efforts to Implement this Strategy– Measurable Progress**

Measure	Baseline	FY 2016 Plan	FY 2017 Projection	FY 2018 Projection
Number of urinalysis conducted	3,000	3500	3,750	4,000
Number of DWI offenders enrolled in SBIRT	78	200	225	250
Increased funding for inpatient treatment	\$250,000	\$320,000	N/A	N/A
Number of people enrolled in Compliance Monitoring in Teen Court.	0	150	200	300
Number of murals created by Teen Court.	2	3	3	3



Fiscal Year 2016 Budget

Chapter 8 **ORGANIZATION BUDGETS, OBJECTIVES AND PERFORMANCE**

<b>GOAL:</b> A Sustainable Community	<b>OBJECTIVE:</b> Investment by the Community in the Community
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**SECTION A**

<b>Strategy: Promote volunteerism and giving back to your friends, neighbors and community.</b>
<b>Describe what your department or office will do to implement this strategy:</b> Promote volunteers in Santa Fe County Open Space programs, through an annual food drive and through our Community Library. Provide training for our staff on CPR.
<b>Does this Strategy Involve New or Increased Services?</b> Yes X No

**SECTION B**

**Effectiveness of Departmental Efforts to Implement this Strategy– Measurable Progress**

Measure	FY 2016 Plan	FY 2017 Projection	FY 2018 Projection
Increase the number of volunteers involved in open space.			
Hold an annual countywide food drive.	Completion	Completion	Completion
Train staff on CPR.	Completion	Completion	Completion
Maintain Santa Fe County Neighborhood Library at Galisteo Street for the benefit of visitors and the wider public.	Completion	Completion	Completion



Fiscal Year 2016 Budget

Chapter 8 **ORGANIZATION BUDGETS, OBJECTIVES AND PERFORMANCE**

<b>GOAL:</b> A Sustainable Community	<b>OBJECTIVE:</b> IV. Promote a Sense of Community by developing Cultural and Traditional Activities, and Programs to Environmentally Sustain and Preserve our Heritage.
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**SECTION A**

<b>Strategy:</b> Protect the County’s archaeological, historical, cultural, community and scenic resources through preservation, operational and maintenance practices.
<b>Describe what your department or office will do to implement this strategy:</b> Expanding policies and procedures to protect and preserve community and cultural resources.  <ol style="list-style-type: none"> <li>1. Santa Fe County currently provides for the rental of seven community centers. Two additional centers – the Max Coll Community Center in El Dorado and the Stanley Cyclone Center will be available for rental.</li> <li>2. The Pojoaque Recreation Complex is currently being renovated and restored and will be available for league rental during the summer of 2015.</li> <li>3. Santa Fe County operates three satellite offices in El Dorado, Edgewood, and Pojoaque that sell transfer station permits, respond to constituent questions, assist with filling out Healthcare Assistance Program applications, tax questions, and other county needs.</li> <li>4. Santa Fe County provides funding to several libraries in the County including El Dorado, Santa Fe, Espanola, and Edgewood.</li> <li>5. Santa Fe County holds an annual County Fair which includes competitions, shows, and entertainment for families in the County.</li> </ol>
<b>Does this Strategy Involve New or Increased Services?</b> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>

**SECTION B**

**Effectiveness of Departmental Efforts to Implement this Strategy– Measurable Progress**

Measure	FY 2016 Plan	FY 2017 Projection	FY 2018 Projection
Establish a trustee board for the Max Coll Community Center.	Completed	N/A	N/A
Develop policies for the rental and use of the Max Coll Community Center.	Completed	N/A	N/A
Hire contractor through RFP process to provide Property Management and Maintenance to the Pojoaque Recreational Complex.	Completed	N/A	N/A



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Chapter 8 **ORGANIZATION BUDGETS, OBJECTIVES AND PERFORMANCE**

Partner with Public Works to pass BCC Resolution on Pojoaque Recreational Complex.	Completed	N/A	N/A
Establish a trustee board for the Stanley Cyclone Center.	Completed	N/A	N/A
Develop policies for the rental and use of the Cyclone Center.	Completed	N/A	N/A



Fiscal Year 2016 Budget

Chapter 8 **ORGANIZATION BUDGETS, OBJECTIVES AND PERFORMANCE**

<b>GOAL:</b> A Healthy Community	<b>OBJECTIVE: Improve Health of Santa Fe County Residents</b>
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**SECTION A**

**Strategy:** Implement Priorities Identified in the Santa Fe County Health Action Plan FY2015-FY2017.

**Describe what your department or office will do to implement this strategy:** The Health Division/ Community Safety Division will take the following actions based on the priorities of the Health Action Plan:

1. Increase enrollment of Santa Fe County residents in health insurance by partnering with Project Access, providing public information in English and Spanish, and utilizing the County Mobile Health Van and staff to disseminate information on health insurance.
2. Reduce alcohol abuse in Santa Fe County by expanding Screening, Brief Intervention and Referral to Treatment (SBIRT) with DWI offenders, advocating for best practice regulation of alcohol outlet density, and providing funding for substance abuse treatment.
3. Reduce drug abuse by funding increased capacity to provide medication assisted treatment, work with Corrections to develop program on the education and distribution of NARCAN upon release of County inmates, hold regular drug take back days, and provide leadership in the Santa Fe Opiate Safe Program.
4. Increase the capacity of the Mobile Health Van to do “harm reduction.”
5. Reduce low birth weight babies in Santa Fe County through the funding of new programs.
6. Reduce suicides in Santa Fe County through the funding of a Mobile Crisis Team and incorporating mental health screening in the mobile health van.
7. Increase consumption of healthy food—See separate sheet for an overview on our healthy food initiatives.

**Does this Strategy Involve New or Increased Services?**    Yes  No



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Chapter 8 **ORGANIZATION BUDGETS, OBJECTIVES AND PERFORMANCE**

**SECTION B**

**Effectiveness of Departmental Efforts to Implement this Strategy– Measurable Progress**

Measure	Baseline	FY 2016 Plan	FY 2017 Projection	FY 2018 Projection
Number of airings of Public Service Announcements that were contracted for and sponsored by the Community Services Department.	200	2225	N/A	N/A
Provide increased funding and management of funds for substance abuse treatment in Santa Fe County.	\$250,000	\$320,000	N/A	N/A
Expand Mobile Health Van capacity to do harm reduction through the distribution of NarCan kits.	0	50	N/A	N/A
Implement the low birth weight prevention initiative through contracts with selected providers.	RFP Issued	Contract (s) in place	Continuing	Continuing
Number of mental health screening days on the van.	2	3	5	7
Issuance of contract to provider on Mobile Crisis Response Team.	RFP Issued	Contract in place	Continuing	Continuing





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Chapter 8 **ORGANIZATION BUDGETS, OBJECTIVES AND PERFORMANCE**

<b>GOAL:</b> Healthy Community	<b>OBJECTIVE:</b> Enhance Senior and Youth Programs
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**SECTION A**

<p><b>Strategy:</b> Expand Services to Seniors in Santa Fe County</p>
<p><b>Describe how this Strategy Relates to the above Goal and Objective:</b></p> <p>The Santa Fe County Senior Services program is seeking to expand services to Seniors in FY 16 by taking the following steps:</p> <ol style="list-style-type: none"> <li>1. Increase the consumption of healthy congregate meals. In FY12 there were 14, 262 meals served and in FY15 there will be 40,000 meals served. Staff is projecting a 5% increase in FY16.</li> <li>2. Increase the consumptions of healthy home delivered meals. In FY15 there were 12,986 meals served and in FY15 there will be 51,000 meals served. Staff is projecting a 10% increase in FY16.</li> <li>3. Transportation will increase access to medical appointments and other healthcare services. In FY12 there were not any transportation services and in FY15 staff will have provided 8,800 units of one way transports. Staff is projecting a 5% growth in FY16.</li> <li>4. Senior Staff will have a new 5 year strategic plan. The plan will include how senior services will increase access to home-based services, consumption of health food, access to transportation, and increase activity levels. The five year plan will also encompass growth in the development of a new Senior Center on HWY 14 and the possible development of new services as will be outlined in the Strategic Plan.</li> <li>5. The Senior Services Division will continue to work with the Public Works Department to plan for a budget for the HWY 14 Senior Center in FY17.</li> <li>6. Work cooperatively with SFC Fire Department to find a way to utilize fire staff to serve the needs of Seniors in our community.</li> </ol>
<p><b>Does this Strategy Involve New or Increased Services?</b>    Yes x No <input type="checkbox"/></p>



Fiscal Year 2016 Budget

Chapter 8 **ORGANIZATION BUDGETS, OBJECTIVES AND PERFORMANCE**

**SECTION B**

**Effectiveness of this Strategy – Measurable Progress**

Measure	Baseline	FY 2016 Plan	FY 2017 Projection	FY 2018 Projection
Congregate Meals Served	40,000	42,000	44,100	46,300
Home Delivered Meals Served	51,000	56,100	60,600	64,200
Transportation Units Provided	8,800	9250	9,700	10,200
Strategic Plan	In process	Finalize	Implementation	Implementation



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Chapter 8 **ORGANIZATION BUDGETS, OBJECTIVES AND PERFORMANCE**

**B. GROWTH MANAGEMENT DEPARTMENT**

<b>GOAL:</b> A Healthy Community	<b>OBJECTIVE: I. Improve Health of Santa Fe County Residents</b>
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**SECTION A**

<b>Strategy:</b> <b>b) Support expansion and availability of access to healthy local food and local farmers markets.</b>
<b>Describe what your department or office will do to implement this strategy:</b>  Planning staff will participate in Food Policy Council to implement adopted Food Plan. Develop Agricultural Overlay Zones in Sustainable Land Development Code. Economic Development will work on implementing Policy 5.1 of Economic Development Plan, calling for “expansion and availability of local food and local farmers markets”  GIS: add maps of bus routes and bike routes to the FoodShed map to inform policy decisions
<b>Does this Strategy Involve New or Increased Services?    Yes <input checked="" type="checkbox"/> No <input type="checkbox"/></b>

**SECTION B**

**Effectiveness of Departmental Efforts to Implement this Strategy– Measurable Progress**

Measure	FY 2016 Plan	FY 2017 Projection	FY 2018 Projection
# of Agricultural Overlay Districts established	5	5	5
Bus routes and bike routes added to FoodShed map (Y/N)	Y		



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Chapter 8 **ORGANIZATION BUDGETS, OBJECTIVES AND PERFORMANCE**

<b>GOAL:</b> A Healthy Community	<b>OBJECTIVE:</b> I. Improve Health of Santa Fe County Residents
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**SECTION A**

<p><b>Strategy:</b> c) Implement Official Map to preserve potential sites of an open space system of trails, parks, open spaces, environmentally sensitive areas and recreational areas.</p>
<p><b>Describe what your department or office will do to implement this strategy:</b></p> <p>Ensure new developments dedicate areas for open space, trails, parks and recreational areas and ensure all environmental sensitive areas are protected within easements.</p> <p>Place all Official Map GIS data into county data repository for ease of use and dissemination</p> <p>Update Open Space, Parks, Trails Resource Assessment with new GIS data</p>
<p><b>Does this Strategy Involve New or Increased Services?</b>    Yes <input checked="" type="checkbox"/> No <input type="checkbox"/></p>

**SECTION B**

**Effectiveness of Departmental Efforts to Implement this Strategy– Measurable Progress**

Measure	FY 2016 Plan	FY 2017 Projection	FY 2018 Projection
Acreage dedicated as open space	50	100	150
Acreage of Archeological easements established	5	5	5
Official Map data placed in geodatabase (Y/N)	Y		
Open Space, Parks, Trails Resource Assessment updated and new analyses run with new GIS data (Y/N)	Y		



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Chapter 8 **ORGANIZATION BUDGETS, OBJECTIVES AND PERFORMANCE**

<b>GOAL:</b> A Healthy Community	<b>OBJECTIVE:</b> II. Reduce Poverty in Santa Fe County
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**SECTION A**

<p><b>Strategy:</b> a) <b>Develop programs and policies to improve access to high wage jobs in Santa Fe County.</b></p>
<p><b>Describe what your department or office will do to implement this strategy:</b> Economic Development will design new marketing collateral to attract new businesses, attend additional sales mission’s trips with the NM Partnership, and attend additional trade shows with the NM Partnership so as to maximize business recruitment opportunities.</p> <p>The GIS Division will create a new online interactive trail map for business recruitment to the outdoor products industry, as well as for the tourism industry.</p>
<p><b>Does this Strategy Involve New or Increased Services?</b>    Yes <input checked="" type="checkbox"/>    No <input type="checkbox"/></p>

**SECTION B**

**Effectiveness of Departmental Efforts to Implement this Strategy– Measurable Progress**

Measure	FY 2016 Plan	FY 2017 Projection	FY 2018 Projection
# of new leads generated	20		
# of new prospects generated	4		
# of site visits by prospective companies	1		
Trails Resources interactive map online and functional (Y/N)	Y		
# of new jobs created	10		



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Chapter 8 **ORGANIZATION BUDGETS, OBJECTIVES AND PERFORMANCE**

<b>GOAL:</b> A Healthy Community	<b>OBJECTIVE:</b> II. Reduce Poverty in Santa Fe County
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**SECTION A**

<p><b>Strategy:</b> b) Enhance programs to increase availability of affordable housing for seniors and low income residents.</p>
<p><b>Describe what your department or office will do to implement this strategy:</b></p> <p>Map and disseminate information on affordably-built homes</p> <p>Implement programs that were adopted by the Board of County Commissioners to include, Affordable Home Purchasing Assistance, Down Payment Assistance, Happy Roofs, and Foreclosure Prevention Programs.</p>
<p><b>Does this Strategy Involve New or Increased Services?</b>    Yes <input checked="" type="checkbox"/> No <input type="checkbox"/></p>

**SECTION B**

**Effectiveness of Departmental Efforts to Implement this Strategy– Measurable Progress**

Measure	FY 2016 Plan	FY 2017 Projection	FY 2018 Projection
# of Affordable Homes mapped	All to date	New ones to date	
# of Affordable Homebuyers assisted	15		
# of Happy Roofs repaired or replaced	9/\$124,000		
Amount of Down Payment Assistance Granted	200,000		



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Chapter 8 **ORGANIZATION BUDGETS, OBJECTIVES AND PERFORMANCE**

<b>GOAL:</b> A Healthy Community	<b>OBJECTIVE:</b> III. Enhance Senior and Youth Programs
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**SECTION A**

<b>Strategy:</b> <b>b) Plan expanded youth and senior facilities through analysis of geographic and demographic data.</b>
<b>Describe what your department or office will do to implement this strategy:</b>  GIS will map all senior and youth facilities and analyze in relation to demographic data. GIS will train other departments (e.g., CSD) on the use of Community Analyst Software to perform ad-hoc analyses using demographic and spatial patterns
<b>Does this Strategy Involve New or Increased Services?</b> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>

**SECTION B**

**Effectiveness of Departmental Efforts to Implement this Strategy– Measurable Progress**

Measure	FY 2016 Plan	FY 2017 Projection	FY 2018 Projection
All senior and youth facilities mapped and analyzed according to demographic patterns	Y		
Other County staff trained in the use of Community Analyst software for ad-hoc analysis and reports	2	+2 more	



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Chapter 8 **ORGANIZATION BUDGETS, OBJECTIVES AND PERFORMANCE**

<b>GOAL: A Safe Community</b>	<b>OBJECTIVE: I. Provide Reliable and Responsive Emergency Services</b>
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**SECTION A**

<p><b>Strategy:</b> a) <b>Develop water systems to ensure fire suppression needs are met within Santa Fe County.</b></p>
<p><b>Describe what your department or office will do to implement this strategy:</b> Hold scheduled meetings with Fire to update and improve hydrants GIS layer to include data such as water pressure, to ensure data is available to assess readiness of hydrants system-wide</p>
<p><b>Does this Strategy Involve New or Increased Services?    Yes <input checked="" type="checkbox"/> No <input type="checkbox"/></b></p>

**SECTION B**

**Effectiveness of Departmental Efforts to Implement this Strategy– Measurable Progress**

Measure	FY 2016 Plan	FY 2017 Projection	FY 2018 Projection
# meetings between GIS/Fire to work on hydrants layer	4	4	4
# fire hydrants mapped and data available in geospatial database	100%		





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Chapter 8 **ORGANIZATION BUDGETS, OBJECTIVES AND PERFORMANCE**

<b>GOAL: A Safe Community</b>	<b>OBJECTIVE: I. Provide Reliable and Responsive Emergency Services</b>
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**SECTION A**

<p><b>Strategy:</b> b) Create and maintain GIS service layers for emergency response.</p>
<p><b>Describe what your department or office will do to implement this strategy:</b></p> <p>Map and disseminate Emergency Service Zones (ESZ's) and ESN's (Emergency Service Numbers) and develop wall-to-wall community map of response zones</p> <p>Ensure all development Applications, business licenses and home occupations have verified rural addresses and are tied to parcel ID # to provide accuracy in the map-able location of developments and businesses in Santa Fe County for law enforcement, fire, EMS and infrastructure planning.</p>
<p><b>Does this Strategy Involve New or Increased Services?</b>    Yes <input checked="" type="checkbox"/> No <input type="checkbox"/></p>

**SECTION B**

**Effectiveness of Departmental Efforts to Implement this Strategy– Measurable Progress**

Measure	FY 2016 Plan	FY 2017 Projection	FY 2018 Projection
# of development permits with verified rural addresses	1,200	1,500	1,800
# of business licenses/home occupations with verified rural addresses	45	50	75
# of Applications entered into AS400 with parcel ID #'s tied to a rural address	1,250	1,550	1,875
# of new and replaced addresses	700	700	700



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Chapter 8 **ORGANIZATION BUDGETS, OBJECTIVES AND PERFORMANCE**

<b>GOAL: A Safe Community</b>	<b>OBJECTIVE II. Ensure Adequate, Safe Mobility and Accessibility</b>
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**SECTION A**

<p><b>Strategy:</b>  <b>b) Improve and maintain the Santa Fe County transportation system</b></p>
<p><b>Describe what your department or office will do to implement this strategy:</b></p> <p>Provide transportation planning to include development of a transportation and Strategic Open Space and Trails Plan and update Official Map Series. Open Space and Trails Plan and Official Map will include proposed and new bike paths and trails. Economic Development will work on implementing Resolution 2014-36, the IMBA Gold Resolution, which calls for new bike trails. Implement and enforce standards for bike paths, trails and roads to ensure easements are obtained/provided within new developments for roads, bike and trail paths for adequate, safe mobility and accessibility to the public.</p>
<p><b>Does this Strategy Involve New or Increased Services?    Yes X No</b></p>

**SECTION B**

**Effectiveness of Departmental Efforts to Implement this Strategy– Measurable Progress**

Measure	FY 2016 Plan	FY 2017 Projection	FY 2018 Projection
Draft Strategic Open Space and Trails Plan	1	0	0
Update Official Map series for Transportation and Open Space and Trails.	1	1	1



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Chapter 8 **ORGANIZATION BUDGETS, OBJECTIVES AND PERFORMANCE**

<b>GOAL:</b> A Safe Community	<b>OBJECTIVE:</b> III. Enhance Safe Communities by Prevention, Education and Intervention Programs and Services
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**SECTION A**

<p><b>Strategy:</b> a) Create an all hazard mitigation plan to include flooding and wildfires.</p>
<p><b>Describe what your department or office will do to implement this strategy:</b></p> <p>Provide education to applicants and developers in regards to building and road placement to avoid flow lines, floodplains, and difficult terrain on property.</p> <p>Participate in creation of plan via GIS data for evacuation routes, terrain, wildfire risk zones, vegetation cover, typical wind and weather patterns, rough roads, earthquake and other seismic potential.</p> <p>Analyze new terrain data via classified LiDAR point cloud to determine density of tree cover for fuel loading.</p>
<p><b>Does this Strategy Involve New or Increased Services?</b>    Yes <input checked="" type="checkbox"/> No <input type="checkbox"/></p>

**SECTION B**

**Effectiveness of Departmental Efforts to Implement this Strategy– Measurable Progress**

Measure	FY 2016 Plan	FY 2017 Projection	FY 2018 Projection
# of Applications reviewed using new data	50	150	225
# GIS data layers analyzed for the Plan	2		
GIS layer of tree density created	Devise plan	Create GIS layer	
GIS analysis of flooding patterns outside FEMA-mapped	Y		



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Chapter 8 **ORGANIZATION BUDGETS, OBJECTIVES AND PERFORMANCE**

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<b>GOAL:</b> A Sustainable Community	<b>OBJECTIVE:</b> I. Plan and Provide for Our Next Generation while addressing current needs
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**SECTION A**

<b>Strategy:</b> b) Establish program and policies to protect our natural resources.
<b>Describe what your department or office will do to implement this strategy:</b> Implementation of Sustainable Land Development Code to implement policies in Sustainable Growth Management Plan.  Implement and Enforce the SLDC to protect our natural resources such as Archeological sites, acequias, arroyo's and steep terrain. Ensure all Applications for residential and commercial developments are in conformance with water harvesting requirements. This protects our natural resources for future generations.
<b>Does this Strategy Involve New or Increased Services?</b> Yes X No <input type="checkbox"/>

**SECTION B**

**Effectiveness of Departmental Efforts to Implement this Strategy– Measurable Progress**

Measure	FY 2016 Plan	FY 2017 Projection	FY 2018 Projection
Update Official Map Series	1	1	1
Establish Environmental and Resource Protection Overlay District	1	1	1
# of Residential Cisterns	8	15	22
# of Commercial Cisterns	3	7	12



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Chapter 8 **ORGANIZATION BUDGETS, OBJECTIVES AND PERFORMANCE**

# of variance Applications in relation to disturbance of natural resources	6	9	12
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<b>GOAL:</b> A Sustainable Community	<b>OBJECTIVE:</b> I. Plan and Provide for Our Next Generation while addressing current needs
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**SECTION A**

<b>Strategy:</b> d) Develop programming and policies which support business retention and expansion for Santa Fe County businesses.
<b>Describe what your department or office will do to implement this strategy:</b>  Economic Development will design a data collection instrument such as a survey for collecting information from local County businesses, which will be filled out by each business and entered into a database; Economic Development will target economic base companies initially (those that have >50% revenue from out of state) and coordinate a business visitation program with an outside contractor to assist County-registered businesses.
<b>Does this Strategy Involve New or Increased Services?    Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></b>

**SECTION B**

**Effectiveness of Departmental Efforts to Implement this Strategy– Measurable Progress**

Measure	FY 2016 Plan	FY 2017 Projection	FY 2018 Projection
# of businesses visited that were in need of assistance			
# of jobs retained or created			



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Chapter 8 **ORGANIZATION BUDGETS, OBJECTIVES AND PERFORMANCE**

<b>GOAL:</b> A Sustainable Community	<b>OBJECTIVE:</b> III. Adopt and Implement Policies, Procedures and Programs that Promote Planned Growth and Development
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**SECTION A**

<p><b>Strategy:</b></p> <p>a) Establish infrastructure expansion plans that conform to County growth management policies and adequate public facilities policies.</p>
<p><b>Describe what your department or office will do to implement this strategy:</b></p> <p>Implementation of County’s Growth Management strategy through adoption of the Sustainable Land Development Code to guide land use, development review and infrastructure provision.</p>
<p><b>Does this Strategy Involve New or Increased Services?    Yes X No <input type="checkbox"/></b></p>

**SECTION B**

**Effectiveness of Departmental Efforts to Implement this Strategy– Measurable Progress**

Measure	FY 2016 Plan	FY 2017 Projection	FY 2018 Projection
Implement Procedures for Adequate Public Facilities and Services determination.	1	1	1
Update Official Map Series to include Map 1 Sustainable Development Areas and Map 6 County Water and Sewer Utilities.	1	1	1



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Chapter 8 **ORGANIZATION BUDGETS, OBJECTIVES AND PERFORMANCE**

<b>GOAL:</b> A Sustainable Community	<b>OBJECTIVE:</b> III. Adopt and Implement Policies, Procedures and Programs that Promote Planned Growth and Development
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**SECTION A**

<p><b>Strategy:</b></p> <p><b>b) Develop clear internal procedures to promote expediency for code development and review requirements.</b></p>
<p><b>Describe what your department or office will do to implement this strategy:</b></p> <p>Create and maintain internal checklists, policies and procedures for all Development Applications in accordance with the SLDC to identify all submittals required for Applications, which would provide a more streamlined and expedient review of projects.</p>
<p><b>Does this Strategy Involve New or Increased Services?    Yes X No <input type="checkbox"/></b></p>

**SECTION B**

**Effectiveness of Departmental Efforts to Implement this Strategy– Measurable Progress**

Measure	FY 2016 Plan	FY 2017 Projection	FY 2018 Projection
# of internal Checklists, policies and procedures created	10	15	20



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Chapter 8 **ORGANIZATION BUDGETS, OBJECTIVES AND PERFORMANCE**

<b>GOAL:</b> A Sustainable Community	<b>OBJECTIVE:</b> III. Adopt and Implement Policies, Procedures and Programs that Promote Planned Growth and Development
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**SECTION A**

<p><b>Strategy:</b></p> <p><b>b) Develop clear internal procedures to promote expediency for code development and review requirements.</b></p>
<p><b>Describe what your department or office will do to implement this strategy:</b></p> <p>Create and maintain internal checklists, policies and procedures for all development applications in accordance with the SLDC to identify all submittals required for applications, which would provide a more streamlined and expedient review of projects.</p>
<p><b>Does this Strategy Involve New or Increased Services?    Yes X No <input type="checkbox"/></b></p>

**SECTION B**

**Effectiveness of Departmental Efforts to Implement this Strategy– Measurable Progress**

Measure	FY 2016 Plan	FY 2017 Projection	FY 2018 Projection
# of internal Checklists, policies and procedures created	10	15	20





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Chapter 8 **ORGANIZATION BUDGETS, OBJECTIVES AND PERFORMANCE**

<b>GOAL:</b> A Sustainable Community	<b>OBJECTIVE:</b> V. Investment by the Community in the Community
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SECTION A

<b>Strategy:</b> <b>b) Enhance community participation through the establishments of CO and RO to improve public participation process to meet community needs.</b>
<b>Describe what your department or office will do to implement this strategy:</b>  Establish Community Organization (CO) and Registered Organization (RO) Program to implement SGMP and SLDC. Implement notification process for projects that require Community Organization/Registered Organization review to improve community participation and needs within the community.  Map Home Owner Associations, Community Organizations and Registered Organizations based on their input.
<b>Does this Strategy Involve New or Increased Services?    Yes <input checked="" type="checkbox"/> No <input type="checkbox"/></b>

SECTION B

**Effectiveness of Departmental Efforts to Implement this Strategy– Measurable Progress**

Measure	FY 2016 Plan	FY 2017 Projection	FY 2018 Projection
# of Applications sent to CO's for review and comment	10	20	30
# of Applications sent to RO's for review and comment	10	20	30
Maps of COs and ROs and HOAs	10	10	10



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Chapter 8 **ORGANIZATION BUDGETS, OBJECTIVES AND PERFORMANCE**

# of Resolutions Establishing COs	12	5	5
# of RO's Established	5	5	5

<b>GOAL:</b> A Sustainable Community	<b>OBJECTIVE:</b> V. Investment by the Community in the Community
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**SECTION A**

<p><b>Strategy:</b> c) Encourage County staff to participate in non-County community programs and services.</p>
<p><b>Describe what your department or office will do to implement this strategy:</b></p> <p>Address community needs through implementation of strategic work plans, capital improvement plans, and coordination with County staff. Establish Town Hall meetings and community training programs in accordance with CO/RO program.</p> <p>Educate the public, students and other county employees on the benefits and use of geographic analysis in finding solutions to public challenges.</p>
<p><b>Does this Strategy Involve New or Increased Services?</b>    Yes <input checked="" type="checkbox"/> No <input type="checkbox"/></p>

**SECTION B**

**Effectiveness of Departmental Efforts to Implement this Strategy– Measurable Progress**

Measure	FY 2016 Plan	FY 2017 Projection	FY 2018 Projection
# of maps accessed online			
# meetings with constituents/students/employees regarding use of geographic tools	12		
# of Town Hall Meetings	1	1	1



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Chapter 8 **ORGANIZATION BUDGETS, OBJECTIVES AND PERFORMANCE**

# of Community Training programs	1	1	1
# of Strategic Plans	3	3	3

<b>GOAL: Maintain and Improve a Proficient and Transparent County Government</b>	<b>OBJECTIVE: III. Improve County Communication Processes and systems</b>
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**SECTION A**

<p><b>Strategy:</b>  <b>a) Provide and maintain easy-to-use work order management systems and on-line services for internal and external users.</b></p>
<p><b>Describe what your department or office will do to implement this strategy:</b></p> <p>Create and maintain a web based permit tracking and expedited permit submittal system. This would allow for a more proficient County Government. The public could view the status of their permit applications and would create a more convenient, efficient and less costly process for the public to obtain on-line expedited permits rather than making numerous trips to apply in person. GIS/E911 addressing is launching a GIS Work Order Tracking (WOT) on SharePoint and will work on ways to get this online for the public.</p>
<p><b>Does this Strategy Involve New or Increased Services?    Yes X No <input type="checkbox"/></b></p>

**SECTION B**

**Effectiveness of Departmental Efforts to Implement this Strategy– Measurable Progress**

Measure	FY 2016 Plan	FY 2017 Projection	FY 2018 Projection
# of expedited permits submitted on-line	20	100	200



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Chapter 8 **ORGANIZATION BUDGETS, OBJECTIVES AND PERFORMANCE**

# of web map visitors monthly	Unknown	More	more
# of E911 Address requests completed as tracked by GIS WOT on SharePoint	360	360	360

<b>GOAL: Maintain and Improve a Proficient and Transparent County Government</b>	<b>OBJECTIVE: III. Improve County Communication Processes and systems</b>
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**SECTION A**

<p><b>Strategy:</b> b) <b>Develop a process to improve tracking roads, facilities and infrastructure acquisition, improvements and disposal.</b></p>
<p><b>Describe what your department or office will do to implement this strategy:</b> Add more data elements required by Resolution 2013-1 to the GIS layer of facilities  Enable editing in multi-versioned editable geodatabase for ease of access  Settle on one workflow and disseminate, plus remind <u>constantly</u> of the importance of its use</p>
<p><b>Does this Strategy Involve New or Increased Services?</b>    Yes <input checked="" type="checkbox"/> No <input type="checkbox"/></p>

**SECTION B**

**Effectiveness of Departmental Efforts to Implement this Strategy– Measurable Progress**

Measure	FY 2016 Plan	FY 2017 Projection	FY 2018 Projection
Real Property assets workflow created and disseminated	1		
Reminders monthly to all departments to use the	12		



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Chapter 8 **ORGANIZATION BUDGETS, OBJECTIVES AND PERFORMANCE**

workflow			
Add the following data elements to facilities data layer: “Location, improvements, restrictions applicable to the property, the current value, purchase price, whether the property is held under lease, appurtenant water rights, whether the property has been leased to another.”	2	2	2

<b>GOAL:</b> Maintain and Improve a Proficient and Transparent County Government	<b>OBJECTIVE:</b> III. Improve County Communication Processes and systems
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**SECTION A**

<b>Strategy:</b> c) Improve efficiencies through use of information technology.
<b>Describe what your department or office will do to implement this strategy:</b>  Provide appropriate GIS software (desktop or web-based) at the request of other departments, depending on need  Centralize all GIS licensing and plotter maintenance budgeting and appropriation through the GIS division for ease of management and economies of scale, for departments/offices in the 101 Fund.  GIS Steering Committee meet at least 2x/year to communicate budgetary needs and county-wide project progress and to articulate the improvements GIS has made in County processes and procedures
<b>Does this Strategy Involve New or Increased Services?</b> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>

**SECTION B**

**Effectiveness of Departmental Efforts to Implement this Strategy– Measurable Progress**

Measure	FY 2016 Plan	FY 2017 Projection	FY 2018 Projection
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Fiscal Year 2016 Budget

Chapter 8 **ORGANIZATION BUDGETS, OBJECTIVES AND PERFORMANCE**

Number of GIS users internal to SFC	+20 from now	+20 from FY16	
All appropriate GIS licensing and plotter maintenance handled through GIS budget (Y/N)	Y		
# GIS Steering Committee Meetings	2	2	2

<b>GOAL: Maintain and Improve a Proficient and Transparent County Government</b>	<b>OBJECTIVE: V. Ensure Policies, Procedures, and processes are Designed to Accomplish County Goals</b>
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**SECTION A**

<b>Strategy:</b> a) Update departmental Standard Operating Procedures (SOPs) and other policies and procedures.
<b>Describe what your department or office will do to implement this strategy:</b>  Update GIS/RECC/City of Santa Fe SOPs to ensure NG911 data gets disseminated adequately  Revisit Digital Submittal of Plats policy to implement with SLDC
<b>Does this Strategy Involve New or Increased Services?</b> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>

**SECTION B**

**Effectiveness of Departmental Efforts to Implement this Strategy– Measurable Progress**

Measure	FY 2016 Plan	FY 2017 Projection	FY 2018 Projection
GIS/RECC/CiSFe SOP updated and agreed upon (Y/N)	Y		
Digital Submittal of Plats updated (U), agreed upon (A),	U,A	I	



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and implemented (I)			
Real Property assets workflow created and disseminated	1		
Reminders monthly to all departments to use the workflow	12	12	12

**C. PUBLIC WORKS DEPARTMENT**

<b>GOAL: A Sustainable Community</b>	<b>OBJECTIVE: IV. Promote a Sense of Community by Developing Cultural and Traditional Activities and Programs to Environmentally Sustain and Preserve our Heritage</b>
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**SECTION A**

<b>Strategy:</b> Preserve and improve rural water systems.
<b>Describe how this Strategy Relates to the above Goal and Objective:</b> In FY16, the Department will greatly increase the focus on and dedicating resources toward developing the Pojoaque Basin Regional Water System .The Pojoaque Basin Regional Water System (RWS) will provide a safe, sustainable, and reliable rural water supply to the Nambe-Tesuque-Pojoaque valley. By importing a water supply from outside the basin, the RWS will allow surface water to be available for traditional uses by the Pueblos and non-Pueblo cultures in the valley, thus uniting the community around the preservation of their heritage. Furthermore, by providing a water supply that meets federal Safe Water Drinking Act standards, households that hook up to the RWS won't have to worry about water quality concerns that could exist with continued use of their groundwater wells.
<b>Does this Strategy Involve New or Increased Services?</b> Yes X No <input type="checkbox"/>

**SECTION B**

**Effectiveness of this Strategy – Measurable Progress**

Measure	FY 2016 Plan	FY 2017 Projection	FY 2018 Projection
Number of households who have elected to hook up to the	500	800	1000



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RWS			
Percent completion of RWS design	10	80	100
Percent completion of RWS Environmental Impact Study	10	80	100

<b>GOAL: A Sustainable Community</b>	<b>OBJECTIVE: Plan and Provide for Our Next Generation while Addressing Current Needs</b>		

**SECTION A**

**Strategy: Provide for affordable and self-sustaining solid waste service.**

**Describe what your department or office will do to implement this strategy:** In 2012, the BCC established a Solid Waste Task Force to make recommendations on improving the County’s solid waste services. One of many Task Force recommendations was to pursue establishing Solid Waste Collection Service Areas in which curbside refuse and solid waste collection would be provided by private haulers. The BCC approved/adopted this recommendation in 2014. Implementing this initiative will require: adopting a new ordinance providing the County with clear authority to regulate private hauler service, public outreach to citizens in the Service Areas, issuing a Request for Proposals for the service, and establishing service contracts with the haulers that were selected via the RFP process. A solid waste consulting firm has been retained to assist the County with this process. This is an entirely new area of solid waste management responsibility for the County.

**Does this Strategy Involve New or Increased Services?**    Yes  No

**SECTION B**

**Effectiveness of Departmental Efforts to Implement this Strategy– Measurable Progress**

Measure	FY 2016 Plan	FY 2017 Projection	FY 2018 Projection
Adopt an enabling ordinance, conduct public outreach in the 3	Complete all by		





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Service Areas, issue an RFP for services and finalize contracts with selected private haulers.	4/30/16		
Maintain oversight of private hauler performance including: customer service (# of complaints), recycling and refuse tonnages, financial data, etc.)		Ongoing. General positive customer/citizen reaction to the transition. (i.e. No train wrecks)	Ongoing. Increased level of citizen satisfaction and increased recycling rates from previous
<b>GOAL: SUSTAINABLE COMMUNITY</b>	<b>OBJECTIVE: Promote a Sense of Community by Developing Cultural and Traditional Activities and Programs to Environmentally Sustain and Preserve our Heritage.</b>		

**SECTION A**

**Strategy: Protect the County’s archaeological, historical, cultural, community and scenic resources through preservation, operational and maintenance practices.**

**Describe what your department or office will do to implement this strategy: The department will do the following to implement this strategy:**

The Department now manages over 40 individual parks, open space and trails (POST) properties. Beginning in FY15, the Department initiated a more comprehensive maintenance and management program for its parks, open space and trails properties. Coupled with conducting a comprehensive assessment of certain facilities (if funded), the Department will continue to expand this initiative in FY16. In addition, the Department will be expanding its management of recreational facilities with the acquisition of the Pojoaque sports fields. POST activities will include:

1. Establish maintenance standards, and continue to develop a more extensive maintenance program, that will allow County staff to more effectively manage the County’s 6,600 acres of open lands, 155 acres of parks and 34 miles of trails.
2. In cooperation with the Growth Management Department, develop a signage program for directional and interpretive signs for the County’s public trails systems.
3. Conduct playground and park safety assessments of the most frequently used sites (if funded).
4. Promote a sense of community by utilizing the Santa Fe County Volunteer Program to assist with labor and development of County properties.
5. Continued security monitoring services of the cultural artifacts at the Petroglyph Hill site.

**Does this Strategy Involve New or Increased Services?    Yes x No**



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**SECTION B**

**Effectiveness of Departmental Efforts to Implement this Strategy– Measurable Progress**

Measure	FY 2016 Plan	FY 2017 Projection	FY 2018 Projection
Preventative maintenance schedule of all parks and trail properties, completed weekly, utilizing the Maintenance Connection management program.	97% completed each week	98%	100%
Work orders for repairs, new projects, trail re-routes, etc. to be completed within seven days utilizing the Maintenance Connection management system.	97% within 5 days of receiving the work order.	98%	100%



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<b>GOAL: A Safe Community</b>	<b>OBJECTIVE: Ensure Adequate, Safe Mobility and Accessibility</b>
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**SECTION A**

<b>Strategy: Prioritize County facilities upgrades for code and ADA compliance.</b>
<p><b>Describe what your department or office will do to implement this strategy:</b></p> <p>At the direction of the BCC, the Department conducted and completed a “Facilities Conditions Assessment” (FCA) in 2014. The FCA evaluated the existing conditions of, and made needed improvement recommendations for, over 85 County facilities. One of three high priority improvements identified was to bring our existing facilities into compliance with the federal American’s with Disabilities Act (ADA). Property Control will begin this initiative in FY16.</p> <ol style="list-style-type: none"> <li>1. Property Control will prioritize all ADA projects using the Facility Conditions Assessment.</li> <li>2. Property Control will allocate up to \$90,000 per year through County set aside and Property Control budget for ADA compliance.</li> </ol>
<p><b>Does this Strategy Involve New or Increased Services?    Yes <input checked="" type="checkbox"/> No <input type="checkbox"/></b></p>

**SECTION B**

**Effectiveness of Departmental Efforts to Implement this Strategy– Measurable Progress**

Measure	FY 2016 Plan	FY 2017 Projection	FY 2018 Projection
Enter \$90,000 of ADA projects in to the Maintenance Connection program and complete identified projects on schedule and within budget yearly.	100%	100%	100%



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Chapter 8 **ORGANIZATION BUDGETS, OBJECTIVES AND PERFORMANCE**

<b>GOAL: Proficient and Transparent County Government</b>	<b>OBJECTIVE: Improve County Communication Processes and Systems</b>
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**SECTION A**

<b>Strategy: Develop a process to improve tracking roads, facilities and infrastructure acquisition, improvements and disposal.</b>
<b>Describe what your department or office will do to implement this strategy:</b> There has never been a County employee with the responsibility to acquire and manage real property; instead this has been done part time by a number of staff, sometimes without the attention and skills needed. Acquisition of real property is an essential component of many County initiatives and delays in the process have hampered subsequent progress. Public Works will develop and document a standardized property acquisition process that will include notification of all affected departments.
<b>Does this Strategy Involve New or Increased Services?</b> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>

**SECTION B**

**Effectiveness of Departmental Efforts to Implement this Strategy– Measurable Progress**

Measure	FY 2016 Plan	FY 2017 Projection	FY 2018 Projection
Track length of time for all steps of acquisitions from inception to closing / completion.	Baseline in days	FY 2016 – 10%	FY 2016 – 15%
Work with departments to develop standardized purchase, easement, and right-of-way agreements.	Develop	Use on 75% of acquisitions	Use on 95% of acquisitions
Create internal workflow for each acquisition type and work with GMD / GIS for map-based electronic storage of all required documents	Develop & catalog 50% of properties	Additional 25%	100%



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Chapter 8 **ORGANIZATION BUDGETS, OBJECTIVES AND PERFORMANCE**

<b>GOAL: A Sustainable Community</b>	<b>OBJECTIVE: Increase Clean Energy Programs</b>
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**SECTION A**

<b>Strategy: Create a fuel efficient fleet through better acquisition processes.</b>
<p><b>Describe what your department or office will do to implement this strategy:</b> This strategy includes all elements in the recently adopted “Adopting the Santa Fe County Fleet Management Policy”, including implementing a new fleet utilization GPS tracking system. In addition to the Department’s involvement with the Vehicle Utilization Review Board’s efficient vehicle procurement responsibilities, the Department will take the lead in implementing the new vehicle GPS tracking system , including data monitoring and making recommendations to improve vehicle utilization to: reduce vehicle miles traveled, ensure compliance with vehicle utilization policies per the new resolution (e.g. unoccupied vehicle idling policies) and help inform vehicle acquisition and allocation.</p>
<p><b>Does this Strategy Involve New or Increased Services?    Yes X No <input type="checkbox"/></b></p>

**SECTION B**

**Effectiveness of Departmental Efforts to Implement this Strategy– Measurable Progress**

Measure	FY 2016 Plan	FY 2017 Projection	FY 2018 Projection
Install GPS tracking devices in all County vehicles and continue to maintain operability.	Installation of equipment in 175 vehicles by December 1, 2015	95% of participating County-wide vehicle fleet enabled	100% of participating county wide fleet enabled
Develop reports to evaluate vehicle tracking and utilization characteristics and make fleet improvement recommendations.	On-going. Recommendations by 3/1/16 to contribute to FY17 budget process.	On-going. Recommendations by 2/1/17.	On-going. Recommendations by 2/1/18.



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Chapter 8 **ORGANIZATION BUDGETS, OBJECTIVES AND PERFORMANCE**

**D. PUBLIC SAFETY DEPARTMENT**

<b>GOAL:</b> A Safe Community	<b>OBJECTIVE:</b> Provide Reliable and Responsive Emergency Services
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**SECTION A**

<b>Strategy:</b> Create an emergency management system to ensure emergency and evacuation protocols are effectively carried out
<b>Describe what your department or office will do to implement this strategy:</b> Ensure the facilities have a clear strategic, contingency and emergency plan in place to assist both internal departments and external agencies to respond and have adequate access to facilities.
<b>Does this Strategy Involve New or Increased Services?</b> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>

**SECTION B**

**Effectiveness of Departmental Efforts to Implement this Strategy– Measurable Progress**

Measure	Baseline Measurement	FY 2016 Plan	FY 2017 Projection	FY 2018 Projection
All Facilities update, improve and implement contingency and emergency plan	Percent	100%	100%	100%



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Chapter 8 **ORGANIZATION BUDGETS, OBJECTIVES AND PERFORMANCE**

<b>GOAL:</b> A Safe Community	<b>OBJECTIVE:</b> Enhance Safe Communities prevention, education, and intervention programs and services.
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**SECTION A**

<b>Strategy:</b> Create an all hazard mitigation plan to include flooding and wildfires
<b>Describe what your department or office will do to implement this strategy:</b> Collaborate with Stakeholders to create an all hazard mitigation plan.
<b>Does this Strategy Involve New or Increased Services?</b> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>

**SECTION B**

**Effectiveness of Departmental Efforts to Implement this Strategy– Measurable Progress**

Measure	Baseline Measurement	FY 2016 Plan	FY 2017 Projection	FY 2018 Projection
Identify highest priority of threat in the all hazard mitigation plan	Top 6	Top 6	Top 6	Top 6
Meet with stakeholders annually to ensure plan is current and up to date with FEMA regulations	1	1	1	1



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Chapter 8 **ORGANIZATION BUDGETS, OBJECTIVES AND PERFORMANCE**

<b>GOAL:</b> A Safe Community	<b>OBJECTIVE:</b> Enhance Safe Communities prevention, education, and intervention programs and services.
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**SECTION A**

<b>Strategy:</b> Establish a community communication plan and notification process
<b>Describe what your department or office will do to implement this strategy:</b> Review and update the current Santa Fe County communication plan to ensure the community is notified in the event of an emergency.
<b>Does this Strategy Involve New or Increased Services?</b> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>

**SECTION B**

**Effectiveness of Departmental Efforts to Implement this Strategy– Measurable Progress**

Measure	Baseline Measurement	FY 2016 Plan	FY 2017 Projection	FY 2018 Projection
Community members enrolled in emergency notification system	Percentage	10%	20%	30%





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Chapter 8 **ORGANIZATION BUDGETS, OBJECTIVES AND PERFORMANCE**

<b>GOAL:</b> A Safe Community	<b>OBJECTIVE</b> Provide Compliant and Reliable Enforcement Programs and Services
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**SECTION A**

<b>Strategy:</b> Enhance internal audits to ensure compliance with various industry best practices and accreditation standards.
<b>Describe what your department or office will do to implement this strategy:</b> Educate staff to ensure all policies and procedures are applied in relation to compliance and accreditation standards.
<b>Does this Strategy Involve New or Increased Services?</b> Yes X No <input type="checkbox"/>

**SECTION B**

**Effectiveness of Departmental Efforts to Implement this Strategy– Measurable Progress**

Measure	Baseline Measurement	FY 2016 Plan	FY 2017 Projection	FY 2018 Projection
Trainings held in direct relation to compliance and accreditation standards	Number Of Trainings	Baseline/ Tracking	Continuation of Base Line	Continuation of Base Line



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Chapter 8 **ORGANIZATION BUDGETS, OBJECTIVES AND PERFORMANCE**

<b>GOAL:</b> A Healthy Community	<b>OBJECTIVE:</b> Improve Health of Santa Fe County Residents
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**SECTION A**

<b>Strategy:</b> Enhance the First Responder Opiate Overdose reversal initiative.
<b>Describe what your department or office will do to implement this strategy:</b> Collaborate with community stakeholders to educate the first responder community and the community-at-large. The objective is to decrease opiate mortality and morbidity and increase community outreach.
<b>Does this Strategy Involve New or Increased Services?</b> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>

**SECTION B**

**Effectiveness of Departmental Efforts to Implement this Strategy– Measurable Progress**

Measure	Baseline Measurement	FY 2016 Plan	FY 2017 Projection	FY 2018 Projection
Utilization of NarCan (antidote) in emergency Situations	Number Of Doses	Baseline/ Tracking	Increase / Decrease	Increase/Decrease
Individuals trained during community outreach Sessions	Number of Individuals	Baseline/ Tracking	Increase	Increase



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Chapter 8 **ORGANIZATION BUDGETS, OBJECTIVES AND PERFORMANCE**

<b>GOAL:</b> A Healthy Community	<b>OBJECTIVE:</b> Improve Health of Santa Fe County Residents
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**SECTION A**

<b>Strategy:</b> Implement the priorities identified in the Santa Fe County Health Action Plan.
<b>Describe what your department or office will do to implement this strategy:</b> Developing a community para-medicine program to assist in the Santa Fe County Health Action Plan.
<b>Does this Strategy Involve New or Increased Services?</b> Yes X No <input type="checkbox"/>

**SECTION B**

**Effectiveness of Departmental Efforts to Implement this Strategy– Measurable Progress**

Measure	Baseline Measurement	FY 2016 Plan	FY 2017 Projection	FY 2018 Projection
Development of Program to include resource needs and implementation methods	Program	1		
Tracking of patient contact based on program development	# of Patients		# of Patients	# of Patients



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Chapter 8 **ORGANIZATION BUDGETS, OBJECTIVES AND PERFORMANCE**

<b>GOAL:</b> A Sustainable Community	<b>OBJECTIVE:</b> Investment by the Community in the Community
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**SECTION A**

<b>Strategy:</b> Promote volunteerism and giving back to your friends, neighbors, and the community.
<b>Describe what your department or office will do to implement this strategy:</b> Community outreach and promotion to increase volunteer participation.
<b>Does this Strategy Involve New or Increased Services?</b> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>

**SECTION B**

**Effectiveness of Departmental Efforts to Implement this Strategy– Measurable Progress**

Measure	Baseline Measurement	FY 2016 Plan	FY 2017 Projection	FY 2018 Projection
Number of Volunteers	# of Volunteers	450	475	500



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<b>GOAL:</b> Maintain and Improve a Proficient and Transparent County Government	<b>OBJECTIVE:</b> Enhance Employee Development Opportunities to Assist in Maintaining a Quality Workforce
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**SECTION A**

<b>Strategy:</b> Increase job related education and training to ensure a skilled workforce.
<b>Describe what your department or office will do to implement this strategy:</b> Research and Track educational opportunities to create a quality and educated workforce.
<b>Does this Strategy Involve New or Increased Services?</b> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>

**SECTION B**

**Effectiveness of Departmental Efforts to Implement this Strategy– Measurable Progress**

Measure	Baseline Measurement	FY 2016 Plan	FY 2017 Projection	FY 2018 Projection
Trainings attended by employees	Percentage of Employees attending Training and education	40%	60%	80%



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<b>GOAL:</b> Maintain and Improve a Proficient and Transparent County Government	<b>OBJECTIVE:</b> Ensure policies, procedures, and processes and designed to accomplish county goals.
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**SECTION A**

<b>Strategy:</b> Increase job related education and training to ensure a skilled workforce.
<b>Describe what your department or office will do to implement this strategy:</b> Annual review and update of SOP's, policies and procedures to ensure they are designed to accomplish county goals and required standards by each division.
<b>Does this Strategy Involve New or Increased Services?</b> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>

**SECTION B**

**Effectiveness of Departmental Efforts to Implement this Strategy– Measurable Progress**

Measure	Baseline Measurement	FY 2016 Plan	FY 2017 Projection	FY 2018 Projection
Annual review and update	# of Reviews	3	3	3



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**E. SHERIFF'S OFFICE**

*i. Sheriff's Office/Administration*

<p><b>GOAL:</b> <b>A Safe Community</b></p>	<p><b>OBJECTIVE:</b></p> <ol style="list-style-type: none"> <li>1. Provide Reliable Responsive Emergency Services</li> <li>2. Ensure Adequate, Safe Mobility and Accessibility</li> <li>3. Enhance Safe Communities by Prevention, Education and Intervention Programs and Services</li> <li>4. Provide Compliant and Reliable Enforcement Programs and Services</li> </ol>
<p><b>GOAL:</b> <b>Maintain and Improve a Proficient and Transparent County Government</b></p>	<p><b>OBJECTIVE:</b></p> <ol style="list-style-type: none"> <li>5. Provide a Safe Work Environment</li> <li>6. Enhance Employee Development Opportunities to assist in maintaining a quality workforce</li> <li>7. Improve County communication processes and systems</li> <li>8. Ensure fiscal accountability and responsibility</li> <li>9. Ensure policies, procedures and processes are designed to accomplish county goals</li> </ol>

**SECTION A**

<p><b>Strategy:</b></p> <ol style="list-style-type: none"> <li>1. Maintain communication with patrol command staff. Review and relay community policing strategies. Ensure clear direction and communication in regards to enforcement of current state laws.</li> <li>2. Maintain and purchase reliable and operable fleet. Provide resources for security and safety of the First Judicial District Court.</li> <li>3. Advise the public via social media outlets of any programs or information regarding public safety issues. Maintain open lines of communication with the public and provide guidance to available programs and resources.</li> <li>4. Manage federal and state grant funds for community and enforcement programs. Comply with grant requirements. Ensure that grant programs are utilized effectively and efficiently in the community.</li> <li>5. Ensure adherence to current policies and procedures and Santa Fe County Safety Management procedures. Provide resources in training and maintaining awareness of work place safety. Provide direction and resources of safety equipment.</li> <li>6. Comply with mandatory required training and encourage additional training for employee development. Fairly distribute opportunities for training.</li> <li>7. Provide and maintain the main resources and tools for all divisions to function and for public accessibility.</li> </ol>
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- 8. Working collaboratively with Santa Fe County divisions and internal divisions to ensure fiscal responsibility of taxpayer funds.
- 9. Working collaboratively with Santa Fe County divisions to identify all policies, procedures, and processes and goals. Identify any needs for improvement and incorporate any needed changes to accomplish these goals.

**Describe how this Strategy Relates to the above Goal and Objective:**

Sheriff and his Executive staff maintain any office management functions: scheduling, personnel changes, commissioning staff/agencies, execution of staff scheduling, and special projects as necessary. Administration and procurement of: extraditions, deputies clothing allowance, supply orders for a staff of over 100, vendor purchases, training travel. We maintain a disciplined and balanced budget to ensure that all budget funds granted and awarded to the Sheriff’s Office are utilized ethically and for the sole purpose it was intended for. We are proactive in utilizing the county’s recycling program in addition to our own initiatives in the going green effort. When procuring the purchase of office supplies, extradition travel, or any office purchase we are observant of cost savings and value of products. We ensure that county funds and all federal & state funding awarded to the Sheriff’s Office through grants and MOU’s (Memorandum of Understanding) are in compliance with federal, state, and local laws. We ensure that all expenditures are within our authorized budgets and we continue to research all cost saving resources prior to purchasing to avoid wasteful spending. We aim to submit all payables in a timely manner to avoid late fee charges and/or to take advantage of discount incentives. We keep accurate records showing that all tax payer dollars are being used productively and correctly. Sheriff’s Office is proactive with community support programs. The Sheriff’s Office operates with transparency for anything within the “Inspection of Public Records Act (IPRA)”, NMSA 1978 14-2-1 to 12 referred to as the “sunshine law” and is open to the public for records viewing. Identify county goals and community needs. Ensure adherence to internal and County policies and procedures.

**Does this Strategy Involve New or Increased Services?**    Yes  No

**SECTION B**

**Effectiveness of this Strategy – Measurable Progress**

Measure	FY 2016 Plan	FY 2017 Projection	FY 2018 Projection
Budget Management	100%	100%	100%
Seek out new grant opportunities	1	1	1
Increase number of Certified Deputy positions	0	2	3





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Chapter 8 ORGANIZATION BUDGETS, OBJECTIVES AND PERFORMANCE

ii. *Animal Control*

<b>GOAL: Safe Community</b>	<b>OBJECTIVE: Provide a safe work environment.</b>
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**SECTION A**

**Strategy:** Provide Santa Fe County Animal Control Officers with the proper training and equipment, to be confident and handle calls safely.

**Describe how this Strategy Relates to the above Goal and Objective:**

By sending Animal Control Officers to specialized trainings pertaining to animal welfare and animal control tactics. These trainings are held by Animal Control Training Specialists (ACTS), National Animal Control Association, and various training organizations throughout the country. By attending these trainings, officers can utilize what they have learned and take it with them out in the field. This in turn sends a more confident, safe and knowledgeable officer into the field to better serve the animals and constituents of Santa Fe County.

Proper tools and specialty equipment are necessary to an animal control officer in the field. Snares, leashes, catch poles, muzzles and traps aid in the apprehension of dangerous animals, which could cause severe bodily harm or death to humans or animals within the county. These particular items are often used on a daily basis and are essential to getting the job done properly and safely.

Animals within the county are often found in open spaces or poorly fenced properties. Proper equipment is needed to catch dogs that keep their distance. Animal Control Officers handle a variety of species of snakes within Santa Fe County. Proper tools for snakes can keep them at a safe distance from the officer when handling. Snake calls are often in the spring, summer and fall months. These types of calls often occur in houses, garages, and in driveways. Thus requiring officers to use these types of tools.

Skunks are a growing problem within Santa Fe County; therefore special traps are needed to assist constituents in an attempt to rid their property of skunks. These traps are designed to keep skunks calm and prevent spraying. By adding more skunk traps to our inventory we reduce the risk of officers getting “sprayed” and ruining uniforms.

The purchase of high quality microchip scanners allows officers in the field to scan for microchip and attempt to locate a pet owner if possible. Microchip scanners can aid in the reduction of animals being brought to the Animal Shelter by scanning the dog for a microchip locating a pet owner and returning the pet to them if possible, often with citations or a warning.

**Does this Strategy Involve New or Increased Services?**    Yes  No



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Chapter 8 **ORGANIZATION BUDGETS, OBJECTIVES AND PERFORMANCE**

**SECTION B**

**Effectiveness of this Strategy – Measurable Progress**

Measure	FY 2016 Plan	FY 2017 Projection	FY 2018 Projection
Impounds	1,000	900	800
Return to Owner	400	500	600
Calls For Service	2,000	2,100	2,200
Citations issued	800	820	850
Euthanized	100	80	60

*iii. Criminal Investigations Division*

<b>GOAL:</b> A Safe Community	<b>OBJECTIVE:</b> Enhance Deputy safety by providing equipment for any situation
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**SECTION A**

<b>Strategy:</b> Enhance Deputy and Citizen Safety during Emergency call for service
<b>Describe how this Strategy Relates to the above Goal and Objective:</b> The Deputies of the Santa Fe County Sheriff’s Office provides effective and thorough response to all calls for service in Santa Fe County. The deputies respond to various types of calls that could possibly put their safety or the safety of the citizens at risk. Deputies should be able to respond with the best possible equipment should the need arise. If the need does arise deputies should be able to act without hesitation knowing that they have equipment that is needed for any situation. Ensuring deputy and citizen safety will allow for the best possible results on every call and therefore promote a safer community for the citizens of Santa Fe County.
<b>Does this Strategy Involve New or Increased Services?</b> Yes X    No <input type="checkbox"/>

**SECTION B**

**Effectiveness of this Strategy – Measurable Progress**



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Measure	FY 2016 Plan	FY 2017 Projection	FY 2018 Projection
Total Call for Service	15,000	15,000	15,000
<ul style="list-style-type: none"> <li>• Domestic Violence</li> <li>• Burglary</li> <li>• Assaults / Battery</li> <li>• Other</li> </ul>	<ul style="list-style-type: none"> <li>• 690</li> <li>• 520</li> <li>• 340</li> <li>• 13,450</li> </ul>	<ul style="list-style-type: none"> <li>• 690</li> <li>• 520</li> <li>• 340</li> <li>• 13,450</li> </ul>	<ul style="list-style-type: none"> <li>• 690</li> <li>• 520</li> <li>• 340</li> <li>• 13,450</li> </ul>

<b>GOAL:</b> A Safe Community	<b>OBJECTIVE:</b> Enhance Safe Communities by Prevention, Education and Intervention Programs and Services
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**SECTION A**

<b>Strategy:</b> Reduce Crime through Evidence processing and Advance Training Techniques
<b>Describe how this Strategy Relates to the above Goal and Objective:</b> The Criminal Investigations Unit of the Santa Fe County Sheriff’s Office provides effective and thorough investigations for the citizens of Santa Fe County. The Investigations Divisions has specialized units that serve the citizens. The field of Criminal Investigations evolves rapidly from individuals involved in criminal activity changing their tactics. Investigator need to be well trained in testifying, processing crime scenes and interviewing suspects and witnesses. The goal of the Investigations Unit is to establish facts of a crime through evidence, by properly and effectively processing physical evidence, obtaining witness statements, or statements by the suspects. They are also tasked with identifying and linking persons of interest to a crime or criminal activity through databases. Investigations work in conjunctions with other agencies to identify and share information for the prosecution of cases to promote a safer community for the residents in Santa Fe County.
<b>Does this Strategy Involve New or Increased Services?</b> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>

**SECTION B**

**Effectiveness of this Strategy – Measurable Progress**



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Measure	FY 2016 Plan	FY 2017 Projection	FY 2018 Projection
Cases Assigned	1145	1245	1395
Arrest Warrants Served	11645	1700	1850
Search Warrants Obtained	45	50	55
Sex Offenders Registered and Maintained	350	375	400
Detectives Training Hours	950	975	1000

*iv. Criminal Investigations Division – Evidence*

<b>GOAL:</b> Maintain and Improve a Proficient and Transparent County Government	<b>OBJECTIVE:</b> Provide a Safe Work Environment Ensure Fiscal Accountability and Responsibility
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**SECTION A**

<p><b>Strategy:</b> Keeping the evidence room must maintain the highest level of security at all times.</p> <p>Train existing and new hires on standard methods of packaging, handling and submitting evidence.</p> <p>With the accountability that takes place within the evidence room provide the proper tools, methods, policies and procedures to train deputies on the correct evidence handling, packaging and submission.</p> <p><b>Describe how this Strategy Relates to the above Goal and Objective:</b> The high importance and significance of everything inside the evidence room requires the integrity to be controlled and maintained at all times. The chain of custody for every piece of evidence that is used in the prosecution of cases must be adhered to every time. Every aspect of the evidence room should be under surveillance and secured 24 hours a day 7 days a week. The protection that it provides to the Sheriff’s Office, Santa Fe County and the citizens of Santa Fe County is priceless. Knowing that the area you work in is truly secured allows for work to be completed with confidence, and it also ensures the fiscal accountability and responsibility that comes along with it. Not only are employees able to work in</p>
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a secure environment, but the evidence used for prosecution, as well as the citizens of Sana Fe County, are all secured as well.

Every deputy becomes properly trained with the evidence procedures that ensures the safety of everyone, as well as a better accountability and sense of responsibility for the work they do for Santa Fe County. With evidence handled, packaged and submitted properly it secures the evidence for prosecution.

Does this Strategy Involve New or Increased Services? Yes X No

SECTION B

Effectiveness of this Strategy – Measurable Progress

Measure	FY 2016 Plan	FY 2017 Projection	FY 2018 Projection
Evidence Destroyed	10%	10%	10%
Evidence Released to Rightful Owners	10%	10%	10%
Evidence Retained in the Evidence Room	80%	80%	80%
Training for current, new hires and laterals in reference to evidence handling, packaging and submission of evidence.	5	5	5



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v. *Criminal Investigations Division – Traffic, Homicide*

<b>GOAL:</b> A Safe Community	<b>OBJECTIVE:</b> Provide Reliable Responsive Emergency Services
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**SECTION A**

<p><b>Strategy:</b> Maintain evidence with existing and updated technology and equipment to assist in securing and releasing incident scenes in a timely manner. Allocate duties to Fatal Team members efficiently for an effective prosecution.</p> <p>Respond and investigate motor vehicle fatalities through advanced technology and training techniques.</p>
<p><b>Describe how this Strategy Relates to the above Goal and Objective:</b> With updated and needed equipment members of the team can thoroughly process and document a scene to the needed and accepted levels of traffic crash reconstruction. With advanced equipment the estimated time on scene is expected to decrease, allowing investigators to release scenes and open roadways.</p> <p>Fatal Team investigators need to be well trained in processing crime scenes, testifying, interviewing witnesses and suspects. Goal of the unit is to establish facts through physical evidence to determine the contributing factors associated with the crash.</p>
<p><b>Does this Strategy Involve New or Increased Services?</b>    Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p>

**SECTION B**

**Effectiveness of this Strategy – Measurable Progress**

Measure	FY 2016 Plan	FY 2017 Projection	FY 2018 Projection
Serious Injury Crashes Handled	5	5	5
Fatal Crashes Handled	5	5	5
Certified Crash Reconstruction Members, those who have attended the minimum amount of reconstruction training required by SOP	4 out of 6	6 out of 6	6 out of 6



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Vehicular Homicide/Great Bodily Harm Court Room Prosecutions	4	5	6
Time Spent on Completing a Reconstruction Report, to Include Call-Out, Interviews, Inspections, Downloads, Diagrams, Reconstruction, etc.	80-100 hours	70-90 hours	60-80 hours
Advanced Training Received by Members	40 hours	60 hours	80 hours
In-Service Training Done In-Office by Members of Team	4 hours a month	8 hours a month	8 hours a month

*vi. Criminal Investigations – Property*

<b>GOAL: Maintain and Improve a Proficient and Transparent County Government</b>	<b>OBJECTIVE: Provide a Safe Work Environment</b>
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**SECTION A**

<b>Strategy:</b>	<p>Track and maintain incoming and outgoing property that belongs to the Sheriff’s Office / Santa Fe County.</p> <p>Maintain accountability of all property acquired by the Santa Fe Sheriff’s Office.</p> <p>Communicate with Sheriff’s Office staff for an understanding of what resources are needed on the field to assist in a safe environment for the community and deputies.</p>
<b>Describe how this Strategy Relates to the above Goal and Objective:</b>	<p>As a Property Department with the Santa Fe County Sheriff’s Office we want to ensure that each deputy is issued the needed tools and resources to achieve their duties. This means as a department we have to continually ensure that the property we have is functional, in safe working condition, and updated technology. Having operational equipment and making sure the equipment is up to date with technology will assure safety and productivity of each deputy. A successful tracking method is crucial to keeping required equipment on-hand and available for issue.</p>
<b>Does this Strategy Involve New or Increased Services?</b>	<p>Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p>



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Chapter 8 **ORGANIZATION BUDGETS, OBJECTIVES AND PERFORMANCE**

**SECTION B**

**Effectiveness of this Strategy – Measurable Progress**

Measure	FY 2016 Plan	FY 2017 Projection	FY 2018 Projection
Tracking all equipment a deputy is issued while employed with the Santa Fe County Sheriff’s Office.	100%	100%	100%
Outfit the whole department with updated handheld radios to ensure they have consistently dependable means of communication.	90%	100%	100%
Having an ample supply of equipment and supplies used by deputies that may need to be replaced or issued to new hires	90%	95%	100%
Track, order, and maintain supply of ammunition needed by deputies for training, and to perform their daily duties.	95%	100%	100%

*vii. Sheriff’s Office Administration, Courts Division*

<b>GOAL:</b> A Safe Community	<b>OBJECTIVE:</b> Ensure Adequate, safe Mobility and Accessibility
----------------------------------	---

**SECTION A**

<p><b>Strategy:</b> Continually provide a safe and secure environment for Judicial proceedings, by having experienced Deputies providing security at the First Judicial District Court.</p> <p>Provide safe transportation to all in-custody defendants to and from court for all scheduled hearings.</p> <p><b>Describe how this Strategy Relates to the above Goal and Objective:</b> Experienced and well trained Deputies are able to provide a safe and secure environment for all criminal and civil hearings held at the First Judicial District Court. The Deputies are able to recognize potential problems quickly to keep the problems from escalating.</p> <p>Deputies are tasked in conducting prisoner transport to and from the District Court. Transportation of</p>
--





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defendants arrested in other jurisdictions within the State of New Mexico is completed by Deputies assigned to the Court Services Division. All instate transports are done in a timely manner to minimize any additional cost of the defendant being held in facilities outside of Santa Fe County.

**Does this Strategy Involve New or Increased Services?**    Yes  No

**SECTION B**

**Effectiveness of this Strategy – Measurable Progress**

Measure	FY 2016 Plan	FY 2017 Projection	FY 2018 Projection
Transports to the Courts	2200	2310	2425
In-State Transports to the Courts	345	366	389
Arrests made at the Courts	572	583	594
Security Screenings Conducted (First Judicial District Court)	130,555	135,000	140,000

*viii. Sheriff's Community Support Services, Bike Team*

<b>GOAL:</b> A Safe Community	<b>OBJECTIVE:</b> Enhance Safe Communities by Prevention, Education and Intervention Programs and Services
----------------------------------	---

**SECTION A**

<p><b>Strategy:</b> Provide community policing through the use of approachable high visibility police mountain bike patrols. Use police mountain bike patrols in densely populated areas and business districts.</p> <p>Utilized for crime prevention and deterring crime.</p> <p>Provide mobile high visibility patrols during large community events.</p> <p>Provides positive, approachable interaction between the public and law enforcement.</p>
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<p><b>Describe how this Strategy Relates to the above Goal and Objective:</b>          Cost efficient because it saves on fuel by allowing the officer to transition between the use of his automobile and bicycle. Increases the likelihood of face-to-face interaction between the community and law enforcement. Allows for officer to approach and detect crimes that otherwise may not be detected while patrolling in a vehicle.</p>
<p><b>Does this Strategy Involve New or Increased Services?</b>    Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p>

**SECTION B**

**Effectiveness of this Strategy – Measurable Progress**

Measure	FY 2016 Plan	FY 2017 Projection	FY 2018 Projection
Community Events	6	10	15
Bike Patrol Face-to-Face Contacts	500	800	1,000
Bike Patrol Operations	40	60	80
Bike Patrol Reports	50	100	150

*ix. Sheriff's Community Support Services*

<b>GOAL:</b> A Safe Community	<b>OBJECTIVE:</b> Enhance Safe Communities by Prevention, Education and Intervention Programs and Services
----------------------------------	---

**SECTION A**

<p><b>Strategy:</b>          Maintain staffing levels and recruit the most qualified applicants to fill lateral, cadet, and civilian positions when available.</p> <p>Work in a collaborative effort with the citizens of Santa Fe County to develop neighborhood watch</p>
---



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Chapter 8 **ORGANIZATION BUDGETS, OBJECTIVES AND PERFORMANCE**

groups to reduce criminal activity.

Increase public awareness through community events, recruitment events, and funeral escorts.  
Participating and supporting Citizens Police Academy.

Continue to provide the community and public with service of court documents to include: subpoenas, writs of execution, summons, restraining orders, evictions, and other pertinent documents.

Track and maintain statistics and accounts relating to service of court documents.

Supplement patrol division with patrol duties when needed.

**Describe how this Strategy Relates to the above Goal and Objective:**

By maintaining staffing levels with both sworn personnel and civilian staff, the Sheriff’s Office will continue to provide quality law enforcement services and civil process services to the Citizens of Santa Fe County. By continuing to work with the community through various community outreach programs, the Sheriff’s Office will maintain and expand its positive relationship with the citizens of Santa Fe County. Community Support Services provides education outreach and safety services to children within Santa Fe County. Participation in community and recruitment events this creates a positive image of Law Enforcement throughout the community.

Working in conjunction with local law enforcement agencies Santa Fe County Sheriff’s Office provides an opportunity for citizens within in our community to participate in programs that offer awareness, understanding and transparency of law enforcement operations.

By maintaining and managing the civil process account we effectively eliminate the delay of the writ process allowing a timely and efficient writ of execution service.

**Does this Strategy Involve New or Increased Services?**    Yes     No

**SECTION B**

**Effectiveness of this Strategy – Measurable Progress**

Measure	FY 2016 Plan	FY 2017 Projection	FY 2018 Projection
Maintain a full staff	100%	100%	100%



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Community events, recruiting fairs, funeral escorts, showing a strong involvement with our community	50	60	70
Civil service, paper service (court related documents)			
Civil/Writ Services	30	25	20
• Active	1800	2000	2200
• Closed			
Writs of Execution Collected	60%	70%	80%
School presentations on safety, anti-bullying, drug awareness and school evacuation drills	8	10	12
Citizens Academy participation (22 students max)	100%	100%	100%
Community meetings / Neighborhood Watch meetings	15	20	25

*x. Sheriff's Office Community Support Services, Fleet*

<b>GOAL:</b> Maintain and Improve a Proficient and Transparent County Government	<b>OBJECTIVE:</b> Provide a Safe Working Environment/Ensure Fiscal Accountability and Responsibility
<b>GOAL:</b> A Safe Community	<b>OBJECTIVE:</b> Provide A Reliable Responsive Emergency Service

**SECTION A**

<p><b>Strategy:</b></p> <p>Make sure Sheriff Deputies have the needed resources to complete calls for service timely, safely, and with reliable vehicles and equipment to protect the public by maintaining a good working fleet life cycle.</p> <p>Initiate monthly audit notifications to Commanders and Supervisors to have a full inspection of the deputies vehicles completed.</p> <p>Continue to respond to Sheriff's Office staff emergency fleet needs.</p>
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Order, maintain, service, schedule and track Sheriff’s Office fleet. Communicate with other government entities and vendors.

**Describe how this Strategy Relates to the above Goal and Objective:**

Santa Fe County Sheriff’s Fleet Division can ensure our fleet is up to date with the most reliable vehicles, equipment, parts, and supplies. This is achieved through the process of ordering new fleet vehicles, maintaining current fleet vehicles and moving older higher mileage fleet vehicles from patrol status to floater status, and moving floater units that meet our replacement policy into auction/transfer status.

Audit includes inspection of the external and internal condition of the unit, verification of maintenance needs, verifies issued equipment and is still in working condition, all emergency equipment is functioning correctly, and other detailed criteria that each deputy is responsible for maintaining.

Responsible for up-fitting new vehicles and de-commissioning vehicles for auction or transfer.

**Does this Strategy Involve New or Increased Services?**    Yes  No

**SECTION B**

**Effectiveness of this Strategy – Measurable Progress**

Measure	FY 2016 Plan	FY 2017 Projection	FY 2018 Projection
Schedule and maintain Sheriff’s Office units	100%	100%	100%
Maintenance and service repair orders	600	650	675
Replace vehicle at end of life cycle	60%	70%	80%



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*xi. Sheriff's Office Community Support Services, Training*

<p><b>GOAL:</b> Maintain and Improve a Proficient and Transparent County Government</p>	<p><b>OBJECTIVE:</b> Enhance Employee Development Opportunities to assist in Maintaining a Quality workforce</p>
---	--

**SECTION A**

<p><b>Strategy:</b> Provide Deputies and civilian staff of the Sheriff's Office the opportunity to maintain current certifications and state required certifications. By maintaining all statutory biennium training requirements to include advanced training opportunities.</p> <p>Educate Deputies on the most recent legal issues facing Law Enforcement and provided an opportunity to increase officer safety and decrease liability.</p> <p>Maintain and track mandatory and advanced training for deputies and civilian staff. Ensure all in-service training requirements are completed given by New Mexico Law Enforcement Academy.</p>
<p><b>Describe how this Strategy Relates to the above Goal and Objective:</b> Ensure all specialized instructor certifications and general police instructor certifications are kept current and any re-certifications are completed prior to expiration. It is essential that all deputies are kept up to date with current trends and modern technologies. Hosting advanced trainings at our agency allows for deputies to participate in active scenarios within our jurisdiction and with surrounding law enforcement agencies. Ensuring all instructors are certified Instructors through the Department of Public Safety and the Law Enforcement Academy. Certifying Deputies as instructors in various specialties to reduce the expense of out of office training.</p>
<p><b>Does this Strategy Involve New or Increased Services?</b>    Yes <input type="checkbox"/>    No <input checked="" type="checkbox"/></p>



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**SECTION B**

**Effectiveness of this Strategy – Measurable Progress**

Measure	FY 2016 Plan	FY 2017 Projection	FY 2018 Projection
Bi-annual/in-service training basic training of Deputies	20hrs each Deputy	20hrs each Deputy	20 hours each Deputy
Advanced training	20hrs each Deputy	20hrs each Deputy	20hrs each Deputy
Honor Guard training and assignments	20-25	20-30	20 - 30
Training hosted at our agency	5	10	15
Maintaining all law enforcement certifications through Department of Public Safety	100%	100%	100%
Training Hours All Personnel <ul style="list-style-type: none"><li>• In-Service</li><li>• Advanced</li></ul>	IS = 32  AD = 50		

*xii. Sheriff's Office Community Support Services, DWI-Traffic*

<b>GOAL:</b> A SAFE COMMUNITY	<b>OBJECTIVE:</b> PROVIDE COMPLIANT AND RELIABLE ENFORCEMENT PROGRAMS AND SERVICES
----------------------------------	--

**SECTION A**

<p><b>Strategy:</b> Working together with the support of area agencies to conduct operations and patrols against impaired, aggressive, and distracted driving to ensure safer roads for Santa Fe County.</p> <p>Maintain required training and up-to-date equipment necessary in enforcement of impaired, aggressive, and distracted driving investigations.</p>
--



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<p><b>Describe how this Strategy Relates to the above Goal and Objective:</b>          Providing updated training, equipment, and consistent enforcement patrols throughout the county, it will assist to make the roads of Santa Fe County a safe community.</p> <p>Remove repeat offender vehicles from the roadways deemed a nuisance per Santa Fe County Ordinance.</p>
<p><b>Does this Strategy Involve New or Increased Services?    Yes X   No <input type="checkbox"/></b></p>

**SECTION B**

**Effectiveness of this Strategy – Measurable Progress**

Measure	FY 2016 Plan	FY 2017 Projection	FY 2018 Projection
DWI Arrests-	200	225	250
Driving while licensed revoked	50	60	70
Traffic Citations issued Unit and Agency			
Unit	2,500	2,600	2,700
Agency	8,500	8,600	8,700
Motor vehicle crashes	850	850	850
Vehicle seizures	80	90	100





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*xiii. Sheriff's Office Records Division*

<b>GOAL:</b> <b>Maintain and Improve a Proficient and Transparent County Government</b>	<b>OBJECTIVE:</b> <b>Ensure Policies, Procedures and Process are Designed to Accomplish County Goals</b>  <b>Improve County Communication Processes and Systems</b>
--	--

**SECTION A**

<p><b>Strategy:</b>  Manage and maintain information and records effectively, to include internal and external training and review and update processes.</p> <p>Work with Public Safety Division on how to consider an appropriate system to support our information and records management needs into the future and any necessary training and additional staff. It is based on an analysis of our current information and records management methods and establishes a plan for future needs.</p> <p>Comply with State and Federal guidelines for law enforcement record management.</p> <p>Continually evaluate and follow up on day-to-day operations to recognize strengths and weaknesses and outline plans for building on our strengths and addressing weaknesses.</p>
<p><b>Describe how this Strategy Relates to the above Goal and Objective:</b></p> <p>With adequate systems and training we continually strive to manage our records at a higher standard to protect the public's private information and to provide the public the information requested in a timely manner. Maintaining processes and providing detailed information to external agencies.</p>
<p><b>Does this Strategy Involve New or Increased Services?    Yes X    No <input type="checkbox"/></b></p>

<p><b>Strategy:</b>  Work with Records Manager to transition storage methods for files currently kept at offsite storage/archive facility.</p>
--



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**Describe how this Strategy Relates to the above Goal and Objective:**

Not having immediate access to the reports kept offsite delays our ability to get the public requested pre-2004 records in a timely manner prior to 2004.

There are approximately 834 storage boxes that need to be reviewed individually to determine what files can be destroyed and what must be retained. These files date back to the early 1970's. Gaining immediate access will help us to become compliant in all aspects of State and Federal guidelines set forth for Law Enforcement.

**Does this Strategy Involve New or Increased Services?**    Yes  No

**SECTION B**

**Effectiveness of this Strategy – Measurable Progress**

Measure	FY 2016 Plan	FY 2017 Projection	FY 2018 Projection
Increase the number of completed background checks from external sources.	1296	1490	1714
Complete <ul style="list-style-type: none"> <li>• Incidents Reports</li> <li>• Citations (Traffic, Non Traffic, and DWI)</li> <li>• Warrants</li> <li>• Discovery Requests</li> <li>• Arrests</li> <li>• CYFD Intake Reports</li> <li>• Sex Offender Validation Entries</li> <li>• Alarm Permits</li> <li>• Requests for Reports</li> <li>• Domestic Packets</li> <li>• Lab Result/Findings</li> </ul>	22,890 11,704 1,906 682 3,195 2,077 324 65 1,725 209 445	26,324 13,460 2,192 784 3,674 2,389 373 75 1,984 240 512	30,273 15,479 2,521 902 4,225 2,747 428 86 2,281 276 589
Internal and external training on external reporting and agency statistics	2	4	6
Customer Service <ul style="list-style-type: none"> <li>• Walk-Ins</li> </ul>	3,512	4,039	4,645



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*xiv. Sheriff's Office Records Division, Information Technology*

<b>GOAL:</b> A Safe Community	<b>OBJECTIVE:</b> Ensure Adequate, Safe Mobility and Accessibility
----------------------------------	---

**SECTION A**

<p><b>Strategy:</b></p> <p>Manage and maintain software and equipment being utilized by law enforcement personnel to provide functionality, accessibility, mobility of deputies to be able to respond quickly to calls for service from the public.</p> <p>Provide adequate technological support services for all deputies in a timely manner, minimizing issues in the field.</p>
<p><b>Describe how this Strategy Relates to the above Goal and Objective:</b></p> <p>With updated software and mobile data terminals the deputies have access to all technological resources to take care of calls. This eliminates the need to continually go back to the office to send reports or fill out paperwork. This allows for more efficient work and gives deputies the time to focus on community policing. GPS systems allow dispatchers to send the closest units available to calls based on locations and saving time in both emergency and non-emergency situations.</p>
<p><b>Does this Strategy Involve New or Increased Services?</b>    Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p>

**SECTION B**

**Effectiveness of this Strategy – Measurable Progress**

Measure	FY 2016 Plan	FY 2017 Projection	FY 2018 Projection
Replace older out of life laptops.	60	37	26
To upgrade the field reporting server software as this needs to be done every 6 months.	2	2	2



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To apply all Windows updates to the field reporting system every 6 months for security purposes to protect the server.	2	2	2
To apply needed Windows updates to all issued mobile data terminals every 6 months for security purposes and to ensure to maintain integrity of all data in the computer. By applying updates this extends the life of the hardware used.	2	2	2
Complete Work Orders:			
• Mobile one	14	16	18
• Mobile Data Terminal	16	18	20
• Windows	2	3	4
• LEADS/CAD	31	35	40
• Wireless Network	5	6	7
- Cart	0	1	2
- Air Card	7	8	9
- VPN	3	4	5
- GPS	17	20	23
• In Car Video System	2	3	4
• Password Resets	2	2	2
• County Email	3	3	3
• Other	2	2	2
Ensure all GPS units out in the field are operating and communicating with dispatch	45	45	45



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I. INTRODUCTION

102 Grant Avenue

PO Box 276

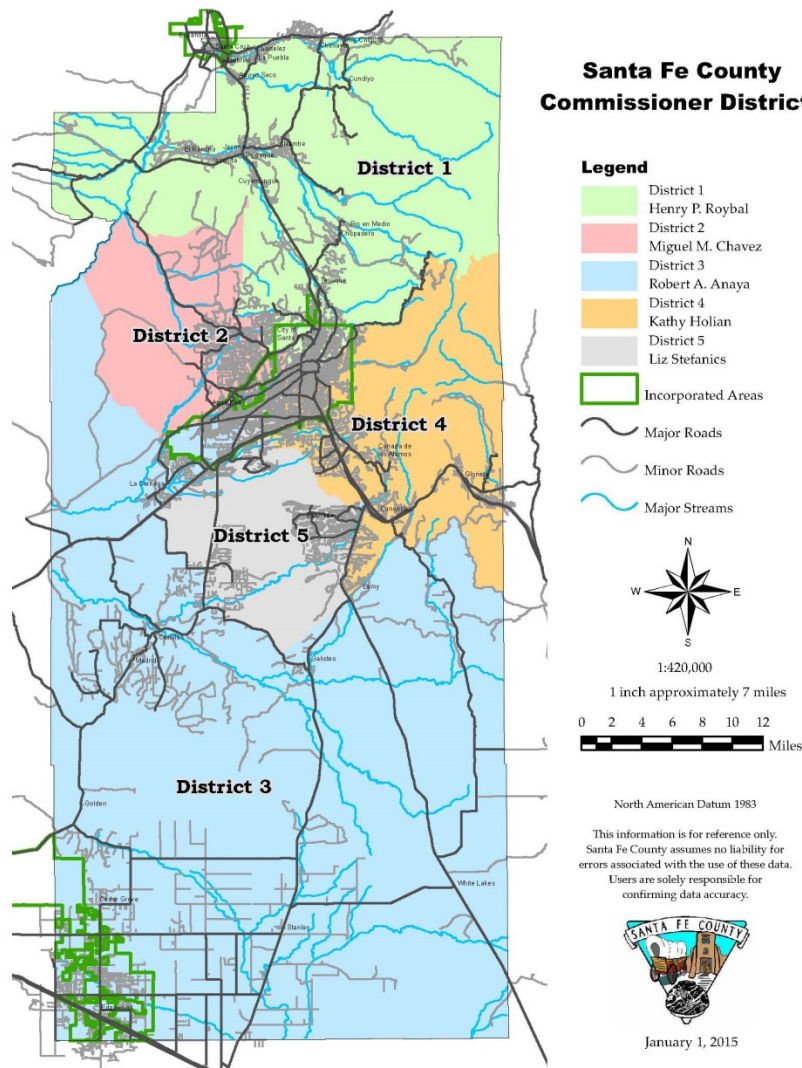
Santa Fe, New Mexico 87504-7028

Phones: 505-986-6200 and 1-800-894-7028

Fax: 505-986-6206

Site: [www.santafecountynm.gov](http://www.santafecountynm.gov)

BOARD OF COUNTY COMMISSIONERS' DISTRICTS





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II. COUNTY COMMISSIONERS AND COMMITTEE ASSIGNMENTS



**District 1**  
 Henry Roybal – (D) 2015-2018  
 505-986-6200, [hroybal@santafecountynm.gov](mailto:hroybal@santafecountynm.gov)


Constituent Services Liaison:  
 Orlando Romero  
 505-986-6328, [oromero@santafecountynm.gov](mailto:oromero@santafecountynm.gov)

**Committee Assignments:**  
 Board of Finance  
 Buckman Direct Diversion Board (BDD) -Alternate  
 Housing Authority Board  
 North Central Regional Transit District (NCRTD)-Alternate  
 Regional Coalition of LANL Communities  
 Santa Fe Metropolitan Planning Organization (MPO)  
 Santa Fe Solid Waste Management Authority (SWMA)

**District 2**  
 Miguel M. Chavez – (D) 2013-2016  
 505-995-2755, [mchavez@santafecountynm.gov](mailto:mchavez@santafecountynm.gov)

**Constituent Services Liaison:**  
 Tessa Jo Mascarenas  
 505-995-9548, [tjmascarenas@santafecountynm.gov](mailto:tjmascarenas@santafecountynm.gov)

**Committee Assignments:**  
 Board of Finance  
 Buckman Direct Diversion Board (BDD)  
 Housing Authority Board  
 Investment Committee  
 Santa Fe Metropolitan Planning Organization (MPO)  
 Santa Fe Solid Waste Management Authority (SWMA)  
 North Central Regional Transit District (NCRTD) – Vice Chair





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**District 3**

Robert A. Anaya – (D) 2011-2014, 2015-2018  
505-986-6200, [ranaya@santafecountynm.gov](mailto:ranaya@santafecountynm.gov)

**Constituent Services Liaison:**

Christopher Barela  
505-986-6377, [cmbarela@santafecountynm.gov](mailto:cmbarela@santafecountynm.gov)

**Committee Assignments:**

- Board of Finance
- Estancia Valley Economic Development Assoc.
- Investment Committee
- Housing Authority Board
- Regional Coalition of LANL Communities - Alternate
- Santa Fe Metropolitan Planning Organization (MPO)
- NM Assoc. of Counties Multi-Line Insurance Pool - Alternate
- NM Assoc. of Counties Workers Compensation Pool
- La Bajada Ranch Steering Committee

**District 4**

Kathy Holian – (D) 2008-2012, 2013-2016  
505-986-6200, [kholian@santafecountynm.gov](mailto:kholian@santafecountynm.gov)

**Constituent Services Liaison:**

Tina Salazar  
505-986-6319, [tsalazar@santafecountynm.gov](mailto:tsalazar@santafecountynm.gov)

**Committee Assignments:**

- Board of Finance
- Housing Authority Board
- Investment Committee - Alternate
- North Central New Mexico Economic Development District
- Santa Fe Solid Waste Management Authority (SWMA)
- La Bajada Ranch Steering Committee







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District 5

Liz Stefanics – (D) 2009-2012, 2013-2016  
505-986-6210, [lstafanics@santafecounty.org](mailto:lstafanics@santafecounty.org)

Constituent Services Liaison:

Julia Valdez

505-986-6202, [javaldez@santafecounty.org](mailto:javaldez@santafecounty.org)

**Committee Assignments:**

- Board of Finance
- Extraterritorial Land Use Authority (ELUA)
- Housing Authority Board
- Indigent Hospital and Healthcare Board
- Metropolitan Planning Organization (MPO)
- North Central NM Economic Development District



*Santa Fe County Board of County Commissioners*



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### Chapter 9 SUPPLEMENTAL INFORMATION

#### III. COUNTY DEPARTMENTS

##### County Manager

**Katherine Miller – County Manager**  
Phone: 986-6200

**Tony Flores, Deputy County Manager**  
Phone: 986-6200

**Greg Shaffer, County Attorney**  
Phone: 986-6279

**Bernadette Salazar, Human Resources Dir.**  
Phone: 992-9886

**Carole Jaramillo, Finance Division Dir.**  
Phone: 995-2780

##### Administrative Services Department

**Jeffrey Trujillo - Department Director**  
Phone: 992-6751

**Daniel P. Sanchez, IT Division Director**  
Phone: 992-9888

**Bill Taylor, Procurement Manager**  
Phone: 986-6373

**Mark Lujan, Risk Manager**  
Phone: 992-9884

##### Community Services Department

**Rachel O'Connor - Department Director**  
Phone: 986-9842

**Patricia Boise, Maternal Child Health Program Coord.**  
Phone: 995-9538

**Lupe Sanchez, DWI Coordinator**  
Phone: 992-9840

**Jennifer Romero, Teen Court Manager**  
Phone: 992-9875

**Greg Smith, Program Manager of Senior Services**  
Phone: 992-9848

**Anna Bransford, Program Manager of Com Operations**  
Phone: 992-9838

##### Housing Services Division

**Ron Pacheco, Housing Svcs. Div. Dir.**

Phone: 992-3055

##### Growth Management Department

**Penny Ellis-Green - Department Director**  
Phone: 995-2791

**Vicki Lucero, Building & Development Mgr.**  
Phone: 986-6222

**Robert Griego, Planning Manager**  
Phone: 986-6215

**Rosemary Bailey, Housing Specialist**  
Phone: 992-3055

**Amanda Hargis, GIS Coordinator**  
Phone: 986-6318

**David Griscom, Economic Development Mgr.**  
Phone: 995-2728

##### Public Safety Department

**Pablo Sedillo III – Department Director**  
Phone: 992-3092

**David Sperling, Fire Chief**  
Phone: 992-3076

**Ken Martinez, RECC Director**  
Phone: 992-3096

**Mark Caldwell, Warden**  
Phone: 428-3204

**Aaron Garcia, Youth Dev. Prog. Administrator**  
Phone: 424-5611

**Juventino Alva, Electronic Monitoring Prog.**  
Phone: 424-5660

##### Public Works Department

**Michael Kelley – Department Director**  
Phone: 992-3010

**Robert Martinez, Deputy Director**  
Phone: 992-3010

**Mark Hogan, Projects Delivery Director**  
Phone: 992-9852

**Claudia Borchert, Utilities Director**  
Phone: 992-9872

**Erik Aaboe, Business Manager**  
Phone: 986-6209



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**IV. COUNTY ELECTED OFFICES**

**County Assessor**

**Gus Martinez, County Assessor**  
Phone: 986-6312

**Gary Perez, Chief Deputy Assessor**  
Phone: 986-6332

**County Clerk**

**Geraldine Salazar, County Clerk**  
Phone: 986-6280

**Victoria Trujillo, Chief Deputy Clerk**  
Phone: 995-6535

**Steve A. Fresquez, Chief Deputy Bureau of Elections**  
Phone: 986-6260

**County Probate Judge**

**Shannon Bulman, Probate Judge**  
Phone: 992-1636

**County Sheriff**

**Robert Garcia, County Sheriff**  
Phone: 986-2456

**Ron Madrid, Undersheriff**  
Phone: 986-2457

**County Treasurer**

**Patrick Varela, County Treasurer**  
Phone: 986-6244

**Eric J. Lujan, Chief Deputy Treasurer**  
Phone: 986-6204



*Mr. Martinez, Assessor*



*Ms. Salazar, County Clerk*



*Ms. Bulman, Probate Judge*



*Mr. Garcia, Sheriff*



*Mr. Varela, Treasurer*



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**V. BOARDS AND COMMITTEES AUTHORIZED BY SANTA FE COUNTY**

Santa Fe County Commissioners serve on a variety of committees and boards which govern or direct certain related entities. Santa Fe County also has a variety of advisory boards, task forces or committees which provide valuable subject matter expertise and citizen input on planning and policies affecting Santa Fe County. Below is a description of Boards and Committees, their purpose, member composition and staff member contact for each.

<b>Board or Committee Name</b>	<b>Purpose</b>	<b>Member Composition</b>	<b>Staff Contact</b>
<b>Arts, Culture, and Cultural Tourism Committee</b>	To provide guidance to the BCC on specific policies, projects, and other related items that would enhance and expand the arts, culture, and cultural tourism industries in Santa Fe County.	7 members appointed by the BCC who live and/or conduct business in Santa Fe County and who are engaged with the arts, culture and culture tourism activities and events.	Economic Development Manager – 995-2728
<b>Board of Finance</b>	To approve the investment strategy and other related financial policies for the County.	All 5 County Commissioners	Finance Director – 986-6375
<b>Board of Registration</b>	Review of the official eligible voter list as required by federal and state law and approve removal of inactive voters.	3 voters + 2 alternates appointed by the BCC	Chief Deputy Clerk-Elections – 992-6755
<b>Buckman Direct Diversion (BDD) Board</b>	To oversee the operation of the BDD water treatment plant.	2 County Commissioners + 1 Alternate, 2 City Councilors + 1 Alternate, 1 At-Large Member	Utilities Director – 992-9872 Finance Director – 986-6375
<b>Canvassing Board</b>	To canvass election returns within 3 days after every primary and general election.	All 5 County Commissioners	Chief Deputy Clerk-Elections – 992-6755
<b>County Development Review Committee (CDRC)</b>	Reviews applications for discretionary development approvals and makes recommendations, zoning variances.	1 Citizen appointed from each Commission District and 2 citizen At-Large Members	Bldg. & Development Mgr. – 986-6222
<b>County Ethics Board</b>	To investigate and rule on complaints alleging misconduct of County Elected Officials, appointed staff and career staff.	5 appointed citizen members none of whom may hold public office while serving	County Attorney – 986-6279
<b>County Open Lands, Trails &amp; Parks Advisory Committee (COLTPAC)</b>	To advise the BCC on matters related to open space, trails & parks.	1 Citizen appointed from each Commission District and 4 citizen At-Large Members	Planning Manager – 986-6215
<b>County Valuation Protest Board</b>	To review property tax valuation protests brought forward by property owners of Santa Fe County as an intermediate step before protesting values through the Court system.	1 employee of the State Property Tax Division + 1 Alternate, 1 appointed Citizen with subject matter expertise + 1 Alternate with subject matter expertise, 1 appointed Citizen not requiring subject matter expertise + 1 Alternate not requiring subject matter expertise.	County Assessor – 986-6312



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<b>Board or Committee Name</b>	<b>Purpose</b>	<b>Member Composition</b>	<b>Staff Contact</b>
<b>DWI Planning Council</b>	To prepare a comprehensive plan regarding DWI prevention, screening, assessment, treatment and alternative sentencing programs to be approved by BCC.	At least 9 members from local media, emergency medical services, substance abuse and treatment, public health, traffic safety, law enforcement, court/judicial, prosecutor/legal and schools.	DWI Coordinator – 992-9840
<b>Health Policy &amp; Planning Commission (HPPC)</b>	To recommend health and human services policies to the BCC, prepare and recommend approval of a yearly health action plan, and other community health related planning efforts.	1 Citizen appointed by each Commissioner and 2 citizens At-Large	Health & Human Services Director – 995-9538
<b>Housing Authority Board</b>	Oversee all financial and programmatic aspects of the Housing Services Division including federally funded public housing and Section 8 programs.	All 5 County Commissioners and 2 citizens At-Large	Housing Services Division Director – 992-3055
<b>Investment Committee</b>	Oversee the County's investments and make recommendations as to the Treasurer's investment strategy to maximize income earned.	Chair of the BCC, Vice-Chair of the BCC, Treasurer, County Manager, Finance Director, County Attorney, non-County employee nominated by the Treasurer and appointed by the Committee.	County Treasurer – 986-6244
<b>La Bajada Ranch Steering Committee</b>	To evaluate and recommend to the BCC project alternatives for La Bajada Ranch.	14 members, 13 of whom are appointed by the BCC and the District 3 County Commissioner	Project & Facilities Division Director – 992-9852
<b>Maternal &amp; Child Health (MCH) Planning</b>	Prepare a county maternal and child health plan that receives BCC and subsequently Dept. of Health approval.	1 Citizen appointed by each Commissioner, 4 citizen At-Large members and 5 non-voting members	Health & Human Services Director – 995-9538
<b>North Central NM Economic Dev. District (NCNMEDD)</b>	An association of local units of government and other organizations created to encourage and all regional cooperation on economic development related issues.	1 County Commissioner serves on behalf of Santa Fe County + 1 Alternate. Others include 3-4 members from various local governments and communities	Economic Development Mgr. – 995-2728
<b>North Central Regional Transit District (NCRTD)</b>	Develop a transit plan for the transit district and implement mass transit routes based on the plan as approved by the District Board.	1 County Commissioner + 1 Alternate. Members from local governments and Native American Pueblos located in the transit district.	Planning Manager – 986-6215
<b>Santa Fe City/County Advisory Council on Food Policy</b>	To create and maintain a regional food system that nourishes all people in a just and sustainable manner.	13 members, 6 of whom are appointed by the BCC and 7 that are appointed by the City Council	Coordinator for the Council – 695-0663





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<b>Board or Committee Name</b>	<b>Purpose</b>	<b>Member Composition</b>	<b>Staff Contact</b>
<b>Santa Fe County Fair Board</b>	To promote and develop youth, agriculture, home economics, creative arts skills, and similar activities of interest and hold an annual fair and other exhibits as may be determined.	No less than 9 members and a maximum of 13 appointed by the BCC	Community Operations Mgr. – 992-9838
<b>Santa Fe County Lodger's Tax Advisory Board (LTAB)</b>	To make recommendations to the BCC concerning expenditure of the Lodgers Tax proceeds collected from County lodging facilities.	5 County residents, 2 of which shall represent the lodging industry, 2 directly involved in tourist related industries and 1 member At-Large.	Executive Administrator – 995-2761
<b>Santa Fe County Youth Development Task Force</b>	Provide a written report to the BCC regarding an assessment of the current services and programs offered by YDP and alternatives, the current and future demands for YDP's current services taking into account such factors as the physical layout of the current facility, the current and projected utilization of the facility and operations and maintenance costs.	6 subject matter experts appointed by the BCC and 1 SFC Management employee appointed by the County Manager	Public Safety Dept. Administrative Assistant – 992-3080
<b>Santa Fe Regional Emergency Communications Center Board (RECC)</b>	The governing board of the RECC to provide oversight and direction for the operations of the RECC and advise the City of Santa Fe, County Commission and Town of Edgewood.	City of Santa Fe Chief of Police, Fire Chief and City Manager, Santa Fe County Sheriff, Fire Chief and County Manager, Town of Edgewood Police Chief, 1 member At-Large appointed by the City and County Managers and the Mayor of the Town of Edgewood	RECC Director – 992-3096
<b>Santa Fe Metropolitan Planning Organization (MPO)</b>	To create a forum for transportation decision making in the metropolitan planning area as identified by the 2010 US Census.	3 County Commissioners + 1 Alternate, 2 City of Santa Fe Councilors and the Mayor + 1 Alternate, Tesuque Pueblo Governor + 1 Alternate, NM DOT Deputy Secretary + 1 Alternate	Planning Manager – 986-6215
<b>Senior Services Advisory Council</b>	To recommend policies and procedures for development of the senior services program, research revenue sources for programs, assist with program priority setting, and coordinate senior services activities with other public officials and civic groups.	7 members appointed by the BCC who are registered participants in the Senior Services program, 6 of whom must represent a senior center, 1 At-Large member.	Program Manager of Senior Services – 992-9848



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<b>Board or Committee Name</b>	<b>Purpose</b>	<b>Member Composition</b>	<b>Staff Contact</b>
<b>Santa Fe Solid Waste Management Authority (SWMA)</b>	To adopt and implement rules and procedures to govern the overall management and operation of the Solid Waste Management Authority.	3 County Commissioners +1 Alternate, 3 City Councilors	Deputy Public Works Director – 992-3010
<b>Solid Waste Task Force</b>	To develop and submit alternatives to the BCC for revising the County’s Solid Waste Management Ordinance to improve solid waste disposal services for County residents.	1 Citizen appointed by each Commissioner, 2 Commissioners, staff representatives from Treasurer’s Office, Finance Division, Public Works Department	Solid Waste Manager – 992-3068
<b>Transportation Advisory Committee</b>	Review and recommend road improvement projects to the BCC, inspect County roads and report problems, serve as a liaison to the public, review and make recommendations for road acceptance.	13 Citizen members who reside in the geographical area they are representing + 1 At-Large member.	Deputy Public Works Director – 992-3010
<b>Water Policy Advisory Committee</b>	To make recommendations related to water policy, water and wastewater utility growth, assist with addressing proposed aquifer storage and recharge activities, explore the concept of a regional water authority, recommend updates to the 40 year water plan and the conjunctive management plan.	12 members appointed by the BCC including 1 member from a mutual domestic consumer’s association, 1 member from a Soil & Water Conservation District, 1 member from an acequia association, 1 member from the Estancia Basin Water Planning Committee, 1 member from the Central Water Planning Area, 1 member from the Northern planning area, 1 citizen appointed by each County Commissioner, 1 At-Large member.	Utilities Engineering Associate – 986-6364

**VI. LOCATIONS**

Chambers (County Administration Building)	102 Grant Street
Bokum Conference Room	142 W. Palace, 2 <sup>nd</sup>
Health Building	2056 Galisteo Street
Legal Conference Room (County Admin Building)	102 Grant Street
Community Services Building	901 West Alameda Street
Public Safety Building	32 Camino Justicia
Public Works Facility	424 NM 599 Frontage Road



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**VII. REGULARLY SCHEDULED MONTHLY MEETINGS**

**MONDAY**

NONE CURRENTLY SCHEDULED			
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**TUESDAY**

Board of County Commissioners	2 <sup>nd</sup> Tuesday	2:00 p.m.	In Chambers
Healthcare Assistance Program Board	Last Tuesday	9:00 a.m.	Legal Conference Room
Housing Authority Board	Last Tuesday	1:00 p.m.	Legal Conference Room
Board of County Commissioners (admin)	Last Tuesday	2:00 p.m.	In Chambers

**WEDNESDAY**

Road Advisory Committee (every 2 <sup>nd</sup> month)	2 <sup>nd</sup> Wednesday	5:30 p.m.	Public Works Conference Room
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**THURSDAY**

Regional Emergency Comm. Ctr. Board	1 <sup>st</sup> Thursday	9:00 a.m.	Public Safety Training Room
Buckman Direct Diversion Board	1 <sup>st</sup> Thursday	4:00 p.m.	City Hall Council Chambers
Metropolitan Planning Org. (every 2 <sup>nd</sup> month)	2 <sup>nd</sup> Thursday	4:00 p.m.	Various – check agenda
DWI Planning Council (every 2 <sup>nd</sup> month)	2 <sup>nd</sup> Thursday	9:00 a.m.	Health Building
MCH Planning Council (every 2 <sup>nd</sup> month)	3 <sup>rd</sup> Thursday	12:00 p.m.	Health Building
Investment Committee	3 <sup>rd</sup> Thursday	2:00 p.m.	Legal Conference Room
County Development Review Committee	3 <sup>rd</sup> Thursday	4:00 p.m.	In Chambers
Solid Waste Management	3 <sup>rd</sup> Thursday	12:00 p.m.	To be announced
County Open Lands and Trails Planning Advisory Committee (COLTPAC)	3 <sup>rd</sup> Thursday	6:00 p.m.	Community Services Conference Room
Santa Fe City/County Advisory Council on Food Policy	4 <sup>th</sup> Thursday	8:30 a.m.	Angel Depot Conference Room 1222 Siler Road, Santa Fe
Extraterritorial Land Use Authority (ELUA)	4 <sup>th</sup> Thursday	6:00 p.m.	To Be Announced
Lodgers Tax Advisory Board	4 <sup>th</sup> Thursday	10:00 a.m.	Legal Conference Room

**FRIDAY**

Health Policy & Planning Commission	1 <sup>st</sup> Friday	9:00 a.m.	Health Building
Regional Transit District	1 <sup>st</sup> Friday	9:00 a.m.	To be announced
Regional Coalition of LANL Communities	2 <sup>nd</sup> Friday	9:00 a.m.	Various – check agenda





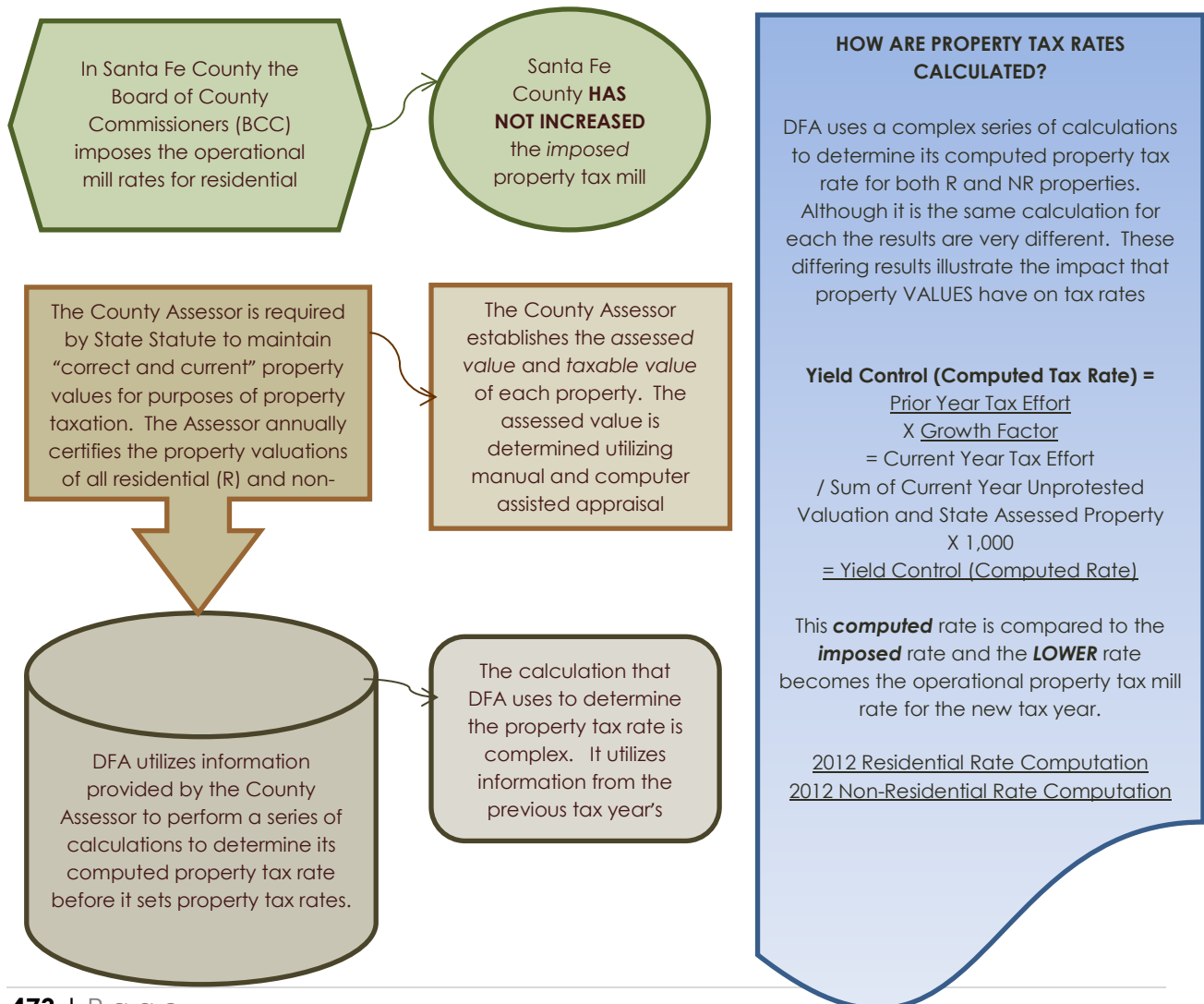
# Fiscal Year 2016 Budget

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### VIII. PROPERTY TAXES

Property taxes and tax rates for all property located in Santa Fe County may be estimated through the use of the “yield control calculation.” This is the calculation utilized by the State of New Mexico to set property tax rates and verify the validity of property tax revenue estimates budgeted by taxing entities. The “yield control calculation” is a complex set of calculations used for operational mill rates using a growth factor and the assessed value for current and immediately preceding tax years. Historically, the County has budgeted its property tax revenue very conservatively, then when actual collections are higher than budgeted the excess “fell” into its cash reserves. This in turn has left the County in good financial health with General Fund reserves adequate to support operations for programs not typically funded by the General Fund.

Below is a graphical representation of how property tax rates are set.





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### IX. PROPERTY TAXES – Yield Control Calculation

Below are several calculations that comprise the first steps in the Yield Control Calculation. Notice it uses prior year set rates, current imposed rates, any new mills imposed, an inflation factor, and the prior year collection rate. Once all of this information is entered into the worksheet, the current year valuations are applied to provide tax rate information and information from which to estimate property tax revenue.

PROPERTY TAX REVENUE CALCULATION FOR COUNTIES (ESTIMATED REVENUE - FOR BUDGET PLANNING PURPOSES ONLY)	
	TAX YEAR: 2015
	COUNTY: Santa Fe County
<b>STEP I.</b>	<b>Obtain prior year property tax rate from the Local Government Division (LGD) website:</b>
	1) <a href="http://www.nmdfa.state.nm.us">www.nmdfa.state.nm.us</a>
	2) Click on "Local Government" link on left side of screen.
	3) Click on "Budget & Finance Bureau" link on left side of screen.
	4) Click on "Property Taxes & Annual Reports" link on left side of screen.
	5) Under "Certificate of Property Tax" section, click on the most current spreadsheet (i.e. "Certificate of Property Tax 2007".)
	6) Click on the appropriate county name.
	7) Printout the entire certificate of tax rates.
	8) In the box below, enter the applicable County Operational rate for property type:
	<b>Prior Year Operational Rate:</b>
	Residential 5.911
	Non-Residential 11.850 (enter to the 3rd decimal as shown on tax certificate, for example, enter as 1.562)
<b>STEP II.</b>	<b>Obtain the current imposed property tax rate from the County Manager's office, or LGD:</b>
	1) The County Manager's office will have the current imposed operational rate as per Commission approved resolution(s).
	2) The imposed operational rate used in prior year property tax rate calculations is also available from LGD.
	3) Statutory limits are as follows (per 7-37-7, NMSA 1978):
	County operational rate: \$11.85 for each \$1,000 of net taxable value of residential and non-residential property allocated to the county.
	4) In the box below, enter the current imposed operational rate (note: this rate will apply to both RESIDENTIAL and NON-RESIDENTIAL properties, refer to 7-37-7A, NMSA 1978.)
	<b>Current Imposed Oper. Rate:</b> 11.850 (enter to the 3rd decimal, for example, enter as 7.650)
<b>STEP III.</b>	<b>Obtain the additional proposed (if any) property tax rate from the County Manager's office:</b>
	1) If the County has already imposed the maximum allowable rate (see STEP II.3 above), enter zero "0" in the box below and proceed to STEP IV.
	2) The County Manager's office is aware of any proposed rate increases, or will have copies of Commission approved resolution(s) imposing the additional rate.
	3) The newly imposed "additional" rate is not subject to the yield control formula only in the first year of imposition; however, it will be subject to yield control in subsequent years. Note that the previously imposed rate remains subject to yield control.
	4) In the box below, enter the newly imposed operational rate (note: this rate will apply to both RESIDENTIAL and NON-RESIDENTIAL properties, refer to 7-37-7A, NMSA 1978.)
	<b>Newly Imposed Additional Rate:</b> 0.000 (enter to the 3rd decimal, for example, enter as 0.500)
<b>STEP IV.</b>	<b>Obtain the current year's or prior year's inflation factor from LGD:</b>
	1) Contact LGD for the inflation factor to be used in the calculation of the current year's property tax rates.
	2) If the inflation factor is not yet available, use the previous year's inflation factor.
	3) Note: the statutory maximum inflation factor is 5%.
	3) In the box below, enter the inflation factor (note: factor applies to both RESIDENTIAL and NON-RESIDENTIAL property tax rate calculations.)
	<b>Inflation Factor:</b> 0.0131 (enter to the 4th decimal, for example, enter 4.92% as 0.0492)
<b>STEP V.</b>	<b>Obtain the property tax collection rate from the County Treasurer:</b>
	1) Ask County Treasurer for the current property tax collection rate.
	2) LGD is compiling property tax collection rates for all counties and will make the data available on the LGD website in the near future.
	3) If the exact collection rate is not available, it can be estimated based on prior year collection rates.
	4) In the box below, enter the county property tax collection rate.
	<b>Property Tax Collection Rate:</b> 95.25% (enter to the 2nd decimal, for example, enter as 97.50)
<b>STEP VI.</b>	<b>Obtain current property valuation data from County Assessor that will be entered in the tables below:</b>
	1) PTD-03 forms for County.
	2) The most recent state assessed property valuation data received from the Property Tax Division.
	(note: state assessed valuations only apply to non-residential property.)
	3) Under the "Assessor's Values Only" and "State Assessed Values" columns, enter the corresponding amount for both residential and non-residential properties.



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PROPERTY TAX REVENUE CALCULATION FOR COUNTIES (ESTIMATED REVENUE - FOR BUDGET PLANNING PURPOSES ONLY)			
			TAX YEAR: 2015
			COUNTY: Santa Fe County
	(PTD-03)		
<b>RESIDENTIAL</b>	Assessor's Values Only	State Assessed Values	TOTALS
Previous Year Base	\$4,912,762,670		\$4,912,762,670
Current Year Net New Valuation	\$43,050,069		\$43,050,069
Current Year Valuation Maintenance	(\$62,785,832)		(\$62,785,832)
<b>Total Current Year Valuation</b>	<b>\$4,893,026,907</b>		<b>\$4,893,026,907</b>
	(PTD-03)		
<b>NON-RESIDENTIAL</b>	Assessor's Values Only	State Assessed Values	TOTALS
Previous Year Base	\$1,482,388,452	\$127,536,792	\$1,609,925,244
Current Year Net New Valuation	\$19,689,669	\$10,546,691	\$30,236,360
Current Year Valuation Maintenance	\$32,706,812	(\$2,650,053)	\$30,056,759
<b>Total Current Year Valuation</b>	<b>\$1,534,784,933</b>	<b>\$135,433,430</b>	<b>\$1,670,218,363</b>
<b>RESULTS:</b>			
1) The "estimated" property tax revenue, based on the data entered in STEPS I through VI is:			
<b>"Estimated" Property Tax Revenue:</b>		<b>"Estimated" Property Tax Revenue:</b>	
<b>RESIDENTIAL</b>	\$28,264,699	<b>NON-RESIDENTIAL</b>	\$18,750,755
	<b>TOTAL Tax Revenue</b>	\$47,015,453	
	<b>Tax Revenue Increase</b>	\$0	(revenue increase generated by additional imposed rate)
2) The "estimated" property tax revenue should be used for budget planning purposes only, as the official certified property tax rates are not available until early September. Below are the "estimated" operational rates based on the information entered in STEPS I through VI:			
<b>RESIDENTIAL Operational Rate</b>	6.065	<b>NON-RESIDENTIAL Operational Rate</b>	11.786

For property tax year 2015 which runs from November 1, 2015 to October 31, 2016, the operational mill rate for Santa Fe County residential property is 6.065 mills and 11.786 for non-residential property. Add to it the mill rates for debt and for all other taxing entities and the total mill rate for a property is reached. This may vary significantly from district to district within the County.



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#### X. SANTA FE COUNTY ACCOMPLISHMENTS

In addition to the accomplishments outlined in the Executive Summary of this document, Santa Fe County experienced many other successes. Below are excerpts of press releases highlighting some of Santa Fe County's accomplishments during fiscal year 2015:

##### **January 9, 2015**

##### **County Assessor Gus Martinez Announces New Online Tools**

Santa Fe County Assessor Gus Martinez would like to announce the update of the Assessor's section of the website and the addition of a new online parcel map property search tool. The new parcel map property search tool is used to research property ownership and assessment related information along with an aerial photo of the property. The County Assessor created a new online tool page to centralize a number of tools that provide a variety of sources including property owners, title companies and realtor's information regarding their property and assessment. The Assessor also launched a document manager search tool that allows individuals to research and prints a copy of the Assessor's official Notice of Value for years 2011 to 2014. The assessment year 2015 will be available around the first of April.

In addition to the new tool the Help Guide (downloadable and printable) was updated to be more user friendly. The guide provides basic information to better understand your assessment and information about the assessment process.

To view the new online tools you can visit [www.santafecountynm.gov](http://www.santafecountynm.gov) and click Assessment Online Tool Center under Quicklinks or you can visit [www.santafecountynm.gov/assessor](http://www.santafecountynm.gov/assessor) and select Online Tools from the menu on the left.

##### **January 26, 2015**

##### **County Assessor Announces 2015 Agricultural Outreach Schedule**

The Santa Fe County Assessor, Gus Martinez announced his office will host seven Agricultural Outreach meetings around Santa Fe County (see full schedule below) over the next month. The meetings are to inform the public regarding information, procedures and the application process for applying the special method of valuation for agricultural properties. If you qualify for this special method in valuation for property tax purposes, this will result in a lower than market value assessment.

##### **January 26, 2015**

##### **"Santa Fe County Day" at the Roundhouse on Jan. 29**

Join us for "Santa Fe County Day" on Thursday, January 29, 2015 at the New Mexico State Capitol in the East Halls of History from 8:30 a.m. – 1 p.m. to honor all Santa Fe County residents, past and present, for their contributions for creating an inclusive atmosphere honoring our diverse cultures and traditions. Santa Fe County will have 12 information tables set up in the East Halls of History throughout the morning to discuss



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programs, events and services provided by Santa Fe County government. At noon a Press Conference will be held in the Rotunda.

**February 12, 2015**

#### **New Mexico Association of Counties presents SAFETY Award to Santa Fe County**

New Mexico Association of Counties (NMAC) presents SAFETY Award to Santa Fe County in recognition of its achievement of showing a positive trend in their Worker's Compensation losses during the last 3 years.

At the NMAC 2015 Legislative Conference in Santa Fe, the New Mexico Association of Counties (NMAC) presented Santa Fe County with a Safety Award in recognition of their efforts in making the workplace safer.

During the previous three years, Santa Fe County demonstrated a positive trend in their workers' compensation losses for a county their size.

NMAC Risk Management Director, Taylor Horst, said "Santa Fe County's commitment to safety awareness has resulted in not only making the workplace safer but has reduced costs to the community. The leadership and employees of Santa Fe County are to be commended for their hard work."

**March 12, 2015**

#### **Pojoaque Regional Water Authority - Draft JPA and Fact Sheet**

Santa Fe County provides Nambe, Pojoaque, San Ildefonso and Tesuque Pueblos with a proposed Joint Powers Agreement for governing the Pojoaque Regional Water Authority. The Authority will oversee the Regional Water System that will deliver water to the Pojoaque Basin as required by the Congressional Act that settled the Aamodt litigation.

**March 20, 2015**

#### **Santa Fe County Commission Recommends County Commissioner Liz Stefanics for State Senate District 39 Vacancy**

The Santa Fe Board of County Commissioners (BCC) held a special meeting today to make a recommendation to fill the vacant seat in State Senate District 39. The BCC unanimously voted (4-0) to recommend Santa Fe County Commissioner Liz Stefanics. Commissioner Liz Stefanics was also recommended for the appointment by the Bernalillo County Commission.

**March 24, 2015**

#### **BCC Unanimously Approves GRT by one-eighth percent**

The Santa Fe County Commission unanimously voted (5-0) to increase the Gross Receipts Tax (GRT) rate by one-eighth of a percent.



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**April 2, 2015**

#### **Santa Fe County Assessor's Office Announces Community Outreach Schedule**

**Notice of Values Mailed on April 1.** The Santa Fe County Assessor's Office would like to notify residents they should be receiving their Notice of Values in the mail within the next few days. Notices of Values were mailed on April 1, 2015. In addition to their normal office hours, the County Assessor and staff will be hosting Community Outreach hours at various Senior and Community Centers around Santa Fe County (see full schedule below) during the month of April to assist residents with information on their Notice of Value.

**April 9, 2015**

#### **Santa Fe County Announces Trail Days 2015, Inaugural Year for Series**

*Get Up. Get Out. Get Moving.*

Santa Fe Open Space, Trails and Parks. Connecting you to the Outdoor Treasures of Santa Fe County!

Santa Fe County Open Space, Trails, and Parks are located in your backyard and we want you to get outside and enjoy them this year. This is the inaugural year for this series of free trail events and we hope you will enjoy the outdoor treasures of Santa Fe County.

Santa Fe County and the Santa Fe County Open Space and County Open Lands, Trails and Parks Advisory Committee (COLTPAC) collaborated to bring you an amazing series of free events at a variety of Santa Fe County properties over the next several months. These events are designed to be low impact and casual – to help everyone Get Up. Get Out. Get Moving. All you need for these great events are some comfortable walking shoes and a water bottle. Join us for some fun and easy outdoor activity to help you familiarize yourself with the properties, learn basic trail etiquette, and more! You can attend one of the events or all of them.

**April 15, 2015**

#### **Pojoaque Fourth-Graders Will Read Their Winning Compositions on the Radio**

Santa Fe County DWI Program recently sponsored a writing contest at Pojoaque Intermediate School. The editorials they wrote are part of a lesson on rules and laws entitled taking a Stand on Drunk Driving. The eight winners of the contest will read their compositions on the radio (KDCE 950 AM and 100.7 FM in Espanola) on Thursday, April 16 at 9:30 a.m.

All fourth-graders, a total of 175 students' age 9-years-old and 10-years-old, wrote editorials as part of their alcohol use and abuse prevention curriculum. Ms. Roybal teaches the Protecting Me, Protecting You curriculum to all fourth-grade students at the Pojoaque Intermediate School.





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**April 24, 2015**

#### **Trash Amnesty Days this Weekend in Conjunction with Keep Santa Fe Beautiful's Great American Cleanup**

The Santa Fe Solid Waste Management Agency, in conjunction with Keep Santa Fe Beautiful is hosting Trash Amnesty Days on April 25 & 26 to support the "Great American Cleanup" a national litter cleanup program.

The purpose of the Agency Amnesty Day program is to help reduce illegal dumping, make it easier for residents to cleanup dump sites and make our community a cleaner place. As per City of Santa Fe Ordinance, ALL trash loads must be covered and tarped. If your load is not tarped you will be assessed a \$15/load penalty.

The Santa Fe Solid Waste Management Agency operates both BuRRT and the Caja del Rio landfill. The Agency facilities provide a safe and environmentally responsible way for residents and businesses to dispose of their waste and recyclables. Keep Santa Fe Beautiful sponsors and supports community litter cleanup and graffiti prevention throughout the year. Please call 955-2215 for information on how you can 'keep Santa Fe beautiful.'

**April 24, 2015**

#### **Prescription Drug Take Back Event in Santa Fe County on Saturday, April 25**

Safely dispose of unwanted, expired, and unused medication. Clean out the clutter of pills, tablets, and capsules filling your medicine cabinet on Saturday, April 25, 2015 from 10 a.m. – 2 p.m. Bring all your unwanted medication to any of the five collection sites hosted by law enforcement in Santa Fe County. This service is free, anonymous and no questions asked.

**April 27, 2015**

#### **Santa Fe County Expands Dolly Parton Imagination Library**

Over 680 Santa Fe County children enrolled in early literacy program. This week Santa Fe County is pleased to announce that United Way of Santa Fe County has enrolled over 680 children to receive free books from the Dolly Parton Imagination Library since program inception.

Due to the amazing community response, Santa Fe County has increased the funding for the program by an additional \$10,000. Originally, Santa Fe County distributed \$50,000 for the program. The additional funding will allow enrollment of up to 725 children by the end of 2015.



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**April 27, 2015**

#### **Event on May 5 at Santa Fe Business Incubator Aims to Grow and Retain Santa Fe County Businesses**

The Santa Fe Business Incubator (SFBI) teams up with Santa Fe County and more than a dozen business assistance organizations to host the second Business Forum event at the Santa Fe Business Incubator, 3900 Paseo del Sol in Santa Fe, 4:30 p.m. to 6:30 p.m. on Tuesday, May 5, 2015.

**April 27, 2015**

#### **251 Pounds of Pills Turned in For Safe Disposal**

On Saturday, April 25, 2015 Santa Fe residents turned in 251 pounds of pills to be destroyed. The unused, unwanted or expired medication was collected during the drug take back event hosted by Santa Fe County Community Services Department, New Mexico State Police, Santa Fe County Sheriff's Office, Santa Fe Police and Fire Departments, and the Santa Fe Prevention Alliance.

Over the last two years more than a ton of outdated medication has been collected during these twice a year events in Santa Fe County. There are now two permanent drop box locations where drugs can be safely disposed. The Santa Fe Police Department has one in their lobby and the Santa Fe Fire Department has one at Station 1 at 200 Murales Road.

**April 28, 2015**

#### **#HowToSantaFe calling all local Businesses**

Are you a local business? Get Involved!

We're looking to Santa Fe County businesses to support #HowToSantaFe campaign through in-kind donations of goods and services to support contests and visiting social media influencers. In return for in-kind support, #HowToSantaFe Business Partners will receive a one-hour social media consultation with 12FPS and a 15-second short video to be shared on the business's social media platforms. Additional posts to high-profile and local influencer accounts may also be made on behalf of participating businesses, depending on contribution value.

Are you interested in being an official #HowToSantaFe Business Partner? CALL US: (505) 216.0770 or sign up at <http://bit.ly/1G8bV0v>

Last year, 12FPS was contracted by Santa Fe Economic Development to create a social media campaign, #HowToSantaFe, to promote the City of Santa Fe and its businesses to a global audience. Thanks to its success in reaching over 5 million people worldwide, Santa Fe County is taking on the next #HowToSantaFe campaign this Spring/Summer.





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**May 1, 2015**

**Youth Art Exhibit Opening Friday, May 1 at 5:30 p.m.**

The mission of the Spanish Colonial Arts Society is to promote, preserve, encourage, and educate the public about the study of the Spanish colonial arts and its related cultures and living traditions. The Society's museum and collection serve as the center for our educational programs, which are a vital part of the way in which we achieve our mission.

The Spanish Colonial Arts Society sponsors a free educational outreach program, "Art Connections" in public and private schools in Northern New Mexico. These classes are in the traditional Spanish colonial arts and are taught by experienced Market artists. Classes are taught in retablos, straw appliqué, tinwork, colcha embroidery and weaving. The artists bring examples of their art work and also give a demonstration to introduce the art form. Each student who participates receives the materials and training to complete an individual art project and an invitation to visit the museum with their family for free.



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Chapter 9 **SUPPLEMENTAL INFORMATION**

**XI. ACRONYMS**

AAA	Area Agency on Aging	FBI	Federal Bureau of Investigation
ACS	American Community Survey	FDIC	Federal Deposit Insurance Corporation
ACTS	Animal Control Training Specialists	FINRA	Financial Industry Regulatory Authority
ADA	Americans with Disabilities Act	FLAP	Federal Lands Access Program
ADF	Adult Detention Facility (County Jail)	FTE	Full-time Equivalent
ASD	Administrative Services Department	FY	Fiscal Year (July 1 through June 30)
BAR	Budget Adjustment Request	GAAP	Generally Accepted Accounting Principles
BCC	Board of County Commissioners	GASB	Governmental Accounting Standards Board
BDD	Buckman Direct Diversion Water Project	GFOA	Government Finance Officers Association
BLM	Bureau of Land Management	GMD	Growth Management Department
CAFR	Comprehensive Annual Financial Report	GIS	Geographic Information System
CAMA	Computer Assisted Mass Appraisal	GOB	General Obligation Bond
CDRC	County Development & Review Committee	GRT	Gross Receipts Tax
CFR	Code of Federal Regulations	HAP	Healthcare Assistance Program
CIP	Capital Improvement Program	HCV	Housing Choice Voucher
CMO	County Manager's Office	HIDTA	High Intensity Drug Traffic Area
CO	Community Organization	HPPC	Health Policy and Planning Council
COLTPAC	County Open Space, Trails and Parks Advisory Committee	HUD	Housing and Urban Development
CSD	Community Services Department	ICIP	Infrastructure Capital Improvement Plan
DC	Direct current	IMBA	International Mountain Bicycling Association
DEA	Drug Enforcement Administration	IPRA	Inspection of Public Records Act
DFA	Department of Finance and Administration (State)	IRC	Internal Revenue Code
DOC	Department of Corrections (State)	JPA	Joint Powers Agreement
DOJ	Department of Justice (Federal)	KW	Kilowatt
ELUA	Extraterritorial Land Use Authority	LEPF	Law Enforcement Protection Fund
EM	Electronic Monitoring Program	LGD	Local Government Division of the Dept. of Finance and Admin. (State)
EMS	Emergency Medical Services	LGIP	Local Government Investment Pool
EZ	Extraterritorial Zoning		
FCA	Facilities Conditions Assessment		



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LTAB	Lodgers Tax Advisory Board	SEC	Securities and Exchange Commission
LWCF	Land and Water Conservation Fund	SFC	Santa Fe County
MCH	Maternal and Child Health (grant)	SFCU	Santa Fe County Utilities
MDWCA	Mutual Domestic Water Consumers Association	SGMP	Sustainable Growth Management Plan
MOA	Memorandum of Agreement	SLDC	Sustainable Land Development Code
MOU	Memorandum of Understanding	SWMA	Solid Waste Management Agency
MPO	Metropolitan Planning Organization	TRD	Taxation and Revenue Dept. (State)
NCRTD	North Central Regional Transit District	TY	Tax Year (November 1 through October 31)
NMAC	New Mexico Association of Counties	VA	Department of Veterans Affairs
NMDOT	New Mexico Department of Transportation	VAMC	Veteran Affairs Medical Centers
NMED	New Mexico Environment Department	VASH	Veterans Affairs Supporting Housing Program
NMFA	New Mexico Finance Authority	WTB	Water Trust Board
OCDEF	Organized Crime Drug Enforcement Task Force	YDP	Youth Development Programs (Juvenile Facility)
O&M	Operation and Maintenance		
PAFR	Popular Annual Financial Report		
POST	Parks, Open Space and Trails		
PSD	Public Safety Department		
PTD	Property Tax Division of the Taxation and Revenue Department (State)		
PV	Photovoltaic		
PWD	Public Works Department		
RBA	Results Based Accountability		
RECC	Regional Emergency Communication Center		
RO	Registered Organization		
RPA	Regional Planning Authority		
RTD	Regional Transit District		
RWS	Regional Water System		
SBIRT	Screening, Brief, Intervention and Referral to Treatment Program		
SCP	Sole Community Provider		
SDA	Sustainable Development Area		



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#### XII. GLOSSARY

## A

**Account** A cost collection code in the County's financial system that contains references to a County organization or cost center and an accounting line-item (labor, materials, services, capital).

**Accrual Basis** A method of accounting wherein financial transactions are recorded in the period(s) which those transactions occur, rather than in the period which cash is received or expended by the government.

**Adult Detention Facility (ADF)** Santa Fe County facility for detaining adult offenders awaiting trial and sentenced convicted offenders. This facility, through agreements with the State of New Mexico and the Federal Government, may also house state and federal offenders. AKA the County Jail.

**American Community Survey (ACS)** An ongoing survey that samples a small percentage of the population every year used to create statistics for communities nationwide which can then be used by communities, local governments or the private sector for planning and other purposes.

**Amortization** The process of decreasing, or accounting for, an amount over a period of time. When used in the context of debt, the debt principal decreased over the life of the debt.

**Annual Operating Budget** Plan of current expenditures and the proposed means of financing them. The annual operating budget

(Fiscal Year budget) is the primary means by which most of the financing, spending and services delivery activities of a County organization are controlled.

**Anti-donation Clause** N.M. Constitution, Article VIII. "No appropriation shall be made for charitable, educational or other benevolent purposes to any person, corporation, association, institution or community, not under the absolute control of the state."

**Appropriated Budget** The expenditure authority created by actions of the Board of County Commissioners or by budget amendments (BARs) administratively approved, and the corresponding estimated revenues. The appropriated budget would include all reserves, transfers, allocations, supplemental appropriations and other legally authorized legislative and executive changes.

**Appropriation** A legal authorization granted by the Board of County Commissioners to make expenditures and to incur obligations for specific purposes.

**Assessed Valuation** A valuation set upon real estate or other property by the County as a basis for levying taxes.

**Asset Renewal and Replacement Schedule (formerly known as Capital Package)** The aggregation of capital purchases budgeted within a specific fund in a special cost center. The Asset Renewal and Replacement Schedule lists the purchasing organizations and the items budgeted to be purchased. When an item is about to be purchased, budget is transferred from a cost center established as a set-aside for asset replacement to the purchasing organization. There are no expenses directly from the Asset Renewal and Replacement cost center

## B



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**Balanced Budget** Strictly defined as a budget where revenues and expenditures are equal with neither a budget deficit nor a budget surplus. For purposes of this document the State of New Mexico requires a “balanced budget” for each fund in that budgeted cash balances for each fund must not be less than zero ,or a reserve amount required by statute, at the end of a fiscal year.

**Balance Sheet** The basic financial statement that discloses the assets, liabilities, and fund balances of an entity on a specific date in conformity with Generally Accepted Accounting Principles (GAAP).

**BCC** The Board of County Commissioners, consisting of five persons elected as the legislative body of Santa Fe County. Each Commissioner represents a specific geographic district, the boundaries of which are based upon population per the decennial census and according to specific legal requirements.

**Bond** A debt instrument or written promise to pay a specified sum of money (called the face value or principal amount) at a specified date or dates in the future (called the maturity dates), together with periodic interest of a specified rate. Sometimes, however, all or a substantial portion of the interest is included in the face value of the security.

**Budget** A plan of financial operation embodying an estimate of proposed expenditures for a given period and the proposed means of financing them. More broadly, a budget also contains a description of the organizations, services or programs of the County along with accomplishments and goals for the future. Used without any modifier, the term usually indicates a financial plan for a single fiscal year.

**Budget Adjustment Request (BAR)** An administrative document requesting a transfer of budget authority between line items within a

cost center (organization), or between cost centers within a fund. These require executive approval. Budget Resolutions on the other hand, increase or decrease the total budget or transfer budget between funds and require Board of County Commissioner approval.

**Budget Document** The instrument used by the budget-making authority to present a comprehensive financial program to the appropriating governing body. The budget document usually consists of three parts. The first part contains a budget and executive summary of the proposed expenditures and the means of financing them. The second consists of schedules supporting the summary. These schedules show in detail the past years actual revenues, expenditures and other data used in making a budget estimate. The third part is composed of drafts of the appropriation and revenue necessary to put the budget into effect.

**Budget Message** A general discussion of the proposed budget as presented in writing by to the County Board of Commissioners and the Public. The budget message and executive summary contains an explanation of the principal budget items, with an outline of past year accomplishments and the County’s financial status at the time of the message, and recommendations regarding financial policy for the coming period.

**Budget Transfer** Movement of budget authority to expend funds from one account or set of accounts to another account or set of accounts. Budget Transfers fall into two categories:

**Resolution Transfers** or transfers between funds or those involving increased or decreased revenues. These require Board of County Commissioner approval in the form of a Resolution.

**BAR Transfer** or transfers within a fund in which the total budget is not changed. These include line-item transfers within a cost center



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or transfers between cost centers within the same fund. These may be accomplished by means of a Budget Adjustment Request (BAR) approved executively.

**Budgetary Accounts** Accounts used to enter approved annual operating budgets into the accounting system as part of the management control technique of the budget. Accounts contain a reference to a cost center or organization, and to a line-item (expenditure item).

**Budgeted Cash** A fund source from carried-over cash (grants) or cash reserves, usually for the budget of a continuing project or non-recurring expense. Budgeted Cash is considered to be a non-recurring revenue source.

## C

**Capital Budget** A plan of proposed capital outlays (purchases which produce assets; e.g. buildings, land, vehicles and equipment over a specific value) and the means of financing them.

**Capital Package - See Asset Renewal and Replacement Schedule**

**Capital Projects Fund** A fund created to account for financial resources to be used for the acquisition or construction of major capital facilities, roads, and water or wastewater system.

**Cash** An asset account reflecting currency, coin, checks, postal and express money orders, and banker's drafts or securities on hand or on deposit with the County Treasurer or an official agency designated as custodian of cash and bank deposits. All cash must be accounted for as a part of the fund to which it belongs. In

some cases, books are kept for cash carried over from particular grants and appropriations within a fund.

**Cash Basis** A method of accounting wherein transactions are recognized in the period that cash changes hands.

**Comprehensive Annual Financial Report (CAFR)** a set of [government financial statements](#) comprising the financial report of a state, municipal or other governmental entity that complies with the accounting requirements promulgated by the [Governmental Accounting Standards Board \(GASB\)](#). The CAFR is compiled by the governmental entity and audited by independent auditors utilizing GASB requirements.

**Cost Center** A County organization or non-organizational cost collection code, utilized in the financial system for determining budget and expenditures associated with the organization or area of interest.

**Current** A term which, applied to budgeting and accounting, designates the operations of the present fiscal period as opposed to past or future periods. It usually connotes items likely to be used up or converted into cash within one year.

## D

**Deposit** Money placed with the State Treasurer's Office, banking or other institution, or with a person either as a general deposit or as a special deposit made for some specified purpose.

**Depreciation** (1) An incremental portion of the useful life of a fixed asset attributable to wear and tear, deterioration, action of the physical elements, inadequacy, or obsolescence, (2) The portion of the cost of a





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fixed asset, which is charged as an expense during a particular period. In accounting for depreciation, the cost of a fixed asset, less any salvage value, is prorated over a set period

and each period recognizes an expense for its pro rata share. Through this process the total cost of the asset is expensed over a set period of time known as the "useful life."

**DFA-LGD** *State Department of Finance and Administration – Local Government Division.* State of New Mexico agency that approves and monitors budgets and finances of counties, municipalities, and other local public bodies and political subdivisions within the state.

**Disbursement** Payment, using an authorized and appropriately signed check from the County to an external party (vendor) or to another governmental agency, for goods or services rendered. The disbursement generally triggers the recording of an expenditure in the originating cost center's accounts.

**Disposition of Property** Sale, exchange, or disposal by a County organization of a capital item recognized as being under that organization's authority.

**DOC** *State Department of Corrections.* Santa Fe County contracts with the DOC for the care of state prisoners.

**DOH** *State Department of Health and Human Services.* Health program grants originating with the Federal Government usually are disbursed through the DOH. The DOH also originates State health grants.

**DOJ** *United States Department of Justice.* A federal agency which monitors conditions at the Santa Fe County Adult Detention Facility, usually in conjunction with maintaining federal prisoners at that facility.

## E

**EMS** *Emergency Medical Services,* usually associated with first responses to emergency medical needs and to ambulance services.

**Emergency Appropriation** An appropriation measure that goes into effect immediately, instead of at the beginning of the next calendar or fiscal year.

**Emergency Purchase** The procurement of services or items of tangible property that cannot be met by normal procurement methods and requiring immediate action to preserve the health, peace, or safety of people and property.

**Encumbrance** The process that establishes a reserve in an account in order to cover a current or anticipated expenditure. An encumbrance is recorded prior to actual delivery of goods or performance of a service, so it constitutes an obligation, but not a liability to the County.

**Enterprise Fund** A fund established to account for operations:

- (1) that are financed and operated in a manner similar to a private business enterprise where the intent of the County is that the costs (expenses including depreciation) of providing goods and services to the general public on a continuing basis be financed or recovered primarily through user charges; and
- (2) where the County has decided that periodic determination of revenues earned, expenses incurred, and net income is appropriate for capital maintenance, public policy, management control, accountability, or other purposes.

**Exempt Purchase** A purchase that is specifically exempted from the requirements of the State Procurement Code. This includes Emergency Purchases, as defined by statute.



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**Expenditures** Decreases in net financial resources. Expenditures include operating expenses, which require the current or future use of net assets, debt service, and capital outlays.

**Expenses** Decreases in net total assets. Expenses represent the total cost of operations during a period regardless of the timing of related expenditures.

## F

**Federal Funds** Financial resources provided from Federal Government sources, usually in the form of grants, to support programs of certain County organizations. Federal Funds may come directly from the Federal Government or through a pass-through entity such as the State of New Mexico.

**Financial Document (or Financial Record)** Any form, source document, financial instrument, or report that provides information directly pertaining to the financial status of the County, or documents financial transactions of organizations and cost centers.

**Fiscal Agent** The financial institution designated by the County as the depository of the County's monies, and as the primary provider of banking services to the County.

**Fiscal Year** A 12-month period to which the annual operating budget applies and at the end of which a government determines its financial position and the results of its operations. Santa Fe County's fiscal year begins on July 1 and ends on June 30.

**Fixed Assets** Assets of a durable nature which are intended to be held or used for a long period of time, such as land, buildings, improvements other than to buildings, machinery, and equipment.

**Function (or Program Area)** A group of related activities aimed at accomplishing a major service for which a government is responsible. For example, Public Safety is a County Function or Program Area.

**Fund** In GAAP usage, a fiscal and accounting entity with a self-balancing set of accounts which records its own assets, liabilities, revenues, expenses and equity therein, and which are segregated for the purpose of performing specific activities or attaining certain objectives.

**Fund Balance** The fund equity of governmental funds and trust funds.

**Fund Type** In governmental accounting, all funds are classified into eight generic fund types: General, Special Revenue, Capital Projects, Debt Service, Enterprise, Special Assessment, Internal Service, and Trust and Agency. Santa Fe County utilizes the first five of these fund types as well as Trust and Agency funds.

## G

**GAAP** **Generally Accepted Accounting Principles** Uniform minimum standards of and guidelines to financial accounting and reporting. They govern the form and content of the basic financial statements of an entity. GAAP encompasses the conventions, rules, and procedures necessary to define accepted accounting practices at a particular time. They include not only broad guidelines of general application, but also detailed practices and procedures. GAAP provides a standard by which to measure financial presentations.

**General Fixed Assets** Fixed assets used in operations accounted for in governmental funds. General fixed assets include all fixed assets not accounted for in proprietary funds or





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in trust and agency funds. A self-balancing group of accounts called the **General Fund Assets Account Group (GFAAG)** are set up to account for the general fixed assets of a government.

**General Fund** The fund used to account for all financial resources except those required to be accounted for in another fund. From the standpoint of Santa Fe County, the General Fund is the repository of non-dedicated revenue (76% property taxes, 11% gross receipts taxes) budgeted for the general operation of government and county services.

**General Ledger** A book, data system, file or other device which contains the accounts needed to reflect the financial position and the results of operations of an entity. In double-entry accounting, the debits and credits in the general ledger are equal.

**General Obligation Bond (GOB)** Bonds the payment of which is backed by the full faith and credit of the issuing government. For Santa Fe County, General Obligation Bonds are funded from property taxes and must be approved by the electorate of the County.

**Generic Budget** A non-planned expense budget equal to revenue or carryover in a fund. Generic budgets usually are associated with remaining bond proceeds, capital outlay GRT receipts or cash carried over in capital projects. They are not attached to specific projects at the beginning of the fiscal year, and expense is not permitted from a generic budget cost code. During the fiscal year projects are planned and budgets are established through transfers from the generic cost code to the project cost codes.

**Geographic Information Systems (GIS)** Pictorial and informational databases that exactly locate all property and County physical infrastructure. These databases are utilized for a wide variety of purposes, from property

assessment and taxation to the delivery of emergency services to any point in the county.

**Gross Receipts Tax (GRT)** A sales tax on the purchase of non-food items, imposed either on the entire County or the unincorporated portion of the County. There is a 3/16 cent GRT for general purposes, but most GRT is in increments broadly dedicated to specific purposes, such as for health services, roads, open space, or water projects. The State of New Mexico enables the Board of County Commissioners to enact a Gross Receipts Tax, either through voter approval, or by means of a “negative referendum” wherein the GRT goes into effect unless petitioned by a percent of the voters to be placed on the ballot.

## H

**Housing Authority** The County organization responsible for the operation of housing programs including the construction, maintenance and remodeling of County public housing; the rental of public housing, and the issuance of vouchers to low-income renters of private-sector housing.

**HUD U.S. Department of Housing and Urban Development.** The Federal source of funding for public housing and rent assistance in Santa Fe County.

## I

**Independent Audit** An audit performed by an independent (outside) auditing firm. The State of New Mexico requires Counties, municipalities, and other local public bodies and political subdivisions to contract for an annual independent audit.

**Inter-fund Transfers** Transactions between funds of the same government. These include reimbursements, residual equity transfers and



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operating transfers. Budgets for inter-fund transfers require Board of County Commissioner and State Department of Finance and Administration approval.

**Intergovernmental Revenues** Revenue received from other governments in the form of grants, entitlements, joint powers

agreements, shared revenues, or payments in lieu of taxes.

**Interim Budget** A budget for the next fiscal year prepared, submitted to DFA and approved before the end of the current fiscal year. The purpose of the Interim Budget is to give budget authority to the entity so that it can continue operations in the next fiscal year until such time as a final budget, including total actual revenue and expenses for the previous fiscal year, can be submitted.

**Internal Audit** An independent audit activity within an organization to review specific activities or operations as a service to management. It is a managerial control that functions by measuring and evaluating the effectiveness of internal financial and management controls. An internal audit may be conducted by an employee of the entity or by an outside auditing firm.

**Internal Control** A plan within an organization wherein an employee's duties are arranged and records and procedures are designed in such a way as to ensure effective accounting control over assets, liabilities, revenues, and expenditures. Under such a system, the work of employees is subdivided so that no single employee performs a complete cycle of operations. Thus, for example, an employee handling cash would not post the accounts receivable records. Moreover, under such a system, the procedures to be followed are clearly defined and require proper authorization by designated officials for all actions to be taken.

## J

**Joint Powers Agreement (JPA)** A written contractual agreement between two or more public agencies subject to any constitutional or legislative restriction imposed upon any of the contracting public agencies. JPAs are written

for instance, between the County and the City of Santa Fe wherein the city provides services to outside-the-city residents of the County and the County reimburses the City for these services.

**Journal Entry** The standard form for entering corrections to previously posted data in the automated financial system.

## K-L

**Ledger** A group of accounts in which the financial transactions of an entity are recorded.

**Liabilities** Debt or other legal obligations arising out of transactions in the past, which must be liquidated, renewed, or refunded at some future date. This term does not include encumbrances.

**Line item** A cost element describing a resource such as labor, materials, services, and capital.

## M

**Mileage and Per Diem** Rates established by the legislature for vehicular travel and daily expenses incurred in the course of travel for government purposes.

**Modified Accrual Basis** The accrual basis of accounting adapted to governmental fund



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types, which has spending measurement focus. Under modified accrual accounting, revenues are recognized when they become both "measurable" and "available to finance expenditures of the current period" Expenditures are recognized when the related fund liability is recognized, except for (1) inventories of materials and supplies, which may be considered expenditures either when purchased or when used, (2) prepaid insurance and similar items, which would not

be reported, (3) accumulated unpaid vacation, sick pay, and other employee benefit amounts that need not be recognized in the current period but for which larger-than-normal accumulations must be disclosed in the notes to the financial statements; (4) interest on special assessment indebtedness, which may be recorded when due rather than accrued, if approximately offset by interest earnings or special assessment levies; and (5) principal and interest on long-term debt, which are generally recognized when due. All governmental funds and expendable trust funds are accounted for using the modified accrual basis of accounting.

**Multi-Year Budget** A budget prepared for a period longer than a fiscal year, or in the case of some state governments, a budget prepared for a period longer than a biennium. Multi-Year budgets concerned with capital outlay plans and capital improvement plans are referred to as capital budgets.

## N

**Net Income** Proprietary fund excess of operating revenues, non-operating revenues, and operating transfers-in over operating expenses, non-operating expenses, and operating transfers out.

**Non-Recurring Expense** Expense of a nature that does not create expectations of similar future expense. One-time-only expense. In

Santa Fe County, in the General Fund, asset renewal and replacement expenses are defined as non-recurring.

**Non-Recurring Revenue** New revenue or increased revenue received by the county without expectation of further receipts or increases. One-time-only receipts. Cash carryover is considered by Santa Fe County to be non-recurring in nature.

**Non-Revenue Receipt** Any receipt that does not represent operating revenue to an agency or to the County as a whole.

## O

**Obligation** An amount that a government may be required legally to meet out of its resources. Such obligations include not only actual liabilities, but also un-liquidated encumbrances.

**Operating Transfer** An accounting document that authorizes the transfer of cash between two or more funds, either within a cost center or between cost centers.

**Organizational Unit** A responsibility unit within a government. A cost center is tied to this unit in the budget and financial records.

**Out-of-State Travel** Travel beyond the New Mexico state border.

## P

**Payroll Register** The report issued with each payroll cycle that lists, by employee ID and name, hourly wage or monthly salary, gross income, amount of FICA, state and federal income taxes and all other deductions and benefits. The final page of the report provides totals for each category.



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**Performance-Based Budget** A budget process wherein appropriations are made to organizational units based upon their performance of the services or activities for which they are authorized or needed. Performance budgets use goals and objectives to justify budget requests. In this method, the entire planning and budgeting framework is result oriented.

**Personnel Action (PA) Request** The term used to approve and document all personnel actions, including new hires, changes in basic employee information, changes in employee pay rate, personnel status or position classification, and employee transfers, separations, retirements, or reinstatements.

**Petty Cash** A sum of money set aside for the purpose of making change or paying small obligations for which the issuance of a check would be too expensive and time-consuming. Petty cash accounts are sometimes referred to as petty cash "funds," however, they are not "funds" in the sense of governmental accounting's eight fund types. Petty cash accounts are reported as assets in the fund of ownership.

**Popular Annual Financial Report (PAFR)** An annual financial report which is a summarized version of the CAFR and presented in a format that is easily understandable to the lay reader. It may contain additional information that is not presented in the CAFR but aids the reader in understanding the overall context of the financial information.

**Post-Audit** An examination of financial transactions that have been consummated or those in various stages of completion at the end of an accounting period.

**Price Agreement** A legal document that is binding to the vendor to supply specified goods and services at certain charges and levels of quality.

**Prior Year Budget** A budget sourced from cash, for the purchase of items encumbered in prior years. Cash utilized for prior year budgets is subtracted from the beginning-of-fiscal year cash balance.

**Professional Services** Services to the County, of architects, archaeologists, engineers, land surveyors, landscape architects, medical practitioners, scientists, management and

systems analysts, lawyers, psychologists, planners, researchers, and persons or businesses providing similar services. A **Professional Services Contract** is an agreement for the procurement of such services.

## R

**Recurring Revenue** Revenue received by the County each year in payment of taxes or fees from revenue sources that are expected to be ongoing in nature.

**Refund** An amount paid back or credit allowed because of an over-collection or because of the return of the object sold.

**Reimbursements** (1) Repayments of amounts remitted on behalf of another party; (2) Inter-fund transactions that constitute repayment of one fund for expenditures or expenses initially made on behalf of a different fund. These are recorded as expenditures or expenses in the reimbursing fund and as reductions of the expenditure or expense in the fund that is reimbursed.

**Reserve for Encumbrance** An account used to segregate a portion of fund balance for expenditure upon vendor performance.

**Results-Accountable Budget - See Performance-Based Budget**



## Fiscal Year 2016 Budget

### Chapter 9 SUPPLEMENTAL INFORMATION

**Revenue Bonds** Bonds which principal and interest are payable exclusively from a specific revenue source (e.g. Gross Receipts Tax) or the earnings of an Enterprise Fund. In addition to a pledge of revenues, such bonds may contain a mortgage on the Enterprise Fund property.

**Revenue Receipt** Any receipt that constitutes operating revenue to an agency, or to the County as a whole.

this type of fund is the Regional Gross Receipts Tax Fund which passes all receipts through to the North Central Regional Transit District.

**Unliquidated Encumbrance** Encumbrances outstanding – not resolved by actual expense.

**Zero-Based Budgeting** A budget process wherein each item requested must be fully explained and justified to be approved for the budget, rather than assumed to be justified for the budget from current and past year budgets and expenditures. Santa Fe County currently utilizes zero-based budgeting for professional services and capital budgets.

## S – Z

**“Sunshine” Portal** A section of the Santa Fe County website for visitors to view various aspects of the County’s financial history and current position and other information about the government in furtherance of open government and transparency. Financial Information found on the Sunshine Portal includes, budgets, financial statements with auditor opinion, County employee salary information, and the County’s disbursement registers.

**Taxable Fringe Benefits** Various employee benefits determined by Internal Revenue Service guidelines to be taxable as income to the recipient of the benefit. Some examples of taxable fringe benefits are: take-home vehicles, certain uniform items, domestic partner benefits, certain education benefits, certain life insurance benefits.

**Trial Balance** A list of the balances of the accounts in a ledger kept by double entry, with the debit and credit balances shown in separate columns. If the totals of the debit and credit columns are equal or their net balance agrees with a control account, the ledger from which the fixtures are taken is said to be “in balance.”

**Trust Funds** Funds used to account for assets held by a government in a trustee capacity for individuals, private organizations, other governments, and other funds. An example of





Fiscal Year 2016 Budget

Chapter 9 **SUPPLEMENTAL INFORMATION**

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**FINANCE DIVISION**

**Winner of Santa Fe County, Best Halloween Skit, Dead Celebrities**

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# *Santa Fe County*

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